

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, February 15, 2017

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, February 15, 2017 at 6:02p.m. in the Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Gallo led the Pledge of Allegiance.

Chair Dowell asked Vice Chair Mundt to be Secretary Pro Tem in Secretary Robb's absence.

ROLL CALL

Present: Members Greg Dowell, Jim Gallo, Diane Hill, Bill Kelley (by phone), Walt Mundt, Pat Stack, and Student Member Eric DeBold (by phone)

Absent: Member Nancy Robb

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, VP Workforce, Planning and Institutional Effectiveness and Chief of Staff; Brian Knetl, Associate Provost; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Maria Moten, Assistant Provost; Mark Mrozinski, Executive Dean and Vice President for Workforce and Strategic Alliances; Sheryl Otto, Assistant Provost; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Roger Spayer, Chief Human Resources Officer; Chris Athanassopolous; Patrick Beach; Kathy Bruce; Orlando Cabrera; Kimberly Chavis; Meg Coney; Kathy Coy; Tom Dowd; Marie Farber-Lapidus; Maggie Geppert; Raeghan Graessle; Travaris Harris; Susan Harrison-Grant; Erika Hartman; Michael Horton; Rick Kellerman; Sunil Koswatta; Carolynn Muci; Keith O'Neill; Mary Beth Ottinger; Kris Piepenburg; Kim Pohl; Kathryn Rogalski; Linda Schumacher; Evelyn Seiler; Brian Shelton; Charmian Tashjian; Stuart Templeton.

Guests: Ken Florey, Robbins Schwartz; Melissa Cayer, citizen; Ernest Feret, student; Dan Forbes, Speer Financial; Herb Johnson, citizen; Brian Medalis, citizen; Anthony Nishimura, student; Joshua Ponchart, student; Giancarlo Rivera, student; Frank Schumacher, citizen; Mardell Schumacher, citizen; Dennis Vovos, Holabird & Root; Lillian Xie, student.

AGENDA APPROVAL

Member Hill moved, Member Mundt seconded, approval of the Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye

PRESENTATION

Dr. Ender asked Dr. Marwick, Provost, to provide an overview of the sabbatical process as a precursor to the sabbatical being recommended in new business.

Sabbatical Update

Dr. Marwick stated she would be presenting the sabbatical process, the outcomes of recent sabbaticals, and a summary of the sabbatical that is being recommended this evening. A sabbatical leave is an opportunity for full time faculty to experience intellectual growth and professional development. Sabbatical leaves are intended to add to the effectiveness of the faculty member in the performance of his or her responsibilities and to clearly accrue benefit to the college or the students. This is an annual process at Harper; each fall, the faculty, have an opportunity to submit a sabbatical proposal. The Sabbatical Committee, composed of faculty from the different divisions in the College and the Provost, reviews the proposals, meets with the candidates to evaluate their sabbatical proposal presentations and interviews them about their proposal. Faculty are eligible to apply for sabbaticals after they've been employed at the College for seven years or it has been at least seven years since their previous sabbatical. After all applicants are interviewed, any proposals that being recommended are ranked using the following criteria: contribution of the sabbatical leave to the effectiveness of the individual's ability to perform professional responsibilities; value of the sabbatical to students, to the College and to the individual faculty member; impact of proposed leave on the professional stature of the applicant; and the urgency of the leave based on the timeliness of the activity proposed. Sabbaticals can take different forms, the most common form is when faculty receive full pay for one semester and be away from campus for that time. Faculty can also apply for a full year sabbatical that includes half pay, and occasionally we approve sabbaticals that are full year at full pay but then faculty then work half-time.

Dr. Marwick briefly reviewed three recent sabbaticals include:

Kelly Page is a professor in the physical science department and he took a sabbatical in fall 2014. For his sabbatical project Professor Page went to Ames Research Center in Mountain View, CA to work with NASA scientists searching for exoplanets using the Kepler space telescope. Subsequently Professor Page has expanded his classroom coverage of

exoplanets, and has created several class activities to illustrate how astronomers can learn about exoplanets from a planet's light curve. He has also given several public talks during Harper's annual astronomy day events discussing exoplanets and the legacy of the Kepler space telescope.

