



3 May 2019

Diane Talsma
Harper College Police Department
1200 Algonquin RD
Palatine, IL 60067

MS Talsma:

This letter is confirmation of an ASP Instructor Certification Course to be held on July 30 - August 1, 2019 in Palatine, Illinois.

ASP Instructor Certification (AIC) is provided to law enforcement and licensed security without cost by Armament Systems and Procedures as a service to the law enforcement community. Because of the expense associated with a corporation sponsored training course, Armament Systems requires that a minimum of 25 instructors from 15 different agencies attend a specific training program.

Participants may go to our website, asp-usa.com, and under the Training tab select AIC Class Schedule to see our current schedule and to register online for the AIC. A \$25 registration deposit is required. It allows us to hold positions in each training course. Following the course, participants will be refunded the \$25 deposit.

To determine the appropriate material and equipment to be shipped for the AIC Course, registration will close on July 2, 2019.

Enclosed please find a Training Briefing Bulletin and a copy of our Seminar Guidelines for your use. Should you have any questions, please feel free to contact me at this office. I look forward to working with you on this program.

Sincerely,

ASP, INC

Bailey Sweitzer
Training Coordinator

enclosure
Training Briefing Bulletin
Seminar Guidelines
cc
Nathan Campbell