

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, August 17, 2016

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, August 17, 2016 at 6:04 p.m. in the Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Stack led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Jim Gallo, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member Eric DeBold  
Absent: Member Diane Hill

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Chief Advancement Officer; Phil Burdick, Chief Communications Officer; Maria Coons, Chief of Staff and Vice President Workforce, Planning and Institutional Effectiveness; Brian Knetl, Associate Provost; Darryl Knight, Interim Executive Director Facilities Management; Judy Marwick, Provost; Maria Moten, Assistant Provost; Mark Mrozinski, Executive Dean Continuing Education and Assistant Vice President Workforce and Strategic Alliances; Sheryl Otto, Assistant Provost; Darlene Schlenbecker, Executive Director Planning, Research and Institutional Effectiveness; Michelé Smith, Associate Provost and Special Assistant to the President for Diversity and Inclusion; Roger Spayer, Chief Human Resources Officer; Mike Barzacchini; Jennifer Berne; Kathy Bruce; Kim Chavis; Orlando Cabrera; Kathy Coy; Tom Dowd; Travaris Harris; Dirk Heid; Paul LeBreck; Marybeth Linse;Carolynn Muci; Mary Beth Ottinger; Kim Pohl; Kathryn Rogalski; Evelyn Seiler; Charmian Tashjian; Mike Vanlandingham.

Guests: Phil Gerner, Robbins Schwartz; Harry Barto, North Carolina State Doctoral Student

AGENDA APPROVAL

Member Stack moved, Member Gallo seconded, approval of the Agenda.

Upon roll call of the Consent Agenda, the vote was as follows:  
Ayes: Members Dowell, Gallo, Kelley, Mundt, Robb, and Stack.  
Nays: None.  
Motion carried. Student Member DeBold advisory vote: aye

PRESENTATION

Dr. Ender acknowledged the Fall start on Monday, August 22, and the College prepared as usual with the Orientation Week

activities. The opening session included a running theme that helped us make a point about understanding “why” we do the work we do. He asked Michelé Smith who is instrumental in these sessions to elaborate on that theme and introduce a video that brings home this message in a powerful way.

Opening Session Fall 2017 Smith explained that theme for this year’s All-Campus Meeting was: knowing the why to our what; if you understand your why, then your what has more impact. She shared her own confusion when she heard such a concept. To help explain this idea, she briefly introduced the inspirational comedian Michael Jr. who discovered his own why and what by accident, and now helps others understand that knowing your why matters, and when you know your why, your what has more impact. She shared the video with the Board and welcomed all to the fall semester.

Dr. Ender furthered that this video was followed by a short talk by a recent graduate. Her personal seven-year journey to graduation included overcoming a horrific childhood and discouragement from family to pursue higher education. During her time at Harper, she sometimes worked two or three jobs at once, was in and out of school many times, maintained a 4.0 GPA, and was just recently accepted on a full scholarship at Stanford. She made a direct connection from the environment and individuals at Harper, making it possible for her to feel included and helped her stay affiliated with this institution to her eventual success and completion. She helped us understand that whatever your job title is, the why is helping every student find their path. It was an emotional moment for everyone present and sets the tone for the semester. This was a spectacular opening, the best in the last seven years.

#### STUDENT TRUSTEE REPORT

Student Member DeBold summed up his first few months as Student Trustee in one sentence, “I’ve been to a lot of meetings.” He explained that he is still processing all the information that he has been exposed to and will do his best to represent the students of Harper College throughout his tenure. Having attended the opening session, he too was touched by what the student said, and realized that we do not necessarily know each student’s story, and emphasized that Harper needs to continue to foster the support system that helped this student realize her goals.

#### FACULTY SENATE PRESIDENT’S REPORT

Faculty Senate President Dowd shared that based on the opening session, the Provost’s faculty session, and the faculty meeting after that, this is the most positive it has felt on campus in quite a while. There was a real sense that the faculty are excited to get this semester started. What was shared at the opening session, the student’s story, and that “knowing your why gives you leverage on your what” all were very inspiring and it’s just good to

be back. This is the most hopeful part of any college school year; every student has A's, hopefully all will keep those A's.

## PRESIDENT'S REPORT

Dr. Ender asked Mike Barzacchini, Director of Marketing, to give an overview of Harper's use of digital marketing and social media to attract new students.

