

**Request for Bid Q00915
External Signs for Refurbishment
Addendum #1
January 12, 2018**

All changes to the Request for Bid are valid only if they are issued by written addendum. Each respondent should acknowledge receipt of any addenda in their bid submission. Each respondent, by acknowledging receipt of any addenda, is responsible for the contents of the addenda and any changes to the quote therein. Failure to acknowledge receipt of any addenda may cause for rejection. If any language or figures contained in this addendum are in conflict with the original document this addendum shall prevail.

This addendum consists of the following clarifications:

1. A 10% bid bond is required for this bid.
2. To confirm a color match, a paint chip is required to match against Harper's PMS colors. An acceptable paint chip shall be provided on a 4" x 4" piece of metal with the color on it after award.
3. A proof is required for review, before refurbishment begins. A pdf file of the proof is acceptable.
4. An Anti-Collusion Affidavit has been enclosed as part of the contract documents.

This addendum consists of the additional information based on questions received to date:

1. Is a bid bond required for this bid?
Response: Yes, a bid bond is required and it shall be based off the "The Total Base Bid Year 1 and Year 2 Total" on the Proposal Page.
2. On the proposal page on line item #6 "IB.5 – Building Identifier", what is the estimated quantity, 3 or 5?
Response: The estimated quantity for this line item is 3. The Proposal page has been updated to reflect this and is attached to the addendum below. Use this form as part of your submission.
3. Will a campus map be provided showing where the signs are located?
Response: Yes, a campus map has been provided and attached to the addendum. The circled areas are where the signs are located and will also note the sign type that needs to be refurbished.
4. Are permits required to conduct the work onsite?
Response: No, permits are not required to work on the existing base or building.
5. Where will the majority of the work take place?
Response: The majority of the work will take place on the north side of the building near lots 8-14, as well as the far east side of the campus. The signs are located near buildings or accessible by the road.

6. How will we access the work areas?

Response: Vendor will coordinate their efforts with Facilities to set a schedule, in order to take down and install the signs. Facilities will work with Harper Police to close off the area affected to pedestrians. Vendor is responsible for bringing their own vehicle(s) onsite to take down and install the signs.

7. Inside of some of the signs there is a graphic of the campus map. Are we required to print that and install with the refurbishment of the signs?

Response: No, Harper's Marketing Department updates and puts the map inside of the map case. This is not part of the refurbishing of the sign.

Aaron Thompson
Purchasing Specialist
Purchasing@harpercollege.edu

**HARPER COLLEGE, ILLINOIS
ANTI-COLLUSION AFFIDAVIT AND CONSULTANT'S CERTIFICATION**

_____, being first duly sworn,

deposes and says: that he is _____
(Partner, Officer, Owner, Etc.)

of _____.
(Consultant)

The party making the foregoing Proposals or bid, certifies that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this _____ day of _____, 20____

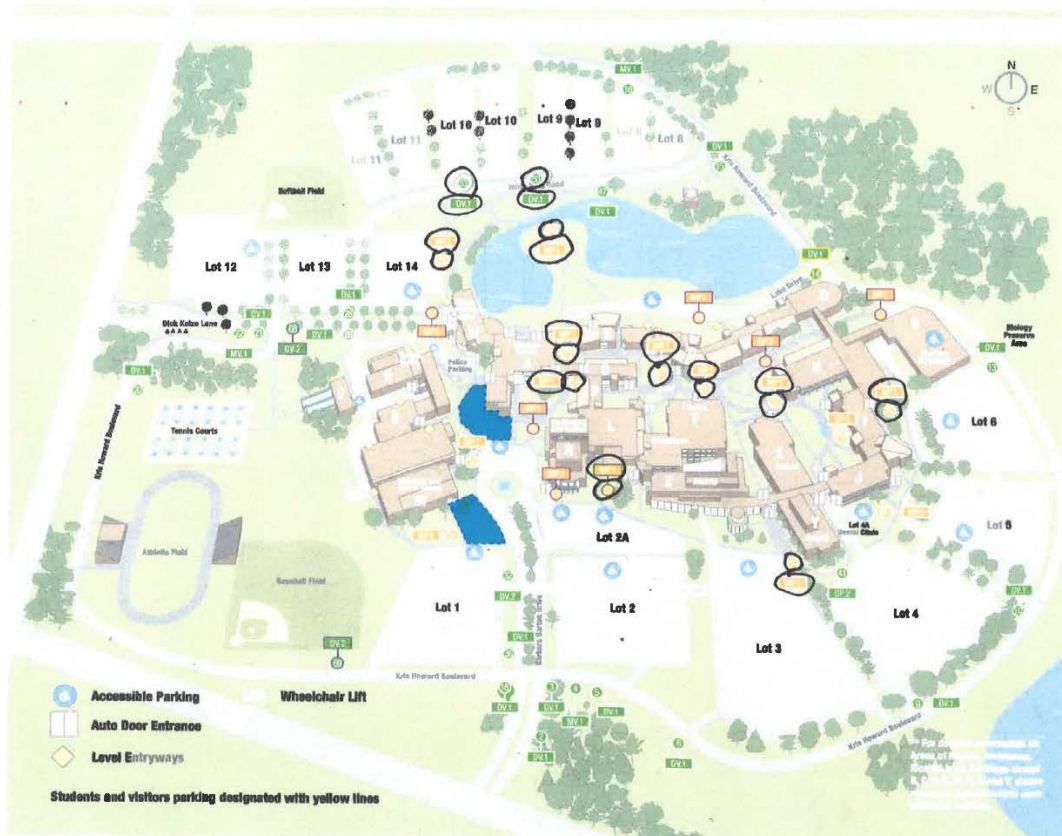
SEAL

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

Proposal Addendum #1

The undersigned proposes, in accordance with the terms and conditions of these Specifications and Contract Document which this Proposal is a part, Q00915. External Signs for Refurbish for Harper College at 1200 W. Algonquin Rd, Palatine, Illinois at the following prices of:

