

HARPER COLLEGE TRANSFER CHECKLIST

Transfer To-Do List	
<input type="checkbox"/> Prepare to transfer by deciding which colleges to consider	<p>In considering which schools you may want to transfer to, you need to decide what criteria you have for picking a college. Some criteria include: majors or programs, size, location, athletics, housing, admission selectivity, and type of school. Harper counselors can help you think about these criteria and come up with schools that meet your needs. Information on four-year schools can be found at:</p> <p>www.harpercollege.edu/transfer http://www.usnews.com/usnews/rankguide/rghome.htm</p> <p>Or in our Student Development Counseling Centers: Academic Advising and Counseling, I-117 Center for Multicultural Learning, A-347 Career Development Center, A-347</p>
<input type="checkbox"/> Plan your course selection with transferring in mind	<p>Meet with a Harper counselor or advisor to plan your course selection. In our counseling centers there are transfer guides for many schools in Illinois, plus sample academic plans by major. Because transfer requirements change frequently, you should verify all transfer information directly with the school.</p> <p>Transfer Guides are also accessible on-line at www.harpercollege.edu/transfer</p>
<input type="checkbox"/> Meet with the college admission representatives of the schools you are considering	<p>Many college admission representatives visit Harper throughout the year. To find out when colleges will be visiting, check with the Academic Advising & Counseling Center in I-117 and the Center for Multicultural Learning A-347. Harper also hosts a Transfer College Fair each spring and a Private Illinois Colleges and Universities (PICU) Transfer Fair each fall.</p> <p>A schedule of admission representative visits is available at: http://goforward.harpercollege.edu/academics/transfer/collegewisits.php</p>
<input type="checkbox"/> Visit the schools you are considering	<p>Nothing replaces a campus visit! It is always a good idea to go and see the different schools. Talk to a Harper counselor or advisor to find out how to get the most out of your campus visit.</p>
<input type="checkbox"/> Apply for admission	<p>To apply to a college or university, fill out and submit an undergraduate admission application to the schools of your choice. Most institutions prefer that you complete the online application. Visit the transfer school web site for further information.</p>

<input type="checkbox"/> Apply for financial assistance as soon as possible	Applying for Financial Aid is an important next step. Apply online at http://www.fafsa.ed.gov/ . You should apply by March 1 to ensure the best selection of aid options. Visit Harper's Office of Student Financial Assistance in C-102 or at: http://goforward.harpercollege.edu/page.cfm?p=4299 for more information.
<input type="checkbox"/> If you are a U.S. military veteran...	In order to activate your veterans' benefits, complete the FAFSA financial aid application as soon as possible, and contact the veterans' benefits office at the transfer school.
<input type="checkbox"/> Have your transcripts sent	Send official college transcripts from each school you attended -- not just the last college. Harper transcripts can be requested online at: http://goforward.harpercollege.edu/page.cfm?p=4367 Some schools may also want high school transcripts and ACT or SAT reports. Check the school's application and/or catalog to determine what you need to send. After applying, remember to send updated transcripts that show your grades at the end of each semester you complete before transferring.
<input type="checkbox"/> Apply for housing as soon as possible	If you wish to live on campus, you should apply for housing as soon as possible. Call the school's housing office for information and an application. Many schools also have off-campus housing offices – visit the school web site for more information.
<input type="checkbox"/> Watch for your letter of admission	Watch for your admission decision letters. If you do not receive any information, call the school and check progress.
<input type="checkbox"/> Participate in new student orientation/registration	Orientation is very useful for transfer students. It will help you make a smooth transition and meet new people. It will also give you a chance to register early for your classes! Make sure you attend orientation/new student registration.
<input type="checkbox"/> Watch for your statement of account or bill	You will receive a statement of account which will indicate your balance due, payment schedule, and payment due date. It is extremely important that you make your payment by the due date
<input type="checkbox"/> Find out about extracurricular activities.	The first few weeks on campus, take time to find out about all of the activities, clubs, and events on campus. Participating in this aspect of student life is very rewarding and will make it easier to develop friendships.