

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, April 26, 2017

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, April 26, 2017 at 6:05 p.m. in the Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Student Member DeBold led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Diane Hill, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member Eric DeBold  
Absent: Member Jim Gallo

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, VP Workforce, Planning and Institutional Effectiveness and Chief of Staff; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Maria Moten, Assistant Provost; Mark Mrozinski, Executive Dean and Vice President for Workforce and Strategic Alliances; Sheryl Otto, Assistant Provost; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Associate Provost and Special Assistant to the President for Diversity and Inclusion; Roger Spayer, Chief Human Resources Officer; Jennifer Bell; Jennifer Berne; Lisa Blaylock; Kathy Bruce; Kimberly Chavis; Meg Coney; Lin Cui; Michele DeCanio; Tom Dowd; Julie Ellefson; Sandi Ferencz; Kathleen Fischer; Amie Grainger; James Gramlich; Sonia Hajduk; Travaris Harris; Kathi Hock; Shanté Holley; Katherine Hollis; Roger House; Andrew Iverson; Kimberly Jaeger; Njambi Kamoche; Rick Kellerman; Nellie Khalil; Andy Kidwell; Margaret King; Judy Kulchawik; Rebecca Lake; Paul LeBreck; Jeannine Lombardi; Kirsten Blount Matthews; Dawn McKinley; Jonathan Meshes; Carolynn Muci; Keith O'Neill; Mary Beth Ottinger; Brian Page; Kris Piepenburg; Kim Pohl; Kimberley Polly; Daniel Ranieri; Dave Richland; Stephany Rimland; Kathryn Rogalski; Evelyn Seiler; Rich Seiler; Lisa Smith; Leslye Smith; Doug Spiwak; Anna Stroh; Bobby Summers; Jane Suarez del Real; Kelly Taylor; Stuart Templeton; Dana Tenenbaum; Alicia Tomasian; Darice Trout; Virginia Turner Broderick; Andrew Wilson.

Guests: Phil Gerner, Robbins Schwartz; Andrew DeBold; Laura DeBold; Wali Rizvi, student; Faustas Udrenaj, student; Daniel Karp, student; Kevin Healy, student; Jonathan Howard, Holabird &

Root; Jake Aufmann, student; Betsy Moria, student; Niki Safakas, student; Eric DeBold, student; Anthony Nishimura

## STUDENT TRUSTEE REPORT

Student Member DeBold gave his final report. He thanked the Board for a last opportunity to speak. In an initial note, he acknowledged the unfortunate passing of a Wheaton College student, and the passing of two Harper College students in a recent auto accident. He extended condolences to the families and the communities that have been affected by these tragic losses.

This year's speech team finished 6<sup>th</sup> place at Nationals out of 59 community colleges. The Harper team won gold in 3 out of 13 speaking events, and 22 team members competed. Earlier this season, Harper placed 2<sup>nd</sup> in the State Championships and Gold in the Regional Championship. He thanked the coaching staff, Jeff Przybylo, Margaret Bilos, and Josh Sunderbruch.

The Black Student Union conducted the Students of Success mentoring program for the second year in a row; this year they visited Palatine High School. They lead sessions, activities, and discussions about college, starting college, and college experiences.

Student Appreciation Day was hosted by Student Activities on April 20. More than a thousand students participated in the event, enjoying personal pizzas, Harper giveaways, and a 70 foot obstacle course near Building J.

The Center for Student Involvement held two recent events: Student Aide Appreciation Luncheon and a showing of the movie *Life Animated*. The movie was co-sponsored by Access and Disabilities Services for Autism Awareness Month. The next big event will be the Celebration of Excellence on May 5 in the Harper Performing Arts Center. There will be more than 25 award recipients and student performances will be featured.

Student elections were held earlier this month. Niki Safakas was elected the next student trustee. SGA officers elected for the 2017-2018 academic year are President Sulayman Qazi and Vice President Christine Hanna.

Student Trustee DeBold ended his comments by reaffirming his belief that College officials and advocates will continue to focus on improvements for the school, students and the community. He asked that the Board carefully consider construction projects and their associated operating costs to ensure they are scaled properly and that they do not put undue burden on the taxpayers or students.

He thanked the Board for the opportunities and experiences that he experienced. He mentioned learning many things and being thankful for sitting in on important meetings and having the freedom to ask questions and voice opinions even if they differed with that of College leadership. He expressed his confidence in the new Student Trustee who will work for the betterment of students.

Chair Dowell asked Member Kelley to read the following resolution recognizing Student Member DeBold. Member Kelley read the resolution and presented the framed resolution to Student Member DeBold.

