

# RESOURCE

# GUIDE

## Green Event & Zero Waste

### Contact:

**Event Approval:** Center for Student Involvement (CSI)

- ▷ Building A, Room A336, 847-925-6242

**Sustainability Coordinator:** Amy Bandman

- ▷ [abandman@harpercollege.edu](mailto:abandman@harpercollege.edu), 847-925-6141

[harpercollege.edu/gogreen](http://harpercollege.edu/gogreen)

### Promotional Products

**EcoPromotional Products:** [ecopromotionsonline.com](http://ecopromotionsonline.com)

Environmentally and socially responsible merchandise

**Relan:** <https://www.relan.green/all-products/>

Upcycled products from old banners and other materials

**Environmentally Responsible T-shirts**

<http://barrelmakerprinting.com/custom-screen-printing/>

Look for local companies, organic cotton, and water based inks to reduce the environmental footprint of your t-shirts.

**TSDesigns:** <https://tsdesigns.com/>

### Waste Diversion

**What:** Measure your event's waste diversion rate. Waste diversion is the amount of waste that is kept out of the landfill because it is either recycled or composted instead.

**When:** Measure immediately at the end of your event.

**How:** Measure all the waste in the garbage cans, recycle bins and compost bins (if applicable). Use the hand-held scale from CSI. Use the formula on your event evaluation form to calculate your waste diversion rate.

### Recycle Bin Signage

▷ Pick up laminated bin signage from CSI before your event for all trash, recycling and compost bins.

▷ Return signs to CSI after your event to be reused.

### Composting

**On-Campus Composting:**

Available for small scale use. Only organic materials are accepted – no compostable cups, dishes or silverware. No meat please. Contact Amy Bandman or CSI to get started.

**Off-Campus Composting:**

Large composting operations include the opportunity to compost cups, plates and napkins. Requires groups to contact an outside waste hauler who accepts compost and work with Sodexo to supply compostable items.

▷ **Mindful Waste:** <http://www.mindfulwaste.org/>

Local non-profit dedicated to eliminating food waste through education, prevention and recovery.

### Reusable Decorations

▷ Contact CSI to check the supply closet for reusable decorations for your event.

▷ If you purchase reusable decorations, keep them for future use or donate them to CSI for other clubs and organizations to use.

### Go Digital

**On Campus Advertising:** Visit CSI, Room A336

- ▷ Harper Vision - Promotion on campus TVs
- ▷ Online Calendar Submissions
- ▷ Harper College Social Media

**Harbinger Online:** Harper's student online newspaper

▷ <https://theharbingeronline.com/>

**Personal Social Media:** Facebook, Twitter, Snapchat, etc..