Professor Jeff Przybylo in our speech and theater department took his sabbatical and worked half time thus taking his sabbatical over the entire year. Professor Przybylo didn't want to be away from his responsibilities with the Speech Team. He discovered that flipping the speech classroom was an effective means of helping the students learn. Flipping the classroom involves using face-to-face time with students for interaction, discussion, practice, and hands-on activities. In order to do this, the students need to learn at home the information that might traditionally be covered during a lecture. During his sabbatical, Professor Przybylo created a website called Commclips, an ever growing website catalog of open source instructional videos related to the speech and communication curriculum. The site provides descriptions and links to the videos that instructors can use to supplement their teaching and facilitate the flipped classroom approach to learning. Professor Przybylo has been able to share the website not only with instructors at Harper, but also with high school and college teachers around the country.

Finally, Professor Bhasker Moorthy took a sabbatical in spring 2016 and he researched the history of astronomy. The history of astronomy is generally presented almost entirely from a Euro-centric perspective. Most textbooks discuss ancient Greece and fast forward to the European renaissance. During his sabbatical, Professor Moorthy explored how ancient societies studied the sky and how this influenced the development of mathematics, architecture, religion, culture, and time keeping. Since returning, Professor Moorthy has been summarizing his findings in a blog in book chapters. The first nine posts are designed to help students rediscover ancient astronomy by observing the sun, moon and stars. Students explore units of time and how our understanding of our place in the universe has evolved over time.

Dr. Marwick introduced Professor Maggie Geppert who is being recommended for a sabbatical this evening. Professor Geppert plans to research and develop project-based learning modules for the physics curriculum. As part of her project, she plans to study a system of pre-lab and laboratory activities called the interactive on-line lab developed at University of Illinois Urbana-Champaign. This new style of lab allows students to take home a small sensor box that will allow them to complete a short pre-laboratory exercise before coming to class. Students are given a question to answer that makes use of the concepts they studied in the pre-lab. Then they are asked to devise an experiment that answers that question. Professor Geppert plans to share the products she

develops with other physics instructors and use them as the foundation for an honors physics class. Harper looks forward to the results of her work if her sabbatical is approved. There were no questions from the Board.

STUDENT TRUSTEE
REPORT

Student Member DeBold asked to use his Student Trustee Report time to make a brief statement before the vote on tuition and fees.

FACULTY SENATE
PRESIDENT'S REPORT

Faculty Senate President Dowd congratulated in advance the faculty who are being recommended to receive tenure starting in the fall of 2017, and the sabbatical application for Maggie Geppert. Faculty Senate elections will be March 7 and 8. Dr. Dowd is not running again this year, so Harper can expect to have a new Faculty Senate President next meeting. Dowd has served as president for ten years and has decided it's time to pass it on to someone else. He will be at the April meeting to introduce the new Faculty Senate President. He has enjoyed his relationship with the Board and thanked them for everything that they do.

PRESIDENT'S REPORT

Dr. Ender introduced Dr. Travaris Harris, Dr. Keith O'Neill, and Dr. Susan Harrison-Grant and asked them to update the Board on a veterans' center that will be opening soon to support Harper's veterans through the efforts of the veterans club.

Center for Student Veterans and Military-Connected Students

Dr. Harris asked Dr. O'Neill and Dr. Harrison-Grant to share with the Board how Harper has been serving its student veterans and military-connected students and how this has resulted in the creation of the Center for Student Veterans and Military-Connected Students.

Dr. O'Neill explained that current best practices in higher education with regard to student veterans, refers to the term "military-connected" which is more inclusive of student veterans, students who are not yet veterans, and eligible dependents and spouses of veterans who are also able to make use of GI Bill benefits and associated programs. The term "student affairs" refers to the environment or programs or services that have to do with the co-curricular support of our students on our campuses. Harper's Student Veterans and Military-Connected Student Affairs is responsible for the student programs and activities for this population. Current spring enrollment data shows 318 students are eligible to use the related benefits as student veterans or military-connected students, but only 198 are actually doing so, thus 62.3% are using available benefits. Financial Aid has a veterans' specialist to facilitate the GI Bill requirements for Harper students.

