

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, February 21, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, February 21, 2018 at 6:05 p.m. Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Student Member Safakas led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Pat Stack, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt (secretary pro tempore), and Student Member Niki Safakas

Absent: Member Nancy Robb

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Judy Marwick, Provost; Sheryl Otto, Assistant Provost and Dean of Student Development; Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; David Richmond, Faculty; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; Paula Akialis, Faculty; Jennifer Berne, Dean Liberal Arts; Kathy Bruce, Dean Math and Science; Orlando Cabrera, Technical Support Specialist; Meg Coney, Administrative Coordinator; Kathy Coy, Director of Institutional Research; Karen Dailey, Faculty; Sue Egan, Project Assistant; Julie Ellefson, Faculty; John Garcia, Faculty; Amie Granger, Community Relations Manager; Brad Grossman, Faculty; Travaris Harris, Dean Student Affairs; Pascuala Herrera, Faculty; Rick Kellerman, Network Specialist; Caryn Levington, Faculty; Carolynn Muci, Internal Communications Manager; Donna Oswald, Faculty; Mary Beth Ottinger, Dean Career and Technical Programs; Elizabeth Pagenkopf, Faculty; Steve Petersen, Campus Architect; Kim Pohl, Media Relations and Legislative Affairs Manager; Beverly Riley, Employee Relations Manager; Mitesh Shah, Technical Support Specialist; Christine Wayne, Faculty; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts

Guests: Melanie Carter, League for Women's Voter; Phil Gerner, Robbins Schwartz; Betty Hull, League for Women's Voter; Chris Placek, Daily Herald

AGENDA APPROVAL

Member Hill moved, Member Stack seconded, approval of the Agenda.

Upon roll call for approval of the Agenda, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.
Nays: None.
Motion carried. Student Member Safakas advisory vote: aye.

PRESENTATION

Dr. Ender invited Mike Barzacchini and Beverly Riley to share information about activities planned for the Harper College Community Day on April 14, 2018, another event to celebrate the College's 50th Anniversary. He also invited the Board to participate in the planned activities.

Community Day

Mr. Barzacchini thanked Dr. Ender and the Board for the opportunity to share the events for Community Day to celebrate Harper's 50th Anniversary. He stated he was here with Ms. Riley, one of the co-chairs and that he was representing Donna Harwood the other co-chairs of the 50th Anniversary Committee, as Ms. Harwood was unable to attend the meeting. He acknowledged that hundreds of faculty, staff, retirees, community volunteers, and students who have been instrumental in the planning of all of the events for the 50th Anniversary celebration. He introduced Ms. Riley to provide context.

Ms. Riley explained that one of the goals for the year was to thank Harper's community for their support over the past 50 years. The strong support has been the bedrock for the proud past and it is the launching pad for the strong future. To show gratitude to our community, two initiatives were planned for this year. The first initiative was in fall 2017 and called Doing More Together which was a week of activities where Harper employees volunteered in our community to give back. The second activity will be Community Day, in April where the community is invited to campus to see what Harper is today and where we are going in the future.

Two co-chairs, Carolynn Muci, the Internal Communication Manager and Amie Granger, the Commutations Community Relations Manager, planned the activities for the week of Doing More Together in October. Ms. Riley acknowledged both to be in the audience and thanked them for their hard work. She further explain all the activities for the week and shared pictures from the activities. Activities included going to the public schools in the district where volunteers helped with Technology Fairs at the junior high schools and planted gardens for kindergarteners. On campus, employees packed toiletry kits for WINGS, packed Boxes for Bravery for active service members, and made blankets. Employee engagement during this week was tremendous. Harper employees posted pictures and comments to social media of the volunteer activities. Additionally, posts to social media came from the principals and teachers of the schools visited and the *Daily Herald*. Mrs. Riley shared that 60 volunteers have currently asked to help on Community Day and requested Mr. Barzacchini to continue.

