

## 2015 Dental Hygiene Degree Program Admission Requirements

*The information in this document is not designed to be a contractual agreement with an applicant. The program reserves the right to change without notice such things as program admission or completion requirements, costs and curriculum as needed and in accordance with Harper College policy.*

### Important Dates

2015 Dental Hygiene Application Dates.....**October 1, 2014– February 1, 2015\***

**\*February 1, 2015 is the program deadline; check the program web site for information on the application status.**

### Attend an Information Meeting (Mandatory)

- Learn more about the dental hygiene career and the Harper College program curriculum, admission standards and program participation requirements.
- Check the Harper web site at [www.harpercollege.edu](http://www.harpercollege.edu) for the “in-person” meeting schedule, and reserve your seat online.
- You need to have attended an information meeting within the past year before submitting your program application.

### Submit College Application and Fee

- If you have not previously applied to the College, this is your next step.
- This application and fee can be submitted online or in person.

### Submit the Program Application with a Valid National League for Nursing (NLN) Pre-Admission RN Exam Score Report

- Submit your Dental Hygiene Application to the Admissions Processing Office within the time frame indicated above. Your **Harper College Application** must already be on file, you must have attended a program information meeting within the past year, and you must attach a valid copy of your **NLN Pre Admission RN Exam** results showing that all minimums have been satisfied in order for Admissions Processing to accept your Dental Hygiene Application.

**Valid NLN Pre-Admission RN Exam Report** – You must satisfy **each** of the following minimum percentile scores:

<i>Minimum Score</i>	<i>NLN Score Report</i>
<b>Composite:</b> 60 <sup>th</sup> percentile or higher	The Composite Percentile can be identified by converting the <b>'overall score'</b> listed on your score report using the <b>'Composite Score to Composite Percentile Conversion Table'</b> .
<b>Verbal:</b> 40 <sup>th</sup> percentile or higher	Verbal, Math and Science Percentiles will be used from the <b>'Relative Performance'</b> column listed on your score report.
<b>Science:</b> 40 <sup>th</sup> percentile or higher	
<b>Math:</b> 40 <sup>th</sup> percentile or higher	

- You can access information on NLN Pre-Admission RN Exam registration and payment steps from the Testing Center web site. Go to [harpercollege.edu](http://harpercollege.edu); click on **Academics**; scroll down to **Assessment and Testing Center**; then click on **Limited Enrollment (NLN Entrance Exam)**.
- Scores from an NLN Pre-Admission RN Test are valid for three years. (Refer to the chart later in this document for detailed information regarding expiration dates.) **There must be a minimum of six months between test dates.**
- For details on how to interpret your NLN score report, please refer to the program web site.
- Resources for test preparation include the Review Guide for NLN-RN Pre-entrance Exam, Third Edition available at the HarperStore, online and through retail bookstores, and a course offered through Harper's Continuing Education division titled: NLN Pre-Entrance Exam Preparation.

## **Submit Additional Documentation**

**Note: Official documents are those sent directly from the institution to Harper College.**

**Official High School Transcript OR GED Results** – The final high school transcript must have the graduation date posted; the GED report must show passing scores.

- Applicants who have completed high school in another country need to submit a document-to-document evaluation of their high school transcript completed by Educational Credential Evaluators, INC (ECE) [www.ece.org](http://www.ece.org) or World Education Services (WES) [www.wes.org](http://www.wes.org) stating **U.S. Equivalence: High school diploma.**
- This high school transcript requirement can be waived if official documentation is provided demonstrating completion of the equivalent of a U.S. associate or higher degree.

**Official College Transcripts** – You will need to submit transcripts from other colleges attended if the document(s) show completion of courses you think may fulfill course admission requirements or support course work applicable to the Harper College Dental Hygiene Program.

- Foreign college transcripts must first be evaluated by World Education Services ([wes.org](http://wes.org)) or Educational Credential Evaluators, INC ([ece.org](http://ece.org)). A copy of the completed course-by-course WES or ECE evaluation must be submitted to the Admissions Processing Office.

