

1.1 BID INFORMATION

- A. SEALED BIDS WILL BE RECEIVED BY THE BOARD OF TRUSTEES, HARPER COLLEGE, ON **WEDNESDAY, JULY 23, 2025, AT 11:00 A.M.** CENTRAL TIME FOR FURNISHING ALL NECESSARY LABOR, EQUIPMENT, AND MATERIALS FOR **POLICE DEPARTMENT GENERATOR UPGRADE, BID REQUEST NO. Q01200** AT HARPER COLLEGE AT 1200 W. ALGONQUIN ROAD, PALATINE, ILLINOIS 60067.
- B. Work includes (but is not limited to) the following:
  - 1. The installation of a natural gas generator to serve the Harper College Police Department at Building B.
- C. Lump sum bid proposals will be received for this project at the scheduled time of receipt of bids and will be publicly opened and read out aloud.
- D. A non-mandatory pre-bid meeting has been scheduled for **3:00 p.m. Central Time on Wednesday, July 9, 2025, in Building W, Room W-218** at Harper College, 1200 W. Algonquin Road, Palatine, Illinois 60067. All bidders are encouraged to attend and sign-in at the meeting which will also be attended by the Owner and the Architect. A pre-bid walk through the area of work will take place immediately following the pre-bid meeting.
- E. Submit all questions in writing via email regarding the Bidding Documents to the Engineer at [jmesik@dlrgroup.com](mailto:jmesik@dlrgroup.com) and copy the Harper College Purchasing Department at [purchasing@harpercollege.edu](mailto:purchasing@harpercollege.edu). Replies will be issued to all bidders of record in the form of an Addendum. Questions received later than **4:00 p.m. Central Time on Thursday, July 10, 2025**, may not be answered.
- F. Bid security in the form of bid bond in an amount equal to 10 percent (10%) of the aggregate of the Base Bid amount and all Alternate Bid amounts shall be submitted with the bid.
- G. Performance, Labor, and Material Payment Bonds, and Certificate of Insurance will be required from the successful bidder.
- H. Bids shall be submitted in an opaque sealed envelope addressed to: Harper College, Purchasing Department, located in A-Building, Room A217, 1200 W. Algonquin Road, Palatine, Illinois 60067.
- I. No bid may be withdrawn for a period of ninety days after the submission without the consent of the Board of Trustees.
- J. Any bid submitted unsealed, unsigned, fax transmission, e-mail, or received subsequent to the aforementioned date and time, may be disqualified and returned to the bidder.
- K. Harper College reserves the right to reject any or all bids or parts thereof, to waive any irregularities or informalities in bidding procedures, and to award the contract in a manner best serving the interest of the College.
- L. All bidders must comply with applicable Illinois Law requiring the payment of prevailing wages by all Contractors working on public works. Bidder must comply with the Illinois Statutory requirements regarding labor, including Equal Employment Opportunity Laws.
- M. Contractors shall pay not less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act (820 ILCS 130/1-12).

- N. Bidders shall comply with the Business Enterprise Program: Participation and Utilization Plan developed by Harper College. There is a 10 percent (10%) aspirational goal on the contract.
- O. The bidding documents shall be on file at the office of DLR Group – Chicago. Interested bidding contractors may obtain a set of the construction documents (2 copies of project manual and drawings) on or after **June 30, 2025** upon receipt of a non-refundable deposit in the amount of \$50 from the printer via pick-up or UPS ground at bidding contractor's cost – BHFX Digital Imaging, 80 West Seegers Road, Arlington Heights, IL 60005, PH (847) 593-3161 (Other northern Illinois locations of BHFX can be found at [www.BHFX.net](http://www.BHFX.net)). Additional digital copies of the construction documents shall also be available on compact disk from the printer at the cost of production to the printer upon deposit and pickup of a hard copy set of the construction documents.