

Concurrent Enrollment Cohort Memorandum of Understanding #21179

College of Health Professions Bachelor of Science in Nursing Pathway Program

This Concurrent Enrollment Cohort Memorandum of Understanding ("MOU") is entered into between the University of Phoenix, Inc. ("University") and Harper College ("School"), as of the date both parties have signed this MOU ("Effective Date").

The parties agree as follows:

1. **Cohort Participants:** School shall provide scheduled groups of students who are currently enrolled in an Associate's Degree of Nursing program ("ADN Program") from School after the Effective Date of this MOU ("Eligible Students") who will enroll in University single courses that are part of the University Bachelor of Science in Nursing degree program ("BSN Program") as more fully described in Exhibit A the Statement of Work ("SOW") (hereinafter referred to as a "CEP Cohort" or "CEP Cohorts"). The parties will execute a new SOW for each additional CEP Cohort. The parties agree that no additional action between the parties is required for any new SOW. Accordingly, the University will offer the program set forth in each SOW (hereinafter "Programs") to School as more fully described below. Unless expressly stated otherwise in the SOW, if there is a conflict between this MOU and an SOW, the terms and conditions in this MOU shall govern the parties' obligations. For clarification, CEP Cohort students will not be eligible for federal financial aid through the University for any BSN Program courses until they are fully admitted into the BSN Program by the University.
2. **Admission into the University:** Upon completion of the ADN Program, obtaining the necessary licensure and meeting all the applicable University admissions criteria, CEP Cohort students may be admitted into the BSN Program. The University will evaluate applications for admission in accordance with its usual standards for admissions. CEP Cohort students will be eligible for financial aid with the University upon admission and enrollment into the BSN Program only. For clarification, calculation for federal financial aid will commence after admission and enrollment into the BSN Program. At no time will any courses taken prior to admission and enrollment be used towards any University federal financial aid calculations.
3. **Classes:** During the term of this MOU, University will provide all of the courses necessary for a CEP Cohort to take courses set forth in Exhibit A and complete the BSN Program. Each CEP Cohort course shall have a minimum of fifteen (15) students. The University shall have no obligation to offer any CEP Cohort course unless the minimum number of students for enrollment has been confirmed. In the event that the minimum enrollment falls below fifteen (15) students, students shall take the scheduled course, or applicable equivalent course, at another University campus learning center or online. All students in the CEP Cohort will attend the same classes in the same course sequence in the same modality. Applicable tuition and rEsouce™ fees will be determined based on the campus learning center location or online.
4. **Information to Prospective Students:** University will provide information as to the admission requirements, required course of study, costs, expected time commitment, and other information a prospective student may find useful in selecting and applying for a course of study. University will make such presentation at no cost to School or any prospective student.
5. **University Policies and Procedures:** All CEP Cohort students are subject to the University's admission policies and all other policies and procedures as set forth in the University's Student Handbook.
6. **Provision of Educational and Administrative Services:** Notwithstanding any other provision of this MOU, the University's relationship with its students as well as any other matter concerning the provision or delivery of educational or administrative services to such students, regardless of whether such students are School's employees, Eligible Students, or otherwise, shall be governed pursuant to the terms of the University's policies and procedures then in effect, including, but not limited to, those published in the applicable University Catalog. In the event such policies and procedures do not resolve a particular educational or administrative matter, including, but not limited to, those matters which may arise out of or relate to the provision or delivery of educational or administrative services, University shall have the right to determine the resolution of such issues in the University's sole discretion.
7. **New Student Orientation:** University will provide a new student orientation to CEP Cohort students. Such orientations will include information regarding the University's Code of Conduct and expected course schedule for completion of the BSN Program.
8. **Faculty/Academic Standards:** Each University faculty member shall have the following credentials and experience as a faculty practitioner: (a) holds a doctoral or master's degree; (b) currently works in the field(s) of instructional assignments; (c) holds current and unencumbered state license and national certifications as required in his/her profession; and (d) is knowledgeable of and incorporates in each course up-to-date proven theories and techniques.
9. **Class Scheduling:** Any temporary change(s) in course schedule, such as a weeknight change due to a holiday, must meet University policy standards within the same week, be agreed upon by all School's students enrolled in the course, and documented with a change of schedule form approved by the University Director of Academic Affairs.
10. **Student Payment Policies and Fees:** It is the responsibility of CEP Cohort students to purchase at their expense, all required texts and materials including rEsouce™ and to pay all applicable tuition and University fees as listed in the University Catalog.

