

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, November 16, 2016

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, November 16, 2016 at 6:00 p.m. in the Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Student Member DeBold led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Diane Hill, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member Eric DeBold
Absent: Member Jim Gallo

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnsetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, VP Workforce, Planning and Institutional Effectiveness and Chief of Staff; Darryl Knight, Interim Executive Director Facilities Management; Judy Marwick, Provost; Maria Moten, Assistant Provost; Sheryl Otto, Assistant Provost; Michelé Smith, Associate Provost and Special Assistant to the President for Diversity and Inclusion; Roger Spayer, Chief Human Resources Officer; Patrick Beach; Jennifer Berne; Orlando Cabrera; Kimberly Chavis; Kathy Coy; Lin Cui; Tom Dowd; Sunil Koswatta; Paul LeBreck; Matt McLaughlin;Carolynn Muci; Keith O'Neill; Alina Pajtek; Kim Pohl; Kathryn Rogalski; Evelyn Seiler; Dana Tenenbaum.

Guests: Ivan Cruz, student; Dan Forbes, Speer Financial; Stephanie Mainock, Hoffman Estates; Lillian Xie, student.

AGENDA APPROVAL

Member Hill moved, Member Mundt seconded, approval of the Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye

PRESENTATION

Dr. Ender asked Sheryl Otto, Associate Provost and Dean for Student Development, and Matt McLaughlin, Title III Director, to brief the Board on the Title III Project, and acknowledged Chief Information Officer Patrick Bauer for his role in bringing this

project together and all Steering Committee members for their efforts on this initiative.

Title III and Predictive Analytics

McLaughlin introduced Harper's Title III Grant: Building Technology and Professional Capacity to Achieve Harper College's Student Completion Agenda. The focus of the grant is on the activities that influence a student's likelihood to persist. There are three main areas in this project: Onboarding, Intervening, and Technology. Onboarding involves knowing the student better, knowing where they want to be headed, and helping them create a plan to get there. Intervening is based on the proactive outreach to students, particularly for at-risk students. Technology is at the base of all of this; it helps support all project initiatives to ensure they are better connected and integrated with each other. This Title III grant is a five-year grant that is supported by the Department of Education and Harper is in year two of this grant. An external evaluator is required to assess the work and the recent assessment indicates Harper is making substantial progress thus far. The grant focuses on at-risk populations, which for Harper includes developmental students and African American students, so project results are focused on these populations, with Harper looking to bring these to scale campus-wide.

The goals and accomplishments for Onboarding include developing a mechanism to capture student academic placement from multiple data sources, piloting a non-cognitive assessment instrument, which was just completed with 100 first semester students, and creating a personalized academic plan.

For Intervening, goals include expanding the Early Alert program, and adding three Academic Success Coaches: two funded through the Title III grant and one through the Perkins grant. In response to Member Kelley, McLaughlin acknowledged that Early Alert was actually started at Harper a few years ago, so Harper is ahead of the schedule at this point for this goal. In response to Member Robb, McLaughlin explained that within the grant, as data comes forward, new targets will be established over the next three years. First generation students, as an at-risk group, is supported by research and literature and maybe included. In response to Member Hill, out of a total target population of 2,300 students, 1,000 are developmental and 167 are African American.

Technology goals include aggregating data from many sources to create a student dashboard, updating the student portal for better functionality, and implementing a data warehouse and an analytic system. The data warehouse has already been completed; the next step is to advance our analytics capabilities for which we are implementing three Civitas products, Illume, Inspire and Scheduler.