#### Resolution

*Whereas, Eric DeBold was elected by his peers to serve as the student representative on the Harper College Board of Trustees for the 2016-2017 academic year, where he always put the student experience first and brought a sense of purpose and responsibility to his service through hard work and dedication; and*

*Whereas, as Student Trustee, he advocated for Harper students, communicated student concerns and suggestions, kept the Board informed about issues that affect students, and participated in a variety of student advocacy initiatives; and*

*Whereas, since his arrival at Harper, he actively committed to opening lines of communication among students, student leaders, student employees, and with faculty and staff through collaborative ideas and endeavors, such as the new Club Council; and*

*Whereas, he has been an outstanding example of student leadership, especially through his service as an elected Senator and President of Harper's Student Government Association, where he worked tirelessly to advocate for student needs and interests; and*

*Whereas, he represented Harper College through his work with the Illinois Community College Board (ICCB) Student Advisory Committee (SAC) in Springfield, IL; attended the 47th Annual Association of Community College Trustees (ACCT) Leadership Congress in New Orleans, LA; and attended the ACCT National Legislative Summit in Washington, D.C.; and*

*Whereas, throughout his years of leadership at Harper College, with his focus on advocacy for student access and their funding for higher education and his leadership with social justice initiatives, he has maintained a stellar grade point average of 3.58; Now, Therefore Be It*

*Resolved, that the Board of Trustees of Harper College honors the accomplishments of Eric DeBold as he served honorably and with distinction as a Student Trustee and friend. We thank him for his positive contributions to Harper College and its community. Attested the Twenty-Sixth Day of April in the Year 2017.*

ADJOURN SINE DIE TO ORGANIZATIONAL MEETING

Chair Dowell adjourned sine die to the Organizational Meeting at 6:14 p.m.

The Organizational Meeting was called to order at 6:14 p.m. by Chair Dowell.

Roll Call of New Board

Present: Members Greg Dowell, Diane Hill, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member Eric DeBold  
Absent: Member Jim Gallo

Recognition and Acceptance of County Clerk Official Certificates of Results of April 4, 2017 Board of Trustees

Member Robb moved, Member Kelley seconded, to recognize and accept the Cook County Clerk, the Kane County Clerk, the Lake County Clerk, and the McHenry County Clerk Official Certificates of Results of the April 4, 2017 Board of Trustees Consolidated Election for District 512, as outlined in Organizational Meeting Exhibit II.

Consolidated Election for District 512

Upon roll call, the vote was as follows:  
Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.  
Nays: None.  
Motion carried. Student Member DeBold advisory vote: aye.

Resolution to Appoint a New Trustee

Member Hill moved, Member Robb seconded, to adopt a resolution appointing a Trustee to fill a vacant seat. As such, Walt Mundt is being appointed to the Harper College Board of Trustees until the April 2019 election, as outlined in Organizational Meeting Exhibit III.

Upon roll call, the vote was as follows:  
Ayes: Members Dowell, Hill, Kelley, Mundt, Robb, and Stack.  
Nays: None.  
Abstain: Member Mundt  
Motion carried. Student Member DeBold advisory vote: aye.

Oath of Office

The oath of office was administered by legal counsel to the elected trustees: Pat Stack, Herb Johnson, and Walt Mundt, and Student Trustee Niki Safakas.

Seating the New Board Members

The new Board Members took their seats at the Board table.

Roll Call of New Board

Present: Members Greg Dowell, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member Niki Safakas

Absent: none

Agenda Approval

Member Kelley moved, Member Stack seconded, approval of the Organizational Meeting Agenda.

In a voice vote, the motion carried.

Election of Officers

Member Hill nominated Member Dowell as Chair of the Board of Trustees for 2017-2019. Member Stack seconded.

Upon roll call of the Chair nomination, the vote was as follows:  
Ayes: Members Hill, Johnson, Kelley, Mundt, Robb, and Stack.  
Nays: None.  
Abstain: Member Dowell  
Motion carried. Student Member Safakas advisory vote: aye.

Member Robb nominated Member Stack as Vice Chair of the Board of Trustees for 2017-2019. Member – seconded.

Upon roll call of the Vice Chair nomination, the vote was as follows:  
Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb.  
Nays: None.  
Abstain: Member Stack  
Motion carried. Student Member Safakas advisory vote: aye.

Member Kelley nominated Member Robb as Secretary of the Board of Trustees for 2017-2019. Member Hill seconded.

Upon roll call of the Secretary nomination, the vote was as follows:  
Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, and Stack.  
Nays: None.  
Abstain: Member Robb  
Motion carried. Student Member Safakas advisory vote: aye.

