

*Notice to Bidders –2018 Landscape Enhancement Project*

- A. Sealed bids will be received by Harper College (Owner) on **January 17<sup>th</sup>, 2018 until 11:00 a.m.** prevailing time for the **Harper College 2018 Campus Landscape Enhancement Project Q00912** located at 1200 West Algonquin Road, Palatine, Illinois 60067. Bids will be received in the Purchasing Department, Building A, Room A-217 and will be opened publically directly following the deadline for receipt of bids.
1. The project includes (but is not limited to) the following: mobilization, site preparation, erosion and sediment control, earthwork/grading, and landscape material and installation.
- B. A non-mandatory pre-bid meeting has been scheduled for December 20<sup>th</sup>, 2017 at 11:00 a.m. prevailing time, Building W, Room W-219 at Harper College, 1200 West Algonquin Road. All prospective bidders can attend and will be required to sign-in at the meeting, which will be attended by the Owner and the Architect. At this time, the scope of the project will be reviewed and a tour of the premises will be conducted to allow the bidders to familiarize themselves with site conditions. No other escorted site visits will be conducted.
- C. Harper College reserves the right to reject any or all bids or parts thereof, to waive any irregularities or informalities in bidding procedures and to award the contract in a manner best serving the interest of the College.
- D. Bidder must comply with the Illinois Statutory requirements regarding labor, including Equal Employment Opportunity Laws.
- E. Contractors shall pay not less than the prevailing rates of wages to all laborers, workmen and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act (820 ILCS 130/1-12).
- F. The successful bidder will enter into a Contract with the Owner in the form of an Agreement as provided in the Project Manual.
- G. Please submit any questions regarding the bidding documents by January 8<sup>th</sup>, 2018 at 2:00 p.m. prevailing time via e-mail to
- A. Steven Gregory, Eriksson Engineering Associates, Ltd.  
Email => [sgregory@eea-ltd.com](mailto:sgregory@eea-ltd.com)
  - And copy:
  - B. Jewell Jackson, Harper College  
Email => [purchasing@harpercollege.edu](mailto:purchasing@harpercollege.edu)
- H. Plans and specifications may be ordered through BHFx Digital Imaging starting December 13<sup>th</sup>, 2017. This project is available at a non-refundable cost of approximately \$50.00. To order or view this project online, please visit their website at [www.bhfx.net](http://www.bhfx.net) – ENTER DOCUMENT MANAGEMENT CENTER – HARPER COLLEGE 2017 Landscape Enhancement Project or contact BHFx directly at: 14100 – 1 Lambs Lane, Libertyville IL 60048 or by phone at 847-816-6022.
- I. All Bidders shall be required to furnish a bid bond in the amount of ten percent (10%) of the contractor's proposed cost of construction.
- J. A 10% Bid bond shall be required at the time of submittal of bid. No bid will be entertained which is not accompanied by a bid bond.
- K. A Performance, Labor, and Materials Payment Bonds in the amount of 100% of the Total Contract amount will be required from the successful bidder prior to work on site.
- L. Bidders shall comply with Business Enterprise Program: Participation and Utilization Plan developed by Harper College. There is a 20 percent aspirational goal on this contract.