Mr. Barzacchini reviewed the 50th Anniversary website where information about Community Day is available. The first event on Community Day is the College and Career Expo that has been held every year for the past seven years. It is an exploration day for parents and students in grades four through eight to discover their

educational and career futures. The Expo is in Avanté and other buildings with many free hands on activities. Beginning at 10:00 a.m., there will be opportunities to take campus tours. From noon to 6:30 p.m., the art exhibition space in Building C will be open with works of art by our alumni. Beginning at 1:00 p.m., the Inspire U event will be in Building D. Inspire U is a College and Career Expo for adults; it is an afternoon of personal enrichment and professional development activities until 5:00 p.m. An All-Class Alumni reunion will be held from 2:00-5:00 p.m. At 1:00 p.m., by invitation only, is the Founders Celebration that will honor the founding faculty, hosted by our annuitants. Current faculty will also attend the Founders Celebration. Mr. Barzacchini encouraged the Board of Trustees to attend the Founders Celebration. Community Day will close with the Encore II performance, with a suggested donation of \$15.00.

Invitations for Community Day will include sending post cards to every residential address in the district, advertisements in *Reflejos*, social media and the website. Mr. Barzacchini indicated he hoped to see the Board at Community Day.

STUDENT TRUSTEE REPORT

Student Trustee Safakas mentioned two members from Latinos Unidos, Malali Rivera; president, and Giacarlos Rivera Moore; vice-president, attended the United States Hispanic Leadership Institute Conference. The conference empowers students of the Latino community to promote leadership, education, civic engagement and research.

On January 19, 2018, the Illinois Community College Board's Student Advisory Committee reconvened over a conference call to plan for Student Advocacy Day to be held on April 12, 2018 in Springfield. Students decided to advocate for the continued funding of MAP grants as well as the Senate bill for community colleges to offer a bachelor's degree in nursing. Students will promote Student Advocacy Day by using social media hashtags, like #MoreThanAStudent, #ILCCTogether, and #CommunityCollegeSuccess.

Additionally, Student Trustee Safakas reported she attended the National Legislative Summit where she was one of fifteen students that now make up the first ACCT Student Advisory Committee. The committee discussed some of the common issues on their campuses such as free speech, financial aid eligibility and funding, textbook cost versus open source material, DACA students and campus safety. Additionally, the committee discussed that most student trustees across the nation typically serve one-year terms on their boards, and there is a concern about the amount of time it takes for a student trustee to be comfortable in their role. Therefore, the ACCT Student Advisory Committee wants to develop and distribute across the nation student trustee training.

Finally, Student Trustee Safakas reminded the Board the Student Government Association supports the recommendation for the tuition increase although it was a split vote.

FACULTY SENATE
PRESIDENT'S REPORT

Faculty Senate President Richmond reported on four areas. First, the Higher Learning Commission (HLC) site visit will take place on March 5-6. He acknowledged more than three years of hard work by many in the room is appreciated and that everyone on campus is ready and excited for the visit. He stated that they may find some recommendations for improvement, but the review team will see that Harper a great place to work.

Secondly, he shared that part of making Harper a great place to learn is the tenured and sabbatical process. The tenured and sabbatical process are important decisions. He gave his assurance that he and the faculty take the rigorous vetting process very seriously.

Third, over the past couple of months the Board, the administration and the Faculty Senate have had to make some difficult decisions. The mutual trust and collaborative relationship that has developed over the last few years has assisted in making these difficult decisions easier. He expressed his thanks to the Board, administration, and Dr. Ender.

Lastly, he mentioned the concern for the DACA students. This is something to watch carefully. The faculty appreciate and support and the public stance the College taking within the boundaries of the law to protect DACA students.

PRESIDENT'S REPORT

Dr. Ender asked Dr. Marwick, Provost, to provide an overview of the sabbatical process as a precursor to a recommendation for a sabbatical leave in New Business and to make introductions.