Attorney Phil Gerner swore in the new Officers of the Board, who then took their positions at the table.

Chair Dowell made the following appointments:  
ICCTA Representative: Member Kelley  
ICCTA Alternate: Member Johnson  
Foundation Liaison: Member Hill  
Alumni Liaison: Member Stack

Harper College Board of Trustees 2017-2018 Meeting Schedule

Member Stack moved, Member Mundt seconded, approval of the Meeting Schedule for the Board of Trustees for 2017-2018, as outlined in Organizational Meeting Exhibit IX.

Meetings to be held the third Wednesday of each month at 6:00 p.m. in the Wojcik Conference Center, Room W214

August 16, 2017  
September 20, 2017 at Harper Professional Center  
October 18, 2017  
November 15, 2017  
December 13, 2017 w/ possible Tax Levy Hearing  
January 17, 2018  
February 21, 2018  
April 18, 2018  
May 16, 2018 at Harper Learning and Career Center  
June 20, 2018

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Adjournment

Member Hill moved, Member Stack seconded, adjournment of the Organizational Meeting to resume the regular meeting of the Board of Trustees at 6:24 p.m.

In a voice vote, motion carried.

RESUME BOARD MEETING

Chair Dowell re-called the regular meeting to order at 6:24 p.m.

AGENDA APPROVAL

Member Robb moved, Member Stack seconded, approval of the Agenda.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

PRESENTATION

There was no general presentation.

FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Dowd shared that it has been his pleasure to serve the Faculty as Faculty Senate President for the last nine years. He introduced the newly elected Senate Executive Board: President David Richmond, Vice President Lisa Smith, Secretary Jeannine Lombardi, Grievance Officer Bobby Summers, and Treasurer Andy Kidwell.

Dr. Ender, on behalf of the administration, thanked Dr. Dowd for his hard work on behalf of the faculty and the institution. He remembered Dr. Dowd serving as a member of the Presidential Search Committee and discovered the two would be able to work well together and understood each other. Dr. Ender noted it is absolutely fitting that the faculty nominated Dr. Dowd for the

Distinguished Faculty Member of the Year award, for which he was selected. This not only acknowledges the work Dr. Dowd does every day in the Chemistry Department with students and in the lab, and the leadership he provides his department, but also the great work he provides to Harper. He congratulated and thanked Dr. Dowd on behalf of the College.

Faculty Senate President Richmond introduced himself to the Board and stated that he looks forward to the opportunity to work with them over the next several years. He thanked Dr. Dowd for his service and added to Dr. Ender's comments that Dr. Dowd was the longest serving Faculty Senate President in Harper's history, and that his legacy is strong. Dr. Dowd will still be serving as a member of the Faculty Senate Executive Committee. He stated that the Faculty Senate Executive Committee, the Faculty Senate, and the faculty-at-large thank the Board for all they do for the College and look forward to working together in the next three years.

### PRESIDENT'S REPORT

#### Student Success Report Honors Program and Phi Theta Kappa

Dr. Ender noted that the busy season of honorific celebrations has just begun. One of those celebrations was the Phi Theta Kappa Induction Ceremony held April 12 and another is the Honors Convocation coming up in May. Tonight's Student Success Report is an overview of Harper's Honors Program and Phi Theta Kappa Chapter. He asked Darice Trout, Associate Dean of Interdisciplinary Programs to introduce this presentation.

Trout thanked the Board for the opportunity to share information about Phi Theta Kappa and the Honors Program at Harper. She introduced the Honors Program Coordinators and Phi Theta Kappa (PTK) advisers to talk about these programs, Drs. John Garcia and Alicia Tomasian, along with two Honors Phi Theta Kappa students, Walli Rizvi and Faustus Udrenaj.

Dr. Garcia explained that Phi Theta Kappa and the Honors Program function as a unit when it comes to the extra-curricular activities in which they engage. The difference between the two is that the Honors Program gives students access to the Honors courses here at Harper College, whereas Phi Theta Kappa gives students access to the national network. Phi Theta Kappa is the official honors society of two-year colleges. The Honors Program admitted 182 members over the past year, of which 126 students participated in Honors courses this spring. In addition, Harper College's Phi Phi Chapter of Phi Theta Kappa inducted 370 new members this year.

One of the things Phi Theta Kappa and the Honors Program do together is community engagement. Service hours are not a requirement, yet members performed more than 300 hours of community service this year. Opportunities include Lydia Home,

Habitat for Humanity, Inspiration Café, Elgin Crisis Center, Special Olympics, and Feed My Starving Children.