Otto explained that Illume and Inspire are the two analytics products from Civitas. Illume looks at institutional data and will be used by administrators, deans, and department chairs. Inspire looks at the individual student data and will be used by counselors, advisors, and student advocates; it will help identify at-risk students. The third product, Scheduler, is a tool that students will use to register and integrates their academic plan through Degree Works. Students will be able to select courses for a particular semester, set their availability parameters, and Scheduler shows them the various options for taking that group of courses and then allows them to register for those courses. The students that have gotten to see a preview of Scheduler have given positive feedback about the functionality of this tool. In response to Member Robb, Otto explained students currently need to commit to a payment type within 48 hours of registering; the student's financial aid is integrated into that total, and payment plans are available. A \$35 service fee is due at the time the payment plan is arranged. In response to Member Kelley, Otto noted that Spring registration starts in November and Fall registration starts in April.

McLaughlin recognized the Steering Committee members for the Title III grant at Harper; these seven team members are leading the seven project teams across campus.

In response to Member Stack, McLaughlin stated that the One Million Degrees students are included in the Title III grant totals as the work they do is comparable.

In response to Chair Dowell, Otto explained that Scheduler does not auto-adjust when a course is dropped or needs to be repeated; that adjustment is done manually by the student as they set up their next semester for registration.

In response to Member Kelley, Otto explained that bringing the student advocate project to scale is currently under review by a core project team. There are a variety of individuals who will serve as that point person including coaches, advisors, counselors, and other ways to achieve scale are under review. Dr. Ender added that this is a three-year goal; there will be no additions in the spring, but sufficient funds have been identified to add 10 additional dedicated staff by June 30, 2019, with possible further additions in Fall 2017 and Fall 2018.

STUDENT TRUSTEE REPORT

Student Member DeBold reported that he participated in the ICCB Student Advisory Committee (SAC) meetings, recently. Notably, the ICCB-SAC decided to make Bachelor of Science in Nursing (BSN) programs at community colleges the lobbying focus for the year. In the legislative committee, the proposed accreditation bill introduced by Senators Durbin and Warren was discussed with

emphasis on how these changes could affect community colleges and particularly the effort to offer BSN degrees. Within that committee, an outreach campaign was created to better communicate the various student empowerment initiatives happening across the State. DeBold attended the Harper College Diversity Symposium; he and other student attendees found the conversations powerful. In his Energy and Society class, Amy Bandman and Steve Peterson presented on Harper's energy efficient infrastructure. He announced a project he is working on with the Center for Student Involvement to develop a program where student aides will be giving presentations to different clubs on campus with the goal of educating them on the different resources provided. Upcoming events include talent shows from the Black Student Union on December 9 and Latinos Unidos a week earlier. He congratulated the Women's and Men's Cross Country teams on their national championships. Lastly, two weeks ago, he attended an Honors/PTK event called Haters Gonna Hate, a discussion about the then upcoming election. Some of the groups that participated are planning to have a follow up discussion post-election due to increased anxiety among students about the election results—many students are talking about supporting each other in this post-election climate. He concluded his report.

Dr. Ender noted that both the Men's and Women's Cross Country teams both finished as national champs this year in the same weekend the Women's Volleyball team won their national championship. So it was a great weekend for Harper sports teams.

The Faculty Senate President's report was moved to after the President's Report.

PRESIDENT'S REPORT

Student Government Association

Dr. Ender invited Dr. Keith O'Neill and Harper student leaders to present on the Student Government Association.

Dr. O'Neill reported that since his arrival in Spring 2014, the Student Government Association (SGA) has continued to reimagine and reinvent itself, while serving non-stop as the official voice of Harper students. He acknowledged the work of SGA co-advisor Dana Tenenbaum who works with the student leaders on their day-to-day matters and helps them navigate Harper. He introduced SGA President Lillian Xie and SGA Vice President Ivan Cruz who will briefly share their experiences of student government and leadership.

