

**Quarterly Budget and Expenditure Reporting for HEERF I, II, and III (a)(1) Institutional Portion, (a)(2), and (a)(3), if applicable**

**Institution Name:** William Rainey Harper College **Date of Report:** 07/10/2021 **Covering Quarter Ending:** 06/30/2021

**PR/Award Number(s):** P425F 200248.3.1 P425J \_\_\_\_\_ P425K: \_\_\_\_\_ P425L \_\_\_\_\_ P425M: \_\_\_\_\_ P425N: \_\_\_\_\_

**Total Amount of Funds Awarded:** Section (a)(1) Institutional Portion: \$ 9,818,809 Section (a)(2): \$ 0 Section (a)(3): \$ 0 **Final Report?**

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>1</sup>	\$ 1,871,932	\$ 0	\$ 0	Disbursements to students with exceptional needs
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	\$ 0	\$ 0	\$ 0	
Providing tuition discounts.	\$ 0	\$ 0	\$ 0	
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	\$ 6,874	\$ 0	\$ 0	Socially distanced computer kiosks
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.	\$ 69,219	\$ 0	\$ 0	Hotspots, cloud education subscription, video assessment software
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	\$ 0	\$ 0	\$ 0	
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	\$ 0	\$ 0	\$ 0	
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.	\$ 0	\$ 0	\$ 0	

<sup>1</sup> To support expenses related to the disruption of campus operations due to coronavirus consistent with applicable law. This includes eligible expenses under a student’s cost of attendance under CARES Act Section 18004(c), or any component of a student’s cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or child care, per Section 314(c) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), and Section 2003 of the American Rescue Plan Act of 2021 (ARP).

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Campus safety and operations. <sup>2</sup>	\$ 45,020	\$ 0	\$ 0	PPE, signage, deep cleaning, plexiglass
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a class period and to provide time for disinfection between uses.	\$ 257,856	\$ 0	\$ 0	Remote exam proctoring license
Replacing lost revenue from academic sources. <sup>3</sup>	\$ 0	\$ 0	\$ 0	
Replacing lost revenue from auxiliary services sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare, or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>3</sup>	\$ 0	\$ 0	\$ 0	
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	\$ 0	\$ 0	\$ 0	
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	\$ 32,477	\$ 0	\$ 0	Webcams, headsets, and firewall upgrade
Other Uses of (a)(1) Institutional Portion funds. <sup>4</sup>	\$ 57,063			Monthly stipends to employees to offset costs for remote work
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>5</sup>		\$ 0	\$ 0	
<b>Quarterly Expenditures for Each Program</b>	<b>\$ 2,340,441</b>	<b>\$ 0</b>	<b>\$ 0</b>	
<b>Total of Quarterly Expenditures</b>	<b>\$ 2,340,441</b>			

<sup>2</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

<sup>3</sup> Please see the Department’s [HEERF Lost Revenue FAQs](#) (March 19, 2021) for more information regarding what may be appropriately included in an estimate of lost revenue.

<sup>4</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that funds for (a)(1) Institutional Portion may be used to defray expenses associated with coronavirus (including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll).

<sup>5</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that funds for (a)(2) and (a)(3) may be used to defray expenses associated with coronavirus (including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll).

**William Rainey Harper College Explanatory Notes**  
**Quarter 2**

Providing additional emergency financial aid grants to students

CRRSAA 314(a)(1) Institutional Funds were used to provide additional emergency financial aid grants to students. Students that completed a CRRSAA Student Emergency Aid application and were enrolled at Harper College at the time of application review, received an award that was a minimum of \$260 or a maximum of \$2,010 for exceptionally needy cases. The funds for these awards derive from CRRSAA 314(a)(1) Institutional Funds as of May 26, 2021 as the Student Funds were exhausted.

Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.

The purchase of four computer desk kiosks, the monitors, printers, computer stands, and privacy screens were purchased using CRRSAA 314(a)(1) Institutional Funds. These computer kiosks and computer stands were purchased to ensure social distancing while in use.

Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment:

CRRSAA 314(a)(1) Institutional Funds were used to pay for the Verizon Hotspots usage that students can borrow to ensure reliable internet connection for the remote learning environment. Funds were also used for a Creative Cloud educational subscription for classroom use. CRRSAA 314(a)(1) Institutional Funds were used to purchase the GoReact video assessment software to review student skill development.

Campus safety and operations:

Funding was used from the CRRSAA 314(a)(1) Institutional Funds to ensure the safety of the campus for a hybrid learning environment. Deep cleaning was performed after confirmed cases of students with COVID-19 attending campus. In addition, PPE, directional signage, plexi-glass, transparent screens, and water testing were purchased. During this quarter, Harper College hired checkpoint screeners who took temperatures and ensured mask usage compliance. Their wages were offset using CRRSAA 314(a)(1) Institutional Funds.

Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses:

CRRSAA 314(a)(1) Institutional Funds were used to purchase Honorlock testing units to allow for remote exam proctoring.

Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc:

With the staggered return to on-campus operations, the College has purchased headsets and webcams for staff and faculty use. These purchases allow staff and faculty on or off campus to continue to participate in WebEx or Zoom meetings. In addition, due to the continued remote learning and work, a necessary firewall upgrade was purchased. The cost of these items was directed to CRRSAA 314(a)(1) Institutional Funds.

Other Uses of (a)(1) Institutional Portion funds:

The College has provided a stipend to faculty and staff each pay period to accommodate their need for increased internet speed as well as other utility costs incurred as a result of working from home. When campus returns to normal operations, the stipend will no longer be provided. The stipend is being offset with CRRSAA 314(a)(1) Institutional Funds.