

**Request for Bid Q00961
Printing and Mailing of the Continuing Education Course Schedules
Addendum #1
March 18, 2019**

All changes to the Request for Bid (RFB) are valid only if they are issued by written addendum. Each respondent must acknowledge receipt of any addenda in their bid submission. Each respondent, by acknowledging receipt of any addenda, is responsible for the contents of the addenda and any changes to the bid therein. Failure to acknowledge receipt of any addenda may cause the bid to be rejected. If any language or figures contained in this addendum are in conflict with the original document this addendum shall prevail.

This addendum consists of the following questions received to date:

1. Can you please confirm if we're quoting 170,000 as per page 15 or 160,000 as per page 16?
Response: The quantity is 170,000.
2. On this project are you normally accustomed to performing press checks? This could potentially affect our overall schedule and increase cost if we would need to prepare for a representative to travel for the check.
Response: The requirement is that the printer must match the approved proof while printing. The College has not press checked in a long time.
3. Is it a requirement that the offset cover option must run as 4 pages only? It would be less expensive to run and easier to bind if this were an 8 page section.
Response: The College only has four color pages, so there will not be a need to run on eight pages.
4. If 8 pages are acceptable would all 8 pages need to wrap around the body or could 4 pages be located on the outside with the other 4 pages running on the interior pages?
Response: No, because those pages would be inside toward the center of the book.
5. If the offset stock option is chosen for the cover, would that section need to run on a heat-set press? If it were run cold set it could run at the same time as the rest of the body and would eliminate a separate press run and reduce the overall cost.
Response: The College requires the cover to be run on a heat set press.

Sincerely,

Jewell Jackson
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