Unless expressly set forth herein, CEP Cohort students are ultimately responsible for payment of all charges incurred as well as all financial policies and fees detailed in the University Catalog.

- 11. **Tuition Freeze:** Eligible students will have their per-credit hour tuition maintained at the rates denoted in the tuition schedule that was in effect at the time at which they enrolled and will not incur increases to the tuition schedule as long as they remain eligible as set forth above. Courses may be scheduled as non-degree or under the degree program; both are valid scheduling methods for the offer.
- 12. **Termination of CEP Cohort:** This MOU may be terminated by either party upon thirty (30) days written notice. If this MOU is terminated, students may complete their program at another campus location or online depending upon location and modality. Not all programs are available at all locations or in all modalities. Students will be responsible for the tuition and fees associated with such location or modality.
- 13. **Regulatory Termination:** If this MOU would potentially have an adverse impact on either party's accreditation, or its license or exemption issued by a state educational board or commission, or otherwise violates any law or regulation, a party shall not be required to take any such action, or alternatively, may immediately terminate this MOU.
- 14. **Student Acknowledgements:** Students will be required to sign an MOU as set forth in Exhibit B acknowledging the terms of enrollment for the CEP Cohort.
- 15. **Marketing:** School will provide the opportunity for University to inform potential CEP Cohort students of this opportunity. Subject to prior written approval, each party grants the other party the right to use the other party's name and logo for purposes of this MOU only.
- 16. **Confidentiality:** School agrees that it will not disclose the terms of this MOU to any unrelated third party without the University's prior written consent.
- 17. **General Provisions:** This MOU does not create any rights, title, or interest for any person or entity other than School or the University. Each party acknowledges that the relationship with the other is that of an independent contractor and nothing in this MOU shall be construed to create a partnership, joint venture, or agency relationship between the parties. If University believes that this MOU might violate any law or regulation, adversely affect its accreditation, or its license or exemption issued by a Federal or State educational board or commission, University may immediately terminate this MOU upon written notice to School.

Each party agrees to abide by all applicable Federal and State laws. This MOU shall be governed by and construed in accordance with the laws of the State of Arizona without reference to conflict of laws principles. Jurisdiction for any claim, dispute, or lawsuit shall be Maricopa County, Arizona.

HARPER COLLEGE

Kimberly Chavis
Signature
Kimberly Chavis
Printed Name
Dean, Health Careers Division
Title
12/7/2016
Date

UNIVERSITY OF PHOENIX, INC.

Doris Savron
Signature
Doris Savron
Printed Name
Executive Dean
Title
Dec 13, 2016
Date
Blair Westblom
Blair Westblom (Dec 12, 2016)

EXHIBIT A – CEP COHORT MEMORANDUM OF UNDERSTANDING

Statement of Work Number 21179

Program: Bachelor of Science in Nursing

Modality: Online

Projected Start Date: May 2017

Projected End Date: April 2019

Classes: All classes will be taught online.

Tuition Reduction: The University shall provide a twenty percent (20%) tuition reduction for Eligible Students participating in the CEP Cohort. This CEP Cohort tuition reduction cannot and shall not be combined with any other tuition reduction and the total tuition reduction for Eligible Students participating in the CEP Cohort is set forth in this SOW. The University may change its tuition rates and fees at any time in its sole discretion. In the event of a change in aforementioned rates and fees, any applicable reduction will be calculated on the new current rate or fee in effect at the campus or online. CEP Cohort students will pay tuition and any other fees directly to University in accordance with applicable University policies. Unless expressly set forth herein, CEP Cohort students are ultimately responsible for payment of all charges incurred as well as all financial policies and fees detailed in the University Catalog.