Sabbaticals

Dr. Marwick reminded the Board about the process to bring a recommendation for a sabbatical forward. Faculty who have been at the College at least seven years or it has been at least seven years since their last sabbatical can apply for a sabbatical in fall. The application requires faculty to write about the value of the sabbatical to the students, the College, the individual faculty member and the professional stature of the applicant. A committee, consisting of herself and other faculty, review each application. Each applicant presents their application to the committee where the committee asks questions of the applicant about the criteria for the sabbatical. Approved applications are ranked and recommended to Dr. Ender. This evening in the new business there is a recommendation to grant Dr. John Garcia a sabbatical in spring 2019.

Additionally, Dr. Marwick stated it is a great opportunity to hear from some of the faculty who have recently completed a sabbatical. Pascuala Herrera, Disability Services and Caryn Levington, Psychological Services shared information about their sabbaticals.

Ms. Herrera thanked the Board for the opportunity to share information about her sabbatical, which was in spring 2017. Her sabbatical consisted of capturing 25 years of experience to share with her colleagues for them to feel empowered to make all learning environments accessible to students with disabilities. Her sabbatical covered the most common types of disabilities using case studies of

real students that she had worked with. Materials were organized into six different modules in SoftChalk. The first module is an overall introduction to disability awareness including the law, language and practical strategies to establish a welcoming and inclusive learning environment for all diverse learners. Each of the subsequent modules covered two disabilities beginning with invisible disabilities followed by the visible disabilities. The disabilities covered were learning disabilities, attention deficit disorder, anxiety, depression, intellectual disabilities, autism spectrum disorders, chronic illness, physical disabilities, deaf and hard of hearing, and visual impairments. To model inclusion, all materials were made fully accessible, including caption videos and long pictorial descriptions for screen readers. Each module was organized to include the material for the unit along with any relevant articles that were important for students to know about.

Learning how to use SoftChalk was challenging. However, with the support of Chris Dobson from the Academy for Teaching Excellence she was successful and able to learn the software. With the Academy's support, she offered and taught a blended three-credit hour, eight-week graduate equivalency course that will be repeated either this summer or next fall. Fourteen faculty registered for the course and all evaluations were positive.

Finally, Ms. Herrera conducted professional development training for members of Enrollment Services and Student Development Division. Her sabbatical project allowed her a forum to work with colleagues from around campus and stress that disability is very much a part of diversity and that every employee at Harper has the responsibility to make the campus inclusive and accessible.

Ms. Herrera shared that this year's experiences have been the most rewarding in her 25-year career here at Harper and it has made her a much better faculty member. She thanked the Board for the opportunity to participate in a sabbatical.

Dr. Levington introduced her sabbatical project with some history. She has been the psychologist at the College for 24 years where she has seen a tremendous amount of change in the students, the campus and the world itself. Nationally as well as reflected on our campus, there has been an increase in students experiencing psychological distress, psychological disorder and psychological crisis. However, another change that has taken place has been the emergence of distance learning. The student cohort that is involved in distance learning has the same exact issues as students who are physically on campus: the same concerns, the same worries, the same psychological distress, and the same academic issues. The dilemma facing her was that psychological services are relational by nature, they involve in person care, and she wanted to do something to add another service level for students who might be distance learners.

Dr. Levington shared that her sabbatical was an attempt to pull these different threads together and like Ms. Herrera she utilized the

Academy to develop five interactive student modules that all address some of the most common concerns that students bring to campus. Module features include self-help screenings, videos, links to campus resources, regional and national resources, and most importantly, information designed to be supportive. The modules are there to normalize and to validate student's experiences, and to encourage them to come in for care. There is a module as well for parent concerns about the well-being of their students. Last, a module for faculty on classroom management with an emphasis on helping students in the classroom who may be experiencing psychological distress or psychological disorder was developed. The modules are available on the student portal, and modules can be downloaded into Blackboard. The modules were shared at two faculty orientations sessions. Dr. Levington concluded by thanking the Board of Trustees, Dr. Ender, Mr. Dobson in the Academy, Dr. Marwick and Ms. Otto.

Dr. Ender complimented both Ms. Herrera and Dr. Levington on jobs well done and continued with the President's Report. He echoed Professor Richmond's concerns about DACA students. At this time, planning is taking place with respect to potential communications that may be issued to campus after March 5, 2018.

