

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, June 22, 2016

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, June 22, 2016 at 6:00 p.m. in the Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Gallo led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Jim Gallo, Diane Hill, Bill Kelley (entered at 6:06 p.m.), Walt Mundt (entered at 6:04 p.m.), Nancy Robb, Pat Stack, and Student Member Eric DeBold (entered at 6:03 p.m.)

Absent: none

Also present: Kenneth Ender, President; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Chief Advancement Officer; Phil Burdick, Chief Communications Officer; Maria Coons, Senior Executive to the President; Brian Knetl, Associate Provost; Darryl Knight, Interim Executive Director Facilities Management; Maria Moten, Assistant Provost; Sheryl Otto, Assistant Provost; Sheila Quirk-Bailey, Chief of Staff; Michelé Smith, Special Assistant to the President for Diversity and Inclusion; Roger Spayer, Chief Human Resources Officer; Linda Amentisch; Nikolas Arcos; Sam Barbaro; Kathy Bruce; Orlando Cabrera; Bridget A. Cahill; Kimberly Cowan; Jim Donhal; Tom Dowd; Travaris Harris; Pat Jen; Rick Kellerman; Rebecca Lake; Darby Lanpher; Melissa MacGregor;Carolynn Muci; Kim Pohl; Laurie Reese; Evelyn Seiler; Darlene Schlenbecker; Doug Spiwak; Charmian Tashjian; Stuart Templeton; Mike Vanlandingham; James Vitullo.

Guests: Phil Gerner, Robbins Schwartz; Holly Badal, Northwest Community Hospital; Alice Brown, Northwest Community Hospital; Michael Clark, Palatine Park District; Jay Cozza, Palatine Park District; Ivan Cruz, student; Eric Peterson, Daily Herald; Bill Wilkey, NICOR Enerchange; Lillian Xie, student.

AGENDA APPROVAL

Member Hill moved, Member Stack seconded, approval of the Agenda.

Upon roll call of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Robb, and Stack.

Nays: None.

Motion carried.

PRESENTATION

There was no general presentation.

FACULTY SENATE  
PRESIDENT'S REPORT

Faculty Senate President Dowd updated faculty considerations when selecting textbooks and the use of free source materials to reduce textbook costs to students. Quality of materials is the biggest concern with open source materials. Faculty do make efforts to reduce costs by making certain resources are available through Blackboard. He briefly discussed the computer software programs being developed by publishers which have proven to improve student retention and efficacy by 10 to 20 percent. In response to Member Robb, he shared that a number of faculty do produce their own textbooks and course materials, like the Chemistry Department which posts lab experiment books free for students.

STUDENT TRUSTEE  
REPORT

Student Member DeBold apologized for being a few minutes late. He shared that his intent as Student Trustee is to be thorough and thoughtful with regard to issues that impact students in the votes he makes. With regard to the plans for Building M, the design plans support the academics and the other plans that will go into the building, but he is reticent about supporting the operational plans, as he has heard them discussed. His concern is that they may impact students financially, so he will be voting no on those exhibits. He thanked the Board for the chance to speak and concluded his report.

PRESIDENT'S REPORT

Dr. Ender briefly introduced the INAM presentation, reminding the Board of the Department of Labor TAACCCT grant awarded four years ago that made this initiative possible. He asked Dr. Rebecca Lake, Dean of Workforce and Economic Development, to present the results of this program.

Illinois Network of  
Advanced Manufacturing  
(INAM)

Dr. Lake acknowledged that the grant period concludes in October and there have been many achievements to share from these past four years. The Illinois Network of Advanced Manufacturing (INAM) is a consortium of 21 Illinois community colleges involved in expanding and improving the delivery of CTE programs, particularly in advanced manufacturing, to align certificates and degrees as well as industry-recognized credentials. Partner colleges were here on Harper's campus recently for a final conference to prepare for the grant close-out and final submissions to the Department of Labor (DOL). She showed a brief video about the programs and introduced Melissa MacGregor, Manager of Workforce Grants.

MacGregor shared the INAM Directory, which highlights the programs and outcomes in a scorecard format, and includes a directory of each college's primary contact for the grant. The benefits to Harper College from the INAM grant include the Mobile Learning Lab which provides onsite training and testing, and

updates to the manufacturing equipment and the welding labs. This led to a partnership that resulted in the building of the FMA Metal Fabrication Lab and improvements to the new advanced manufacturing lab.