Xie explained that the presentation would include what SGA is, the purpose of SGA, and how SGA interacts with the student body. She presented their new logo which represents that SGA is a connective piece for students to the college. The SGA mission statement states, "As the official representatives of the Harper

College student body, we advocate for the interests, concerns, and success of students.” The constitution and by-laws may change as needed, but the purpose of SGA to be good communicators and good contributing community members remains. To represent the large student body that SGA serves, it is important that SGA create a diverse student government. Students go through an application process to become a member of SGA so they understand the expectations of representing the student body. To acknowledge the busy schedules students have, member status has changed from only senator representation to having working members and voting members. SGA meets weekly to keep work in progress organized and review member committee reports. With this changing member status, SGA is able to accommodate those who cannot attend weekly meetings and allow them to do more student government work and keep them involved as much as possible.

Student advocacy is a huge component of what SGA has been doing. Last year this included educating students on the State budget issues affecting community colleges, which led to taking action by going down to Springfield for a student and faculty rally, and then on Harper’s campus with the Faculty Senate for a campus forum. These were ways to use what was learned and share it with other students, and advocate for community college funding.

Cruz discussed SGA’s role in Harper College Shared Governance. Student representation exists on 14 committees which allows for communication both to the College on issues that impact students and then back to the students through reports to the Friday SGA meetings.

Xie explained the SGA proposal process to help move student ideas to action. By reviewing their ideas and discussing them in a group, any issues they may have or may not have seen can be addressed before they start their project. The proposal process also helps connect their project more meaningfully to the College.

Cruz shared SGA’s social media outreach efforts. SGA has a presence on Blackboard for SGA members, on Facebook for all students, and a dedicated website, also open to all students, and offers an easy way for students to give feedback and suggestions.

Xie reflected on how she became involved in Student Government, that she was not engaged outside of her classes. When she walked into her first student government meeting, it was Dining with the Deans, she learned about all these resources she was previously unaware of, and found a way to become involved in Harper at a deeper level. Student government is that place where students can build leadership in their own unique way

and appreciate diversity. Her focus has become finding ways to help other students see that they can do something on campus and that their voice matters. Cruz experienced a similar path to SGA, and he found a better way to relate to the College and other students when he found SGA. As a first-generation student, it has been difficult to understand how to navigate through the institution. SGA has allowed him to understand the expectations of being a college student and to start to become a better leader. This is what drives them to be involved in SGA, to help other students get involved.

Member Hill congratulated SGA on the thoroughness with which they've organized and the passion with which they are carrying on the mission, it's very impressive.

President's Report

Dr. Ender was surprised that there were issues as a result of the election, as these have not been reported to the Harper Police. He asked that if members of the student body have experienced anything, particularly if it is negative, to please report it to the College.

We had a fantastic Veterans Day diversity celebration. The *President's Report* included information about Kristin Beck and her valor and the work she did as a member of the Navy's Seal Team Six. She demonstrated and reminded us, the same week of the election that she fought not only for her personal identity, but for our country's freedom. Beck asked that in these times of disagreement that we understand this. Her comments were a great connection to our Veterans Day—and Diversity and Inclusion Symposium celebration.

We continue to be hopeful about the State budget. Harper is currently \$2.1 million short of what was expected to be received from the State of Illinois, and we are prepared to assure we have a balanced budget by June 30, 2017. He concluded his report.

FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Dowd observed that the Student Government presentation exemplified that when students get involved outside the classroom, they seem to do much better in and out of the classroom. The current Strategic Plan has five teams that are working on interventions, policies, and programs much like the Title III program. The Strategic Plan is focusing on scaling promising practices. Since last week's election, the faculty, staff, and students are concerned with what it means for the educational policies of this country. There will be more known in a few months, but folks are anxious.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

Stephanie Mainock of Hoffman Estates: Mainock explained her disappointment at the denial of her son’s Promise Program appeal. She cited the progress he made in other areas and expressed her concern about the strictness of the attendance policy for this scholarship program.

Chair Dowell thanked her for her comments, and for her dedication to her son.

