

## 2024 Fall Diagnostic Cardiac Sonography (DCS) Admission Requirements

*The information in this document is not designed to be a contractual agreement with an applicant. The program reserves the right to change without notice such things as program admission or completion requirements, costs and curriculum as needed and in accordance with Harper College policy.*

### Important Dates

2024 Fall DCS Application Dates.....**October 1, 2023– March 1, 2024**

January 15, 2024 is the “Early Admission” deadline for those who qualify.

Check the program web site for updated information on the application status.

**To be eligible to submit an application to the Diagnostic Cardiac Sonography Program, you must have successfully taken the NLN exam. See details below.**

### Attend an Information Meeting (Mandatory)

- Learn more about the diagnostic cardiac sonography career and the Harper College sonography curricula, admission standards and program participation requirements.
- Visit: The diagnostic cardiac sonography program’s webpage at <https://www.harpercollege.edu/academics/health/diagnostic-cardiac-sonography/index.php>, click admission to reserve a seat for a live online information session, **OR** click: [https://docs.google.com/forms/d/e/1FAIpQLSfhRAj-mUkdNf\\_4Ajz4vT8-S2Tq4keqzuj8LV5uSSKurXUwtQ/viewform?c=0&w=1](https://docs.google.com/forms/d/e/1FAIpQLSfhRAj-mUkdNf_4Ajz4vT8-S2Tq4keqzuj8LV5uSSKurXUwtQ/viewform?c=0&w=1) to view a prerecorded online information session to satisfy the meeting requirement.
- Note, the prerecorded online session includes a video. After viewing the video, you will be asked to provide contact information and answer several questions to confirm your understanding of the material.
- Attendance to an information meeting within the past year is required to apply to the program.

### Submit College Application and Fee

- ☐ If you have not previously applied to Harper College, this is your first step.
- This application and fee can be submitted online at [https://harpercollege.my.site.com/apply/TX\\_SiteLogin?startURL=%2Fapply%2FTargetX\\_Portal\\_PB](https://harpercollege.my.site.com/apply/TX_SiteLogin?startURL=%2Fapply%2FTargetX_Portal_PB)

### **Complete the Program Application (Diagnostic Cardiac Sonography) with a Valid National League for Nursing (NLN) Pre-Admission RN Exam Score Report**

- ☐ Complete the program application by going to the DCS web page at <https://www.harpercollege.edu/academics/health/diagnostic-cardiac-sonography/dcs-admission.php>
- Note, the program application will only be available online during the published application windows.

- Those previously enrolled in the Diagnostic Sonography Degree Program will need Department permission to submit another application.
- The application will require NLN Pre Admission RN Exam results to be uploaded.

**Valid NLN Pre-Admission RN Exam Report Minimums** – Each minimum must be met:

<i>Minimum Score</i>	<i>NLN Score Report</i>
<b>Composite:</b> 60 <sup>th</sup> percentile or higher	<p>Once scores are posted, check the section entitled <b>RN Program Applicants</b> for results.</p> <p>The Composite, Verbal, Math and Science percentile scores are listed under the <b>RN Percentile Rank</b>.</p>
<b>Verbal:</b> 40 <sup>th</sup> percentile or higher	
<b>Science:</b> 40 <sup>th</sup> percentile or higher	
<b>Math:</b> 40 <sup>th</sup> percentile or higher	

- Information on how to register and prepare for the NLN Pre-Entrance Exam (HPAX-1) can be found on Harper's Testing webpage: <https://www.harpercollege.edu/testing/limitedenrollment.php>
- There is a link to register under the bullet: NLN Exam Registration and Payment: [www.nlntest.org](http://www.nlntest.org)
- **NOTE: Choose Harper as your school so results will be sent directly to Harper. Not doing so can delay processing of your application.**
- Scores from an NLN Pre-Admission RN Test are valid for three years. (Refer to the chart later in this document for detailed information regarding expiration dates.)
- Guidelines on how to interpret a NLN score report can be found here: <https://www.harpercollege.edu/academics/health/pdf/Interpreting-Your-NLN-Scores.pdf>
- Additional resources for test preparation not found on Harper's Testing webpage include: the textbook Review Guide for NLN-RN Pre-Entrance Exam, Third Edition, McGraw-Hill's NLN PAX-RN Prep app, study guides for the ACT or SAT including Magoosh.com, and YouTube for vocabulary.

## **Submit Additional Documentation**

- ☐ **Official High School Transcript OR GED Results** – The final high school transcript must have the graduation date posted; the GED report must show passing scores. The official transcript must be sent from the institution directly to Harper College (requests can typically be made at the institution website).
- Applicants who have completed high school in another country need to request an evaluation of their high school transcript through Educational Credential Evaluators, INC (ECE) <https://www.ece.org/> ; or World Education Services (WES) <https://www.wes.org/> and have this proof of U.S. High School Equivalency sent directly to Harper College.
- This high school requirement can be waived if official documentation is provided demonstrating completion of the equivalent of a U.S. associates degree or higher degree.
- ☐ **Official Transcripts from other College's Attended** – Only required if an applicant wants Harper to consider courses taken at other institutions to fulfill DCS pre-requisites. Official transcript must be sent from the institution(s) directly to Harper College. Requests can be made at the institution website or <https://www.studentclearinghouse.org/students/>.