Dr. Lake furthered that each of the 21 colleges shared their individual outcomes and plans for sustaining the programming. The overall goals to have each individual student start with an educational plan/pathway, to further develop programming, and to increase retention and completion, were achieved. The INAM website (<http://inam.net/>) continues to be used as a vehicle to share the accumulated information. Curriculum, study guides, curriculum maps, and marketing materials are on the INAM website. This information has also been uploaded into Skills Commons. Articulation agreements were another outcome, with four universities: Eastern Illinois University, Southern Illinois University, Governors State and Western Illinois University, allowing students from the 21 colleges who graduate with an AAS degree in Advanced Manufacturing to transfer their full 60 to 61 credits to these institutions and continue on their career path to earn a bachelor's degree in manufacturing. The nine deliverables for the DOL were met, with unique participants served surpassing the goal by about 200 students. With Dr. Ender's help, Harper was able to negotiate with the Illinois Department of Employment Security to obtain wage data on participants in order to report out on three of the DOL deliverables related to earnings. The preliminary data shows that INAM participants have had positive results in employment with gains in the number of students who obtained new jobs, and the number who were retained in their jobs after the previous quarter.

Dr. Lake shared the recognition INAM has received for scale-up innovation in career pathway and program redesign from the Transformative Change Initiative of the Office of Community College Research and Leadership (OCCRL) through University of Illinois at Urbana-Champaign, which is supported by the Lumina Foundation and the Gates Foundation. This innovation has been published in the *Strategies for Transformative Change* brief. She then shared a final program video.

Chair Dowell acknowledged the outcomes of this cooperative effort. In response to Member Kelley's request for clarification on Harper programming, Dr. Lake explained that Harper listed the certificates by title and that specific courses are contained within those curriculum maps which are not detailed in the Directory.

Dr. Ender thanked Dr. Lake for her leadership and MacGregor for her continued efforts to make this project a success. Harper College's reputation as a college that accomplishes great things

has brought many other opportunities that extend beyond the manufacturing sector.

Dr. Ender continued his President's Report with more good news. More than \$700,000 has come to the College through the Foundation, particularly to our Harper Promise program. He thanked Bill Kelley for his work with the Schaumburg Rotary, which increased its commitment to \$300,000. And the Golf Outing raised \$122,000 net. Dr. Ender participated in the USA Select Investors Summit earlier this week with Mike Foley, CEO at Zurich Insurance, to talk about Harper's apprenticeship grant and program. We have reached the end of June, which means a full year without a State budget, and heading into another such year, which makes it very difficult to plan and appropriately support programs. He added that his priorities for next year will address this issue.

Lastly, he thanked Dr. Sheila Quirk-Bailey, who has served as our Chief of Staff and Vice President for Institutional Planning and Effectiveness for the last seven years. He commented that he learned a long time ago, that if he's going to be successful he has to surround himself with people much smarter than himself, and Sheila's a true testament to that. He appreciated her leadership, her service, her willingness to challenge the President when needed, and her willingness to step back when needed. He looks forward to hearing from her a year from now and the reflections she will share with him. We wish Sheila well feel that Illinois Central College is very lucky to have such a talented president.

#### HARPER EMPLOYEE COMMENTS

Mike Vanlandingham, President Pro-Tech Union thanked the Board for the opportunity to speak to them. Vanlandingham acknowledged the challenging fiscal climate in Illinois and at Harper. He noted that many employees are also community members in the district, and that they, like the Board, are here because they want to make an impact and give back to this community. For the past few years many fellow employees have been asked to do more with fewer resources and personnel while facing the real threats of things like reductions in force, outsourcing, and diminished pensions. Some employees have been told that this is the situation that Harper is experiencing when concerns are voiced. Vanlandingham asked that we all face these uncertain times by living up to Harper's core values and putting employees first so they can better serve the students.

#### PUBLIC COMMENTS

Michael Clark from the Palatine Park District thanked the Board for considering the intergovernmental agreement which goes before them tonight. The Palatine Park District is excited about the project and they are willing to become a partner in the redesign of Building M both physically and functionally. As one of the main users of Harper's indoor pool, its continued existence is important

to them. They look forward to the partnership that builds on the long history of cooperation the Park District has with Harper.