CONSENT AGENDA

Member Mundt moved, Member Stack seconded, approval of the minutes for October 12, 2016 Committee of the Whole meeting and October 19, 2016 Board of Trustees meeting; accounts payable; student disbursements; payroll for September 30, 2016 and October 14, 2016; estimated payroll for October 28, 2016; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; first reading of modifications to Board Policy – travel and meeting expense (section 07.01.21); review of closed meeting minutes; monthly financial statements; Board committee and liaison reports; grants and gifts status report; summary report of items purchased from state contracts, consortiums or cooperatives;; as outlined in Exhibits X-A.1 through X-B-4 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Fund Expenditures

Accounts Payable	\$ 4,180,322.90
Student Disbursements	\$ 898,393.10

The payroll of September 30, 2016 in the amount of \$1,995,670.05; October 14, 2016 in the amount of \$2,029,466.82; and the estimated payroll of October 28, 2016 in the amount of \$2,012,568.44.

Bid Approvals

Ex. X-A.3.a Accept bid and award contract for Alternate Bid 1 for nursing program renovations at Building X to Expedia Construction Corp., as the lowest responsible and responsive bidder, in the total amount of \$70,000.00, as provided in the projected budget in the Operations and Maintenance (Restricted) Fund budget.

Ex. X-A.3.b Accept bid and award contract for Bid Package #2 for Building F Renovations to the following:

- 04.1 – Masonry and Tuck Pointing – Jimmy’Z Masonry Corp. \$379,000
- 05.1 – Structural Steel and Miscellaneous Metals – T.A. Bowman Constructors \$971,000
- 06.1 – General Trades – Doherty Construction Inc. \$556,280
- 07.2 – Roofing – A-1 Roofing Company \$106,650

- 08.1 – Aluminum Storefront, Curtain Wall, and Glazing – Schaaf Glass Co. \$12,028,065
- 08.2 – Doors, Frames and Hardware – Edward Stauber Wholesale \$235,000
- 09.1 – Metal Framing, Drywall and Acoustic Ceilings – Doherty Construction Inc. \$1,810,350
- 09.2 – Tile – TSI Commercial Floor Covering, Inc. \$191,195
- 09.3 – Carpet, Vinyl Composite Tile and Rubber – Libertyville Tile and Carpet \$663,620
- 09.4 – Painting – Oosterbaan and Sons Co. \$178,620
- 11.1 – Operable Walls – RHL Enterprises LLC \$13,959
- 21.1 – Fire Protection – Nelson Fire Protection \$346,332
- 22.1 – Plumbing – Chas F. Bruckner and Son, Inc. \$561,660
- 23.1 – Heating, Ventilation, Air Conditioning and Building Automation – Hayes Mechanical, Inc. \$3,323,525
- 26.1 – Electrical, Fire Alarm, and Security – McWilliams Electric Company, Inc. \$2,897,169
- 27.2 – Telecommunications – Applied Communications Group \$342,714
- 32.1 – Excavation, Earthwork and Site Utilities – Pepper Construction Co. \$240,319
- 33.1 – Cast-in-Place and Site Concrete – Pepper Construction Co. \$248,844

as the lowest responsible and responsive bidders, for a total amount of \$18,558,364.00, including construction management fees of \$491,395, general conditions of \$1,023,457, bonds and insurance of \$272,086, and a 10% contingency of \$1,687,124, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained in the total Building F Remodeling project budget of \$27,115,000.00.

Request for Proposals	Ex. X-A.4.a	Accept a proposal and award contract to Yampu Tours for a faculty development field seminar to Latin America for International Studies and Programs, in the total amount of \$49,824.00 as provided in the Education Fund budget.
Purchase Orders	Ex. X-A.5.a	Approve issuance of a purchase order to Hilltop Condominium Association for Harper Professional Center’s portion of the annual condominium association dues for common area maintenance, in

the amount of \$246,418.37, as provided in the Operations and Maintenance Fund budget.

