

1.1 BID INFORMATION

- A. Sealed bids are to be delivered to the Harper College Purchasing Department on or before **Wednesday, May 1, 2024, at 11:00 a.m.** Central Time for **Building H H190 Lighting and Ventilation Improvements Project – Request for Bid No. Q01149** in Building A, Room A-217 on the Harper College campus located at 1200 West Algonquin Road, Palatine, IL 60067.
- B. Mechanical, electrical, and temperature controls scope of work for the installation of new lighting fixtures and fume extraction hoods for the welding & machine shops located in Building H.
- C. Lump sum bid proposals will be received for this project at the scheduled time of receipt of bids and will be publicly opened and read aloud shortly thereafter.
- D. A **non-mandatory pre-bid meeting** has been scheduled for **2:00 p.m. Central Time on Wednesday, April 17, 2024**, at Harper College, 1200 W. Algonquin Road, Palatine, Illinois 60067 in Building W, Room W-218. All bidders are encouraged to attend and sign-in at the meeting, which will also be attended by the Owner and Engineer and will be the only opportunity for an escorted walk through of the site.
- E. Bid security in the form of bid bond in an amount equal to 10 percent (10%) of the aggregate of the Base Bid amount and all Alternate Bid amounts shall be submitted with the bid.
- F. Performance, Labor and Material Payment Bonds, and Certificate of Insurance will be required from the successful bidder.
- G. Bids shall be submitted in an opaque sealed envelope addressed to: Harper College, Purchasing Department, located in A-Building, Room A-217, 1200 W. Algonquin Road; Palatine, Illinois 60067.
- H. No bid may be withdrawn for a period of ninety days after submission without the consent of the Board of Trustees.
- I. Any bid submitted unsealed, unsigned, fax transmission, e-mail, or received subsequent to the aforementioned date and time, may be disqualified and returned to the bidder.
- J. Harper College reserves the right to reject any or all bids or parts thereof, to waive any irregularities or informalities in bidding procedures, and to award the contract in a manner best serving the interest of the College.
- K. All bidders must comply with applicable Illinois Law requiring the payment of prevailing wages by all Contractors working on public works. Bidder must comply with the Illinois Statutory requirements regarding labor, including Equal Employment Opportunity Laws.
- L. Contractors shall pay not less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act (820 ILCS 130/1-12).
- M. Bidders shall comply with Business Enterprise Program: Participation and Utilization Plan developed by Harper College. There is a 30 percent aspirational goal on the contract.
- N. The bidding documents shall be on file at the office of BHFx Digital Imaging: 80 West Seegers Road; Arlington Heights, IL 60005. Interested bidding contractors may obtain a set of the construction documents (two copies of Project Manual and Project Drawings) on or after **Thursday, April 11, 2024**, upon receipt of a non-refundable deposit in the amount of \$100 from the printer via pick-up or UPS ground at bidding contractor's cost - BHFx Digital Imaging, 80 West Seegers Road, Arlington Heights, IL 60005, PH (847) 593-3161 (Other northern Illinois locations of BHFx can be found at www.BHFx.net). Additional digital copies of the construction documents

shall also be available on compact disk from the printer at no additional cost upon deposit and pickup of a hard copy set of the construction documents.

- O. The successful bidder will enter into a Contract with the Owner in the form of an Agreement as provided in the Project Manual.
- P. Please submit any questions regarding the bidding documents by **Thursday, April 18, 2024, at 4:00 p.m.** Central Time.
 - 1. Questions are to be directed via e-mail to:
Russell Williams
rwilliams@grummanbutkus.com
 - 2. The Harper College Purchasing Manager is to be copied on all submitted questions:
Jewell Jackson
purchasing@harpercollege.edu