Holly Badal from Northwest Community Hospital expressed her organization's excitement about this potential partnership, noting the longstanding strong connection they have had with Harper for many years. They are versed in the immediate care center business model, having centers in four other communities: Schaumburg, Lake Zurich, Buffalo Grove and Mt. Prospect. They look forward to providing educational opportunities to students as well as health services. It's an innovative model and they look forward to being a part of it.

CONSENT AGENDA

Member Mundt moved, Member Kelley seconded, approval of the minutes for May 11, 2016 Committee of the Whole meeting and May 18, 2016 Board of Trustees meeting; accounts payable; student disbursements; payroll for April 29, 2016; May 13, 2016; and estimated payroll for May 27, 2016; bid awards; purchase orders; personnel actions; proposed academic calendar 2018-2019; annual review and approval of health career program affiliation list; student service awards – spring 2016; monthly financial statements; Board committee and liaison reports; grants and gifts status report; summary report of items purchased from state contracts, consortiums or cooperatives; disposal of obsolete or damaged personal property; as outlined in Exhibits X-A.1 through X-B-5 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Fund Expenditures	Accounts Payable	\$ 4,006,328.57
	Student Disbursements	\$ 135,601.07

The payroll of April 29, 2016 in the amount of \$2,013,288.21; May 13, 2016 in the amount of \$2,038,538.42; and the estimated payroll of May 27, 2016 in the amount of \$2,028,413.32.

- Bid Approvals
- Ex. X-A.3.a    Accept bid and award contract for the construction contracts for the Building B boiler room project to Amber Mechanical, as the lowest responsible and responsive bidder, in the total amount of \$1,250,400.00, as provided in the Operations and Maintenance (Restricted) Fund budget and the capital contingency funds.
  - Ex. X-A.3.b    Accept bids and award construction contracts for the replacement of the underground fuel tanks as follows:
    - 2.1 – Fuel Tank Removal/Demolition – RW Collins Co.    \$31,564

23.1 – Fuel Storage Tank and Equipment – U.S. Petroleum Equipment \$56,715  
 26.1 – Electrical – Argon Electric Company, Inc. \$41,360  
 31.1 – Sitework – DK Contractors, Inc. \$14,360  
 32.1 – Asphalt Paving – Chadwick Contracting Company \$7,500  
 32.2 – Concrete Paving – Chadwick Contracting Company \$17,500

as the lowest responsible and responsive bidders, in the total amount of \$312,366.00, including construction management services and fees of \$68,622, bonds and insurance of \$4,801, a 10% construction contingency of \$24,426, engineering fee of \$18,000, and reimbursables of \$1,500, as provided in the Operations and Maintenance (Restricted) Fund budget and the capital contingency funds.

- Ex. X-A.3.c Accept bid and award contract for the 2016 Paving Maintenance project to SKC Construction, Inc., as the lowest responsible and responsive bidder, in the total amount of \$144,992.75, as provided in the Operations and Maintenance (Restricted) Fund budget.
- Ex. X-A.3.d Accept bid and award contract for the 2016 sidewalk and concrete maintenance project to Schaeffges Brothers, Inc., as the lowest responsible and responsive bidder, in the total amount of \$579,400.00, as provided in the Operations and Maintenance (Restricted) Fund budget.
- Ex. X-A.3.e Accept bid and award contracts for the Building D shell space build-out as follows:
- 9.1 – General Trades/Drywall/Acoustical Ceilings – Pepper Construction Company \$93,500  
 9.2 – Flooring – Libertyville Tile and Carpet \$36,980  
 9.3 – Painting – Pepper Construction Company \$10,600  
 21.1 – Fire Protection – United States Alliance Fire Protection \$10,500  
 23.1 – Mechanical/HVAC Controls – The YMI Group, Inc. \$202,000  
 26.1 – Electrical / Fire Alarm / Low Voltage / Communications – McWilliams Electric Company, Inc. \$131,272

as the lowest responsible and responsive bidders, in the total amount of \$701,076.00, including construction and management fees of \$70,909, bonds and insurance of \$33,754, a 10% construction contingency of \$58,952, architect fees of \$50,109, and reimbursables of \$2,500, as provided in the Operations and Maintenance (Restricted) Fund budget, as part of the Building D project budget.