- Ex. X-A.5.b Approve issuance of a purchase order to renew the current snow removal contract with Tovar Snow Professionals to include clearing snow and ice on parking lots and walkways at the Harper Professional Center (HPC) and Learning and Career Center (LCC) to be effective November 2016 through April 2018, in the total two year amount of \$143,671.00, \$78,243 as provided in the Auxiliary Enterprises Fund budget for HPC and \$65,428 as provided in the Operations and Maintenance Fund budget for LCC.
- Ex. X-A.5.c Approve issuance of a purchase order to Assurance Agency, Ltd. to renew the Motorcycle Safety Program insurance policy, in the amount of \$116,715.00, as provided in the Restricted Purposes Fund.

Personnel Actions

Supervisory/Management Appointment

Jill Salas, Academic Support Centers Manager, Academic Support Center, 01/09/17, \$72,000/year

Professional/Technical Appointments

Marisol Acevedo, Desktop Integration Analyst, Information Technology/Technical Services, 10/31/16, \$36,400/year

Jennifer Henrickson, Instructional & distance Education Design Specialist, Academy for Teaching Excellence, 10/24/16, \$60,000/year

Deanne Pawlisch, Instructional Design /Program Specialist, Continuing Education, 11/28/16, \$59,000/year

Classified Staff Appointment

Anne Maurer, CE Sales Associate, Continuing Education, 10/24/16, \$22,243/year

Tina Sternberg, Library Assistant I – Evenings, P/T, Library Services, 11/28/16, \$15,853/year

Harper #512 IEA/NEA Appointment

Rodney Ramey, Campus Set-Up Crew, Operations Services, 10/24/16, \$49,317/year

ICOPS Appointment

Stuart Schmidt, Police Officer, Harper College Police, 10/03/16, \$41,454/year

Classified Staff Retirement

Donna Groselak, Administrative Secretary, Career and Technical Programs, 12/31/16, 26 years 4 months

Professional /Technical Separation

Joan Dubnicka, Business Consultant, P/T, Workforce and Economic Development, 10/20/16, 2 years 8 months

Michael Fitzgerald, TECH, Technical Installation System Specialist, Continuing Education, 12/31/16, 16 years 1 month

Classified Staff Separations

Charmaine Allen, Studio V Associate, P/T, Career and Technical Programs, 10/26/16, 1 year 5 months

Kaye Medina, Information Receptionist, P/T, Workforce and Economic Development, 11/08/16, 1 year 5 months

Lauren Norman, Safety Technician, Facilities Management, 10/27/16, 2 years 4 months

Katie Nowik, Executive Assistant, Human Resources, 11/11/16, 8 years 10 months

ICOPS Separation

Matthew Pasquesi, Community Service Officer I, P/T, Harper College Police Department, 11/06/16, 4 years 10 months

Harper #512 IEA/NEA Separation

Employee #8561, Custodian, Operations Services, 10/10/16, 1 year 2 months

Board Travel

Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.

First Reading of Modifications to Board Policy – Travel and Meeting Expense Reimbursement (Section 07.01.21)

Approve the recommended first reading of modifications to Board Policy Manual, Travel and Meeting Expense Reimbursement (Section 07.01.21) to comply with the Local Government Travel Expense Control Act, Public Act 009-0604 amending 50 ILCS 150, which goes into effect on January 1, 2017, and to be advanced to a second reading at the next Board meeting, as presented in Exhibit X-A.8.

Review of the minutes of all closed meeting that have not yet been released for public review, and determination of which, if any, may then be released, and Authorization for destruction of verbatim recordings of closed sessions

Approve the recommendation that minutes of closed sessions under review remain closed as the need for confidentiality still exists and that the verbatim recordings prior to May 2015 that do not involve pending litigation be destroyed, as presented in Exhibit X-A.9.

Upon roll call of the Consent Agenda for Approval, the vote was as follows:

Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and

Chair Dowell acknowledged and thanked Members Hill, Robb, and Stack for attending the ICCTA November meeting with Member Kelley, the ICCTA Representative.