Additionally in the written report, is information about free speech on a college campus and trying to manage the boundaries between free speech and hate speech. Currently, tough conversations are taking place with members across the student community about the efficacy of the College providing support to groups who come to campus in opposition to what some consider a the majority view. The College has the duty to provide support to help all understand the importance of free speech.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Stack moved, Member Hill seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

The Consent Agenda included:

The minutes for January 10, 2018 Committee of the Whole meeting, January 17, 2018 Board of Trustees meeting, January 23, 2018 Special Board of Trustees meeting; accounts payable; student disbursements; payroll for December, 22, 2017, January 5, 2018, January 19, 2018, and estimated payroll for February 2, 2018 and February 16, 2018; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense

exceptions; 2018-2019 proposed credit course fee changes; approval of resolution for Trustee Barbara M. Barton; approval of motorcycle warehouse lease agreement; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; faculty tenure status report (2nd years); faculty tenure status report (1st years) as outlined in Exhibits X-A.1 through X-B.6 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Minutes	January 10, 2018 Committee of the Whole meeting, January 23, 2018 Board of Trustees meeting and January 23, 2018 Special Board meeting.	
Fund Expenditures	Accounts Payable	\$10,011,134.37
	Student Disbursements	\$158,183.88
	The payroll of December 22, 2017 in the amount of \$2,032,152.50; January 5, 2018 in the amount of \$1,500,470.05; January 19, 2018 in the amount of \$1,687,207.31; estimated payroll of February 2, 2018 \$1,812,995.59; and estimated payroll of February 16, 2018 \$1,812,995.59.	
Bid Approvals	Ex. X-A.3.a	Accept bid and award contract for the refurbishment of exterior signage to Quantum Sign Corporation, as the lowest responsible and responsive bidder, in the total amount of \$49,544.00, including a base bid of \$45,040.00, and 10% contingency of \$4,504.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Exterior Signage Maintenance budget.
	Ex. X-A.3.b	Accept bids and award contracts for fitness equipment to the following: Selectorized Strength Equipment – Matrix Fitness \$48,928.00 Plate Loaded Strength Equipment, Benches & Racks – Life Fitness \$41,949.62 Bars, Plates & Dumbbells – Matrix Fitness \$30,569.00 Cardio Equipment – Matrix Fitness \$181,362.00 Other Cardio Equipment – Direct Fitness Solutions \$9,169.00 as the lowest responsible and responsive bidders, in the total amount of \$311,977.62, as provided in the Operations and Maintenance (Restricted) Fund and provided in the Building M Addition and Renovation budget.
Request for Proposals	There were no requests for proposals.	
Purchase Orders	Ex. X-A.5.a	Approve the issuance of a purchase order to Legat Architects to cover their change order fees for

architectural and engineering services for:

Fees for change order no. 9 \$13,355.00,
Fees for change order no. 10 \$14,218.00
Fees for change order no. 11 \$12,538

in the total amount of \$40,111.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Building F Renovation Project budget.

Personnel Actions

Classified Staff Appointments

Sarah Eftefield, Administrative Assistant, Math and Science,
3/1/2018, \$39,000/year

Jennifer Kulczak, Administrative Secretary, Math and Science,
3/5/2018, \$45,142/year

Angelica Rackow, Student Account Representative, P/T, Student
Accounts and Receivables, 2/26/2018, \$21,125/year

Harper #512 IEA-NEA Appointment

Jose Vargas, Custodian, Operations Services, 2/19/2018,
\$25,376/year

Faculty Retirements

Todd Ballantyne, Associate Professor, Liberal Arts, 5/31/2018, 28
years 9 months

Greg Herriges, Professor, Liberal Arts, 5/31/2018, 28 years 9 months

Classified Staff Retirements

Karen Cutlan, Senior Assessment and Testing Eve. Proctor,
Assessment Center, 5/31/2018, 10 years 10 months

Eleanor Kuczera, Accounting Associate, Accounting Services,
2/28/2018, 14 years 5 months

Nancy Smith, Program Operations Assistant, Adult Educational
Development, 4/30/2018, 11 years 8 months

Supervisory/Management Separations

Allison Grippe, Director of Grants, Advancement/Foundation,
1/26/2018, 3 years

Michael Mokodanski, Desktop Support Assistant Manager, Client
Systems, 2/16/2018, 6 years 1 month.

Classified Staff Separations

Areeba Afzal, AED Technical Support Assistant, Adult Educational
Development, 1/19/2018, 7 months

Tracey Degnan, Library Assistant, P/T, Library Services, 5/13/2018, 1
year 5 months

Harper #512 IEA-NEA Separation

Mark Chagoya, Custodian, Operations Services, 1/5/2018, 11 months

Board Travel

Approval of travel related charges for the Board of Trustees, as
presented in Exhibit X-A.7.

Travel Expense Exceptions	Approval of employee, or other individual's, College related travel expense exceptions as required by Illinois Public Act 99-0604, as presented in Exhibit X-A.8. There were no travel exceptions for approval this month.
2018-2019 Proposed Credit Course Fee Changes	Approval of the proposed credit course fee changes for 2018-2019 academic year, as presented in Exhibit X-A.9.
Resolution for Trustee Barbara M. Barton	<p>Approve a resolution honoring Trustee Barbara M. Barton's service to the College, as presented in Exhibit X-A.10.</p> <p>Chair Dowell requested Trustee Kelley to read the resolution for Trustee Barbara M. Barton. Member Kelley shared he served on the Board of Trustees with Ms. Barton and read the following resolution:</p> <p>Whereas, Barbara M. Barton, was elected to the Board of Trustees in 1985 and served with distinction until 2004; and Whereas, she served as the Chair of the Board of Trustees from 1988-1990 and President of the Illinois Community College Trustees Association in 1991; and Whereas, she supported the opening of Building S in 1993, Building L in 1994, the addition of a large computer lab in Building J, the construction of the Performing Arts Center in 2002; and Whereas, as an active Board member, she approved the 2000 capital referendum that resulted in funding for the Avanté Center which was selected as a Merit Award finalist by the Chicago Building Congress for its positive impact on the community; and Whereas, during her tenure on the Board of Trustees, Harper College successfully reaffirmed its accreditation with the Higher Learning Commission in 1987 and 1997; and Whereas, she steadfastly represented the community to ensure the economic vitality of the District was considered in Board decisions, and tirelessly supported students in all deliberations; and Whereas, being an ambassador and advocate for Harper College, she attended annual Commencement ceremonies, Conferences, Committee Meetings, Board Retreats, ACCT and ICCTA Meetings, Educational Foundation Galas, and Receptions; Now, Therefore Be it Resolved, that the Board of Trustees of Harper College honors the accomplishments of Barbara M. Barton as she served honorably and with distinction as a Trustee and friend. We thank her for all her positive contributions to Harper College and its community. Attested the Twenty-first Day of February in the Year 2018 by Chair Gregory Dowell and Kenneth Ender the President.</p> <p>Trustee Hill shared former Trustee Barton was an advocate for Harper and the community.</p>
Motorcycle Warehouse Lease Agreement	Approve a lease agreement with VIP Arlington Heights, LLC for motorcycle maintenance and storage space for the motorcycle safety training program sponsored by the Illinois Department of

Transportation, in the total amount of \$459,737.88, outlined as follows:

Year 1	95,620.87 (includes security deposit and one month free)
Year 2	\$88,981.54
Year 3	\$91,678.76
Year 4	\$86,500.79 (includes one month free)
Year 5	\$96,955.92
Year 6	<u>\$16,237.50</u> (two months)
Subtotal	\$475,975.38
	<u>(\$16,237.50)</u> security deposit
Total	\$459,737.88

as provided in the Auxiliary Enterprises Fund, and covered by the Illinois Department of Transportation motorcycle program, as presented in Exhibit X-A.11.

Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and Liaison Report

Foundation Liaison Report: Member Hill reported to date the Foundation has raised \$3,478,000, 91% of the budget and congratulated Ms. Brown, her staff, and the Foundation Board members. The interest earnings year to date have generated \$1,322,000.

The Realizing Dreams Annual Brunch is fast approaching. This event focuses on connecting scholarship donors with their students and more importantly, students with the opportunity to thank their donors for helping to make their dream of an education possible with a scholarship. Please plan on joining us at this year's Realizing Dreams Brunch, where scholarship recipients and donors come together to honor the power of philanthropy at Harper College. There is always a very moving talk by both a donor and a student recipient. This year it will be held in a new location at Arlington Park from 10 a.m. to noon

The 2nd Annual HOPE Giving Breakfast and Panel Discussion called Women at the Table will be held on March 23, 2018, from 7:30-9:30 a.m. in the Wojcik Conference Center. Trustee Hill reported she would be the keynote speaker representing both the Harper College Board of Trustees and Chair of Northwest Community Healthcare. She will be joined on a panel:
 Kelley Clancy, Senior Vice President, Chief Advocacy Officer AMITA Health
 Tracey Crawford, Executive Director, Northwest Special Recreation Association
 Nancy Robb, Retired, Superintendent, District 211; President, EB211; Harper College Board of Trustees

Alumni Liaison Report: Member Stack reported the Alumni Association is sponsoring an Alumni & Friends Trivia Night and registration is now open for the first-ever Trivia Night event for Harper alumni and friends. The event is hosted by the Alumni Committee and will be held on Thursday, March 1, 2018, at Durty Nellie's in Palatine. Tickets are \$20 and include an appetizer buffet, drink ticket and trivia

covering the last 50 years at Harper College, in honor of the College's 50th Anniversary. Prizes will be awarded to the top-scoring teams. Attendees may form their own teams of four to six players, or they can be matched with teams at the event. Individuals interested in attending must register in advance by visiting the alumni website at harpercollege.edu/alumni and clicking on "Events."

The first ever alumni virtual 5K will kick off on March 1, 2018 and go through April 1, 2018. This event will encourage alumni participation in the College's 50th Anniversary, no matter where they live. Participants may walk, run or bike during the month of March and will be invited to submit photos of themselves during their race. All participants will receive a Harper College t-shirt, and fun prizes will be given out in various categories at the Alumni Reunion on the April 14, 2018.

Call for Nominations for 2018 Distinguished Alumni Awards will take place from March 1 through May 15, 2018. The award criteria and nominating instructions will be available on the alumni website at harpercollege.edu/alumni. Nominations may be submitted online.

Plans are being finalized for the 50th Anniversary All-Class Alumni Reunion that will be held in conjunction with Community Day on April 14, 2018. This one-day event will provide an opportunity for alumni to come back to campus to reconnect with fellow alumni, faculty, staff and retirees. The event will also be an opportunity for alumni to celebrate the experiences they had while attending Harper and to see the many exciting changes on campus. Highlights of the reunion will include campus tours, academic program and student group gatherings, and a 50th Anniversary Cake presented by Harper Culinary faculty and students. The Alumni Reunion will be held from 2:00-5:00 p.m. inside and outside of the Duchossois Family Educational Center, Building D.

ICCTA Liaison Report: Member Kelley stated there was nothing to report from ICCTA but did attend the American Community College Trustees' Association (ACCT) National Legislative Summit in Washington D.C., with Dr. Ender and Student Trustee Safakas. He reported some of the community college federal legislative priorities. The priorities highlighted include Pell grants, federal loans, and transparency and measurements. Pell grants focused on the eligibility for students enrolled in short-term, workforce-oriented programs, and are to be used for up to 14 full-time equivalent semesters. When looking at federal loans the ACCT is asking to revise the student loan cohort default rates by incorporating the percentage of a college's students who borrow. Transparency measurement is to create a national student unit record data system to track completion and earnings history.

Member Kelley shared the Joint Legislative Agenda for the 115th Congress and highlighted that one item is to support modifications for the Temporary Assistance for Needy Families to expand vocational education time from 12 months to 36 months. The information reviewed is presented to our legislators and staff. He also

commended Student Trustee Safakas for her willingness to step up and become a student trustee advisor.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Faculty Tenure Status Report (2nd Years)

The Administration informs the Board of the tenure status of all probationary faculty after review by the Faculty Tenure Committee and the administrative staff, as outlined in Exhibit X-B.5

Faculty Tenure Status Report (1st Years)

The Administration informs the Board of the tenure status of all probationary faculty after review by the Faculty Tenure Committee and the administrative staff, as outlined in Exhibit X-B.6

NEW BUSINESS

Proposed Tuition and Fee Increase

Member Johnson moved, Member Mundt seconded, to approve a recommendation to increase the In-District, Out-of-District, Out-of-State, and International tuition rates by \$4.75 per credit hour and the Universal Fee increase of \$1.50 per credit hour previously approved by the Board of Trustees on February 15, 2017, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Faculty Tenure Recommendation (3rd Year, Fall Hires)

Member Kelley moved, Member Hill seconded, to affirm the award of tenure beginning with the fall semester, 2018 for the following faculty:

Paula Akialis	Health Information Technology
Brad Grossman	Law Enforcement & Justice Administration
Karen Koczaja Dailey	Chemistry
Donna Oswald	Phlebotomy
Christine Wayne	Accounting
Elizabeth Pagenkopf	Certified Nursing Assistant

as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Dr. Ender commented that he has not seen a better process in his history in higher education and in community colleges that Harper uses to recommend faculty for tenure. The Provost makes recommendations based on input from various committees; it is then his duty to make the recommendation to the Board. Before making such recommendations, he meets with each candidate individually. At this meeting, each faculty member explains their experiences at

the College and what they are looking forward to in their future. He stated his satisfaction with the recommendations before the Board. He asked Dr. Marwick, Provost, to introduce the faculty who are being granted tenure.

Dr. Marwick expressed her pleasure about recommending the faculty members to the Board. She asked each of the faculty to stand as she announced their name and department.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Sabbatical Leave Review

Member Hill moved, Member Johnson seconded, to approve the recommendation for a sabbatical for John Garcia, Associate Professor of Philosophy for the spring 2019 semester, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Dr. Ender stated that both Professor Richmond and he support the recommendation to award Dr. Garcia a sabbatical. Further, he mentioned he is personally interested in the topic in terms of helping philosophy become more grounded in the day to day reality of our student lives.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: abstain.

ENTER CLOSED SESSION

Member Stack motioned, Member Hill seconded, to enter closed session to discuss personnel matter at 7:03 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Member Kelley motioned, Member Hill seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:12 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Dismissal Resolution, Tenured Faculty – Student Development Division

Member Kelley moved, Member Stack seconded, to approve the resolution and notice for the dismissal of a tenured faculty member per Section 11.03.00 of Board Policy and Article III of the Collective Bargaining Agreement establish terms of employment related to appointments and dismissals of full-time faculty, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Approval of New Certificate: Personal Training

Member Stack moved, Member Mundt seconded, to approve a new certificate program, Personal Training, as approved by the Curriculum Committee, and to be effective beginning the fall 2018 semester, as outlined in Exhibit XI-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

Authorization for Personnel Appointments, Payment of Vouchers, and Requests to Purchase

Member Hill moved, Member Kelley seconded, to approve the recommendation to authorize Dr. Ender, or his delegate, to appoint personnel, pay vouchers, and approve purchase from February 22, 2018 through March 31, 2018, since there is no Board meeting in March, as outlined in Exhibit XI-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Safakas advisory vote: aye.

ANNOUNCEMENTS

BY CHAIR

Communications

There were no communications by Chair Dowell.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, April 11, 2018 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, April 18, 2018 at 6:00 p.m. in W-214.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Stack moved, Member Johnson seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:25 p.m.

Chair

Secretary