- Foreign college transcripts must be evaluated by World Education Services <https://www.wes.org/> or Educational Credential Evaluators, INC <https://www.ece.org/> with a completed course-by-course evaluation sent directly to Harper College.
- Official transcripts received from other institutions are evaluated by the credentials analyst and posted on the student portal, as well as sent to the student's email address on record.

## **Program Prerequisites**

**Must be completed by the end of the semester in which the deadline falls**

- ☐ **Harper Grade Point Average**
  - Current or previously enrolled Harper students must have a minimum 2.0 grade point average.
- ☐ **English Composition** - ENG 101 at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation).
  - Must be completed with a grade of C or better.
  - There is no expiration date on ENG 101.
- ☐ **Physics Course** – PHY 100 (Basic Concepts in Physics) at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation).
  - This requirement can be satisfied by completion of PHY 121 or a higher-level physics course **or** PHY 110 (previously PHS 111) **or** the equivalent from another college (as determined by the Harper College transcript evaluation).
  - The course must have a physics prefix or a physics course title in order to be considered; courses with titles such as “Science” or “Science and Technology” will not satisfy this requirement. Also, the course must have physics content as its focus in order to satisfy this physics admission requirement.
  - Any course used to satisfy the physics course requirement must be completed with a grade of C or better.
  - There is no expiration date on the physics course requirement.
- ☐ **Human Anatomy** - BIO 260 (previously 160) at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation).
  - Must be completed with a grade of C or better.
  - There is a six-year time limit on BIO 260. Refer to the chart on page four for time limits.
- ☐ **Human Physiology** - BIO 261 (previously 161) at Harper College, or the equivalent from another college (as determined by the Harper College transcript evaluation).
  - Must be completed with a grade of C or better.
  - There is a six-year time limit on the BIO 261. Refer to the chart on page four for time limits.
- ☐ **Mathematics** – College Level Math (MTH 101, MTH 103, **or** higher-college level math, **or** the equivalent from another college (as determined by the Harper College transcript evaluation).
  - MTH 165 (Elementary Statistics) at Harper College or the equivalent from another college is recommended.
  - Must be completed with a grade of C or better.
  - There is no expiration date on the mathematics course requirement.

❑ **Re-entry Permission**

- Those previously enrolled in the program must have permission from the program coordinator to re-apply. Any applications submitted without coordinator approval are considered incomplete.

The following table lists the time limits in place for 2024:

<b>BIO 260 – HUMAN ANATOMY (was 160)</b>	Must be completed <b>after January 1, 2018</b>
<b>BIO 261 – HUMAN PHYSIOLOGY (was 161)</b>	Must be completed <b>after January 1, 2018</b>
<b>NLN TEST SCORES*</b>	Must be completed <b>after January 1, 2021</b>

\*National League for Nursing Entrance Exam Results

## Admission Decisions

**PLEASE NOTE:** Satisfaction of admission requirements does not guarantee acceptance into the program.

- Ranking scores will be calculated based on a point system with a **maximum of 100 points**; **no points will be added to a ranking score for coursework completed after the application deadline.** Ranking scores are calculated based on the following chart:

Factor	0 points	10 points	15 points	20 points
NLN Composite Percentile	60 – 69	70 – 79	80 – 89	90 – 99
NLN Verbal Percentile	40 – 49	50 – 69	70 – 89	90 – 99
BIO 260 (was 160)**	C		B	A
BIO 261 (was 161) **	C		B	A
PHY 100*	C		B	A

\* Or any course approved to satisfy the physics admission/graduation requirement

**\*\*If you have taken and/or withdrew from BIO 260 (previously 160) and/or BIO 261 (previously 161) two or more times before earning a C or better within the 6-year time limit, points will not be given toward the admission score. (For example: 1<sup>st</sup> attempt: withdrew, 2<sup>nd</sup> attempt D, 3<sup>rd</sup> attempt A = 0 points (no points will be awarded))**

- Early Admission Option:** To be eligible the applicant must meet specific conditions as follows:
  - Be a Harper College resident **or** a resident of a community college district that is a member of the CAREER Consortium that does not offer the Diagnostic Cardiac Sonography Program.
  - Complete application file - **all pre-requisite coursework is complete, all documentation received, all requirements satisfied**
  - Ranking score of **80 or higher**
  - The applicant must complete all above items by **January 15, 2024** and a spot must be available.
- Notification of acceptance will be sent to the Harper email and the email address provided on the application.
- Standard Admission Option:** For applicants that did not qualify for early admission or submitted their application **January 16, 2024 through March 1, 2024**
  - Any seats available after the early admission window will be awarded based on ranking score
  - A minimum ranking score is identified. Those applicants whose ranking scores are at or above that minimum will be considered for acceptance or for placement on the alternate list.
  - All applicants will be sent a decision to their Harper email and the email address provided on the application. Be sure to check spam folders of personal email accounts. Decision emails are typically sent 2-3 weeks after the application deadline date.