ICCTA Liaison Report: Member Kelley reported the Board of Representatives re-adopted the three legislative goals for the year: the Bachelor of Science in Nursing for community colleges, the focus on the budget, and a MAP grant set-aside for community colleges. Dr. Tom Ramage, the president of the Illinois Community College Presidents' Council issued a letter to Governor Rauner, Speaker Madigan, and President Cullerton very forcefully addressing the financial stability of the community college system and how it's been consistently and devastatingly eroded over the past few years, resulting in real and substantial damage. Dr. Karen Hunter-Anderson of ICCB expressed that the ICCB is interested in expanding apprenticeship programs and making sure the community colleges are the primary providers of apprenticeship programs in Illinois—which fits well with Harper because we have an outstanding apprenticeship program.

Member Stack added that at the Trustee Roundtable there was a lot of conversation about state funding, baccalaureate nursing programs, colleges looking at athletics and the cost effectiveness of athletic programs. Member Robb noted that colleges are looking to their Foundations for additional support. Member Hill added that colleges were finding creative ways to increase revenue through partnerships, and people were sharing their experiences and ideas.

Foundation Liaison Report: Member Hill reported that #GivingTuesday is coming up on November 29. This is a global day of giving fueled by the power of social media and collaboration. Like many other schools, Harper will use social media and email to promote giving in support of Harper students. The goal is for the Harper community to come together on November 29 to raise \$4,172.00—the cost of one year's tuition for one Harper student. People can help by following Harper College's social media networks and share its #GivingTuesday content with your personal network and inviting others to support Harper students on #GivingTuesday. Foundation Board Member Derrick Hamilton has pledged to match every pledge dollar for dollar up to \$5,000. Visit our website to learn more and watch

several videos of students who have been impacted by your donations to the Educational Foundation.

She thanked Laura and her team for hosting the reception for the Pippin opening. It was a great opportunity for donors to come together and hear remarks from the MaryJo Willis Scholarship recipient. And of interest, MaryJo directed *Pippin* 34 years ago, and the director of the recent performance was in that performance 34 years ago, Laura Pulio. It was a lovely night and an excellent performance

The Foundation and the Board of Trustees will be reviewing their Memorandum of Understanding between the two entities, which was last reviewed in 2011. The Foundation president, Chief Advancement Officer Laura Brown, and the Foundation past president of the Foundation will work with Board Members Hill and Robb to review this memorandum and then present it for review, and Board approval.

The Hope Giving Program, which is a women's philanthropy group, will be honored at the 5th Annual 'Reflecting Excellence' Reflejos event on Tuesday, November 15 at Stonegate Banquet and Conference Center in Hoffman Estates, from 5:30 to 8:00 p.m. The next Foundation Board meeting is December 6.

Alumni Liaison Report: Member Stack reported for Member Gallo that the 2016 Distinguished Alumni Reception and Awards Ceremony was on November 3, more than 120 guests attended that event. A highlight of the event was having eleven previous recipients of the award in attendance including Laurie Turpin Soderholm (2015 recipient and she also served as emcee for the awards ceremony), Bill Kelley (2010 recipient), Dr. Nancy Castle (2011 recipient), Jim Meier (2014 recipient), Larry Moats (2011 recipient), Joe Quinn (2015 recipient), Jake Sadoff (2010 recipient), Vladimir Goncharoff (2015 recipient), Linda Lang (2014 recipient), Richard Parlier (2015 recipient), and Tim Tyrrell (2013 recipient).

The Alumni Committee hosted a Chicago Bears vs. Green Bay Packers game viewing party on Thursday, October 20 at Durty Nellie's. This first-ever alumni event drew about 50 alumni and guests out for a night of football, pizza and drinks. The event was generously sponsored by Harper alumni Jim Meier and Larry Moats and is part of a broader plan for alumni outreach and engagement. The Alumni Committee plans to continue these types of events as a way to reconnect with alumni.

The Alumni Committee announced three new members, who are all Harper alumni: Dr. Matthew Barbini, Deputy Palatine School District 15 Superintendent of Schools and one of this year's Distinguished Alumni Award recipients; Kevin Kolman, Director of

Brand Education and Weber's Grill Master with Weber-Stephen Products; and Wendy Levine, Harper alumna.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

NEW BUSINESS

Adoption of Debt Certificate Resolution, and Accepting A proposal and Awarding A contract to Barrington Bank and Trust Company, N.A. as the Purchaser of the Debt Certificates

Chair Dowell stated that a proposal had been received from Barrington Bank & Trust Company, N.A., Barrington, Illinois, for the purchase of the District's General Obligation Debt Certificates (Limited Tax), Series 2016, to be issued by the District pursuant to Section 17(b) of the Local Government Debt Reform Act, and that the Board of Trustees would consider the adoption of a resolution providing for an Installment Purchase Agreement in order to build, equip, alter, construct additions to and improve the sites of community college buildings, authorizing the issuance of said Certificates evidencing the rights to payment under said Agreement and providing for the sale of said Certificates. The interest rate on these debt certificates is 1.392%.

At this time, I need a motion to approve the RESOLUTION authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the District and for the issue of \$5,005,000 General Obligation Debt Certificates (Limited Tax), Series 2016, of the District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

He asked for a motion to approve the resolution.

Member Kelley moved, Member Mundt seconded, adoption of the Debt Certificate Resolution as prepared by Bond Council and award a contract for purchasing debt certificates as a result of a competitive RFP process, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Resolution for Estimated
Tax Levies

Chair Dowell stated that a recommendation is being made to approve the resolution regarding the estimated amounts necessary to be levied for the year 2016. He asked for a motion to approve the resolution.

Member Hill moved, Member Stack seconded, to adopt the resolution providing for the 2016 estimated tax levies, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Resolution Designating a
Person or Person's to
Prepare a Tentative Budget
For Fiscal Year Ending
June 30, 2018

Chair Dowell stated that a recommendation is being made to approve the resolution designating Drs. Ender and Ally to prepare a tentative budget for Fiscal Year Ending June 30, 2018. He asked for a motion to approve the resolution.

Member Robb moved, Member Mundt seconded, to adopt the resolution which designates Kenneth L. Ender and Ronald N. Ally as responsible for developing a budget for Fiscal Year ending June 30, 2018, in compliance with the Illinois Public Community College Act, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.

Nays: none.

Motion carried. Student Member DeBold advisory vote: aye.

Inter-Governmental
Agreement between the
Capital Development
Board and William Rainey
Harper College

Member Stack moved, Member Robb seconded, to execute an Inter-Governmental Agreement (IGA) between the State of Illinois Capital Development Board (CDB) and William Rainey Harper College for the completion of the Building H commissioning, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Designation of Election
Official for the April 4, 2017
Consolidated Election

Member Robb moved, Member Mundt seconded, to designate Maria Coons, Chief of Staff and Board Liaison, to serve as the election official to accept filings of nominating papers on behalf of the Board Secretary for the April 4, 2017 consolidated election, as outlined in Exhibit XI-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Approval of a New Certificate: Teaching English to Speakers of Other Languages (TESOL) Certificate

Member Hill moved, Student Member DeBold seconded, approval of a new certificate, Teaching English to Speakers of Other Languages (TESOL) Certificate to then be forwarded to Illinois Community College Board for approval, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

ANNOUNCEMENTS
BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, December 7, 2016 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, December 14, 2016 at 6:00 p.m. in W-214.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Stack moved, Member Kelley seconded, to adjourn to adjourn the meeting.

In a voice vote, the motion carried at 7:32 p.m.

Chair

Secretary