The timeline that led to the Center begins in 2014. A veterans' task force was created to receive the benefits of an HLI project that inventoried Harper's existing programs and services for

veterans. Toward the end of 2015, the Harper's Student Veterans' Association (SVA), the local chapter of Student Veterans of America, was established. In 2016, they applied for and received two grants for which Student Affairs provides the administrative oversight and operations leadership. This year, the task force has been renamed as the advisory board and meets monthly. The Student Veterans' Association took the lead putting together a proposal for a \$10,000 grant from the Home Depot Foundation, which has recently been put to good use. Also, a private foundation visited the site this past June and awarded \$80,000 for an initial preliminary planning grant for the establishment of the Center and related programs. The Center is under construction in room A137a. Administrative housekeeping will occur through spring break, followed by a soft opening to students. The official public grand opening is tentatively planned for September 11 or around Veteran's Day.

Functionally, SVA members will be partnering with Harper and hosting the Center as peer mentors. It will be staffed by student workers who are funded by the federal work study program, and supervised by the advisory board and the Center for Student Involvement. Entry swipe control will be implemented to track the traffic and utilization using Harper IDs and active duty Common Access Cards (CAC) to track active duty training. There's a semi-private office for consultations by various Harper and Veterans Affairs providers offering services, like career readiness, resume and cover letter services. The layout for the center is modular to accommodate speakers or study space and other functionality.

Dr. Harrison-Grant is the faculty adviser for the SVA, and is herself a US Army veteran having served in the medical services and is a military spouse. Her husband is in the Army in the special operations division and is currently on a 15-month deployment to the Middle East, which gives her first-hand experience with some of the issues that the students go through. The group of 2015 SVA officers had a vision: they had an idea that Harper had so much to offer that it could be best in class in veterans' services. They met with Dr. Ender, pitched their idea to him. One thing that really just stood out is that the club president acknowledged at the time, "We all know that we won't be here to see our dream materialize, we know that we'll be graduated by the time the Center opens and these programs get up and running, but that's not going to stop us, that's not going to deter us, because we're here to do the right thing for the College, the right thing for our peers, the right thing for the community." And they did. They worked really hard in getting the grant together and starting the ball rolling and it's been just wonderful ever since. The themes are leadership, service, integrity, and mission commitment. Those are the same themes in place today and there is no doubt that these students are committed. These students wrote a blank check to the United

States of America to an amount equal to and including their lives, and that's the kind of service, the kind of commitment that has been made. That passion doesn't stop when you leave the military, and they brought it back here to the Harper campus.

Sergeant Anthony Nishimura is a United States Army retired and a combat veteran of Iraq and Afghanistan. He is the current Vice President for the Student Veterans Association here at Harper College. He shared that every student veteran signed up to make the world a better place, and he likes to believe that they bring that with them every day as student veterans. The veterans are elated to have a permanent place to call home, a base of operations to continue to make this campus, this community better.

Ernest Feret is the current president of the Club. He served in the US Army from 2005 to 2008, and was an infantry mortar man. He sees the Center as a big investment for the community. The first place he looks for when going to a four-year campus is the veterans' center. He anticipates that veteran enrollments will increase due to the Center's presence and programming. It also represents Harper's connections with other veteran organizations in the area such as the VA and the VFW and the American Legion, and it's just as important to have a have a place at school where veterans can meet and feel connected beyond the classroom.

Dr. Ender added that these student veterans were persistent and dedicated in making this happen and he congratulated them for their efforts.

Dr. Ender continued with his report by explaining that later on in the agenda the Board is going to be asked to approve the recently ratified contract for our adjunct faculty. The president of the adjunct faculty association, Charmian Tashjian would like to offer a few brief comments.

Tashjian, President of the Harper College Adjunct Faculty Association (HCAFA), greeted the Board and explained that the College and the HCAFA began negotiating their fourth contract in April of 2016. The HCAFA negotiations team began preparing to bargain in the fall 2015 with surveys of their members, focus groups, and calls to every one of their members. She expressed their concerns for some unmet needs that the contract does not cover. Since adjuncts teach many of the classes at Harper, it would be appropriate for there to be better pay equity with teachers, librarians and counselors than was accomplished in the present difficult economic times. They would have liked to have been able to bargain health benefits for their members which they feel is a basic human right, and for better paid leave, and for more professional development money. Adjuncts' working conditions

