

1.01 BID INFORMATION

- A. SEALED BIDS WILL BE RECEIVED BY THE HARPER COLLEGE BOARD OF TRUSTEES ON **TUESDAY, AUGUST 26, 2025 AT 11:00 A.M.** CENTRAL DAYLIGHT TIME FOR FURNISHING ALL THE NECESSARY LABOR, EQUIPMENT, AND MATERIAL FOR THE: **BUILDING Z FLOORING AND HEATING IMPROVEMENTS - BID REQUEST NO. Q01205** AT Harper College, 1200 W Algonquin Road, Palatine, IL 60067
- B. Bids will be publicly opened on **Tuesday, August 26, 2025 AT 11:00 A.M.** central daylight time.
- C. Work includes (but is not limited to) the following:
 - 1. **Building Z South Lobby:** Removal of existing slate and ceramic tile flooring, resilient base, and existing fintube radiators; installation of new flooring and base, and fintube radiators.
 - 2. **Building L Southwest Entrance:** Modify ductwork and diffusers as shown, provide break metal enclosure with insulation at one existing exterior wall condition, and acoustical ceiling modifications as required by mechanical work.
- D. Lump sum bid proposals will be received for this project at the scheduled time of receipt of bids and will be publicly opened and read aloud.
- E. A non-mandatory Pre-Bid meeting has been scheduled for **Tuesday, August 12, 2025, at 3:00 P.M** central daylight time in Building W, Room W218, at Harper College, 1200 W Algonquin Road, Palatine, IL 60067. All bidders are encouraged to attend and sign-in at the meeting which will also be attended by the Owner and Architect A pre-bid walk-through of the area of work will take place immediately following the pre-bid meeting.
- F. All questions regarding the Bidding Documents shall be submitted via email to both the Purchasing Manager for Harper College, Mrs. Jewell Jackson (purchasing@harpercollege.edu) and the Architect, Scot Parker (sparker@legat.com). Replies will be issued to all bidders of record in the form of an Addendum. Questions received later than **Wednesday, August 13, 2025, 5:00 P.M.** central daylight time may not be answered.
- G. Bid security in the form of bid bond in an amount equal to 10 percent (10%) of the aggregate of the Base Bid amount and any and all Alternate Bid amounts shall be submitted with the bid.
- H. Performance, Labor and Material Payment Bonds, and Certificate of Insurance will be required from the successful bidder
- I. Bids shall be submitted in an opaque sealed envelope addressed to: Harper College, Purchasing Department, located in A-Building, Room A217, 1200 W. Algonquin Road, Palatine, Illinois 60067.
- J. No bid may be withdrawn for a period of ninety days after the submission without the consent of the Board of Trustees.
- K. Any bid submitted unsealed, unsigned, fax transmission, e-mail, or received subsequent to the aforementioned date and time, may be disqualified and returned to the bidder.
- L. Harper College reserves the right to reject any or all bids or parts thereof, to waive any irregularities or informalities in bidding procedures, and to award the contract in a manner best serving the interest of the College.
- M. All bidders must comply with applicable Illinois Law requiring the payment of prevailing wages by all Contractors working on public works. Bidder must comply with the Illinois Statutory requirements regarding labor, including Equal Employment Opportunity Laws.
- N. Contractors shall pay not less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act (820 ILCS 130/1-12).
- O. Bidders shall comply with the Business Enterprise Program: Participation and Utilization Plan developed by Harper College. There is a 20 percent requirement on the Contract.

- P. Interested bidding contractors may obtain printed or PDF copies of the drawings and specifications directly from BHFx Digital Imaging, 80 West Seegers Road, Arlington Heights, IL 60005, phone (847) 593-3161 (Other northern Illinois locations of BHFx can be found at www.BHFx.net) on or after **August 5, 2025**. Contractors shall be responsible for the download or purchase costs. Amounts paid for the documents are not refundable.