### Digital Marketing

Barzacchini explained he will be covering three things: communication channels and how they have changed, examples of some campaigns, and then what the future of connecting with students may look like. In 2000, there were about six different communication channels. As of 2016, there are numerous channels which continue to evolve and change as various apps make different levels of communication possible. The increase in the number of channels means Harper needs to develop more creative variations to fit those channels. One downside to the increase in media channels is that the average attention span has declined to about seven seconds. But the benefits to these types of channels are many, including tracking by demographics, geography, behavior, content, and interest level in the marketing. We can also adjust that marketing to meet the audience needs in a more responsive way. With the ubiquitous smartphone, one message is not enough; the message has to be adjusted to the individual experience.

The increase in the hours of screen time went from 7.6 hours per day in 2010 to 9.9 in 2015. Desktop and laptop usage has stayed relatively stable, mobile screens on smart phones and tablets have increased and are expected to continue to do so. Certain functions are driving that increase in usage, including searches, email, and social media. In just the last three years, this has caused Harper to look at new channels to communicate. These new channels include site retargeting, geo-fencing, search retargeting, keyword, categoric-contextual targeting, CRM targeting, and video retargeting.

Harper used some of these new channels as drivers on three summer campaigns. The first campaign targeted fall enrollment of stop-outs, which required collaboration with enrollment services and student affairs. It identified 4,500 continuing students who were enrolled here in spring and should be coming back for fall, but had not taken any action as of July 22. So, the tactics that were used include CRM targeting, geo-fencing, site retargeting, conversion zoning, and at the end an email to remind these students of fall opportunities. The cost of the campaign was about \$4,200, and the breakeven mark was 36 credit hours enrolled. As of last weekend, the results showed 600,000 impressions generated, 1,200 clicks, over 1,000 students enrolled for fall that had not taken any action prior to July 22, enrolling for an average of 9 credit hours each, and generating tuition revenue of over \$1

million. This particular campaign cannot take full credit for these results since the students were receiving messages prior to July 22 and other messages after July 22, but it does represent the nudge that may have moved them to action.

A second campaign used a Facebook video ad, a new channel being used for strategic storytelling. These don't appear on Harper's Facebook page, but appear on the targeted pages of individuals identified by other demographics, specifically adults in our geographic area who have an interest in furthering their education. This campaign generated almost 4,000 total visits to the adult landing page, of which 54 percent were new visitors, with a per visit cost of about 24 cents. Other goals achieved include one adult learner appointment booked, two information session RSVPs booked, and 2 Fast Track information sessions booked. This is a good result that will improve as the tactics are refined. The campaign will run through September, with fall class starts being communicated after August 22 along with early spring previews.

And the final example is a partnership with the *Daily Herald* and using their email database. This campaign targeted 60,000 people that live in and around our district ages 23 -40 that have an interest in continuing their education, have a high school diploma, and no or some college, and asked the *Daily Herald* to send them information about education. An email was sent out June 1, 8, and 15. In the past, a full page ad, or half page ad, or an ad series in the *Daily Herald* could easily cost \$4,000-5,000, but did not allow tracking the results or targeting the audience. This campaign for all three emails cost just under \$3,000, and resulted in more than 19,000 emails opened, a 32 percent open rate compared to education industry standards of 21-22 percent, so this is a good open rate. There were 406 clicks to the "Classes begin August 22" page, 38 direct phone calls, 161 clicks to apply today, 139 RSVPs to an adult information session, 101 to a Fast Track information session, and 45 clicks for further information about the Learning and Career Center in Prospect Heights.

The future of Harper marketing is leading to further automation, personalization, inbound marketing and content marketing/storytelling. Providing valuable content across multiple channels and platforms takes more up front work, but the longer term results are there, and the longer term costs are much lower than just doing traditional advertising.

In response to Member Kelley, Barzacchini explained that they're doing more with their current budget, taking the same resources and using them much more efficiently, with added value in being able to test tactics and track responses. Many of these channels allow Harper to be more responsive and adjust messaging

instantly, becoming more fluid in the marketplace. In response to Student Member DeBold, he clarified that a stop-out is a student who should have re-enrolled the next semester but for whatever reason had not done so. The new channels also provide some opportunities to gain valuable insights into student behavior such as why a student has stopped-out.

