

2017 Annual Report

MAERB

Institution Name: **Harper College**

City, State: **Palatine, IL**

ID Number: **1607**

Program Type: **Certificate**

Year	Retention	Placement	Grad Part	Grad Sat	Emp Part	Emp Sat	Exam Part	Exam Pass	# Grads from admissions cohort
	>=60%	>=60%	>=30%	>=80%	>=30%	>=80%	>=30%	>=60%	
2016	95.83%	65.22%	95.65%	45.45%	27.27%	100.00%	76.67%	78.26%	23
2015	91.67%	63.64%	75.76%	100.00%	19.05%	100.00%	55.88%	78.95%	33
2014	92.59%	60.00%	60.00%	80.00%	46.15%	83.33%	96.88%	87.10%	25
2013	97.83%	62.22%	31.11%	92.86%	39.29%	90.91%	81.40%	82.86%	45
2012	96.67%	55.17%	41.38%	83.33%	6.25%	100.00%	NA	NA	29
5 year	95.09%	61.29%	56.77%	79.55%	28.09%	92.00%	77.70%	82.41%	155

Enrollment, Retention and Graduation

Enrollment Date Month/Year	Number of New Students Enrolled	Number of Students Transferring In	Total Students in this Class	Number "In- Progress" or "Stopped Out"	Number "Dropped Out" (Attrition)	Number of this Class Graduated to Date	
January/2016	12	0	12	0	1	11	
August/2016	12	0	12	0	0	12	
Graduates for Cohort Admitted 2016						23	95.83%
January/2015	17	0	17	0	3	14	
August/2015	19	0	19	0	0	19	
Graduates for Cohort Admitted 2015						33	91.67%
January/2014	10	0	10	0	2	8	
August/2014	17	0	17	0	0	17	
Graduates for Cohort Admitted 2014						25	92.59%
January/2013	18	0	18	0	1	17	
June/2013	28	0	28	0	0	28	
Graduates for Cohort Admitted 2013						45	97.83%
June/2012	30	0	30	0	1	29	
Graduates for Cohort Admitted 2012						29	96.67%
						163	95.09%
						155	Retention Threshold 60%

Graduate Survey Results

Calendar Year Admitted	Number of Graduates	Number of Grad Surveys Sent	Number of Grads Returning Surveys	Participation Percent	Number of Surveys with Positive responses - Cognitive	Number of Surveys with Positive responses - Psychomotor	Number of Surveys with Positive responses - Affective	Number of Surveys with Overall Positive Responses	Percent Grad Survey Satisfaction
2016	23	23	22	95.65%	11	9	11	10	45.45%
2015	33	33	25	75.76%	25	24	25	25	100%
2014	25	25	15	60%	12	11	12	12	80%
2013	45	45	14	31.11%	14	12	14	13	92.86%
2012	29	29	12	41.38%	10	10	10	10	83.33%
Total	155	155	88	56.77%	72	66	72	70	79.55%
Thresholds				30%					80%

Job Placement Results

Calendar Year Admitted	Total Number of Graduates	Number of Positive Placements	Number of Grads Employed as MA or in Related Field	Placement Rate
2016	23	15	11	65.22%
2015	33	21	21	63.64%
2014	25	15	13	60%
2013	45	28	28	62.22%
2012	29	16	16	55.17%
Total	155	95	89	61.29%
			Threshold	60%

Employer Survey Results

Participation Threshold is not met.

Admission Year	Total Number of Positive Placements	Number of Grads Employed as MA or in Related Field	Number of Grads Whose Employers Were Sent Surveys	Number of Grads Whose Employer Returned Surveys	Participation Percent	Number of Surveys with Positive responses - Cognitive	Number of Surveys with Positive responses - Psychomotor	Number of Surveys with Positive responses - Affective	Number of Surveys with Overall Positive Responses	Percent Employer Survey Satisfaction
2016	15	11	9	3	27.27%	3	3	3	3	100%
2015	21	21	7	4	19.05%	4	4	4	4	100%
2014	15	13	7	6	46.15%	5	5	5	5	83.33%
2013	28	28	16	11	39.29%	10	10	10	10	90.91%
2012	16	16	7	1	6.25%	1	1	1	1	100%
Total	95	89	46	25	28.09%	23	23	23	23	92%
Thresholds					30%					80%

Please complete the dialogue questions and action plan regarding employer survey participation outcome below.

- To what do you attribute the drop in the employer participation rate for the second-to-last reporting year? Identify any program change(s) to which you can associate this result?
A change in the way the surveys were sent to employers. (Paper). A lack of tracking to employer and graduates.
- When is the employer survey conducted and by what type of process, electronic, face to face meeting, mail etc.?
Previously paper, now going forward it will be electronic through email and survey monkey.
- How many months after graduation are the employer surveys sent out to the employers?
1 to 6
- What format do you use for distribution and follow-up of the surveys (i.e., email, telephone contacts, handouts)?
In the future, will follow-up with email, phone call.
- Who is responsible for distributing the surveys to the employers?
Institutional Effectiveness and Outcomes Assessment.
- Who is responsible for tracking and analyzing the results of the employer surveys?
IE Analyst

Complete the grid below, after providing a narrative for the above questions.

	Analysis of Previous Year's Plan	Action Plan with Measurable Objectives	Responsible Party	Steps for Implementation	Timeline for Implementation of Each Step
Edit	Not enough surveys completed and	Tracking all student's and employers surveys	Coordinator and Institutional Analyst	Surveys now sent via electronic medium	Tracking will take place on 2017 students going

Analysis of Previous Year's Plan	Action Plan with Measurable Objectives	Responsible Party
Steps for Implementation	Timeline for Implementation of Each Step	

Graduate Analysis Data Reporting

Year of Graduation	Total Number of Students Who Graduated in the Calendar Year	# with Distance Education	# with Experiential Learning
2016	30	0	0
2015	34	0	0
2014	32	0	0
2013	43	0	0
2012	48	0	0
	187	0	0

Credentialing Exam Outcomes

After completing the Graduate Analysis and Exam tabs of this ARF, if your Exam Participation % Total or Exam Passage % Total is greater than 100% the ARF is wrong and must be corrected prior to online submission. Failure to do so will result in the program being assessed a \$200 unlock fee.

Participation

Year of Graduation	Total # of Graduates	Total # who took CMA (AAMA)	Total # who took RMA (AMT)	Total # who took NCMA (NCCT)	Total # who took CCMA (NHA)	Total # who took CMAC (AMCA)	Total # who took more than one test	Threshold participation on (>= 30%)
2016	30	23	0	0	0	0	0	77%
2015	34	19	0	0	0	0	0	56%
2014	32	31	0	0	0	0	0	97%
2013	43	35	0	0	0	0	0	81%
2012	48	0	0	0	0	0	0	0%

Total	187	108	0	0	0	0	0	78%
Threshold								30%

Passage

Year of Graduation	Total # who took an exam	Total # passing CMA (AAMA)	Total # passing RMA (AMT)	Total # passing NCMA (NCCT)	Total # passing CCMA (NHA)	Total # passing CMAC (AMCA)	Total # who passed more than one exam	Threshold passage
2016	23	18	0	0	0	0	0	78%
2015	19	15	0	0	0	0	0	79%
2014	31	27	0	0	0	0	0	87%
2013	35	29	0	0	0	0	0	83%
2012	0	0	0	0	0	0	0	0%
Total	108	89	0	0	0	0	0	82%
Threshold								60%