

State Licensure- Guide to Educational Licensure outside of Illinois

- **You should have licensure in Illinois before applying for out of state licensure.**
 - For many states previous licensure will be the initial requirement.
 - You may be able to start completing documents, tests and other requirements early.
- Please realize that each state's licensure process and requirements are different. This guide is a reflection of common processes but may not include all steps. Please research the state of interest (state you would like to apply to) for specific guidance.

Step 1- Choose a state

- Go to the state website and research the application process (view state licensing board page for website links)
- Questions to consider:
 - What type of reciprocity is there between Illinois and the state of interest?
 - Each state will have specific requirements for licensure. Typically your degree is reciprocal but you will still need to meet each state's requirements for licensure.
 - Are Illinois licensure structures similar to the state of interest? (research grade levels, subjects)
 - Example- Special Education can be licensed differently in each state. Research and understand if differences exist from Illinois to your state of interest.
 - Will I need additional coursework for my license?
 - Some states require specific coursework for licensure. Illinois requires minimum reading, ESL and special education coursework of all licensure candidates. Other states may have similar or different requirements.

Step 2- Determine Application Requirements

- Testing requirements- Determine if the state of interest requires specific content tests, basic skills or edtpa equivalent tests.
 - Some states accept Illinois test scores while others may require additional testing.
 - Send appropriate test scores to the state of interest or register and take the required licensure tests.
 - Important-You may be able to take testing requirements before you finalize your Illinois license.
- Transcripts- Determine when and where they need to be sent for your application file.
 - Should not be sent until graduation has posted. (Option on transcript request form)
- Out of state verification form- Determine if the state has an out-of-state form that must be completed by the University in which you received your licensure entitlement(s). These forms are commonly used to show verification that you completed an education program.
 - Undergraduate Licensure programs are completed by ISU's Registrar's office.
 - Graduate Licensure programs are completed by the Lauby Teacher Education Center.
- Work experience verification form- Shows proof of educational work experience.
 - This would show teaching experience and is commonly completed by your past school district(s).

Step 3- Apply

- Read through all requirements and collect all needed paperwork in a timely fashion.
 - Send application materials as specified by the state application requirements.
- Keep personal records of all application materials and forms for possible future questions.
- Be patient- This process may take only a few weeks or it can sometimes take several months.