In his President's Report, Dr. Ender reminded everyone that the Building D Grand Opening is at 9 am August 18, with tours of the newly remodeled facility at 10 am. The project came in on time and under budget; the efforts by facilities and IT to move everyone in and make it functional have been extraordinary. The Library has also been moved into its temporary space while Building F is prepared for construction. Despite all the current efforts to meet student demand, enrollment is down about two to four percent, even as 300 students go through orientation this week. It remains a moving target. At the opening, the student success efforts to positively impact the student experience were broadly discussed in light of the student story, with the President's and the Board's priorities for the next three years focusing on these, particularly around establishing student advocates for each student throughout their college journey.

Dr. Ender addressed his choice for the President's Student Art Selection which is displayed on the wall just outside of his office. This year his personal selection is "We Serve and Protect, Laquan McDonald Memorial," a piece that spoke to him, and to his role as a college president in terms of some of the work that needs to be done at this college and across our community. It is the image from a moment in the confrontation between the Chicago Police and Laquan McDonald, just before Laquan was shot and killed. It is a three-dimensional image, with one image over another, and a statement by the student artist about how this spoke to him regarding the need for understanding, and what could have possibly led to a moment like this. It speaks to social justice, it speaks to equity, it speaks to power, it speaks to resentment, it speaks to class—just so many important themes that college communities should be thinking about. It's a tough image and it's not an image most would see in a college president's office. The Harper Police Department, Office of Diversity and Inclusion, Office of Student Involvement, Academy for Teaching Excellence, and Office of Human Resources are developing a series of discussions that will be held throughout the year, talking about those issues, and the student artist will be a part of at least one of those discussions. It will become a way that we can honor that night as something that will make a difference to not just ourselves, but the people we interface with for the rest of our lives.

He then took a moment to introduce Harry Barto, a doctoral student at North Carolina State University in their community

college excellence program. Harry was in Dr. Ender's class at NCSU this summer. Dr. Ender invited this cohort to spend time with him (at their expense) as part of their next class on leadership, and 8 have taken him up on this offer. With that, he concluded his report.

Chair Dowell noted one item in the President's Report that stood out for him was the piece about the first recipient of the Beaubien Family Scholarship, Juan Trigueros, on page 4, and another inspiring student story.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chair Dowell pointed out that item 8 in the Consent Agenda is the approval of the agreement with Northwest Community Hospital for the center to be constructed and operated in Building M.

Member Stack moved, Member Mundt seconded, approval of the minutes for June 8, 2016 Committee of the Whole meeting, June 22, 2016 Board of Trustees meeting, and July 20, 2016 Board Workshop; accounts payable; student disbursements; payroll for May 27, 2016; June 10, 2016; June 24, 2016, July 8, 2016, July 22, 2016, and estimated payroll for August 5, 2016; bid awards; requests for proposals; purchase orders; personnel actions; first reading of modification to Board Policy – disadvantaged business enterprises (section 07.03.05); approval of the agreement with Northwest Community Hospital for health services; monthly financial statements; Board committee and liaison reports; grants and gifts status report; summary report of items purchased from state contracts, consortiums or cooperatives; approved July consent agenda items; as outlined in Exhibits X-A.1 through X-B-5 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Fund Expenditures

Accounts Payable	\$ 11,654,626.10
Student Disbursements	\$ 818,683.47

The payroll of May 27, 2016 in the amount of \$2,033,173.87; June 10, 2016 in the amount of \$1,932,806.06; June 24, 2016 in the amount of \$1,998,674.22; July 8, 2016 in the amount of \$2,062,280.32; July 22, 2016 in the amount of \$1,890,612.87; and the estimated payroll of August 5, 2016 in the amount of \$1,983,509.47.

Bid Approvals

Ex. X-A.3.a Accept bid and award contract for the construction contracts for Phase IV of the Building Automation System (BAS) Controls Project to Hayes

Mechanical, as the lowest responsible and responsive bidder, in the total amount of \$716,310.00, including a base bid of \$651,191 and 10% contingency of \$65,119, as provided in the Operations and Maintenance (Restricted) Fund budget.

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|                       | <p>Ex. X-A.3.b Accept bid and award contract for the construction contracts for Building P chiller plant expansion project to Quality Control Systems, as the lowest responsible and responsive bidder, in the total amount of \$2,294,427.00, including a base bid of \$1,890,843, 10% contingency of \$189,084, engineering fee of \$175,000, commissioning of \$32,000, and reimbursables estimate of \$7,500, as provided in the Operations and Maintenance (Restricted) Fund budget.</p>  |
| Request for Proposals | <p>Ex. X-A.4.a Approve three-year contract to ETS (formerly Educational Testing Services) to use SuccessNavigator, their vendor supported cloud-based, holistic assessment instrument, in the amount of \$46,500.00, \$15,500 each of three years, as provided through a grant in the Restricted Purposes Fund budget.</p>   |
| Purchase Orders       | <p>Ex. X-A.5.a Approve issuance of a purchase order to Haas Factory Outlet Chicago, LLC, for a used computer numeric control (CNC) vertical machining center to expand and enhance the CNC training curriculum including 5-axis machining, in the amount of \$56,244.00, as provided in the Operations and Maintenance (Restricted) Fund budget as part of the Building H Renovation project.</p>  |
| Personnel Actions     | <p><u>Professional/Technical</u><br/> Jeremy Sotello, Desktop Integration Analyst II, Information Technology/Client Services, 08/08/16, \$50,000/year</p> <p><u>Classified Staff Appointments</u><br/> Lacy Marlow, Program Assistant, Continuing Education, 08/01/16, \$17,082/year<br/> Joanna Vasquez, Receptionist / Office Assistant II, P/T, Student Development, 08/22/16, \$25,757/year</p> <p><u>Professional /Technical Separations</u><br/> Maryellen Riley, Strategic Marketing Specialist, Marketing Services, 09/30/16, 9 years 6 months<br/> James Schmidt, Desktop Integration Specialist, Information Technology/ Client Services, 08/19/16, Resignation, 6 years</p> |

First Reading of Modifications to Board Policy – Disadvantaged Business Enterprises (Section 07.03.05)	Approve the recommended first reading of modifications to Board policy manual, adding the policy (07.03.05) on participation of businesses owned by minorities, females, and persons with disabilities per Public Act 009-0462 amending 30 ILCS 575/0.01, to be advanced to a second reading at the next Board meeting, as presented in Exhibit X-A.7.
Approval of the Agreement With Northwest Community Hospital for Health Services	Approve the agreement with Northwest Community Healthcare with respect to the health services center to be designed, constructed, and operated within Building M on the College's main campus, as presented in Exhibit X-A.8.
<p>Upon roll call of the Consent Agenda for Approval, the vote was as follows:  Ayes: Members Dowell, Gallo, Kelley, Mundt, Robb, and Stack.  Nays: None.  Motion carried. Student Member DeBold advisory vote: aye.</p>	
Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Reports	<p>Foundation Liaison Report: Member Robb gave this report in Member Hill's absence. The Foundation ended the fiscal year as of June 30, 2016 YTD having raised \$3,453,988 in revenue, and an additional \$1,100,000 in verbal pledges for Promise Program, for a total amount of \$4,243,988. The Promise campaign has raised \$8,147,407 to date. The Foundation received \$80,000 from the KISCO Foundation in support of student veterans. The grant will support a pilot and the planning phase to help Harper College better serve our veterans and military connected students as they transition to civilian life. The next meeting for the Foundation Board of Directors is September 13, 2016.</p> <p>Alumni Liaison Report: Member Gallo reported that a letter was sent to the 2015-2016 graduates in July, welcoming them to the Harper Alumni Community, encouraging them to stay connected with the College, and outlining various resources they have access to as alumni and opportunities for involvement. Graduates were also invited "to commemorate their Harper achievement" through the purchase of a wall paver, as part of the "Pavers for Promise" campaign. The mailing is the first touch-point of a broader alumni communication and engagement plan. The recipients of the 2016 Distinguished Alumni Awards have been selected, and the names will be announced very soon. Recipients will be recognized at the annual Distinguished Alumni Awards Reception on November 3, 2016 from 6-8 p.m. The next quarterly issue of the alumni e-newsletter will be sent in September to more than 8,000 alumni and friends. The Alumni Committee is planning to host an alumni holiday social in early December, with a tentative date of December 6.</p>



ICCTA Liaison Report: Member Kelley reported that he will be attending the ICCTA meeting on September 9 and 10 in Springfield, and will report back to the Board.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Approved July Consent Agenda Items

Ex. X-B.5.a Approved recommendation to name the newly renovated Building D Rotunda the Beaubien Family Rotunda in recognition of a \$100,000 gift in support of the Promise Scholarship Program.