Ex. X-A.3.f Accept bid and award contract for the chiller replacement at LCC to Volts Mechanical, Inc., as the lowest responsible and responsive bidder, in the total amount of \$161,287.00, as provided in the Operations and Maintenance (Restricted) Fund budget.

Ex. X-A.3.g Accept bid and award contract for upgrades to the Data Network Closet at LCC to Orbis Construction Company, Inc., as the lowest responsible and responsive bidder, in the total amount of \$76,845.00, as provided in the Operations and Maintenance (Restricted) Fund budget.

Ex. X-A.3.h Accept bid and award contract for the electrical services for the main campus and the Learning and Career Center (LCC) to Dynergy Energy Services, as the lowest responsible and responsive bidder, in the total amount of \$6,396,000.00 for a three year contract at \$2,132,000 each year, as provided in the Operations and Maintenance Fund budget.

Ex. X-A.3.i Accept bid and award contract for natural gas services for the main campus and the Learning and Career Center (LCC) to Mansfield Power & Gas, as the lowest responsible and responsive bidder, in the total amount of \$2,520,000.00 for a three year contract at \$840,000 each year, as provided in the Operations and Maintenance Fund budget.

#### Request for Proposals

There were no requests for proposals.

#### Purchase Orders

Ex. X-A.5.a Approve issuance of a purchase order to the Eaglewood Resort & Spa for hosting the three-day 2016 Harper Leadership Institute (HLI) immersion retreat, in the amount of \$29,996.88, as provided in the Education Fund budget.

- Ex. X-A.5.b Approve the proposed change item (PCI-0246) to Power Construction for the Renovations and Additions to Building D, in the amount of \$91,568.00, as provided in the Operations and Maintenance (Restricted) Fund budget.
- Ex. X-A.5.c Approve issuance of a purchase order to affect a contract amendment, with an additional \$1.00 per hour rate increase to Smith Maintenance Company (SMC) for temporary contractual custodial staffing services, in the amount of \$696,000.00, as provided in the Operations and Maintenance Fund budget.

## Personnel Actions

### Administrator Appointments

- Kenya Ayers, Vice President and Board Chair of NECSS, Northwest Educational Council for Student Success, 07/01/16, \$140,445/year
- Maria Coons, Vice President of Workforce, Planning and Institutional Effectiveness and Chief of Staff, 07/01/16, \$172,756/year
- Travaris Harris, Dean of Student Affairs, Student Affairs, 07/01/16, \$112,500/year
- Kristin Hoffhines, Director, One Million Degrees Program, Student Development, 05/06/16, \$108,722/year
- Mark Mrozinski, Executive Dean and Assistant Vice President of Workforce and Strategic Alliances, 07/01/16, \$136,255/year
- Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness, Institutional Effectiveness and Outcomes Assessment, 07/01/16, \$123,162/year
- Michelé Smith, Special Assistant to the President for Diversity and Inclusion/ Associate Provost, Diversity and Inclusion, 07/01/16, \$155,000/year

### Faculty Appointments

- Michael Bentley, Faculty Fellow - Philosophy, Business and Social Sciences, 08/16/16, \$44,521/year
- Bilal Hussain, Faculty Fellow – Sociology, Business and Social Sciences, 08/16/16, \$33,500/year
- Adam Lopez, Faculty Fellow – History, Business and Social Sciences, 08/16/16, \$33,500/year

### Professional/Technical Appointments

- Melissa Baysingar, Instructional Designer, Interdisciplinary Student Success, 07/15/16, \$59,000/year
- Roxanne Boersma, Project Manager, Information Technology, 06/01/16, \$54,403/year
- Christopher Candelas, One-Stop Center Advocate, One-Stop Center, 05/31/16, \$49,440/year
- Devin Chambers, Student Development Specialist, Student Development, 07/01/16, \$62,418/year