### **Re-entry Permission**

- If you were previously enrolled in this Harper College degree program, departmental permission is required for re-entry. Without this department approval, your file is incomplete.

## Academic Prerequisites

### **Harper Grade Point Average**

- Current or previously enrolled Harper students must have a minimum 2.0 grade point average.

**English Composition** - ENG 101 at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation).

- Must be completed with a grade of C or better.
- There is no expiration date on the English Composition course requirement.

**Introduction to Psychology** - PSY 101 at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation).

- Must be completed with a grade of C or better.
- There is no expiration date on the psychology course requirement

**Chemistry for the Health Sciences** – CHM 100 at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation) with a grade of C or better.

- Must be completed with a grade of C or better.
- There is a five-year time limit on the Chemistry for the Health Sciences course requirement. Refer to the chart which follows this section for detailed information on expiration dates.

**Human Anatomy** - BIO 160 at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation).

- Must be completed with a grade of C or better.
- There is a five-year time limit on the Human Anatomy course requirement. Refer to the chart following this section for details on expiration dates.

**Human Physiology** - BIO 161 at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation).

- Must be completed with a grade of C or better.
- There is a five-year time limit on the Human Physiology course requirement. Refer to the chart following this section for details on expiration dates.

**Math Assessment** – demonstrate competency in Harper’s MTH 080 or MTH 082 with one of the Testing or Course Options listed below; there is no time limit on any of the following:

Testing Options	Course Options
*COMPASS Algebra Placement Test Score of 53 or higher	Harper’s MTH 080 or MTH 082 with a grade of C or better <i>(or equivalent transfer course)</i>
ACT Math Score 23 or higher	
Passing Score on MTH 080 Final Exam <i>(applicable to those who tested while attending one of Harper’s feeder high schools)</i>	Credit earned for Harper’s MTH 101 or MTH 103-299 or MGT 225 <i>(or equivalent transfer course)</i>

**\*Note:** Students may initially take the COMPASS Algebra Placement Test twice. If unsuccessful, a student is eligible to re-test after one year.

The following table lists the time limits in place for 2015:

<b>BIO 160 – HUMAN ANATOMY</b>	Must be completed <b>after January 1, 2010</b>
<b>BIO 161 – HUMAN PHYSIOLOGY</b>	Must be completed <b>after January 1, 2010</b>
<b>CHM 100 – CHEMISTRY for the HEALTH SCIENCES</b>	Must be completed <b>after January 1, 2010</b>
<b>NLN TEST SCORES*</b>	Must be completed <b>after January 1, 2012</b>

\*National League for Nursing Entrance Exam Results

## Admission Decisions

- Ranking scores will be calculated based on a point system with a maximum of 90 points; **no points will be added to an admission score for coursework completed after the program deadline.** You can calculate your ranking score based on the following chart:

Factor	0 points	5 points	10 points	15 points	20 points
NLN Composite Percentile	60 – 69		70 – 79	80 – 89	90 – 99
NLN Verbal Percentile	40 – 49		50 – 69	70 – 89	90 – 99
BIO 160	C			B	A
BIO 161	C			B	A
BIO 130*		C	B or A		

\*BIO 130 is not required for admission; however, applicants who have completed this course with a grade of C or better within the five-year time limit and before admission decisions are made will earn additional points as indicated above

- NEW! Early Admission Option: Applicants whose files are complete upon application and whose ranking scores equal 40 points or higher will be offered admission before the deadline. (To be eligible for this early admission option, all academic and document requirements must be satisfied.)**
- Standard Admission Option: The files of all applicants who have submitted their applications by the program deadline (and who were not already accepted through early admission) will be reviewed by the admission selection committee.** At this file review meeting, which will be held as soon as possible following the program deadline, admission decisions will be based on the ranking scores represented by the applicant pool. A “final” minimum admission score will be determined, and those applicants whose ranking scores are at or above that minimum will be considered for admission.
  - If there are more qualified applicants than space available, residency may be a factor in the standard admission process.
    - Permanent residents and residents of community college districts with which Harper has cooperative agreements who have satisfied the minimum admission score and who have applied by the application deadline will receive priority consideration in the standard admission process.
    - Residency is determined by the Registrar’s Office; the address on record with the College as of the program deadline\* will be used by the admission selection committee.
  - Provided a program is open past the published deadline, any qualified applicant who submits an application after that date will be considered after all qualified applicants who applied by deadline. Applications will continue to be accepted until the program is closed. Check the web site for information on the application status.