are the students' learning conditions, so all the improvements that we are able to jointly agree upon in our new contract will be beneficial not only for the adjuncts, but for the students at Harper. HCAFA realizes that negotiations are never won by either party and that compromises need to be made. This new contract is actually in some ways very different from our previous contracts, it is a very progressive forward looking contract that shows how people can, "think outside the box," even during tough economic times. For example, a new tier of adjuncts is going to be recognized for more professional development and for college service, and that is in development now and is called the Adjunct Engagement Program. Through these negotiations, HCAFA and the College have developed a very good working relationship, and the plan is to continue this relationship through monthly committee meetings. She briefly introduced and thanked those on the negotiations teams. HCAFA consists of adjunct librarians, teachers, and counselors who are all committed to Harper, dedicated to student success, and to the improvement of the community at large. She is pleased to report that the members of the Harper College Adjunct Faculty Association have recently voted upon the new contract and by an overwhelming majority have ratified it. The hope is the President and Board will approve the contract.

Dr. Ender thanked Tashjian for her leadership during these negotiations. He continued his President's Report noting that there are two pieces of correspondence, the first is the letter from Moody's giving Harper a Aaa bond rating, which served the College well in obtaining a favorable interest rate on the bonds that are also being approved today. He thanked Dr. Ally and his team for the type of stewardship that enables us to continue to earn that rating even in some terrifically hard times in Illinois and for the 18th consecutive GFOA budget award letter for the process that we go through to put together the College budget. The Governor did make a report today, and a budget was presented and there is recommendation for funds for higher education for fiscal year 2018. We are hopeful that that budget actually gets adopted, as well as a budget for FY2017. Dr. Ender explained that he just returned this afternoon from Washington, D.C. where Trustee Kelley and Student Trustee DeBold are representing Harper well in their meetings with the various congressmen and senators. Dr. Ender had the honor of introducing Senator Duckworth to community college presidents and trustees in the grand auditorium in the capitol building. He concluded his report.

HARPER EMPLOYEE
COMMENTS

There were no employee comments.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Item X-A.11, Building F Naming in Recognition of David and Diane Hill, was removed from the consent agenda to be voted on separately.

Member Stack moved, Member Gallo seconded, approval of the minutes for January 11, 2017 Committee of the Whole meeting and January 18, 2017 Board of Trustees meeting; accounts payable; student disbursements; payroll for December 23, 2016 January 6, 2017; and January 20, 2017; estimated payroll for February 3, 2017; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; adoption of the Harper college Campus Master Plan 2016 Update; 2017-2018 proposed credit course fee changes; student service awards (fall 2016); monthly financial statements; Board committee and liaison reports; grants and gifts status report; summary report of items purchased from state contracts, consortiums or cooperatives; faculty tenure state report (2nd year fall hires); faculty tenure status report (1st year fall hires); as outlined in Exhibits X-A.1 through X-B-6 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Fund Expenditures

Accounts Payable	\$ 5,278,315.24
Student Disbursements	\$ 108,295.86

The payroll of December 23, 2016 in the amount of \$1,965,589.58; January 6, 2017 in the amount of \$1,518,514.89; January 20, 2017 in the amount of \$1,661,938.39; and the estimated payroll of February 3, 2017 in the amount of \$1,714,347.62.

Bid Approvals

Ex. X-A.3.a Accept bid and award contract for asbestos abatement in Building M to EHC Industries, Inc., as the lowest responsible and responsive bidder, in the total amount of \$123,453.00, as provided in the projected budget in the Operations and Maintenance (Restricted) Fund budget, and contained within the total Building M addition and renovation project budget of \$38,000,000,.

Ex. X-A.3.b Accept bid and award contract for renovations to classrooms X236A and X-236B for the Physical Therapy Lab in Building X to Builders Land, Inc., as the lowest responsible and responsive bidder, in the total amount of \$78,468.00, as provided in the projected budget in the Operations and Maintenance (Restricted) Fund budget, and contained within the total project budget of \$139,650.