Dr. Tomasian explained that Harper usually has two big cultural outings a year with about 40 and 50 students participating. Cultural Experience opportunities include the Chicago Shakespeare Theater, Lyric Opera of Chicago, Steppenwolf Theatre, Raven Theatre, Holocaust Museum, Field Museum, and Harper productions. In addition, the annual Honors Variety Show is produced every spring. Currently, academic lectures are included where students attended a lecture on the rise of Isis this past fall.

Another important part of the Honors program is student research and presentations of their research at conferences to train them to be scholars. We know that for students who are interested in going into graduate programs, it's important that they have original research before they attempt to apply. Community colleges are a great place to do this research where they get individual attention. Every year, a number of students attend the Honors Council of the Illinois Region where they present their original research. Last year four students participated in the National Collegiate Honors Council which was in Chicago, where one of the students here tonight presented a paper on Chicago and Pakistani identity. Three members recently attended the International Phi Theta Kappa Conference in Nashville. They attended many sessions on various topics such as how to plan projects and how to organize the chapter. Harper student Walli Rizvi was awarded a Guistwhite Scholarship at this conference.

Dr. Garcia explained that Walli Rizvi is also the recipient of a Jack Kent Cooke Foundation Transfer Scholarship, which is a full ride scholarship to wherever he chooses to transfer and covers up to three years of education. There were only 55 of these awarded this year in the country of which three are in Illinois. Walli represents the ninth Harper recipient over the last seven years. There was only one year in the past seven years that Harper did not have a winner. He took a moment to recognize Professor Tomasian's work with these students. One Illinois scholarship for Harper students is the Honors Program full-ride scholarship to Elmhurst College. There is also a preferred admissions agreement with Georgetown University. Phi Theta Kappa is known for the hundreds of thousands of dollars in transfer scholarships that are available and that our students make use of every year, and many of these come to students automatically for being in the organization. Professor Tomasian has worked closely with the students on essay writing workshops, has brought transfer coordinators to campus, held an Honors and Phi Theta Kappa transfer fair, and arranged campus visits. Recently students visited Lake Forest College and Elmhurst College to get a sense



of what a very small and a midsized suburban liberal arts college feels like. Harper students have transferred to colleges like Columbia University, Bryn Mawr College, Georgetown University and Stanford University. Sometimes we have distinguished alumni who are now working for the college, like Stuart Templeton who was a member of the program years ago.

Dr. Garcia invited Walli Rizvi and Faustus Udrenaj to share their experiences in these programs.

Rizvi stated that students really do feel a sense of community in Honors and Phi Theta Kappa, especially a student like him who is an international student whose family is in Pakistan. Part of this is due to the weekly meetings and small class sizes, but most of it is due to the easily approachable professors. Additionally, the Honors Program provides a lot of room to grow and for people to become leaders and scholars. This has provided a lot of motivation to succeed and do your best. Rizvi explained that he is very thankful that Harper has a successful Honors Program and Phi Theta Kappa chapter.

Udrenaj shared that this is his first year at Harper and as the secretary of the Phi Theta Kappa Phi Phi Chapter he hopes to make Phi Theta Kappa more than just an opportunity for scholarships, but more about community involvement. There are plans to do an "Honors in Action Project" that is international. Many Phi Theta Kappa local chapters do this and it creates an image that Phi Theta Kappa is more than just about scholarships. It's really about the community we can create.

Dr. Tomasian took a moment to invite the Board to the Honors Convocation on May 9.

Dr. Ender thanked the presenters and congratulated the students. He thanked Dr. Tomasian in particular for the hours of work she puts in with the students on the Jack Kent Cooke applications.

Dr. Ender continued the President's Report sharing that he recently attended meetings with the President's Council in Springfield and as a board member with the Illinois Manufacturing Association. Both meetings centered on the State budget issues. The current State budget expectations begin with the recently passed House budget, which was passed as a lifeline budget. It only budgets \$35 million for community colleges as opposed to the expected \$85 million, but includes some MAP funding. This now goes to the Senate where some minor tweaks are expected, including a small increase for community colleges, and they expect it will pass. The House and Senate expect that they will resolve their differences between their bills and that the budget will find its way to the Governor's desk where it is expected that he

will promptly veto it. From the conversations at these meeting, it does not seem at all unrealistic to expect that the College will not see any more money for FY17 and none in an FY18 budget. It would be better to just know that there will be no funds forthcoming instead of this ongoing state of ambiguity. The good news is that the College is going to end this fiscal year with a balanced budget and maybe even a slight surplus. That is a result of the actions that Harper took a year and a half ago. Early retirements of our faculty are beginning to make a difference on the revenue side of our budget and there's been some terrific work done by our managers and supervisors to hold their expenses on lines that are discretionary which has helped us a great deal. This is commendable.

