

### ***Notice to Bidders –2025 Retaining Wall Project***

- A. SEALED BIDS WILL BE RECEIVED BY THE BOARD OF TRUSTEES, HARPER COLLEGE, ON **TUESDAY, JULY 15, 2025, AT 11:00 A.M.** CENTRAL TIME FOR FURNISHING ALL NECESSARY LABOR, EQUIPMENT, AND MATERIALS FOR **2025 STAIRS/RETAINING WALL MAINTENANCE PROJECT, BID REQUEST NO. Q01199** AT HARPER COLLEGE AT 1200 W. ALGONQUIN ROAD, PALATINE, ILLINOIS 60067.
  - B. Bids will be received in the Purchasing Department, Building A, Room A217 and will be opened publicly directly following the deadline for receipt of bids.
  - C. The project includes (but is not limited to) the following:
    - 1. The project includes (but is not limited to) the following: mobilization, site preparation, demolition, excavation, concrete foundation and flatwork, utility work, landscaping, and restoration.
  - D. Harper College reserves the right to reject any or all bids or parts thereof, to waive any irregularities or informalities in bidding procedures and to award the contract in a manner best serving the interest of the College.
  - E. A Non-Mandatory Pre-Bid Meeting will be held on **Wednesday, July 2, 2025, at 3:00 PM** central time in Building W, **Room W-218** at Harper College, 1200 W. Algonquin Road, Palatine, Illinois 60067. All bidders are encouraged to attend and sign-in at the meeting, which will also be attended by the Owner and Engineer and will be the only opportunity for an escorted walk through of the site.
  - F. Bidder must comply with the Illinois Statutory requirements regarding labor, including Equal Employment Opportunity Laws.
  - G. Contractors shall pay not less than the prevailing rates of wages to all laborers, workmen and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act (820 ILCS 130/1-12).
  - H. The successful bidder will enter into a Contract with the Owner in the form of an Agreement as provided in the Project Manual.
  - I. Please submit any questions regarding the bidding documents to:
    - 1. Jim Campbell, CAGE Engineering, Inc.  
Email => [jcampbell@cagecivil.com](mailto:jcampbell@cagecivil.com)
    - And copy:
      - 2. Jewell Jackson, Harper College  
Email => [purchasing@harpercollege.edu](mailto:purchasing@harpercollege.edu)
- Questions received later than **Thursday, July 3, 2025, at 5:00 PM** central time may not be answered.
- J. Plans and specifications may be ordered through BHFX Digital Imaging starting **June 20, 2025**. This project is available at a non-refundable cost of approximately \$50.00. To order or view this project online, please visit their website at [www.bhfx.net](http://www.bhfx.net) – ENTER BHFX PLANROOM – HARPER COLLEGE 2025 Retaining Wall Project. Or contact BHFX directly at: 1921 Industrial Drive, Libertyville, IL 60048 or by phone at 847-816-6022.
  - K. Bid security in the form of bid bond in an amount equal to 10 percent (10%) of the aggregate of the Base Bid amount and all Alternate Bid amounts shall be submitted with the bid.
  - L. A Performance, Labor, and Materials Payment Bonds in the amount of 100% of the Total Contract amount will be required from the successful bidder prior to work on site.
  - M. Any bid submitted unsealed, unsigned, fax transmission, e-mail or received subsequent to the aforementioned date and time, may be disqualified and returned to the bidder.
  - N. Bidders shall comply with the Business Enterprise Program: Participation and Utilization Plan developed by Harper

College. There is a 15 percent (15%) aspirational goal on the contract.

- O. Bids shall be submitted in an opaque sealed envelope addressed to Harper College, Purchasing Department, Building A, Room A-217, 1200 W. Algonquin Road, Palatine, Illinois 60067.
- P. No bid may be withdrawn for a period of ninety (90) days after the submission without the consent of the Board of Trustees.