



## Emergency Medical Technician (EMT) Admission Requirements

## ■ Important Dates

Fall 2023 EMT Application Dates.....April 1, 2023 – August 10, 2023

**One week before the semester begins is the program deadline; check the program web site for information on the status of the application**

☐ **Submit College Application and Fee**

- Your first step is to apply to the College, if you have not previously applied.
- Visit [https://harpercollege.my.site.com/apply/TX\\_SiteLogin?startURL=%2Fapply%2FTargetX\\_Portal\\_PB](https://harpercollege.my.site.com/apply/TX_SiteLogin?startURL=%2Fapply%2FTargetX_Portal_PB) to submit your Harper College application (fee applicable) online or visit the One Stop Office in Building A, room A250 to submit the application in person.

☐ **Eligibility to Submit the EMT Program Application**

- Your Harper College Application must already be on file.
- The program application is available on the EMT web page at:  
<https://www.harpercollege.edu/academics/public-service/emergency-medical-services/emt.php>. Scroll to bottom of page.

## Submit Additional Documentation

**Note: Official documents are those sent directly from the institution to Harper College.**

- **Official High School Transcript OR High School Equivalency (HSE) Results - MANDATORY** The final high school transcript must have the graduation date posted, or the HSE report must show passing scores.
- The high school transcript is mandated by the State of Illinois through the Joint Committee of Administrative Rules, regardless of higher degrees earned.
- Applicants who have completed high school in another country need to submit a document-to-document evaluation of their high school transcript completed by Educational Credential Evaluators, INC (ECE) [www.ece.org](http://www.ece.org) **or** World Education Services (WES) [www.wes.org](http://www.wes.org) stating **U.S. Equivalence: High school diploma.**
- **Official College Transcripts** – If the transcripts show completion of courses you think may fulfill course admission requirements or support course work applicable to the Harper College EMT Program, you will need to submit them to the One Stop Office.
- **This requirement is not mandatory**
- Foreign college transcripts must first be evaluated by World Education Services ([wes.org](http://wes.org)) or Educational Credential Evaluators, INC ([ece.org](http://ece.org)). A copy of the completed course-by-course WES or ECE evaluation must be submitted to the Harper College One Stop Center, Building A, Room A250.

- Applicants must have an official transcript from each college or university attended sent to Admissions Processing for transfer credit evaluation. Please visit:  
<https://www.harpercollege.edu/registration/transcripts/evaluation.php>.
  - Official transcripts will be evaluated as they are received, and students will be sent an email to their Harper email account with transfer credit results.
- ☐ **Proof of Meeting the Minimum Age Requirement**
- Fall semester applicants must be at least 18 years of age by October 1st. **(No exceptions)**
  - Acceptable proof includes a driver's license, passport, or state ID. The official high school transcript can also be used for age verification.

### Program Prerequisites

- ☐ **Harper Grade Point Average**
- Current or previously enrolled Harper students must have a minimum 2.0 grade point average at the time of application.
- ☐ **English / Reading Placement** – No English course is needed if you demonstrate placement into ENG 101 at Harper College, or another college (through transfer credit) by completing one of the testing or course options listed below:
- ACT English score of 19 or higher, and ACT Reading score of 20 or higher, or
  - SAT English score of 480 or higher, or
  - Harper College Writing/Reading Assessment Test resulting in placement into ENG 101 without a reading co-requisite, or
  - ENG 101 transfer credit; or
  - Aligned high school ENG course with a grade of C or higher from districts 211, 214, or 220, **or**
  - Successful completion of a college level, Harper College ENG Dual Credit course, **or**
  - Advanced Placement credit with a score of 3 or higher, **or**
  - Cumulative unweighted high school GPA of 3.0 (on a 4-point scale) or 4.0 (on a 5-point scale)
  - There is no expiration date on the English Composition course or testing requirement.
  - Please visit <https://www.harpercollege.edu/testing/collegereadyatharper.php> for full list of options and course options.

### Admission Decisions

- Class selection is based on file completion date. Applicants whose files are incomplete will have until the orientation date to complete their files to be considered for admission. All required documentation and program prerequisites will need to be completed in order to be able to continue in the program.
- Applicants whose files are complete by or before the deadline will receive an email with instructions on how to accept their seat and register for the classes, as well as information regarding the **mandatory** orientation session.
- Applicants whose file are incomplete by the deadline date, **pending space available**, may receive an email with information regarding the orientation only; instructions for registration and seat acceptance will be sent after file completion. (Priority is given to completed files.)
- An email will be sent to your Harper email address and/or the address provided on the application.

## Important Admission Notes

- Once your program application has been processed you will be able to monitor your limited enrollment file online. Go to **harpercollege.edu** and log into your **MyHarper Student Portal**; limited enrollment information can be found under the **Registration and Records** section. (Do not click on the Imaging Application.)
- It is the applicant's responsibility to ensure that all requirements are met and all documentation is on file.
- All applicants will be considered and sent an email regarding their status in the program.
- Students who apply for this limited enrollment program are obligated to meet current admission requirements and follow the program curriculum as defined at the time of acceptance into the program.
- If the program should remain open past the application deadline, the **mandatory** EMT orientation information will be sent to you by the lead instructor, and all applicants **MUST** attend.
- Students who are accepted into the EMT program will be required to provide evidence of health insurance coverage and have a physical exam and several health screening tests prior to admission to clinical areas. In addition, accepted students will be required to undergo a criminal background check. Students will receive information regarding these requirements at orientation.
- Applicants not accepted into the program who wish to be considered in the selection process for a subsequent semester must reapply.
- The EMT program is fewer than 16 credit hours and therefore is not covered by Financial Aid.

### HARPER COLLEGE RESOURCES

Office	Location	Phone Number
<b>Admissions Processing for Limited Enrollment Programs</b>	Building X, Room X250	847.925.6533
<b>Admissions Outreach</b>	Building C, Room C102	847.925.6700
<b>Academic Advising</b>	New Students: Building C, Room C104	847.925.6208
	Previous or currently enrolled Harper students: Building A, Room A364	847.925.6220
<b>Hawks Care Resource Center and Counseling Services</b>	Building I, Room I117	847.925.6393
<b>Access and Disability Services</b>	Building I, Room I103	847.925.6266
<b>Testing and Assessment Center</b>	Student Center, Room A148	847.925.6541
<b>Harper Bookstore</b>	Building L, Room L260	847.925.6275
<b>Business Office</b>	Building A, Room A214	847.925.6880
<b>One-Stop Center</b>	Building A, Room A250	847.925.6710
<b>Registrar's Office</b>	Building A, Room A213	847.925.6500