□ Depending on the number of qualified applicants eligible for admission when admission decisions are made, it is possible that contingency offers may be extended to applicants who are in the process of completing an admission requirement (except for the NLN minimum percentiles, which must be satisfied in order to submit a program application). **When/If contingency offers are extended, the contingent requirement(s) must be satisfied within the semester in which the deadline falls. Please Note: In order to be eligible for early admission, applicants must have completed all admission requirements. There will be no contingent early admission offers.**

- It is not possible to predict what ranking score an applicant will need in order to be accepted into a limited enrollment program. However, NLN scores in the 80's and 90's and A's and B's in BIO 160 and BIO 161 make applicants more competitive in the selection process. Although satisfaction of minimum admission requirements will result in an admission decision, it does not guarantee acceptance.

### **Important Admission Notes**

- It is the applicant's responsibility to insure that all requirements are met and all documentation is on file in the Admissions Processing Office.
- All correspondence regarding your limited enrollment application will be mailed to your address of record at Harper College. It is your responsibility to see that your address information is current. To update your address (and/or phone number), you will need to contact the Registrar's Office. (The address on record with the College as of the program deadline will be used if/when residency is a factor in the admission decision process.
- Applicants should be aware that it may take up to three weeks for the College to receive transcript(s) from the sending institution(s). Once the transcripts you have listed on your program application have been received, it can take another one to three weeks before you will receive your written evaluation of transfer credit in the mail. If there are courses which require departmental contact, your evaluation will require more time. Please plan accordingly.
- Applicants not accepted into the program who wish to be considered in the selection process for a future term **must attend a new information meeting and submit a new program application.**
- **Once your program application has been processed, you will be able to monitor your limited enrollment file online.** Go to [harpercollege.edu](http://harpercollege.edu) and log into your **MyHarper Student Portal**; limited enrollment information can be found under the **My Academic Record** section of the **My Harper** tab.
- Qualified applicants not selected will be placed on a temporary wait list and identified as alternates. Alternate lists do not carry over from one application cycle to the next; therefore, alternates who are not admitted to a program will need to attend a new program information meeting and submit a new program application for a future program start.
- Applicants can submit an application for one degree program; however, if identified as an alternate, or if denied admission to a program, the applicant has the option of submitting an application for another open program. Once an applicant accepts an offer of admission to a program, he/she relinquishes his/her alternate status for the other program.
- A higher tuition rate—200 % of the standard tuition—is assessed for the career-specific courses in this program. It is very important that you make financial aid preparations well in advance of any deadlines so that you know exactly what resources are available to you.

**HARPER COLLEGE RESOURCES**

<b>Office</b>	<b>Location</b>	<b>Phone Number</b>
<b>Admissions Processing</b>	Bldg A, Room A137c	847.925.6203
<b>Admissions Outreach</b>	Bldg C, Room C102	847.925.6156
<b>Academic Advising and Counseling Services</b>	New Students: Bldg C, Room C104	847.925.6208
	Previous or currently enrolled Harper students: Bldg I, Room I117	847.925.6393
<b>Access and Disability Services</b>	Bldg D, Room D119	847.925.6266
<b>Assessment and Testing</b>	Bldg A, Room A148	847.925.6541
<b>Business Office</b>	Bldg A, Room A214	847.925.6880
<b>Financial Aid</b>	Bldg C, Room C102	847.925.6248
<b>Harper Bookstore</b>	Bldg L, Room L260	847.925.6275
<b>Registrar's Office</b>	Bldg A, Room A213	847.925.6500

Harper College is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation. Link to full official statement: <http://www.harpercollege.edu/catalog/about/comply.htm>.

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