Cheryl Devenny, Admissions Specialist, Student Recruitment and Outreach, 06/20/16, \$52,000/year  
Steven Hayes, Student Success Specialist – Athletics, Student Affairs, 07/11/16, \$46,468/year  
Jenyl Keeton, New Student Specialist, Center for New Students and Orientation, 07/18/16, \$56,685/year  
Karin LaCour-Rivers, Student Development Specialist, Student Development, 07/11/16, \$54,200/year  
Joe Loobey, Admissions Specialist, Student Recruitment and Outreach, 07/01/16, \$62,418 /year  
Stephen Love, Academic Success Coach, Student Affairs, 07/11/16, \$54,000/year  
Nancy Marquez, Graphic Arts Lab Technician, Career and Technical Programs, 05/31/16, \$38,000/year  
Katherine McGuinnis, Account Executive, Workforce and Economic Development, 07/01/16, \$70,600/year  
Kathleen Speer, Student Development Specialist, Student Affairs, 7/11/2016, \$49,280/year  
Stuart Templeton, Manufacturing Program Specialist, P/T, Career and Technical Programs, 05/09/16, \$32,201/year  
Ryan Wolf, Academic Success Coach, Student Affairs, 07/11/16, \$43,875/year

#### Supervisory/Management Appointments

Leila Ellis-Nelson, Manager of Psychological Services – Limited Term, Student Development, 08/19/16, \$51,500/year  
Julia Lamping, Research Analyst, Institutional Research, 07/01/16, \$54,000/year  
Fadua Martinez, Admissions Processing Supervisor, Admissions Processing, 06/06/16, \$44,411/year  
Erin Morettes, Manager, Center for Student Involvement, Student Affairs, 07/01/16, \$65,000/year  
Marguerita Whitby, Academic Division Operations Manager, Liberal Arts, 06/06/16, \$48,000/year

#### Classified Staff Appointments

Rachel Lebbing, Library Assistant I, Library Services, 06/27/16, \$28,353/year  
Cullen Maslanka, Supply Point Inventory Clerk, Operations Services, 05/16/16, \$43,972/year  
Kathleen Michelau, Administrative Assistant, Academy for Teaching Excellence, 05/16/16, \$37,538/year  
Colleen Novak, Research Office Support Associate, Institutional Research, 06/27/16, \$47,970/year  
Kristin Parise, CE Sales Associate, Continuing Education, 06/06/16, \$25,623/year  
Diane Sheridan, Information Specialist, P/T, Student Development, 06/27/16, \$22,701/year  
Alma Valle, Telephone Operator, Information Technology/Client Services, 06/27/16, \$35,295/year

Faculty Retirement

Karen Johnstone, Admissions Associate, Health Careers, 06/30/16,  
28 years 8 months

Administrator Separations

Thomas Crylen, Executive Director of Facilities Management,  
Facilities Management, 06/30/16, 5 years 2 months  
Sheila Quirk-Bailey, Chief of Staff and VP of Planning and Institutional  
Effectiveness, Planning and Institutional Effectiveness,  
06/30/16, 24 years 4 months

Faculty Separation

Chaitut Rongchai, Faculty Fellow- Instructor, Business and Social  
Science, 06/30/16, 9 months

Professional/Technical Separation

Kevin King, Desktop Integration Analyst, Information Technology –  
Technical Services, 06/03/16, 16 years 7 months  
Susan Landers, CE Health and Human Services Coordinator,  
Continuing Education, 05/27/16, 5 years 8 months  
Abraham Mendez, Lab Assistant, Career and Technical Programs,  
05/31/16, 6 years 6 months  
Jesse Racine, Web Developer, Marketing Services, 06/03/16, 3 years  
7 months  
Yadushri Adhyapaka, Programmer/ Analyst, Information Technology /  
Enterprise Systems, 06/10/16, 1 year 4 months

ICOPS Separation

Stephen Ramirez, Police Officer, Harper College Police, 06/02/16,  
1 year 3 months

Classified Staff Separations

Stephanie Garcia, Box Office Assistant , P/T, Events Management,  
06/10/16, 4 years 6 months  
Kristin Jobski, Receptionist / Office Assistant, Student Development,  
05/19/16, 10 months  
Beth Willabay, CE Sales Associate, Continuing Education, 05/31/16,  
2 years 11 months  
Xingming Yu, Research Analyst, Institutional Research, 06/06/16, N/A  
Employee #2005, Customer Support Representative, Conference and  
Event Management, 11 years 7 months  
Employee #6016, Telephone Operator, Information Technology /  
Client Services, 05/06/16, 4 years 10 months

