

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, December 14, 2016

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, December 14, 2016 at 6:01p.m. in the Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Robb led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Jim Gallo, Diane Hill, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member Eric DeBold

Absent: none

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnsetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, VP Workforce, Planning and Institutional Effectiveness and Chief of Staff; Brian Knetl, Associate Provost; Darryl Knight, Interim Executive Director Facilities Management; Judy Marwick, Provost; Maria Moten, Assistant Provost; Mark Mrozinski, Executive Dean and Assistant Vice President for Workforce and Strategic Alliances; Sheryl Otto, Assistant Provost; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Associate Provost and Special Assistant to the President for Diversity and Inclusion; Jennifer Berne; Kathy Bruce; Orlando Cabrera; Kimberly Chavis; Kathy Coy; Tom Dowd; Amie Grainger; Sunil Koswatta; Marybeth Linse; Jim Macnider; Carolynn Muci; Keith O'Neill; Mary Beth Ottinger; Kris Piepenburg; Kim Pohl; Stephanie Rimland; Kathryn Rogalski; Evelyn Seiler; Doug Spiwak; Joanna Vasquez; Bob Vilsoet; Joe Wachter; Eric Wallor; Randy Walker.

Guests: Phil Gerner, Robbins Schwartz; Kathleen Bolsa, student; Jacqueline Breimeier, student; Monica Cardenas, student; Ariana Chelini, student; Kevin Healy, student; Herb Johnson, citizen; Eddie Lamas, student; Vincente Perez, student; Zaira Ponce, student; Daniel Russell, student; Scott Williams, student; Lillian Xie, student; Ryan Ziolkowski, student.

AGENDA APPROVAL

Member Stack moved, Member Hill seconded, approval of the Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye

PRESENTATION

Acknowledging National Championship Athletics Teams

Dr. Ender invited Athletic Director Doug Spiwak forward to share the great news about three of our athletics teams.

Spiwak announced that three Harper fall teams won national championships this past weekend. The Women's Cross Country team took the National Championship for the first time, the Men's Cross Country team won for the sixth time, and the Women's Volleyball team has brought home their first national championship. Beyond the national championships, both Coach Macnider and Coach Vilsoet have been recognized nationally by their colleagues as Coaches of the Year. Academically, he's very proud to say that these teams have been recognized as Academic National Teams for having average team GPAs over 3.0 which exemplifies what Harper athletics is really about.

Coach Macnider congratulated his cross country teams for their national championships, noting that four of the women finished as All-Americans. Of the five sophomores graduating this year, four will continue to run at the university-level with two transferring mid-year to compete in spring. The women's team had a great season, and number one runner Ally Gutt was the National Champion having won by more than a minute. She was All-State at Schaumburg High School, came to Harper because she had only partial offers from universities, and now has four or five D-1 institutions offering her full rides.

The men's team has won the National Championship six times now and it doesn't get old. Assistant Coach Eric Wallor is an alumnus of Harper and of the University of Illinois, was an All Big-Ten runner, and has been assisting all six years Coach Macnider has been at Harper. Macnider is also a Harper alumnus and feels he has come full circle. The men's championship had a glitch on the course with the first 20-30 runners being directed around a loop they had just finished affecting Harper's five runners. Despite this, Harper still won the meet and four runners earned All-American status. The team members attending the Board meeting included: sophomore Eddie Lamas, who finished 56th at the meet and was also All-American last year; Scott Williams, a freshman from Barrington High School who finished 15th; Ryan Ziolkowski also from Barrington High School, worked his way back and took 3rd place; and Vincente Perez from Hinsdale South High School but transferred to Harper from Gallaudet University as a sophomore. He was among the misdirected runners and because he is deaf he

could not hear people yelling for him to turn around on the course after being misdirected. As a result, he ended up running an extra mile-and-a-half. He is looking forward to spring track season. He will not be eligible to compete but will continue to run with the team as he completes his engineering studies with Harper. Coach Macnider expressed his appreciation for the support the teams receive from Harper.