Planning for graduation is underway; it will be this president's 19<sup>th</sup> consecutive rain-free graduation. We are looking forward to former Secretary of Education Arne Duncan joining us on graduation day. President Obama's office in Washington D.C. has replied to an invitation to serve as our 2018 graduation speaker which represents Harper's 50<sup>th</sup> graduation ceremony. We were informed that our request is in the cue and hopefully schedules will work out. It is a plus that we were not rejected and are still under consideration. There are many reasons Mr. Obama may want to come to Harper College given the agenda he had in his presidency and all the work the College has done around his completion agenda. It is a long shot, as the saying articulate: If you don't ask, you won't be considered. We remain hopeful that he will accept our invitation.

Patrick Bauer was acknowledged for his work with the Harper Water Polo Team which won the national championship tournament over some large universities. They will be attending the May Board meeting. He concluded his report.

#### HARPER EMPLOYEE COMMENTS

There were no employee comments.

#### PUBLIC COMMENTS

There were no public comments.

#### CONSENT AGENDA

Member Stack moved, Member Mundt seconded, approval of the minutes February 8, 2017 Committee of the Whole meeting and February 15, 2017 Board of Trustees meeting; accounts payable; student disbursements; payroll for February 3, 2017; February 17, 2017; March 3, 2017; and March 17, 2017; estimated payroll for March 31, 2017 and April 14, 2017; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of employee travel expense exceptions; resolution for Student Trustee DeBold; academic calendar for 2019-2020; approval of lease extension agreement; monthly financial statements; Board committee and liaison reports; grants and gifts

status report; summary report of items purchased from state contracts, consortiums or cooperatives; and March consent agenda items previously approved; as outlined in Exhibits X-A.1 through X-B-5 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Fund Expenditures	Accounts Payable	\$14,291,278.34
	Student Disbursements	\$ 4,004,964.43

The payroll of February 3, 2017 in the amount of \$1,799,498.33; February 17, 2017 in the amount of \$1,919,331.81; March 3, 2017 in the amount of \$1,902,556.30; and March 17, 2017 in the amount of \$2,008,98.50; estimated payroll for March 31, 2017 in the amount of \$1,907,583.74; and estimated payroll for April 14, 2017 in the amount of \$1,907,583.74.

- Bid Approvals
- Ex. X-A.3.a Increase the Buiding B Boiler Room Project budget and accept a bid and award the contract for the equipment portion of the upcoming Building B Boiler Room Project to Illinois Mechanical Sales, LLC, as the lowest responsible and responsive bidder, in the total amount of \$1,106,600.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the total Building M addition and renovation project budget of \$1,527,900.
  
  - Ex. X-A.3.b Accept bid and award a three year contract with two annual options for the purchase and implementation of an online student registration system for Continuing Education to Destiny Solutions, as the lowest responsible and responsive bidder, in the total amount of \$415,154.00, as provided in the Auxiliary Enterprises Fund, with ongoing licensing for the software being funded through noncredit student tuition and fees.
  
  - Ex. X-A.3.c Accept bid and award contract for custodial supplies for the main campus, Harper Professional Center and the Learning and Career Center to the following:
    - Paper Products – Valdes, LLC \$43,778.70
    - Cleaning Chemicals – North American Corporation \$28,813.96
    - Trash Can Liners – Valdes, LLC \$16,650.37
    - Soap, Scouring Pads and Sponges – Ramrod Distributors, Inc. \$28,930.00

Janitorial Supplies – Cougar Packaging Solutions  
\$10,700.90

as the lowest responsible and responsive bidders, for a total amount of \$141,662.32, including a 10% volume contingency of \$12,878.39, as provided in the Operations and Maintenance Fund budget.

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|-----------------------|-------------|--|
| Request for Proposals | Ex. X-A.4.a | Accept a proposal and award a 12-month contract with three annual renewal options to Comevo, Inc. for the purchase and implementation of an online orientation system for new student at the College, in the total amount of \$57,000.00 as provided from the Frontier Set Grant.                                  |
| Purchase Orders       | Ex. X-A.5.a | Approve the proposed change order for the roof drainage system replacement to Pepper Construction for the Building F Renovation Project, in the amount of \$100,113.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and is contained in the Building F Renovation Project contingency. |
|                       | Ex. X-A.5.b | Approve the proposed change order for terrazzo flooring to Pepper Construction for the Building F Renovation Project, in the amount of \$160,014.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and is contained in the Building F Renovation Project contingency.                    |
|                       | Ex. X-A.5.c | Approve issuance of a change order to SimplexGrinnell to integrate the emergency notification systems on campus, in the amount of \$35,701.00, as provided in the Operations and Maintenance Fund budget.  |
|                       | Ex. X-A.5.d | Approve including the Jogging Track in the Building M project budget, and issue a purchase order to Cannon Design for architectural and engineering services for the Building M Jogging Track, in the amount of \$87,730.00, as provided in the Operations and Maintenance (Restricted) Fund budget.               |
| Personnel Actions     |             | <p><u>Faculty Appointment</u><br/>Luisel Lemkau, Assistant Professor – Chemistry, Math and Science,<br/>08/15/17, \$54,487/year</p>  |

