

## 2024 Spring Computed Tomography (CTOM) Admission Requirements

### Important Dates

Computed Tomography Application Dates..... **September 1, 2023 – December 15, 2023**

**Applicants considering this certificate must have an AAS Degree in Radiologic Technology**

Questions can be directed to [le@harpercollege.edu](mailto:le@harpercollege.edu)

### Program Information

- Learn more about Computed Tomography as a career and the Harper College Computed Tomography Program in particular, including course work, admission standards and program participation requirements by visiting the Harper College web site at <https://www.harpercollege.edu/academics/health/radiologic-technology/computed-tomography.php> or contact Admissions Outreach at 847.925.6700 to request information.
- Submit College Application and Fee**
  - If you have not previously applied to the College, this is your first step.
  - This application and fee can be submitted online at: [https://harpercollege.force.com/apply/TX\\_SiteLogin?startURL=%2Fapply%2FTargetX\\_Portal\\_PB](https://harpercollege.force.com/apply/TX_SiteLogin?startURL=%2Fapply%2FTargetX_Portal_PB) or in person at the One Stop Office, Building A, Room A250.
- Submit the Computed Tomography Program Application**
  - The Computed Tomography Program Application is available at: <https://www.harpercollege.edu/academics/health/radiologic-technology/ct-admission.php> (#4, bullet 2)
  - If you have forgotten your Login ID or PIN or need further assistance with the Student Information System, please contact the Student Service Desk: Call 847.925.6866 or e-mail [StudentSD@harpercollege.edu](mailto:StudentSD@harpercollege.edu)
  - Applications cannot be accepted for the same semester for both the Magnetic Resonance Imaging program and the Computed Tomography program.

### Submit Required Documents

- Proof of current licensure: Copy of your card from the Illinois Emergency Management Agency, Division of Nuclear Safety (IEMA). You can include a scanned copy of the card with your application.
- Proof of good standing with the American Registry of Radiologic Technology (ARRT). You must be registered as a Radiographic Technologist RT (R). You can include a scanned copy of the card with your application.

- If accepted into the CTOM program, you must maintain good standing with ARRT and IEMA throughout the program.
- You can request a copy of your IEMA card by contacting:  
<https://www2.illinois.gov/iema/NRS/RadSafety/Pages/RadTechSearch.aspx>
- You can request a copy of your ARRT card by contacting:  
<https://www.rrt.org/pages/verify-credentials>

## Program Requirements

- Human Anatomy (BIO 260) and Human Physiology (BIO 261):**
  - Completed with a grade of C or better at Harper College, or
  - Equivalent courses completed with grades of C or better from another college; or
  - Coordinator approval.
- Grade Point Average:**
  - A 2.5 cumulative grade point average (on a 4.0 scale) from the institution that granted your degree in RAD Technology.
  - All imaging courses that were part of your RAD Tech degree must have been completed with a grade of C or better.
  - If you did not earn your degree in RAD Tech from Harper College, but you were enrolled in credit courses at Harper one time, your grade point average at Harper must be at least a 2.0.

## Selection

- The files of all who submit their Computed Tomography Certificate applications by the program deadline date will be reviewed by the committee. Preference will be given to applicants in the following order:
  1. Harper College Radiologic Technology Degree Graduates, in order of their Harper College grade point averages, followed next by:
  2. Harper district residents in order of their grade point averages from the college where the RAD degree was earned, and then by:
  3. Out-of-district applicants in order of their grade point averages from the college where the RAD degree was earned;

If a tie breaker is necessary, file completion date will be used.

## Important Admission Notes

- It is the applicant's responsibility to ensure that all requirements are met and all documentation is on file.
- All correspondence regarding your limited enrollment application will be sent to the email address on record with the College. It is your responsibility to see that your Personal Profile information is current. You can check your information on the Student Portal on the My Harper tab under Personal Profile. To update your email address (and/or mailing address and phone number), you will need to contact the One Stop

Center, Building A, Room A250. Residency is determined by the mailing address on record with the College at the time of acceptance or as of the program deadline date.

- All applicants will be considered and will receive an email confirmation your status in the program approximately two weeks after the deadline date.
- Those who apply for this limited enrollment program are obligated to meet current admission requirements and follow the program curriculum as defined at the time of acceptance into the program.
- Once your program application has been processed, you are able to monitor your limited enrollment file online. Go to [harpercollege.edu](http://harpercollege.edu) and log into your **MyHarper Student Portal**; limited enrollment information can be found by clicking on the **Registration and Records** icon. Look under the **Limited Enrollment Program Admissions** section and click on 'Check Your Limited Enrollment Status'.
- There is no guarantee that this limited enrollment program will remain open past the application deadline date. Therefore, if you are submitting your application on or just prior to that deadline date, you should take steps to ensure that all required academic and/or official documentation of your having satisfied the admission requirements is submitted with your program application, or you may not be considered for admission.
- Applicants not accepted into the program who wish to be considered in the selection process for a future term **must reapply**.
- Applicants who are accepted into the Computed Tomography Program will be required to provide evidence of health insurance coverage and have a physical exam and several immunizations and health screening tests prior to the first day of class. In addition, accepted applicants will be required to undergo a background check. Applicants will receive information regarding these requirements following program acceptance.

## HARPER COLLEGE RESOURCES

<b>Office</b>	<b>Location</b>	<b>Phone Number</b>
<b>Limited Enrollment Programs Health Careers Division Office</b>	Building X, Room X250	847.925.6533
<b>Admissions Outreach</b>	Building C, Room C102	847.925.6700
<b>Academic Advising</b>	New Students: Building C, Room C104	847.925.6208
	Previous or currently enrolled Harper students: Building A, Room A364	847.925.6220
<b>Hawks Care Resource Center and Counseling Services</b>	Building I, Room I117	847.925.6393
<b>Access and Disability Services</b>	Building I, Room I103	847.925.6266
<b>Testing and Assessment Center</b>	Building A, Room A148	847.925.6541
<b>Business Office</b>	Building A, Room A214	847.925.6880
<b>Harper Book Store</b>	Building L, Room L260	847.925.6275
<b>One Stop Center (Financial Aid, registration, payment options)</b>	Building A, Room A250	847.925.6710
<b>Registrar's Office</b>	Building A, Room A213	847.925.6500