

LEGAL NOTICE

Official notice is hereby given that bids will be received in the Purchasing Department of William Rainey Harper College, Building "A", Room A-217, 1200 West Algonquin Road, Palatine, Illinois 60067 until February 1, 2019 at 11:00 a.m. local time at which time they will be publicly opened and read aloud for:

**Furnish Deliver and Install
Laser Cutter and Engraver Machines
Specification & Contract Document Number Q00952**

Bidding documents are available on the Harper website at www.harpercollege.edu or by contacting the Purchasing Department at purchasing@harpercollege.edu.

A non-mandatory pre-bid meeting will be conducted on January 25, 2019 at 11:00 a.m. Local Time. Interested qualified firms will assemble in "W" Building, Room W-219 at 1200 W. Algonquin Road in Palatine, Illinois.

The last day to submit questions is January 25, 2019 at 1:00 p.m. local time. Questions submitted after that date may not receive a written response. Questions should be addressed to Aaron Thompson at athompso@harpercollege.edu with a copy to purchasing@harpercollege.edu.

No bids may be withdrawn for a period of 90 days after the submission without the consent of the Board of Trustees. Any bid submitted unsealed, unsigned, fax transmission, email or received subsequent to the afore-mentioned date and time, may be disqualified and returned to the bidder.

Bidders shall comply with Business Enterprise Program: Participation and Utilization Plan developed by Harper College. There is a 20 percent aspirational goal on the contract.

Bid security in the form of a bid bond in an amount equal to 10 percent (10%) of the aggregate of the Base bid, shall be submitted with the bid.

The College reserves the right to reject all bids or parts thereof, to waive any irregularities or informalities in bidding procedures and to award the contract in a manner best serving the interest of the College.

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HARPER COLLEGE
Aaron Thompson
Purchasing Specialist