Professional/Technical Appointment

David Earl, Research Analyst, Institutional Research, 4/17/2017, \$52,000/year

Supervisory/Confidential Appointment

Steve Helwink, Buildings and Grounds Supervisor, Buildings and Grounds, 04/10/17, \$77,792/year

Classified Appointment

Samara Tansor, Admissions Data Steward, P/T, Admissions Processing, 04/24/17, \$24,128/year

Professional /Technical Retirement

Craig Lancaster, Support Specialist, IT/Client Systems, 05/31/17, 22 years 3 months

Faculty Separation

Employee #8443 Instructor Liberal Arts 05/19/17 Non Renewal 1 yr. 9 mos.

Professional/Technical Separation

Kathryn Ward, Staff Tutor, P/T, Academic Support Center, 09/01/17, 5 years 7 months

Classified Separations

Marvin Meincke, Intern, BUS/SS, 03/24/17, 1 month  
Employee #9424, Motorcycle Safety Program Specialist, Continuing Education, 04/28/17, 11 days

Board Travel

Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.

Approval of Employee Travel Expenses Exceptions

Approval of employee, or other individual's, College related travel expense exceptions as required by Illinois Public Act 99-0604, as presented in Exhibit X-A.8.

Resolution for Student Trustee DeBold

Approve a resolution honoring Student Trustee Eric DeBold's service to the College, as presented in Exhibit X-A.9.

Academic Calendar for 2019-2020

Approve the Academic Calendar for 2019-2020, as presented in Exhibit X-A.10.

Approval of Lease Extension Agreement

Approval of a lease extension agreement between Northbrook Properties, Inc. and the College for storage and maintenance of motorcycles at 406 Diens Drive, Wheeling, as presented in Exhibit X-A.11.

Upon roll call of the Consent Agenda for Approval, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

#### Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

#### Board Committee and Liaison Reports

ICCTA Liaison Report: Member Kelley reported he was unable to attend ICCTA Lobby Day due to an injury. He did have the privilege of attending the AACC conference this past weekend in New Orleans. The focus of the conference was on student success, student completion initiatives, and there were some incredibly impressive results being generated from advising, early alerts, and pathways initiatives. He was impressed with the data showing the effectiveness of efforts like smart phone early alerts and predictive analytics to flag students who haven't registered or submitted their FAFSA. These are things that Harper has invested in and is bringing to scale.

Foundation Liaison Report: Member Hill made a point of letting the Board know that a Memorandum of Understanding (MOU) between the Board and the Foundation Board has been approved by the Foundation. A small committee made up of Foundation Directors Kathy Gilmer and Georgeanna Mehr along with herself and Nancy Robb, met to review and make recommendations for updates to the MOU. The current MOU has been in place since 2011, and it is best practice to review these every few years. The MOU helps to clarify shared visions, relationships, and functions of each entity. The Harper College Educational Foundation was established in 1973 (44 years ago). Since this time, the Foundation has raised \$30,426,019 (1973-2016) from 9,221 individual donors. The updated MOU will be sent for Board review and approval at the May meeting.

On Saturday, April 29, the Foundation will be hosting the 3<sup>rd</sup> annual "Realizing Dreams" breakfast. The title of this event reflects the role donors of the Educational Foundation play in the lives of Harper students. Through the generosity of the donors, students feel the importance of their education and their ability to realize their dreams. At this event you truly feel the student's gratitude to their donors and the scholarships they received.

On April 28, the HOPE Giving Circle is hosting the "Women at the Table" breakfast. The guest speakers include: Karen Lambert, President of Advocate Good Shepard Hospital; Melissa L. Bean, Chairman of the Midwest, JPMorgan Chase; Tricia Conway, Director of External Affairs, AT&T Illinois; and Tracey Roberts, Chief Human Resource Officer, Weber-Stephen Products, LLC

Alumni Liaison Report: Member Stack reported that the Alumni Committee hosted a college basketball game viewing party as part of March Madness on March 16. The event was held at Smith

Street Station in Palatine and was attended by 25 alumni and friends. The viewing party was a fun way to connect and engage with alumni, all while enjoying college basketball, good conversation and great food. The event was sponsored by Jim Meier, Harper Alumnus and Co-Chair of the Alumni Committee.