Coach Vilsoet is also a Harper alumnus and has coached the Women's Volleyball team for 15 years, and this is their first National Championship. The team had a 43-1 record this year and worked hard to earn this championship. One player was able to make the Board meeting tonight, with the others having finals, working, or coaching club teams in the gym. Ariana Chelini is a freshman and has proven herself to be a great all-around player, able to fill in any gaps on the team as needed. She was one of only three players on Harper's National Championship team that played in all positions. The web TV announcer called her Harper's Swiss Army knife because she could play all positions. From his perspective, Coach Vilsoet said it's a privilege for the players to play volleyball here at Harper, but it's an absolute honor for him to coach this team. He has brought five teams in 15 years to the National Championship, and this team brought the title home. He thanked the Board for the opportunity to brag about the team and appreciates the recognition.

STUDENT TRUSTEE REPORT

Student Member DeBold congratulated the National Championship teams. He reported on the bookstore advisory group meeting that took place on December 2, which discussed the increasing cost of textbooks, use of financial aid and internal printing efforts. Sabor Latino, the end-of-the-year celebration presented by Latinos Unidos, included different artists, spoken word poetry, some rap, and dancing. They also had their Latino Summit, which promotes higher education to area high school students. He voiced concern about what he has noticed through experience and through talking to other students, that courses being taught again for the first time after a couple of years may not have been retooled properly to be taught again, and this is causing some consternation for the students in the courses. More positively, he has been hearing fellow students referring others who may be having issues in a course to one of Harper's academic support centers, whether it's the writing center or the tutoring center. He has been trying to meet with different clubs, either making appointments with them or sitting in on their meetings, just to be more involved and more aware of what is happening on campus. One club, Social Justice League, has been trying to build student engagement. They are currently circulating a petition. What this group is doing is bringing an issue to the Board respectfully. Obviously tonight is proof that everyone on Harper College's spectrum from leadership to students cares about undocumented students.

FACULTY SENATE
PRESIDENT'S REPORT

Faculty Senate President Dowd reported that the faculty had its holiday gathering this past Friday; there was good attendance. Faculty collected approximately \$2,000 to give to the Village of Palatine for distribution to several needy families. Most faculty are done with their finals now, and will begin the grading process. The Chemistry Department has yet to give their finals; all those finals are on Thursday. He commented to Student Trustee DeBold that students should consider taking a Chemistry course because all of the lab materials are online for free.

PRESIDENT'S REPORT

Dr. Ender introduced Associate Provost Brian Knetl to report on the Start Smart program.

Start Smart Update

Knetl stated this update would answer three questions: What is Start Smart? What is the impact of Start Smart? And what is the future of Start Smart? Connections to institutional priorities will be made, data will be provided, and a student who has taken our FYS Start Smart course will comment on her experience.

The Start Smart team is a group of faculty who have taught Start Smart-related courses. A Harper student is said to be participating in Start Smart if they are engaged in an experience that directly addresses three features: educational planning, information literacy and library research, and academic support services. Harper currently offers four different courses, multiple sections of each that include these features. The Start Smart team collaborates with the Student Development and Resources for Learning Divisions to be sure that students engage in these common features. Start Smart classes work with Academic Support professionals to be sure students know about support services like the Writing Center and tutoring services. Classes will often go to the Library where a librarian will provide instruction on conducting research and using library resources. All Start Smart students are expected to meet with a counselor to create an educational plan to completion. Start Smart students will participate in a workshop to provide an overview of educational planning, where they get information about why it's important, what basic degree requirements are, and what resources can help them with their plan. Then they meet with a counselor to create an individualized plan to completion; that plan is captured electronically and the student and the counselor can use that information to track their progress towards completion.

Start Smart is also the institutional priority to provide a first year class or experience that results in an educational plan. The first year target was 50 sections of Start Smart offerings with 750 students participating. To date, 43 sections have been offered with 765 students participating, which exceeded the targeted number of students participating. Four sections are being offered on the spring schedule with 70 seats available across those sections. It is

anticipated that at year-end, 47 sections will be held with 821 students enrolled. The measures being used to assess Start Smart include retention, student success, and student satisfaction. First year experience courses in general have had the biggest impact on retention. Students who participate in Start Smart courses have consistently been retained at a higher rate, especially from fall to spring, than students who don't take a Smart Start course. Fall 2015 to spring 2016, the institutional average retention was 74 percent whereas students in a Smart Start class were retained at 89 percent. Also, the fall 2015 cohort of Start Smart students earned more credit hours and had a higher GPA than students who were not in a Smart Start course, the difference was a 2.5 for Smart Students as opposed to a 2.2, and 22 hours earned for the year as opposed to 18 hours. Student satisfaction is another important measure of what we are measuring, and Jacqueline Breimeier, who was a student in Linda Frank's first year seminar section, will share her experience.