State	State Board of Education Website	Out-of-State Licensure Information
Alabama	http://www.alsde.edu/sites/boe/Pages/home.aspx	https://www.alsde.edu/sec/ec/Pages/outofstatecertificates-all.aspx
Alaska	https://education.alaska.gov/State_Board/	https://education.alaska.gov/teacher/certification/initial.html
Arizona	https://azsbe.az.gov/	http://www.azed.gov/educator-certification/certificate-requirement/reciprocal-certificates/
Arkansas	http://www.arkansased.gov/state-board	http://www.arkansased.gov/divisions/human-resources-educator-effectiveness-and-licensure/educator-licensure-unit/licensure-by-reciprocity
California	http://www.cde.ca.gov/be/	http://www.ctc.ca.gov/credentials/out-of-state.html
Colorado	https://www.cde.state.co.us/cdeboard	https://www.cde.state.co.us/cdeprof/licensure_outstate_faq
Connecticut	http://www.sde.ct.gov/sde/cwp/view.asp?a=2683&q=322228	http://www.sde.ct.gov/sde/lib/sde/pdf/cert/obtaining1109aw.pdf
Delaware	http://www.doe.k12.de.us/	https://deeds.doe.k12.de.us/registration/deeds_reg_outofstate.aspx
Florida	http://www.fldoe.org/	http://www.fldoe.org/teaching/certification/pathways-routes/certified-teacher-or-administrator.stml
Georgia	https://www.gadoe.org/External-Affairs-and-Policy/State-Board-of-Education/Pages/default.aspx	http://www.gapsc.com/MovetoGeorgia/MovetoGeorgia.aspx
Hawaii	http://www.hawaiiboe.net/Pages/Welcome.aspx	http://www.htsb.org/licensing-permits/licensing-permits-overview/
Idaho	https://boardofed.idaho.gov/	http://www.sde.idaho.gov/cert-psc/cert/apply/out-of-state.html
Illinois	https://isbe.net	http://isbe.net/licensure/html/out_of_state.htm
Indiana	http://www.in.gov/sboe/	http://www.doe.in.gov/licensing/out-state-graduates
Iowa	http://www.boee.iowa.gov/	http://www.boee.iowa.gov/how_do_i/become_a_teacher.html
Kansas	http://www.ksde.org/Board	http://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-and-Accreditation/Licensure/License-Application/Form-2-Initial-Out-of-State
Kentucky	http://www.kyepsb.net/certification/	http://www.kyepsb.net/certification/certstandardroutes.asp
Louisiana	http://www.louisianabelieves.com/	https://www.teachlouisiana.net/Teachers.aspx?PageID=3204#OS
Maine	http://www.maine.gov/sbe/	https://www.maine.gov/doe/cert/
Maryland	http://www.marylandpublicschools.org/MSDE/divisions/certification/	http://www.marylandpublicschools.org/MSDE/divisions/certification/certification_branch.html
Massachusetts	http://www.doe.mass.edu/boe/	http://www.mass.gov/edu/government/departments-and-boards/ese/programs/educator-effectiveness/licensure/
Michigan	http://www.michigan.gov/mde/0,1607,7-140-5373---,00.html	http://www.michigan.gov/mde/0,4615,7-140-5683_57223-247108--,00.html
Minnesota	http://education.state.mn.us/mde/index.html	http://education.state.mn.us/MDE/EdExc/Licen/AppOutStateCountry/
Mississippi	http://www.mde.k12.ms.us/MBE	http://www.mde.k12.ms.us/OEL/RL
Missouri	https://dese.mo.gov/state-board-education	https://dese.mo.gov/educator-quality/certification/out-state-information
Montana	http://bpe.mt.gov/	http://opi.mt.gov/cert/FAQ/faq.html#license
Nebraska	https://www.education.ne.gov/stateboard/Index.html	https://www.education.ne.gov/tcert/pdfs/Reciprocity.pdf
Nevada	http://www.doe.nv.gov/State_Board_of_Education/	http://www.doe.nv.gov/Educator_Licensure/Reciprocity/
New Hampshire	http://education.nh.gov/state_board/	http://education.nh.gov/certification/alternatives.htm
New Jersey	http://www.state.nj.us/education/sboe/	http://www.state.nj.us/education/educators/license/out/reciprocity.htm
New Mexico	http://ped.state.nm.us/ped/index.html	http://www.ped.state.nm.us/ped/LicensureDocs/2016/TEACHER%20RECIPROCIITY.pdf
New York	http://www.nysed.gov/	http://www.highered.nysed.gov/tcert/certificate/teachrecother.html
North Carolina	http://stateboard.ncpublicschools.gov/	http://www.ncpublicschools.org/licensure/beginning/
North Dakota	https://www.nd.gov/esp/b/	https://www.nd.gov/esp/b/licensure/
Ohio	http://education.ohio.gov/State-Board	http://education.ohio.gov/Topics/Teaching/Licensure/Out-of-State-Licensure
Oklahoma	http://sde.ok.gov/sde/	http://sde.ok.gov/sde/faqs/teacher-certification
Oregon	http://www.ode.state.or.us/search/results?i=144	https://www.oregon.gov/tspc/Pages/Out_of_State.aspx
Pennsylvania	http://www.stateboard.education.pa.gov/Pages/default.aspx#.V2Q5bzXGpJc	http://www.education.pa.gov/Documents/Teachers-Administrators/Certifications/Frequently%20Asked%20Questions/Applicants%20Prepared%20Out-of-State.pdf
Rhode Island	http://www.ride.ri.gov/	http://www.ride.ri.gov/TeachersAdministrators/EducatorCertification/PathwaysstoRICertification.aspx#23212-reciprocity
South Carolina	http://ed.sc.gov/	http://ed.sc.gov/educators/teaching-in-south-carolina/out-of-state-teachers/reciprocity-programs/
South Dakota	http://doe.sd.gov/board/	http://doe.sd.gov/oatq/teachercert.aspx#LDN
Tennessee	https://www.tn.gov/sbe/	https://www.tn.gov/education/article/licensure-changes-for-out-of-state-applicants
Texas	http://tea.texas.gov/About_TEA/Leadership/State_Board_of_Education/SBOE_-_State_Board_of_Education/	http://tea.texas.gov/Texas_Educators/Certification/Out-of-State_Certification/Out-of-State_Certified_Educators/
Utah	http://www.schools.utah.gov/board/	http://www.schools.utah.gov/cert/Alternative-Routes-to-Licensure.aspx
Vermont	http://education.vermont.gov/state-board	http://education.vermont.gov/licensing/become-an-educator/reciprocity
Virginia	http://www.doe.virginia.gov/boe/	http://www.doe.virginia.gov/teaching/licensure/application_info_out-of-state_programs.pdf
Washington	http://www.sbe.wa.gov/	http://www.k12.wa.us/certification/TeacherMain.aspx
West Virginia	https://wvde.state.wv.us/boe/	https://wvde.state.wv.us/certification/
Wisconsin	http://dpi.wi.gov/	http://dpi.wi.gov/tepd/pathways/oos/applicants
Wyoming	https://edu.wyoming.gov/board/	http://www.teaching-certification.com/teaching/wyoming-teacher-reciprocity.html