The Foundation held a “Stand Up and Be Counted” event with Barrington Bank and Trust on April 13. The Stand Up and Be Counted program celebrates employers throughout the community that hire Harper alumni. Barrington Bank and Trust operates seven locations throughout Barrington, Hanover Park, Hoffman Estates and Palatine. Chief Executive Officer Brad Stetson estimates that 20 percent of the company’s workforce has attended Harper at some point – either to earn a degree or certificate or to advance skills through continuing education courses. In addition to recognizing the company, the event provided an opportunity to connect with the Harper alumni who work at the various Barrington Bank and Trust locations.

The Call for Nominations for the 2017 Distinguished Alumni Awards is currently underway. This year’s awards will recognize five alumni – one from each decade of Harper’s history – as part of the College’s 50th Anniversary. The award criteria and nominating instructions are available on the alumni website. Nominations can be submitted online. The deadline to submit a nomination is May 15. The date for the Distinguished Alumni Reception and Awards Ceremony is November 2, 2017.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Approved July Consent Agenda Items

Ex. X-B.5.a Accept bid and award contract to purchase and install dental equipment from Patterson Dental, Wood Dale, IL, as the lowest responsible and responsive bidder, in the amount of \$500,000.00, as provided with \$450,000 from the Restricted Purposes Fund budget and \$50,000 from the Education Fund budget..

Ex. X-B.5.b Approve issuance of a purchase order to Autani Corporation for wireless automated lighting controls to be installed at various locations on campus, in the amount of \$45,680.00, as provided in the

Operations and Maintenance (Restricted) Fund budget and within the budget for this project.

- Ex. X-B.5.c Approve issuance of a purchase order to Eriksson Engineering Associates Ltd. for design and engineering services required for the 2017 Paving Maintenance Project, in the amount of \$30,500.00, as provided in the Operations and Maintenance (Restricted) Fund budget and within the budget for this project.
- Ex. X-B.5.d Accept bid and award contract to Butler Books to design, print, and publish *Harper College: The First Fifty Years*, as the lowest responsible and responsive bidder, in the total amount of \$45,100.00, as provided in the Auxiliary Enterprises Fund budget as part of the 50<sup>th</sup> anniversary celebration project.
- Ex. X-A.5.e Personnel Actions

Faculty Appointments

Theresa Frank, Instructor L-11 (Nursing Mental Health), Health Careers, 8/15/17, \$53,160/year

Traci Wessel, Instructor L-11 (Dietetics), Health Careers, 8/15/17, \$53,160/year

Professional – Technical Appointments

Brian Hamm, Mobile Unit Specialist, Continuing Education, 03/06/17, \$55,000/year

Ankita Patel, Jr. SQL Server DBA, Infrastructure Services, 04/17/17, \$61,000/yrar

Kevin Prchal, Digital Content Specialist, Marketing Services, 03/06/17, \$59,000/year

Thangavelu Senniyappan, SharePoint Administrator, Information Technology, 03/06/17, \$98,000/year

Supervisory/Management Appointment

Patrick Kelly, Web Content Manager, Marketing Services, 03/20/17, \$82,000/year

Classified Staff Appointments

Amanda Byrd, Student Account Representative I, P/T, Student Accounts and Receivables, 02/21/17, \$18,345/year

Tracy Wescott, Motorcycle Program Information Specialist, Continuing Education, 05/01/17, \$32,994/year

ICOPS Appointment

Israel Castaneda, Community Service Officer I-Patrol, Harper College Police, 03/20/17, \$30,160/year



Professional /Technical Reclassifications

Clifford Brown, Assistant InZone and Sports Camps Coordinator,  
Continuing Education, 03/06/17, \$55,000/year  
John Schlitter, Technician Support Specialist, Client Systems,  
03/20/17, \$51,640/year

Supervisory/Management Reclassifications

Kevin Hahn, Youth Programming Manager, Continuing Education,  
03/06/17, \$73,319/year  
Joseph Scrima, Testing Center Manager, Assessment Center,  
01/01/17, \$70,000/year

Classified Staff Reclassifications

Maria Victoria Chavez, Evening Office Assistant II, P/T, Learning  
and Career Center, 3/13/2017, \$22,168/year  
Christine Kozlowski, Facilities Systems Technician, Facilities  
Management, 3/6/2017, \$36,095/year

Professional /Technical Retirement

Susan McNamara, Program Specialist, Women's Program,  
06/30/17, 15 years 7 months

Classified Staff Retirements

Judith Amelse, Technical Support, Technician IT/Client Systems,  
03/10/17, 23 years 8 months  
Minnie Gunderson, HR Office Assistant, Human Resources,  
05/12/17, 15 years, 2 months  
Marlene Resner, Administrative Secretary, Health Careers,  
05/31/17, 22 years 7 months

Administrator Separation

Keith O'Neill, Associate Dean, Student Affairs, 06/30/17, 3 years  
3 months

Classified Staff Separations

Zack Kleyn, Program Leader, P/T, Continuing Education,  
02/08/17, 2 years  
Lacy Marlow, Program Assistant, P/T, Continuing Education,  
02/16/17, 6 months

IEA Separation

Parvan (Peter) Angelov, HVAC Mechanic, Utilities, 03/09/17, 4  
years 6 months

NEW BUSINESS

Awarding of Faculty  
Promotions for the 2017-  
2018 Academic Year

Provost Marwick shared a brief description of the promotions  
process through which faculty demonstrate how they have gone  
above and beyond what's expected of a good professor with  
regard to excellence in the classroom, service to their department

and the college and the community, and professional development. She then shared some of the activities outside of the classroom these faculty members have engaged in as members of the College community. She introduced the faculty who are being recommended for promotion to assistant professor, associate professor, and professor.

Member Robb moved, Member Hill seconded, to approve the recommendations to award promotions to faculty members who have met the performance criteria of excellence in teaching, service, and professional development expected for early promotion to assistant or associate professor or for promotion to full professor, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon approval of the Board, the following promotions will be granted for the 2017-18 academic year:

Early Promotion to Assistant Professor

Lisa Blaylock	Mathematics
Sandi Ferencz	Dental Hygiene
Nellie Khalil	Biology
Anna Stroh	Health Information Technology

Early Promotion to Associate Professor

Michele DeCanio	Access and Disability Services
Kathleen Fischer	Nursing
Andrew Iverson	Biology
Kimberly Jaeger	World Languages
Margaret King	English
Tara Mathien	Early Childhood Education
Jonathan Meshes	Mathematics
Pardess Mitchell	Kinesiology and Health Education
Kimberley Polly	Mathematics
Daniel Ranieri	Chemistry
Jane Suarez del Real	Adult Education
Kelly Taylor	Graphic Arts

Promotion to Professor

Jennifer Bell	Adult Education
Karen Chandra	Nursing
Lin Cui	English as a Second Language/Linguistics
James Gramlich	Sociology
Shanté Holley	English
Katherine Hollis	Biology
Roger House	Chemistry
Jeannine Lombardi	Education
Kirsten Matthews	Psychology
Leslye Smith	Radiologic Technology
Alicia Tomasian	English

Virginia Turner            Biology

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Awarding of Professor Emeritus Recognition

Provost Marwick explained that each year professors who are within two years of retiring are able to apply for the title Professor Emeritus. These faculty make application showing the excellent work they have done at the College over a long and distinguished career. These applications are recommended to the President by both the Faculty Senate President and the Provost. Dr. Marwick introduced the two faculty being recommended for Professor Emeritus designation.

Member Johnson moved, Member Mundt seconded, to approve a recommendation to award the honorary designation of Professor Emerita to Professor Joan T. Fiske (who will retire on July 31, 2017 after 16.5 years of distinguished service) and Professor Emeritus to Professor Robert Paul (who will retire on July 31, 2017 after 29 years of distinguished service), as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Intergovernmental Agreement Hanover Park Extension Site

Member Hill moved, Member Stack seconded, to approve an addendum to extend the three-year intergovernmental agreement between Harper College, Elgin Community College, the Village of Hanover Park and the Chicago Cook Workforce Partnership to operate the Hanover Park College and Work Center as a pilot through December 30, 2017, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

ANNOUNCEMENTS

BY CHAIR

Communications

Chair Dowell pointed out the events occurring this month including convocation and commencement.

Calendar Dates                      Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, May 10, 2017 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, May 17, 2017 at 6:00 p.m. in W-214.

OTHER BUSINESS

Member Kelley motioned, Member Stack seconded, to enter closed session to discuss collective bargaining at 7:00 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Member Stack motioned, Member Kelley seconded, to adjourn the closed session and re-enter the regular Board meeting at 8:15 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Hill, Johnson, Kelley, Mundt, Robb, and Stack.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

ADJOURNMENT

Member Kelley moved, Member Stack seconded, to adjourn to adjourn the meeting.

In a voice vote, the motion carried at 8:16 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary