

**Request for Bid Q00940
Furnish All Necessary Supplies, Labor & Equipment for
Professional Window Cleaning Service
Addendum #1
January 11, 2019**

All changes to the Request for Bid (RFB) are valid only if they are issued by written addendum. Each respondent must acknowledge receipt of any addenda in their bid submission. Each respondent, by acknowledging receipt of any addenda, is responsible for the contents of the addenda and any changes to the bid therein. Failure to acknowledge receipt of any addenda may cause the bid to be rejected. If any language or figures contained in this addendum are in conflict with the original document this addendum shall prevail.

This addendum consists of the additional information:

A copy of the campus map with building locations has been enclosed.

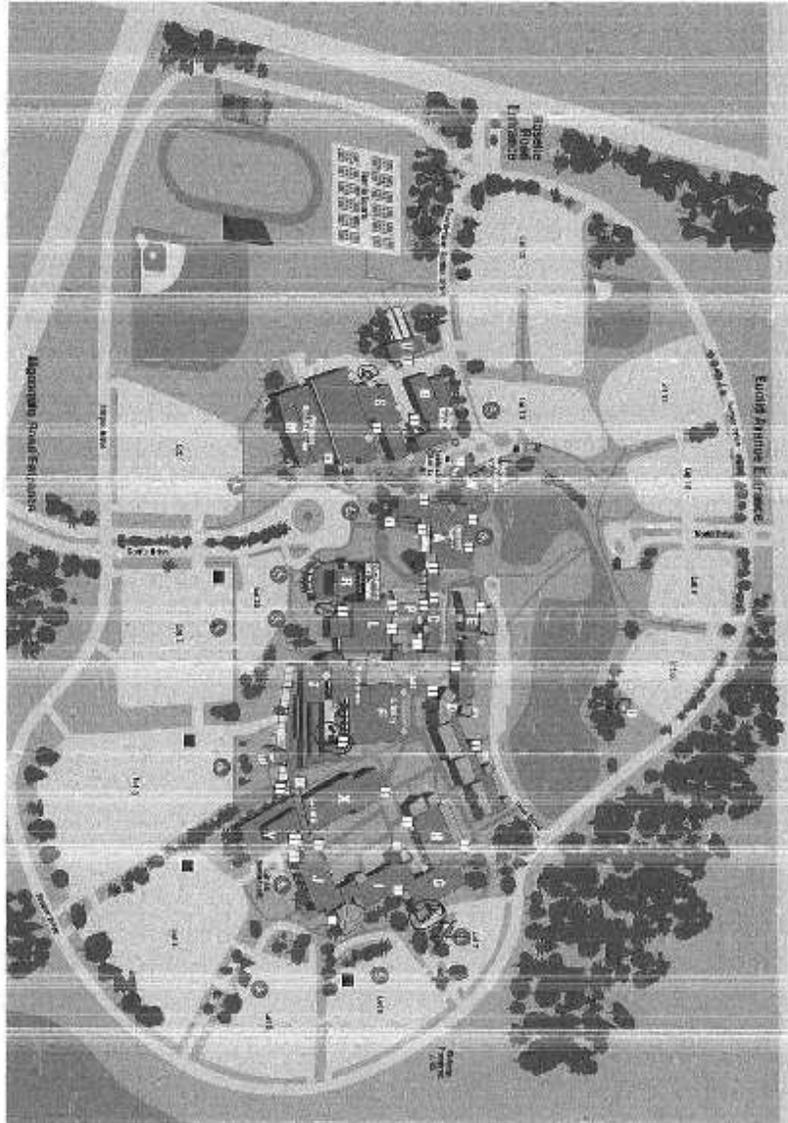
This addendum consists of the following questions received:

1. What buildings have certified anchors for the use of the rope descent system for window cleaning? If they don't have anchors certified the windows cannot be washed using the RDS system, so an alternate method must be used (lifts). Also to note that a certification must be provided to the cleaning service prior to any window cleaning taking place per OSHA law?
Response: The only building that has certified tie offs is Avante located east of "Z" building. The College has OSHA compliant documentation on the inspection and capacity of the tie offs if needed.
2. I have an additional question about the page 16 in the bid paperwork packet. Do we need to get page 26, 28, 29 & 30 all notarized? Are these only notarized if we are awarded the job or do we have to notarize them either way while submitting the bid?
Response: Page 16 contains the Detailed Specifications and does not require a signature. Pages 26, 28, 29 & 30 all need to be notarized and included with your bid submission.
3. Is the 10% bid security refunded if the bid is denied or approved?
Response: Bid deposits will be returned to successful and unsuccessful bidders upon award of a contract.
4. If so, when would the 10% be returned in these cases? Before or after the work is completed?
Response: See the response to #3.

Sincerely,

Aaron Thompson
Purchasing Specialist
Purchasing@harpercollege.edu

Campus Map



-  N
 Accessible Parking
 Visitor Parking
 1 Auto Drive Entrance
 2 Auto Drive Entrance
 3 Level Entrance Site
 4 Level Entrance Site
 Left: Kinesium LIT
- #1 = 1st Computer
 #2 = Level Computer - Altona Tower 1st
 #3 = 3rd Computer
 #4 = 4th Computer



harpercollege.edu

Access and Disability Services	Building I, Room 1105 Phone: 847.925.6288 VideoPhone: 224.838.5048
Admissions Outreach	Building C, Room C103 Phone: 847.925.6700
Business Office	Building A, Room A214 Phone: 847.925.6880
Center for New Students	Building C, Room C104 Phone: 847.925.6208
Continuing Education Registration	Building W, Lobby Phone: 847.925.6300
English as a Second Language	Building B, Room D136 Phone: 847.925.6227
HarperStore	Building L Phone: 847.925.6275
Information Desk	Building A, Lobby Phone: 847.925.6707
Library	Building B, Room D102 Phone: 847.925.6184
Office of Registrar	Building A, Room A213 Phone: 847.925.6900
One Stop	Building A, Room A250 Phone: 847.925.6710
Police	Building B, Room B101 Phone: 847.925.6330
Testing Center	Building A, Room A148 Phone: 847.925.6541



Welcome to our Smoke-Free Campus

For additional location information please call or visit the Information Desk, download the Harper College mobile app or visit harpercollege.edu.