Ex. X-B.5.b Accept bid and award contract for nursing program renovations at Building X to Expedia Construction Corp., as the lowest responsible and responsive bidder, in the amount of \$432,300.00, including a base bid of \$398,000, 10% contingency of \$39,800, architect fee of \$38,000, and reimbursables of \$1,500, as provided in the Operations and Maintenance (Restricted) Fund budget and \$45,000 in the Restricted Purposes Fund.

Ex. X-B.5.c Accept bid and award contract for library moving an book storage for the Building F Renovation Project to Hallett & Sons Expert Movers, Inc., as the lowest responsible and responsive bidder, in the total amount of \$322,557.00, as provided in the Operations and Maintenance (Restricted) Fund budget.

Ex. X-A.5.d Personnel Actions

Faculty Appointment

Stephen Aram Agajanian, Assistant Professor – Manufacturing, Career and Technical Programs, 08/16/16, \$63,166/year

Supervisory/Management Appointment

Evelyn Seiler, Administrative Coordinator, Diversity and Inclusion, 07/01/16, \$66,729/year

Professional/Technical Appointments

Laura Ehrke, CE Marketing Specialist, P/T, Continuing Education, 07/05/16, \$38,182/year

Chelsea Lynn, Outdoor Pavilion Technical Director, Conference and Event Management, 07/11/16, \$55,000/year

Catherine Lucca, Admissions Specialist, Admissions Outreach,  
08/08/16, \$48,500/year  
Shannon Nugent, One-Stop Advocate, P/T, One-Stop Center,  
07/11/16, \$48,165/year  
John Poomduang, Project Manager, Information Technology/client  
Services, 07/18/16, \$60,633/year  
Julie Poomduang, Student Development Specialist, Academic  
Advising and Counseling, 07/11/16, \$53,000/year  
John Schlitter, Desktop Integration Analyst, Information  
Technology/ Technical Services, 07/25/16, \$47,375/year

Classified Staff Appointments

Heidi Brown, Administrative Assistant, Information Technology/  
Technical Services, 07/11/16, \$42,198/year  
Jordan Hickey, Financial Aid Specialist, Office of Student  
Financial Assistance, 07/05/16, \$48,497/year  
Karen Levenson, Information Receptionist, P/T, Job Placement  
Resource Center, 08/15/16, \$15,210/year-Grant Funded  
Linda Lopez, Receptionist/Office Assistant, P/T, Assessment  
Center, 07/18/16, \$16,720/year  
Kristin Parise, Receptionist / Office Assistant II, Liberal Arts,  
07/18/16, \$28,840/year  
Thomas (Andy) Smith, Financial Aid Specialist, Office of Financial  
Assistance, 07/05/16, \$48,497/year

Harper #512 IEA-NEA Appointments

James Myles, Groundskeeper, Roads and Grounds, 06/27/16,  
\$32,178/year  
Douglas Schwamb, Groundskeeper, Roads and Grounds,  
07/11/16, \$32,178/year

Supervisory/Management Reclassification

Laura Bennett, Title IX Coordinator, Student Conduct Officer and  
Chair of H.E.A.T., Student Affairs, 07/01/16, \$75,249/year

Professional/Technical Reclassifications

Terry Bird, Programmer / Analyst, 07/01/16, \$83,402/year  
Vicki Costa, CE Operations Specialist, 07/01/16, \$50,522/year  
Charles Mulvey, Telecom VOIP Technician, 07/01/16,  
\$44,507/year

Supervisory/Management Incentive Compensation

Robyn Leslie, Manager, Harper College for Business, \$2,614.68  
FY16

Professional/Technical Incentive Compensation

Amy Vogelgesang, Account Executive, Harper College for  
Business, \$1,298.70 FY16

*This incentive compensation plan is for sales staff in the Harper College for  
Business Department and based on meeting individual and team sales  
objectives.*

Administrator Separations

Michael Babb, Director, IT Enterprise Systems, Information Technology/Enterprise Systems, 09/09/16, 9 years 3 months

James Batson, Director, Technical Services, Information Technology/Technical Services, 06/30/16, 4 years 5 months

Matt Ensenberger, Director, Center for Innovative Instruction, Center for Innovative Instruction, 06/30/16, 14 years 9 months

Jack Henderson, Assistant Dean, Center for Adjunct Faculty Engagement, Center for Adjunct Faculty Engagement, 06/30/16, 3 years

Supervisory/Management Separations

Michael Adzovic, Manager, Annual Giving and Events, Advancement/ Foundation, 08/05/16, 2 years 6 months