Harper #512 IEA-NEA Separations

Employee #870, Campus Set-Up Crew, Operations Services,  
06/03/16, 18 years 2 months  
Employee #1124, Custodian, Operations Services, 07/24/16, 13 years  
10 months

Proposed Academic Calendar for 2018-19	Approve the newly developed Academic Calendar for the 2018-2019 academic year, which has been reviewed and approved by the Office of Human Resources, Faculty Senate, Deans' Council and President's Cabinet, as presented in Exhibit X-A.7.
Annual Review and Approval of Health Career Programs Affiliation List	Approve the recommended annual list of health career program affiliations to provide for the clinical education in health career programs for the 2016-2017 academic year, as presented in Exhibit X-A.8.
Student Service Awards (Spring 2016)	Approve the recommended student service awards for the spring 2016 semester, totaling \$42,154.87, which has been reviewed and approved by the Office of Human Resources, Faculty Senate, Deans' Council and President's Cabinet, as presented in Exhibit X-A.9.
	<p>Upon roll call of the Consent Agenda for Approval, the vote was as follows:</p> <p>Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.</p> <p>Nays: None.</p> <p>Motion carried. Student Member DeBold advisory vote: aye.</p>
Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Reports	<p>Alumni Liaison Report: Member Gallo shared the Alumni Spotlight featuring Bill Palmer, a special services teacher at Barrington High School working with at risk students. Palmer dropped out of Barrington High School in 1969, and for the past 24 years his objective has been to prevent young people from making the same mistakes that he once made. After dropping out his senior year, he eventually earned his GED, earned an associate's degree from Harper, followed by a bachelor's degree and a master's degree. Today Palmer is in his 23<sup>rd</sup> year working with students at Barrington high school who are at risk of dropping out. More about Palmer can be found at the Foundation Alumni website <a href="http://www.harpercollege.edu/alumni">www.harpercollege.edu/alumni</a>. The quarterly issue of the Alumni eNewsletter was sent out to more than 8,000 alumni and friends. The call for nomination for the 2016 Alumni Awards closed May 16, with 15 new nominations and 10 carry-over nominations from last year. The selection committee will convene in early July, to select this year's recipients who will be recognized at the annual reception at the Wojcik Conference Center in November. The Alumni Committee is finalizing plans for alumni outreach and engagement in FY17, which will include increased outreach through Stand Up and Be Counted Alumni Corporation to increase alumni engagement targeting communication and further exploration of the new alumni affiliate groups.</p>

Foundation Liaison Report: Member Hill expanded on Dr. Ender's praise for this year's Golf Outing. There were 130 golfers, with more than \$21,000 raised for Harper Promise in the live appeal. The event grossed \$177,000, the best year ever, and had a net income of more than \$122,000. The Foundation Board of Directors recognized its officers for the past two years and swore in its new officers for two-year terms: Georgeanna Mehr president, Kathy Gilmer past president, Bill Kesler vice president of development, Greg Werner vice president for membership, Robin Turpin vice president for programs, Bill Provan treasurer, Jim Moehling secretary, and Jake Sadoff member at large. The next Foundation Board of Directors meeting is September 13. Foundation financial report as of May 31 shows \$2.9 million revenue raised and an additional \$1.1 million in verbal pledges for Promise, for a total of \$4.082 million. With the College's contribution, the Harper Promise campaign has raised over \$8 million to date.

ICCTA Liaison Report: Member Kelley briefly reported that he attended the ICCTA Annual conference down in Springfield. He sat with Harper student participants in the Student Leadership Institute at the awards banquet. They have requested that Harper have more nominees in the future since Harper has some outstanding faculty, adjunct faculty and business partners to be nominated. The ICCTA board meeting focused on the continued State budget problems and how that continues to have a devastating impact on community colleges across the state.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Disposal of Obsolete or Damaged Personal Property

The annual disposition of College personal property report is presented to the Board for review, as outlined in Exhibit X-B.5.

NEW BUSINESS

Approval of Preliminary Budget for Fiscal Year 2017

Member Gallo moved, Member Mundt seconded, approval of the recommendation for the College's preliminary budget for fiscal year ending June 30, 2017, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.  
Motion carried. Student Member DeBold advisory vote: aye.