Breimeier found that the First Year Seminar (FYS) program gives students a great base for their educational experience. She learned about the student services that Harper offers, which include the Tutoring Center, Success Services, and the Writing Center. She has actually used all three of these while a student at Harper, so far. FYS has helped create a sense of community for her at Harper, since many of the students she met in this class are now part of her Harper life. Lastly, it has provided her direction, education, and life skills. Having created a mission statement in her FYS course, and having done personality and career testing, she has set her academic and career goal which is to become a teacher, with all factors coming into alignment. Overall she thinks that the First Year Seminar course is a support system that allowed her to learn about herself and provided clarity for career goals and beyond.

Knetl affirmed that the goal of the Start Smart program and courses like First Year Seminar is to provide students with that support, that guidance, that person, that plan, for moving forward while they are here at Harper and beyond. The targets for next year are 90 sections and 1,500 students. There are opportunities to create Start Smart courses within each of the meta-major/areas of interest structure that the College is looking to implement which will allow students to explore college and career. There is also some thought as to how to adjust some existing courses so the program does not add credits to the existing programs of study.

In response to Member Robb, Knetl explained that most Smart Start courses are 3 credits offered 2 or 3 days per week, some are offered one day a week, and there are a few that are one credit connected to other courses. In response to Member Kelley, Knetl explained that 750 students is about 20 percent of all first-time-in-college students, and next year's target is about 40 percent.

In response to Member DeBold, Knetl noted that the team is trying to address the fact that one-size-does-not-fit-all and other options are being looked at to meet the needs of students with various needs. With regard to the idea that maybe all students don't need an experience like this because they're prepared and ready for college, the Smart Start team's response is that there's always a benefit for students, even if it is just to connect them with other students, with faculty, or with a point-person or advocate.

In response to Member Robb, Knetl acknowledged that these courses do transfer as transfer elective courses and if they are completed as part of the AA degree or the AAS degree, they transfer as part of that package.

Dr. Ender continued his President's Report by recognizing Darryl Knight as the new Executive Director of Facilities Management, having just accepted Harper's offer. Dr. Ender acknowledged the service and leadership he has been providing to the Physical Plant, facilities development, architectural and construction divisions. He also thanked the Facilities Department for the good work the staff has done over the last couple days dealing with the snowstorm, and the high level of service provided.

Dr. Ender attended the Illinois Board of Higher Education meetings held here on campus, including the morning workshops and committee meetings, and then the afternoon Board meeting. He reported there is no good news from the higher education community regarding their fiscal condition for the spring semester, since there has been no movement toward a State budget. So, in January, there may be some tough budget decisions to make particularly to assure that there's a balanced budget on June 30. He wished the best to all for the holiday season, and thanked the Board for their service and leadership on behalf of the College and this District.

In response to Student Member DeBold, Dr. Ender stated that among the many agenda topics at the IBHE meeting were the approval of the IBHE budget which will be presented to the General Assembly and the approval of new programs at different institutions around the State, which does not at this time include the Bachelor of Science in Nursing for community colleges.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

Monica Cardenas thanked Dr. Ender for his public support for DACA and all students regardless of immigration status. As an undocumented Harper student, she commented that there is angst among these students that they may not be able to realize the

American Dream. Therefore, a petition was circulated asking that Harper become a sanctuary campus for undocumented students.

She then read the petition:

We 1,000 faculty, staff, students, and community members of Harper College call on the college administration and Board of Trustees to make our campus a formal sanctuary for undocumented immigrant students. We ask that the college

1. Call on all campuses and constituencies to publicly support for making the campus a sanctuary for undocumented students.
2. Guarantee student privacy by refusing to release information regarding the immigration status of our students and community members, refuse to comply with immigration authorities regarding deportations or raids.
3. Assign a specific office which will assist students who lack the privilege of citizenship on a strictly confidential basis.
4. Guarantee in-district tuition to undocumented students (like myself), assure that all students receive a campus and classroom experience of hostility, aggression, and bullying.

Chair Dowell thanked Cardenas for her comments.