Laura Bennett, Title IX Coordinator, Student Conduct Officer and Chair of H.E.A.T., 08/15/16, 5 years 4 months

Robert Brown, Supervisor of Operations, Information Technology/Technical Systems, 06/30/16, 32 years 1 month

Robert Homa, Senior Project Manager, Facilities Management, 06/30/16, 7 years 1 month

Paul Santellano, Events Management Manager, Events Management, 06/30/16, 7 years 7 months

Professional/Technical Separations

Augusta (Pam) Carpenter, AED Grant Fund Coordinator and Assessment Specialist, Adult Educational Development, 06/30/16, 4 years 1 month

Christopher George, Coordinator, Student Leadership and Civic Engagement, Office of Student Involvement, 06/30/16, 10 years 5 months

Sharon Nirvastele, Adult Education Development Specialist, P/T, Adult Education Development, 06/30/16, 30 years 10 months

Lauren Salotti, Faculty Training and Development Specialist, Interdisciplinary Student Success, 06/30/16, 7 years 10 months

Amy Swanson, Nursing Lab Coordinator, Health Careers, 06/30/16, 5 years 11 months

Justin Wagner, Network Specialist, Information Technology/Technical Services, 10/10/16, 1 year 6 months

Mark Westenburg, Strategic Marketing Specialist, Marketing Services, 07/21/16, Resignation 6 years 8 months

Classified Staff Separations

Gary Curtin, Facilities Aide, P/T, Student Affairs, 07/29/16, 2 years 9 months

Celina Ocampo, Bilingual Associate, English as a Second Language/Linguistics, 06/30/16, 10 years 10 months  
Meaghan Spano, Office Assistant, P/T, English as a Second Language/linguistics, 06/30/16, 1 year 11 months  
Urvinkumar Patel, Information Receptionist, P/T, Student Development, 07/28/16, 1 year 5 months  
Ruth Samuelson, Program Assistant, Adult Education Development, 06/30/16, 17 years 10 months  
William Smith, Sports Communications Assistant, P/T, Student Affairs, 07/22/16, 3 years 2 months  
Jennifer Turpel, Facilities Aide, P/T, Student Affairs, 06/01/16, 4 years  
Eunkyung (Erica) Yu, Receptionist / Office Assistant, Assessment Center, 07/08/16, 1 year 5 months  
Employee #742, Lab Aide, P/T, Information Technology/Client Services, 07/19/16, 4 years 6 months

ICOPS Separations

Christopher Garcia, Community Service Officer I, Patrol, Harper College Police, 06/22/16, 1 year 5 months  
Kevin Lawson, Community Service Officer II, Harper College Police, 06/19/16, 4 years 4 months

NEW BUSINESS

Public Hearing of the Budget for Fiscal Year 2016-2017 and Budget Adoption

Chair Dowell closed the regular session and opened the hearing hearing of the Budget for Fiscal Year 2016-2017 at 6:42 p.m.

Chair Dowell asked Dr. Ender to present the proposed budget for Fiscal Year 2016-2017, who asked Dr. Ally to make the budget presentation for the College.

Dr. Ally presented the proposed budget for Harper College's 2016-2017 fiscal year.

There were no public comments; Chair Dowell closed the Budget Hearing and re-convened the Board meeting at 6:54 p.m.

Member Gallo moved, Member Kelley seconded, to approve the budget for Fiscal Year 2016-2017, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Approval of President's  
Priorities for 2016-2019

Member Kelley moved, Member Mundt seconded, approval of the President's Priorities for 2016-2019, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Approval of Board Goals  
for 2016-2017

Member Robb moved, Member Stack seconded, approval of the Boards Goals for 2016-2017, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

## ANNOUNCEMENTS

### BY CHAIR

Communications

The December Board meetings have been moved; the Committee of the Whole meeting will be December 7 and the Board Meeting will be December 14.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, September 14, 2016 at 5:00 p.m. in W216. The next Board of Trustees Meeting will be Wednesday, September 21, 2016 at 6:00 p.m. at the Harper Professional Center in Schaumburg, HPC-139.

## OTHER BUSINESS

Member Stack motioned, Member Gallo seconded, to enter closed session to discuss a personnel matter at 6:57 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Member Kelley motioned, Member Stack seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:21 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

ADJOURNMENT

Member Stack moved, Student Member DeBold seconded, to adjourn the Board meeting.

In a voice vote, the motion carried at 7:22 p.m.

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Chair

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Secretary