Resolution to Establish the 2016-2017 Budget Hearing Date

Member Robb moved, Member Stack seconded, to approve the Budget Hearing date for the fiscal year beginning July 1, 2016 ending on June 30, 2017 for 6:00 PM in the Harper College Wojcik Conference Center, room W-214 on August 17, 2016, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:  
Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.  
Nays: None.  
Motion carried. Student Member DeBold advisory vote: aye.

Fiscal Year 2017 Authorization to Spend

Member Hill moved, Member Mundt seconded, approval of the recommended authorizing the College to continue to incur the necessary expenses and commitments for the ongoing operations of the College prior to the adoption of the Fiscal Year 2017 Budget, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:  
Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.  
Nays: None.  
Motion carried. Student Member DeBold advisory vote: aye.

Approval of Depository, Financial Services Providers, and Investment Brokers for College Funds

Member Stack moved, Member Robb seconded, approval of the depositories, financial service providers, and investment brokers to be used by the College, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:  
Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.  
Nays: None.  
Motion carried. Student Member DeBold advisory vote: aye.

Resolution Authorizing Adoption of the Prevailing Wage Act

Member Kelley moved, Member Mundt seconded, approval of the resolution authorizing adoption of the Prevailing Wage Act, as outlined in Exhibit XI-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:  
Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.  
Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Authorization for  
Personnel Appointments,  
Payment of Vouchers, and  
Requests to Purchase

Member Hill moved, Member Robb seconded, approval of the recommendation to authorize Dr. Ender, or his delegate, to appoint personnel, pay vouchers, and approve purchases from June 23, 2016 through July 31, 2016, since there is no Board meeting in July, as outlined in Exhibit XI-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

The Resource Allocation  
and Management Plan for  
Community Colleges  
(RAMP)

Member Kelley moved, Member Mundt seconded, approval of the recommended RAMP document and to set aside funds to provide for the necessary College contribution, as outlined in Exhibit XI-G (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Building F Renovation  
Project – ICCB  
Authorization

Member Hill moved, Member Stack seconded, approval of the budget for the Building F Renovation Project in the amount of \$27,115,000, inclusive of 10% project contingency, as required by Illinois Community College Board (ICCB), for the authorization required per the Capital Projects Manual, Capital Project application Form Section 1, Subsection A, as outlined in Exhibit XI-H (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Approval to Advance  
Building M Project through  
The Bidding Phase

Member Stack moved, Member Kelley seconded, approval of the recommendation to authorize the Construction Document and Bidding Phases of Building M, in the amount of \$888,356, as outlined in Exhibit XI-I (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Gallo commented on this exhibit that he admires physical education and wellness as well as the intent to work Northwest Community Hospital. He acknowledged that teaming up with the Park District is a great idea, but he feels that student tuition has to pay for this building, and it is the College's responsibility to provide the classes and certificates, the programs and degrees that will require students to be in this building – as the main way of paying for its renovation and expansion. Instead, he feels we are financing this through student fees and he does not agree with that approach. There is a strong feeling that the refurbished building will keep students on campus, but he is not certain that will happen because there are many similar fitness facilities in the area that students can use, thus they don't have to stay here to work out. So, unfortunately he cannot support this initiative.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.

Nays: Member Gallo.

Motion carried. Student Member DeBold advisory vote: nay.

Approval of an Intergovernmental Agreement

Member Kelley moved, Member Mundt seconded, approval of the recommendation to execute an intergovernmental agreement between Harper College and the Palatine Park District to support the refurbishment of Building M's aquatic center and to operate programs as stipulated in the agreement, as outlined in Exhibit XI-J (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.

Nays: Member Gallo.

Motion carried. Student Member DeBold advisory vote: abstain.

Approval of Agreement For Building M Partnership With Northwest Community Healthcare

Member Robb moved, Member Kelley seconded, approval of the Letter of Agreement with Northwest Community Healthcare to operate a health services facility within the newly renovated Building M, as outlined in Exhibit XI-K (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Gallo explained that he votes Aye because he hopes that Harper comes to some kind of agreement with Northwest Community Hospital.

Member Hill abstained due to a conflict of interest in her serving on the board of Northwest Community Hospital and chairing the Planning and Business Development Committee.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Kelley, Mundt, Robb, and Stack.