CONSENT AGENDA

Member Mundt moved, Member Stack seconded, approval of the minutes for November 9, 2016 Committee of the Whole meeting and November 16, 2016 Board of Trustees meeting; accounts payable; student disbursements; payroll for October 28, 2016 and November 11, 2016; estimated payroll for November 25, 2016; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; monthly financial statements; Board committee and liaison reports; grants and gifts status report; summary report of items purchased from state contracts, consortiums or cooperatives;; as outlined in Exhibits X-A.1 through X-B-4 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Fund Expenditures	Accounts Payable	\$ 5,467,172.50
	Student Disbursements	\$ 643,550.89

The payroll of October 28, 2016 in the amount of \$2,065,653.58; November 11, 2016 in the amount of \$2,021,059.43; and the estimated payroll of November 25, 2016 in the amount of \$2,043,356.51.

Bid Approvals	Ex. X-A.3.a	Accept bid and award contract for Bid Package #3 for Building F Renovations to the following:
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- 06.2 – Architectural Woodworking - Hargrave Builders, Inc. \$836,450
- 07.1 – Metal Wall Panels - Hargrave Builders, Inc. \$271,450
- 08.3 – Coiling Door and Dock Accessories - House of Doors \$11,495
- 14.1 – Elevators - ThyssenKrupp Elevator Americas \$233,500

as the lowest responsible and responsive bidders, for a total amount of \$1,562,033.00, including construction management fees of \$41,360, bonds and insurance of \$25,775, and a 10% contingency of \$142,003, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained in the total Building F Remodeling project budget of \$27,115,000.00.

Ex. X-A.3.b Accept bid and award contract for custodial services at the Harper Professional Center (HPC) and the Learning and Career Center (LCC) to Eco Clean Maintenance, as the lowest responsible and responsive bidder, in the total amount of \$52,896.00, as provided in the projected budget in the Operations and Maintenance Fund budget.

Request for Proposals

There were no requests for proposals,

Purchase Orders

There were no purchase orders.

Personnel Actions

Administrator Appointment

Darryl Knight, Executive Director for Facilities Management, Facilities Management, 12/19/16, \$150,000/year

Professional/Technical Appointments

Bartlomiej Sudol, Network Specialist, Information Technology, 12/05/16, \$80,000/year

Freedom Nguyen, Program Coordinator, Learning and Career Center, 01/03/17, \$57,000/year

Shannon Nugent, One Stop Advocate, One-Stop Center, 12/05/16, \$49,368/year

Sara Altieri, Motorcycle Program Assistant Program Coordinator, Continuing Education, 12/12/16, \$49,619/year (Grant-funded)

Supervisory/Management Appointments

Scott Haas, Motorcycle Program Field Operations Manager, Continuing Education, 03/01/17, \$57,000/year (Grant-funded)

Tessa Burke, Web Content Manager, Marketing Services, 01/09/17, \$81,000/year

Regan Myers, Director, Infrastructure Services, Information Technology, 12/19/16, \$138,500/year
Katie Nowik, Academic Division Operations Manager, Math/Science, 12/12/16, \$57,520/year
Rose D'Agostini Academic Division Operations Manager, Career and Technical Programs, 01/03/17, \$67,670/year

Classified Staff Appointment

Aaron Thompson, Purchasing Specialist, Purchasing, 01/09/17, \$53,000/year

ICOP Appointments

Somar Dankha, Community Services Officer I, Patrol, Harper College Police Department, 12/05/16, \$30,160/year
Frances Palczynski, Community Services Officer I, Dispatch, Harper College Police Department, 12/05/16, \$31,429/year

Classified Staff Separation

Debra Stoltman, Office Assistant, P/T, Math/Science, 12/16/16, 8 years 2 months

ICOPS Separation

Clint Herdegen, Jr., Community Service Officer I, P/T, Harper College Police Department, 11/20/16, 4 years 2 months
Jonathan Irizarry, Community Service Officer I, Patrol P/T, Harper College Police Department, 12/01/16, 2 years, 4 months
Scott Armandi, Community Service Officer I, Dispatch, Harper College Police Department, 12/04/16, 1 month

Board Travel

Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.