Ex. X-A.3.c Accept bid and award contract for bid package #1 for Building M additions and renovations to the following:

02.01 – Demolition – Milburn, LLC \$598,900
03.01 – Cast-in-Place Concrete – Elliot Construction Corporation \$1,550,000
03.02 – Caissons – Michels Corporation \$235,016
04.01 – Masonry – Jimmy’ Z Masonry Corporation \$1,670,400
05.01 – Structural Steel and Miscellaneous Metals – T.A. Bowman Constructors, LLC \$1,892,700
06.01 – General Trades – Stuckey Construction Company, Inc. \$4,538,000
06.02 – Carpentry – Hargrave Builders, Inc. \$1,148,450
06.03 – Tile – Northern Illinois Terrazzo and Tile Company \$925,955
07.01 – Roofing – A-1 Roofing Company \$1,083,000
08.01 – Aluminum Storefront, Curtain Wall, and Glazing – Lake Shore Glass & Mirror Company, Inc. \$778,815
09.01 – Metal Framing, Drywall and Acoustic Ceilings – Doherty Construction, Inc. \$1,646,330
21.01 – Fire Protection – United States Alliance Fire Protection, Inc. \$368,000
22.01 – Plumbing – A&H Plumbing and Heating Co., Inc. \$1,878,000
23.01 – Heating, Ventilation, Air Conditioning and Building Automation – MG Mechanical Contracting, Inc. \$3,611,500
24.01 – Electrical, Fire Alarm, and Security – Broadway Electric, Inc. \$3,666,200
31.01 – Excavation, Earthwork and Site Utilities – Lenny Hoffman Excavating, Inc. \$1,105,931
32.01 – Landscaping – Woodland Commercial Landscape, Inc. \$228,000

as the lowest responsible and responsive bidders, for a total amount of \$35,467,095.00, including construction management fees of \$775,073, general conditions of \$1,943,444, bonds and insurance of \$920,521, and a 10% contingency of \$3,177,798, architectural fee of \$511,316, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the total Building M Addition and Renovation Project budget of \$38,000,000.00.

Request for Proposals	There were no requests for proposals.
Purchase Orders	<p>Ex. X-A.5.a Approve issuance of a purchase order to Greener Engineering, Inc. for commissioning services for the Building M addition and renovation project, in the amount of \$72,000.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and is contained in the total Building M addition and renovation project budget of \$38,000.000.</p> <p>Ex. X-A.5.b Approve issuance of a purchase order to Exclaim to plan, design, and create appropriate outreach materials and activities focused on growing the Harper Registered Apprenticeship programs, in the amount of \$250,000.00, as funded through the AAI and TAACCCT LINCS grants.</p> <p>Ex. X-A.5.c Approve issuance of a change order to Pepper Construction for the Building F Renovation Project, in the amount of \$120,245.00, as provided in the Operations and Maintenance (Restricted) Fund budget, to be deducted from the project contingency.</p> <p>Ex. X-A.5.d Approve issuance of a change order to Cannon Design for architectural and engineering services for LEED Silver Certification for the Building M addition and renovation project, in the amount of \$193,200.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the Building M addition and renovation project budget of \$38,000,000.</p>
Personnel Actions	<p><u>Professional-Technical Appointment</u> Delores McConnell, Program Leader (Lifelong Learning Institute), P/T, Continuing Education, 02/21/17, \$39,208/year</p> <p><u>Supervisory/Management Appointments</u> Katherine Maitha, Accounting Specialist, Accounting Services, 02/06/17, \$53,000/year H. Brian Page, Director of Community Engagement, Communications and Legislative Affairs, Communications, 02/21/17, \$114,000/year</p> <p><u>Classified Staff Appointments</u> Erika Hartman, Executive Assistant, Human Resources, 02/06/17, \$49,003/year April Murray, Motorcycle Program Accounting Associate, Continuing Education, 02/06/17, \$36,855/year (Grant Funded)</p>

Leland Nolan, Simulation Technician, P/T, Health Careers, 02/06/17, \$30,160/year.
 Andrea Russell, Studio V Associate, P/T, Career and Technical Programs, 01/26/17, \$16,848/year
 Lori Skala, CE Testing/Technical Support Associate, Continuing Education, 02/13/17, \$35,100/year

Administrator Retirements

Dr. Judith Marwick, Provost, Provost, 06/30/19, 9 years
 Maria Moten, Assistant Provost/Dean of Enrollment Services, Enrollment Services, 05/30/18, 23 years 8 months