Nays: None.

Abstain: Member Hill  
Motion carried. Student Member DeBold advisory vote: abstain.

Health and Recreation  
Center Pre-Opening  
Management Services

Member Stack moved, Member Kelley seconded, approval of the recommendation to award a contract to CENTERS to provide pre-opening management services for the Health and Recreation Center (Building M), as outlined in Exhibit XI-L (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Student Member DeBold abstained because he was hoping the third party expertise in managing this type of facility would bring down the ongoing operational costs of the building, and concerned about the impact on the fees to the students.

Member Kelley voted Aye, and clarified that the operational processes have not been finalized yet as the Board is currently in the discussion phase, and that there are some alternative funding avenues open that will be explored as the Board has these discussions.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: Member Gallo.

Motion carried. Student Member DeBold advisory vote: abstain.

Administrative Employment  
Contracts

Member Mundt moved, Member Hill seconded, approval of the recommendation that Administrative staff members in good standing and employed prior to April 1, 2016, with the exception of administrative staff members who are receiving a promotion that is effective on July 1, 2016 and noted on the June 2016 Personnel Exhibit, receive an increase based upon the change in the CPI-U for the previous twelve-month period ending December 31 prior to the new fiscal year, with a minimum of one-percent (1.0%) and a maximum of two-percent (2.0%). As the change in CPI-U for calendar year 2015 was 0.7%, the salary increase will be one-percent (1.0%). The salary schedule will be increased by one-percent (1.0%) for the Fiscal Year 2017, as outlined in Exhibit XI-M (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Supervisor and Manager  
Salary Increases

Member Robb moved, Member Stack seconded, approval of the recommendation that Supervisors and Managers in good standing and employed prior to April 1, 2016, with the exception of



Supervisors and Managers who are receiving a promotion that is effective on July 1, 2016 and noted on the June 2016 Personnel Exhibit, receive an increase based upon the change in the CPI-U for the previous twelve-month period ending December 31 prior to the new fiscal year, with a minimum of one-percent (1.0%) and a maximum of two-percent (2.0%). As the change in CPI-U for calendar year 2015 was 0.7%, the salary increase will be one-percent (1.0%). The salary schedule will be increased by one-percent (1.0%) for the Fiscal Year 2017, as outlined in Exhibit XI-N (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Classified Staff Wage Rate increases

Member Stack moved, Member Hill seconded, approval of the recommendation that Classified Staff members in good standing and employed prior to April 1, 2016, with the exception of Classified Staff members who are receiving a promotion that is effective on July 1, 2016 and noted on the June 2016 Personnel Exhibit, receive an increase based upon the change in the CPI-U for the previous twelve-month period ending December 31 prior to the new fiscal year, with a minimum of one-percent (1.0%) and a maximum of two-percent (2.0%). As the change in CPI-U for calendar year 2015 was 0.7%, the salary increase will be one-percent (1.0%). The salary schedule will be increased by one-percent (1.0%) for the Fiscal Year 2017, as outlined in Exhibit XI-O (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Excess Worker's Compensation Insurance

Member Stack moved, Member Mundt seconded, approval of the recommendation is being made to issue a purchase order to Assurance Agency, Ltd for the renewal of Excess Workers' Compensation Insurance with Midwest Employers Casualty Company, in the amount of \$119,918, as outlined in Exhibit XI-P (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.  
Motion carried. Student Member DeBold advisory vote: aye.

Approval of Service Providers

Member Robb moved, Member Stack seconded, approval of the updated list of service providers for Fiscal Year 2017, as outlined in Exhibit XI-Q (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:  
Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.  
Nays: None.  
Motion carried. Student Member DeBold advisory vote: aye.

ANNOUNCEMENTS  
BY CHAIR

Communications

There were no communications

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The Board will conduct a Board Retreat on July 20, 2016 at 2:00 p.m. in W214. The next Committee of the Whole Meeting will be Wednesday, August 10, 2016 at 5:00 p.m. in W216. The next Board of Trustees Meeting will be Wednesday, August 17, 2016 at 6:00 p.m. in W214.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Stack moved, Member Kelley seconded, to adjourn to adjourn the meeting.

In a voice vote, the motion carried at 7:06 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary