



Box 1794 · Appleton, WI 54912 · (920) 735-6242 · Fax (920) 735-6245 · asp-usa.com

ASP Instructor Certification

SEMINAR GUIDELINES

To sanction an ASP Instructor Certification (AIC) Program, you must adhere to the following guidelines.

There is no charge to the agency, Distributor or participants if these procedures are followed.

1. A minimum of 15 different agencies and 25 participants must be represented at a specific training session. A maximum of 50 participants is allowed.
3. A \$25.00 training **deposit** is required from each participant at the time of registration. Upon course completion, participants will be refunded the \$25 deposit to the card used to place it. Individuals who register and cancel after the registration deadline or do not attend the training will forfeit their registration fee.
4. Prior to attending the ASP Instructor Certification, individuals should have attained ASP Basic Certification or hold another baton or handcuff instructor certification.
5. Attending an AIC Program does not assure instructor certification. Those who do not pass the AIC Written and Performance Tests will not be awarded certification. Participants must attend all three days of training to be eligible for certification.
6. Four weeks prior to the scheduled program date, online registration will close.
7. Each participant must provide his own equipment: 16, 21 or 26 ASP Baton and Scabbard, Duty Belt, training clothing, such as BDUs and shoes with Linear and Lateral support. No functional firearms or other weapons are allowed in class. ASP will provide additional equipment for use during the class. Participants that have an ASP Friction Loc Baton and Scabbard should bring it.
8. Each participant must bring with them a photocopy of their official credentials or a letter of recommendation from an authorized agency. Official credentials include those from law enforcement, corrections, probation and parole, security or public training agencies.
9. Class is scheduled from 8:00A to 5:00P each day, unless otherwise noted. A lunch break and other breaks will be provided throughout the day. Participants will be on their own for lunch. This is a physically demanding course, so participants are encouraged to bring what they need to stay hydrated. The program is a total of 24 hours in length.