Faculty Separations

Diana Lund, Instructor, Math/Science, 05/20/17, 2 years 9 months
 Violet Shelton, Instructor, Health Careers, 05/19/17, 3 years 1 month

Professional-Technical Separations

Joseph Greten, Technical Installation Specialist II, IT/CS, 02/24/17, 17 years 1 month
 Sarah Vincent, Chemistry Lab Technician I, P/T, Math/Science, 02/02/17, 1 year 7 months
 Ta-Tanisha Young, Research Analyst, Institutional Research, 02/03/17, 7 years 2 months

Classified Staff Separations

Victor Arce, Admissions Data Steward, P/T, Admissions Processing, 01/24/17, 3 years 1 month
 Leslie Fleck, ISO/ISP Assistant, P/T, Interdisciplinary Student Services, 02/03/17, 1 year 5 months
 Bradley Reibel, Sports Communications Assistant, P/T, Student Affairs, 01/20/17, 5 months

Board Travel

Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7. There were no charges for approval this month.

Adoption of the Harper College Campus Master Plan 2016 Update

Approval of the recommendation to adopt the Harper College Campus Master Plan 2016 Update, as presented in Exhibit X-A.8.

2017-2018 Proposed Credit Course Fee Changes

Approval of the proposed credit course fee changes for 2017-2018 academic year, as presented in Exhibit X-A.9.

Student Service Awards (Fall 2016)

Approval of the Student Service Awards for the Fall 2016 semester, a total of 35 awards have been recommended totaling \$30,826.10 to be awarded to outstanding student leaders, as presented in Exhibit X-A.10. The amount of \$119.25 per credit hour, up to three (3) credit hours for a “quarter” award, up to six (6) credit hours for a “half” award, and up to twelve (12) credit hours for a “full” award will be paid from the auxiliary Student

Activity Fund, for a total payment of \$29,633.60 from this budget. In addition, the Educational Foundation will contribute \$119.25 per credit hour earned for the Student Trustee's award, funded by the General Scholarship Fund, as presented in Exhibit X-A.10.

Upon roll call of the Consent Agenda for Approval, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Dr. Ender introduced the exhibit to name the Harper Library for the Hill Family, recognizing the support that Trustee Hill and her husband David provided Harper College over the years, in terms of both leadership and financial investment. He noted that Harper looks forward to the reopening of the building once the remodel is complete and the opportunity to honor the Hill Family at the naming ceremony.

Building F Naming in Recognition of David and Diane Hill

Member Stack motioned, Member Gallo seconded, approval of the recommendation to name Building F (also known as the Library) the David K. Hill Family Library in recognition of David and Diane Hill's contributions to Harper College in excess of \$1,000,000.00, as presented in Exhibit X-A.11.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Kelley, Mundt, and Stack.

Abstention: Member Hill.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye

Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and Liaison Reports

Foundation Liaison Report: Member Hill reported that as of January 31, 2017 the foundation has generated \$1,305,473 and \$322,500 in deferred income for sponsorship of the FY 2018 Gala, which is scheduled for September 16, 2017. The finance committee approved a 4.5% spending rate for the FY 18 endowed scholarship awards. A subcommittee was created to review the Investment Policy. All revisions are expected to be discussed and approved at the June Foundation Board meeting. A Harper College Alumni story in February highlighted Christa and Ryan Raska, who met on their first day of English composition class at Harper College during their freshmen year. The pair quickly became friends and continued their friendship while completing their Associates degrees. After Harper, they transferred to different four-year schools, but continued their friendship which eventually led to dating, which led to marriage. The Raskas celebrated 13 years of marriage this past summer and have two

children, one of whom they gave the middle name of Harper in memory of where they first met.

Alumni Liaison Report: Member Gallo announced the Call for Nominations for the 2017 Distinguished Alumni Awards will occur March 1 through May 15, 2017. As part of the College's 50th Anniversary, the 2017 awards will recognize five alumni, one from each decade of Harper's history. December 2016 graduates were welcomed to the Harper Alumni Community through an email encouraging them to stay connected with the College and outlining various resources to which they have access. Since January 2017, the Harper Alumni LinkedIn Group has added 112 new members. The group was created to foster a vibrant network among Harper alumni on LinkedIn and currently has a total of 306 members. Alumni events are being planned including a March Madness game viewing party at Durty Nellie's in Palatine and a Cubs game viewing party in May.

ICCTA Liaison Report: Member Kelley will update the Board on the ACCT National Legislative Summit at the April Board meeting.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Faculty Tenure Status Report (Second Year, Fall Hires)

The Administration informs the Board of the tenure status of all probationary faculty after review by the Faculty Tenure Committee and the administrative staff, as outlined in Exhibit X-B.5

Faculty Tenure Status Report (First year, Fall Hires)

The Administration informs the Board of the tenure status of all probationary faculty after review by the Faculty Tenure Committee and the administrative staff, as outlined in Exhibit X-B.6

NEW BUSINESS

Consideration and Action On a Resolution Providing For the Issue of not to Exceed \$5,200,000 General Obligation Limited Bonds, Series 2017A, of the District, For the Purpose of Paying Claims Against the District, The Levy of a Direct Annual Tax to Pay the Principal And Interest on Said Bonds

Member Stack moved, Member Mundt seconded, to adopt the resolution for the issuance of not to exceed \$5,200,000 of tax-exempt (Series 2017A) general obligation limited funding bonds to 5th/3rd Securities Inc. at an interest rate of 1.4504% in a net amount of \$5,101,173.44, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, and Stack.

Nays: None.

And Authorizing the Sale of Said Bonds to the Purchaser Thereof Motion carried. Student Member DeBold advisory vote: aye.

Proposed Tuition and Fee Increase

Member Hill moved, Member Stack seconded, to approve a recommendation to increase the In-District, Out-of-District, Out-of-State, and International tuition rates by \$5.75 per credit hour effective summer 2017, and in addition, to consolidate the existing per credit hour fees for Technology of \$7 and Construction and Renovation of \$9, with a new \$3 credit hour fee to create a Universal Fee of \$19 per credit hour, with \$1.50 effective spring 2018 and \$1.50 effective summer 2018, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

DeBold reminded the Board of his preference that the tuition be a separate voting item from the fees.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: nay.

Faculty Tenure Recommendation (3rd Year, Fall Hires)

Member Mundt moved, Member Gallo seconded, to affirm the award of tenure beginning with the fall semester, 2017 for the following faculty:

Chris Athanassopoulos	Engineering
Marie Farber-Lapidus	Business Administration
Raeghan Graessle	Physics
Michael Horton	Philosophy
Kyle Knee	Math
Brian Shelton	Mass Communication
Linda Schumacher	World Languages

as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Dr. Ender commented that he has a lot of respect for the process that our faculty undergo with our administrative deans and ultimately the Provost in offering and vetting these candidates for tenure. He has met individually with each of them and listened to them discuss their career aspirations and how Harper College fit those aspirations, and about their intentions as a tenured faculty. He stated his satisfaction with the recommendation before the Board tonight. He asked Provost Marwick to introduce this tenure recommendation cohort.

Dr. Marwick expressed her excitement about recommending these seven faculty members to join the ranks of the tenured faculty at Harper College. The process that they've gone through to reach this level was no small task, they've each done an annual reflection and self-evaluation, they've been evaluated by a peer committee, and they've been evaluated by their deans. This was reviewed by the Provost and a recommendation was made to the faculty tenure committee who reviews all the documentation and makes the final recommendation. These faculty have shown excellence in the classroom, they have shown commitment to professional development, and a commitment to service at Harper College. She asked each of the seven faculty members being recommended to stand as their name and department was announced.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Resolution Authorizing
Extension of Probation of
Non-Tenured Faculty
Member

Member Mundt moved, Member Hill seconded, to approve the extension of probation for one year to a non-tenured faculty member, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Dismissal Resolution,
Non-tenured Faculty -
Liberal Arts Division

Member Gallo moved, Member Stack seconded, to approve the resolution and notice for the dismissal of a non-tenured faculty member per Section 5.2.2 of Board Policy and Article III.M.1 of the Collective Bargaining Agreement, as outlined in Exhibit XI-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Sabbatical Leave Review

Member Hill moved, Member Gallo seconded, to approve the recommendation for a sabbatical for Margaret Geppert, Associate Professor of Physical Sciences for the Fall 2017 Semester, as outlined in Exhibit XI-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Sabbatical Description: The purpose of this sabbatical is to develop inquiry-based approaches to physics laboratories. These

labs will be available to all faculty teaching physics courses so that all physics students may be exposed to this method of learning. Further, these labs will provide the foundation for the development of an honors section of physics to be incorporated into Harper's honors course offerings. Finally, this sabbatical will result in the alignment of Harper's physics courses with the Next Generation Science Standards (NGSS). These standards are currently used by district high schools so the alignment will be important as students continue their study of physics at Harper College.

Dr. Ender offered his support for Associate Professor Geppert's sabbatical request, acknowledging her work with the recent student NASA project and his expectation of the benefit her work will bring to the students at Harper.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Harper Professional Center
(HPC) Tenant Lease
Extension Option

Member Gallo moved, Member Hill seconded, to approve the lease extension option for the tenant at HPC, as outlined in Exhibit XI-G (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Illinois Community College
Workforce Innovation and
Opportunity Act Tuition
Agreement

Member Stack moved, Member Hill seconded, to authorize a tuition agreement, which allows WIOA funded students who are residents of other signatory community college districts to study at Harper College at in-district rates, as outlined in Exhibit XI-H (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, and Stack.

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

Ratification of Adjunct
Faculty Association, IEA-
NEA Union Collective
Bargaining Agreement
August 22, 2016 to
August 2021

Member Mundt moved, Member Stack seconded, to ratify the Adjunct Association, IEA-NEA Union Collective Bargaining agreement for August 22, 2016 to August 2021, authorizing the Board Chair and Secretary to execute the Agreement, as outlined in Exhibit XI-I (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, and Stack.
Nays: None.
Motion carried. Student Member DeBold advisory vote: aye.

Authorization for
Personnel Appointments,
Payment of Vouchers, and
Requests to Purchase

Member Hill moved, Member Stack seconded, to approve the recommendation to authorize Dr. Ender, or his delegate, to appoint personnel, pay vouchers, and approve purchase orders from February 16, 2017 through March 31, 2017, since there is no Board meeting in March, as outlined in Exhibit XI-J (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:
Ayes: Members Dowell, Gallo, Hill, Kelley, Mundt, and Stack.
Nays: None.
Motion carried. Student Member DeBold advisory vote: aye.

Trustee Emeritus
Designation

Member Mundt moved, Member Hill seconded, to designate James Gallo as Trustee Emeritus, as outlined in Exhibit XI-K (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Member Mundt read the resolution honoring member Gallo's service to Harper College.

Whereas, Mr. James Gallo, was elected to the Board of Trustees in 2011, and served with distinction until 2017; and
Whereas, he is an alumnus of Harper College; and
Whereas, he served the Board of Trustees as Alumni Liaison to the Educational Foundation from 2014 to 2017, on the Distinguished Alumni Selection Committee, and on the selection committee for the David K. Hill Scholarship; and
Whereas, Harper College consistently produced a balanced budget, grew the dual credit and Fast Track programs, and launched the apprenticeship program during his term as Trustee, and with his thoughtful input developed a new strategic plan; and
Whereas, he has been a role model in the community in his support for disabled athletes for more than 20 years and is co-founder of the Chicago Wheelchair Bulls, and has advocated in the community for student entrepreneurship programs and has served as a coach for a local high school program; and
Whereas, being an ambassador and advocate for Harper College, he attended annual Commencement and Convocation ceremonies, Strategic Planning Conferences, Committee Meetings of the Whole, Board Retreats, ACCT and ICCTA Meetings, Golf Outings, and Receptions; Now, Therefore Be it Resolved, that the Board of Trustees of Harper College honors the accomplishments of Mr. James Gallo as he served honorably and with distinction as a Trustee and friend. We thank him for all his contributions to Harper College and its community.
Attested the Fifteenth Day of February in the Year 2017,

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Kelley, Mundt, and Stack.

Abstention: Member Gallo

Nays: None.

Motion carried. Student Member DeBold advisory vote: aye.

ANNOUNCEMENTS

BY CHAIR

Communications

There were no communications

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, April 19, 2017 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, April 26, 2017 at 6:00 p.m. in W-214.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Gallo moved, Member Stack seconded, to adjourn to adjourn the meeting.

In a voice vote, the motion carried at 7:10 p.m.

Chair

Secretary