	Item	Sign Type	Estimated Quantity	Unit Cost	Extended Cost	*Minimum Order Quantity (MOQ)	Lead Time (Business Days)
Year 1 Fiscal Year 2018	1	IP.2 – Parking Lot ID	16				
	2	IP.1 – Parking Lot Entrance ID	10				
	3	DV.1 – Large Vehicular Directional	2				
	4	MP.1 – Pedestrian Campus Map	12				
Total Year 1					\$		
Year 2 Fiscal Year 2019	5	IB.2 – Building Identifier	5				
	6	IB.5 – Building Identifier	3				
Total Year 2					\$		
Total Base Bid Year 1 and Year 2 Total					\$		





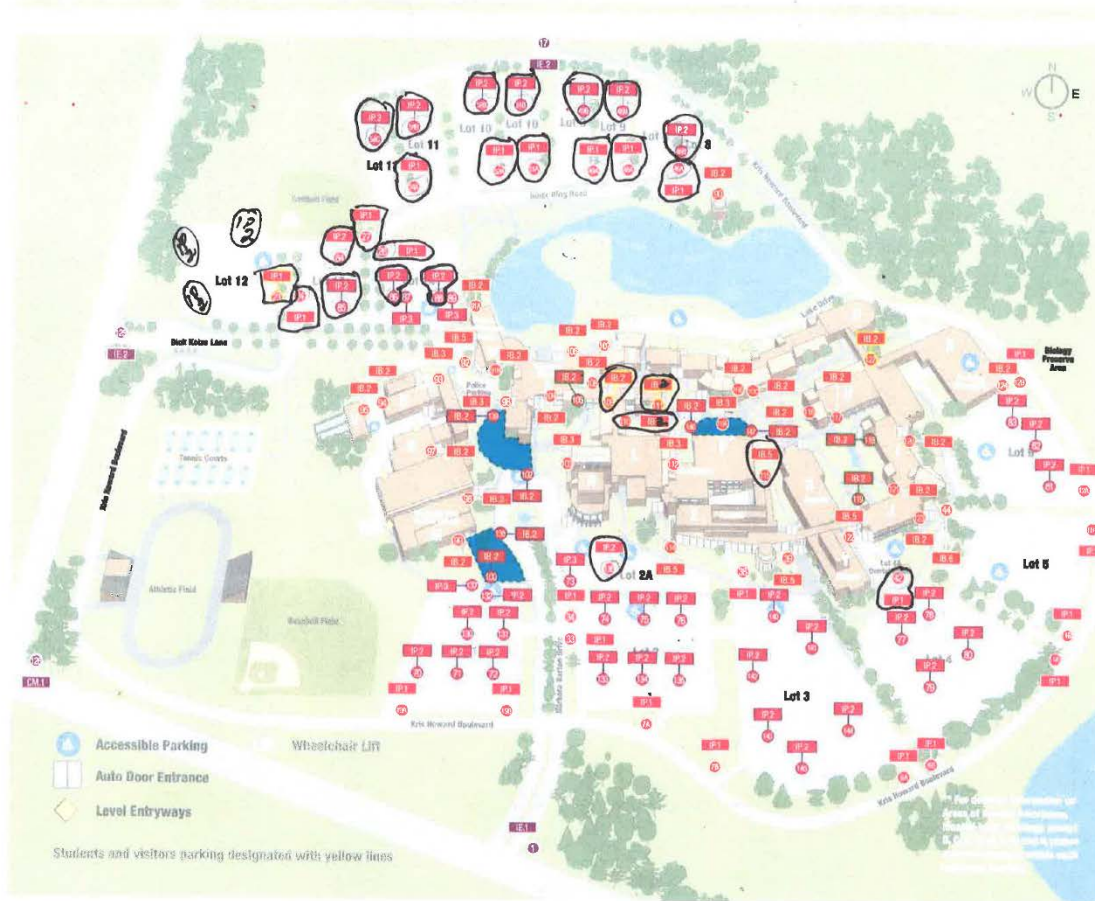
SIGN LOCATION PLAN:
Directional Signage (All)

DIRECTIONALS

MAPS

- DV.1** Large Vehicular Directional = 2
- DV.2** Small Vehicular Directional
- MV.1** Vehicular Map
- MP.1** Pedestrian Map = 10
- DP.2** Pedestrian Directional

-  Indicates signage currently obscured. Recommended to be moved.
-  Indicates signage recommended to be cleaned/refurbished.
-  Indicates proposed location for additional signage.
-  Indicates planned, future projects and building additions



SIGN LOCATION PLAN:
Identification Signage (All)

- BUILDING ID
- CAMPUS ID
- PARKING LOT ID

- IB.2 Building ID (Building Mounted) = 3
- IB.5 Primary Building ID (Freestanding) = 1
- IB.6 Secondary Building ID (Freestanding)

- CM.1 Site Identification
- IE.1 Main Entrance ID
- IE.2 Secondary Entrance ID
- IE.2 Campus ID

- IP.1 Parking Lot Entrance ID = 11
- IP.2 Parking Lot ID = 15

- Indicates signage currently obscured. Recommended to be moved.
- Indicates signage recommended to be cleaned/refurbished.
- Indicates proposed location for additional signage.
- Indicates planned, future projects and building additions