- Admission will depend upon ranking score and residency
  - Harper College resident **or** a resident of a community college district that is a member of the CAREER Consortium that does not offer the Diagnostic Cardiac Sonography Program are given priority consideration
  - Residency is determined by the address on record with the Harper Registrar's Office.
  - **Working in district does not constitute residency for program acceptance.**
- If the program remains open past the published deadline date of March 1, 2024:
  - Any applicant meeting the minimum ranking score who applies after that date will be considered after all applicants who applied by the deadline date. Applications will continue to be accepted until the program is closed. Check the web site for information on the application status.
- Contingency acceptances are made and require that the student successfully complete spring 2024 pre-requisite coursework with a grade of "C" or better
- Historically, applicants earning seats have more competitive NLN scores (80 -100) and grades (As and Bs) in the pre-requisite science coursework.

### **Important Admission Notes**

- It is the applicant's responsibility to ensure that
  - requirements are met and documentation submitted
  - emails and addresses are current with Harper's Registrar Office and on the program application. Be sure to check spam folders of personal email accounts Update information at [MyHarper Portal](#)
- Academic admission requirements must be met by the **end of the semester in which the deadline falls.**
- Accepted applicants must be 18 years of age before the program starts.
- It can take several weeks for the College to receive transcripts from the sending institution. It may take the college several weeks to process the transcript once received. Once evaluated, an email is sent to the Harper email account. Results can be viewed through the MyHarper student portal. Questions about transcript evaluations can be sent to [evaluation@harpercollege.edu](mailto:evaluation@harpercollege.edu)
- Applicants not accepted into a program who wish to be considered in the selection process for a future term must attend a new information meeting and submit a new program application.
- Once your program application has been processed, you will be able to monitor your limited enrollment file online. Go to MyHarper Portal; limited enrollment information can be found under the Registration and Records section.
- Alternate lists do not carry over. Alternates not admitted to a program will need to attend a new program information meeting and submit a new program application for a future program start.
- In district students (from Harper or Career Consortium Districts without a program) typically pay higher than the standard in district tuition for DCS prefixed courses. Also, those from consortium districts need to establish a joint agreement (once accepted the College Registrar Office can provide guidance). It is important that financial aid and joint agreement arrangements be made early to ensure timely registration and program success.
- Depending on the number of qualified applicants eligible for admission when admission decisions are made, it is possible that contingency offers may be extended to applicants who are in the process of completing an admission requirement (except for the NLN percentile minimums, which must be satisfied in order to submit a program application). **When/If contingency offers are extended, the contingent requirement(s) must be satisfied within the semester in which the deadline falls.** If the contingency is not met by the given date, the offer will be rescinded.

### HARPER COLLEGE RESOURCES

Office	Location	Phone Number
Health Careers Division Office Limited Enrollment Programs	<a href="mailto:le@harpercollege.edu">le@harpercollege.edu</a> Building X, Room X250	847.925.6533
Admissions Outreach	<a href="mailto:admissions@harpercollege.edu">admissions@harpercollege.edu</a> Building C, Room C103	847.925.6700
Academic Advising	New Students: Building C, Room C104 <a href="https://www.harpercollege.edu/services/advising/cnso/index.php">https://www.harpercollege.edu/services/advising/cnso/index.php</a>	847.925.6208
	Previous or currently enrolled at Harper Building A, Room A364 <a href="https://www.harpercollege.edu/services/advising/index.php">https://www.harpercollege.edu/services/advising/index.php</a>	847.925.6220
Hawks Care Resource Center and Counseling Services	<a href="https://www.harpercollege.edu/services/counseling/index.php">https://www.harpercollege.edu/services/counseling/index.php</a> Building I, Room I117	847.925.6393
Access and Disability Services	<a href="https://www.harpercollege.edu/services/ads/new.php">https://www.harpercollege.edu/services/ads/new.php</a> Building I, Room I103	847.925.6266
Testing and Assessment Center	<a href="https://www.harpercollege.edu/testing/index.php">https://www.harpercollege.edu/testing/index.php</a> Building A, Room A148	847.925.6541
Business Office/Payment information	<a href="https://www.harpercollege.edu/registration/index.php">https://www.harpercollege.edu/registration/index.php</a> Building A, Room A214	847.925.6880
Harper Store	<a href="https://www.harpercollege.edu/bookstore/index.php">https://www.harpercollege.edu/bookstore/index.php</a> Building L, Room L260	847.925.6275
One Stop Center	<a href="mailto:onestop@harpercollege.edu">onestop@harpercollege.edu</a> Building A, Room A250	847.925.6710
Transfer credit evaluation	<a href="mailto:evaluation@harpercollege.edu">evaluation@harpercollege.edu</a>	847.925.6500
Registrar's Office	<a href="mailto:regoff@harpercollege.edu">regoff@harpercollege.edu</a> Building A, Room 213	847.925.6500