Upon roll call of the Consent Agenda for Approval, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and Liaison Reports

Alumni Liaison Report: Member Gallo reported that planning has begun for the 7th Annual Nursing Alumni Symposium, which will be held in April. This innovative forum brings together alumni of Harper's nursing program, current nursing students and faculty, and other healthcare community partners for a full day of learning, nationally recognized speakers, and networking. The Alumni showed their support for Harper students recently through their participation in the Foundation's second "Giving Tuesday" campaign. About 15% of the donors who contributed to the

campaign were alumni. Planning is underway for an Alumni Reunion that will be held as part of the College's 50th Anniversary. The reunion will be a one-day event held in conjunction with the Harper Community Day on April 14, 2018. The goals of the reunion are to invite alumni back to campus to reconnect with fellow alumni and faculty and see the many changes on campus.

Foundation Liaison Report: Member Hill reported that the Foundation Board met December 6 for their quarterly business meeting. At the meeting, the board heard from students from the Motorola and Eric Holt Memorial Scholarships. In addition, Eileen Kohne from the Women's Club of Inverness provided an overview of the club and their support to the Women's Program. This year they provided funding for textbooks for seven ESL students at Harper College. As of December 1, \$386,695 in scholarships have been awarded to students out of the \$516,000 allocated for FY 2017, representing 75% awarded. All scholarships will be fully awarded by April. As of November 30, 2016, total giving for the Foundation is \$624,048 which is 15% towards their goal. The month of December has started out well: receiving \$257,680 in the first week and with year-end appeals and gifts. The Foundation anticipates ending the calendar year at more than 22% of goal.

ICCTA Liaison Report: Member Kelley had nothing new to report this month.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

NEW BUSINESS

Adoption of Levy Resolution

Chair Dowell stated that the Board approved the estimated amounts to be levied for year 2016 at the November Board meeting. This evening we are being asked to adopt the Levy Resolution for 2016. He asked for a motion to approve the levy resolution for 2016.

Member Mundt moved, Member Hill seconded, adoption of the Levy Resolution for 2016, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Resolution Calling for a Public Hearing Concerning The Intent of the Board of Trustees of the District to Sell Not to Exceed \$5,200,000 Funding Bonds

Chair Dowell stated that a recommendation is being made to adopt the attached resolution providing for the establishment of a Funding Bond hearing date of January 18, 2017 and the publication of the required public notice. He asked for a motion to approve the resolution.

Member Robb moved, Member Kelley seconded, to adopt the resolution providing for the establishment of a Funding Bond hearing date of January 18, 2017 and the publication of the required public notice, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Resolution Setting Forth And Describing in Detail Claims Heretofore Authorized and Allowed for Proper Community College Purposes Which are Presently Outstanding and Unpaid, Declaring the Intention to Avail of the Provisions of Article 3A of The Public Community College Act of the State of Illinois, and to Issue Bonds For the Purpose of Funding And Paying Claims against The District, and Directing That Notice of Such Intention be Published as Provided by Law

Chair Dowell stated that a recommendation is being made to adopt the attached resolution as prepared by Bond Counsel to identify claims against the District and declare the intent to issue bonds for the purpose of paying such claims. He asked for a motion to approve the resolution:

Member Hill moved, Member Gallo seconded, to adopt the resolution as prepared by Bond Counsel to identify claims against the District and declare the intent to issue bonds for the purpose of paying such claims, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: none.

Motion carried. Student Member DeBold advisory vote: aye.

Second Reading of Modifications to Board Policy – Travel and Meeting Expense Reimbursement, And a Resolution Approving And Adopting the Travel and Meeting Expense Reimbursement Board Policy

Member Stack moved, Student Member DeBold seconded, to approve the second reading of modifications to the Board Policy Manual, Travel and Meeting Expense Reimbursement (Section 07.21.21), and to adopt the resolution approving the Travel and Meeting Expense Reimbursement Board Policy, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Approval of Service Providers

Student Member DeBold moved, Member Robb seconded, to approve the updated list of service providers for Fiscal Year 2017, as outlined in Exhibit XI-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Settlement Agreement

Member Hill moved, Member Stack seconded, acceptance of the settlement agreement submitted by the College attorney, as outlined in Exhibit XI-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

ANNOUNCEMENTS

BY CHAIR

Communications

Chair Dowell wished everyone Happy Holidays and thanked all faculty, administrators, and staff for the hard work they do.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, January 11, 2017 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, January 18, 2017 at 6:00 p.m. in W-214.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Stack moved, Member Gallo seconded, to adjourn to adjourn the meeting.

In a voice vote, the motion carried at 7:03 p.m.

Chair

Secretary