Tuition Freeze: Eligible students will have their per-credit hour tuition maintained at the rates denoted in the tuition schedule that was in effect at the time at which they enrolled and will not incur increases to the tuition schedule as long as they remain eligible as set forth above ("Tuition Freeze"). If a student is out of attendance for more than one year, the student will no longer be eligible for the Tuition Freeze. Courses may be scheduled as non-degree or under the degree program; both are valid scheduling methods for the offer. Please note: This Tuition Freeze is not available to residents of GA, TN or WV. This Tuition Freeze is also not applicable to students attending local campuses in OH or PR. This Tuition Freeze does not apply to students enrolling in certificate programs. This Tuition Freeze is valid for one degree program only and cannot be combined with any other promotion or offer unless specified in writing by the University otherwise.

CEP COHORT STUDENT MEMORANDUM OF UNDERSTANDING

Harper College

The University of Phoenix ("University") agrees to offer Harper College (including affiliates) ("hereinafter HC") students attending specific classes online in the designated Bachelor of Science in Nursing pathway program ("CEP Cohort") a twenty percent (20%) reduction on tuition (reduction does not apply to any fees, resource materials or any other charge) upon the following conditions:

1. I acknowledge and agree that I am currently enrolled at HC in an Associate's Degree of Nursing program.
2. I have been provided a copy of the Bachelor of Science in Nursing pathway program and the University's transfer policies by an appropriate University representative. I acknowledge and agree that I understand the University's transfer policies and how the courses in the pathway program are applicable to my enrollment at HC and with the University.
3. The CEP Cohort will end when the final course in the pathway program is complete. No further tuition or fee reduction will be offered after the last course.
4. I agree to pay tuition and any fees directly to the University according to applicable University financial policies. If I am enrolling in individual courses with the University and not admitted into a University degree program while concurrently enrolled in HC completing my Associate's degree program, I acknowledge and agree that I will not be eligible for federal financial aid and will be obligated to pay all University tuition fees and costs with cash (or the equivalent) in accordance with federal laws and regulations. I further agree and acknowledge that I will not be eligible for federal financial aid with the University unless I am enrolled in a University degree program.
5. If for any reason the CEP Cohort is terminated, I acknowledge and agree that if I desire to continue to be enrolled with the University, I will be responsible for all tuition, fees, and costs at the then current rates as set forth by the University but will continue to receive a twenty percent (20%) reduction on tuition, provided I do not take a break in attendance for more than one year. If I am out of attendance for more than one year, I will no longer be eligible for the twenty percent (20%) tuition reduction. I further acknowledge that I may be required to complete the courses and if applicable my degree program at another location or in another modality depending upon class size and availability.
6. While students are allowed to take breaks between courses, I understand and acknowledge that if I take a break from the CEP Cohort I will not be able to continue to participate in the CEP Cohort and will no longer be eligible for the benefits provided by this Memorandum of Understanding ("MOU").
7. The benefits of this MOU cannot be combined with any other promotion or offer, tuition reduction, scholarship, or grant. Benefits from this MOU may impact your financial aid eligibility and/or award. You should contact your Finance Advisor for individual details as to how this benefit will impact your financial aid if you have questions.
8. Additionally, the University would like to make you aware of the following with respect to your enrollment.
 - Not all University degree program concentrations are offered at all campuses. Concentration programs vary campus by campus and I have been informed and understand the specialty programs offered at the campus and/or location listed below that I am enrolling in.
 - If I take a break from my schedule, the classroom instructional delivery method may not be available, and I may need to complete the balance of my degree program at a different campus location or online.
 - I understand and acknowledge that if I am required to complete my degree program at a different campus location or online, I will be responsible for the current tuition rate for my program at that location or modality, as of the new date of enrollment in the class.
 - I understand and acknowledge that a lapse in attendance of more than 14 days while enrolled in a University degree program could affect my financial aid status/eligibility.
 - Eligible students will have their per-credit hour tuition maintained at the online rates for the Bachelor of Science in Nursing program that was in effect at the time at which they enrolled and will not incur increases to the tuition as long as they remain eligible as set forth above ("Tuition Freeze"). If I am out of attendance for more than one year, I will no longer be eligible for the Tuition Freeze. Courses may be scheduled as non-degree or under the degree program; both are valid scheduling methods for the offer. Please note: This Tuition Freeze is not available to residents of GA, TN or WV. This Tuition Freeze is also not applicable to students attending local campuses in OH or PR. This Tuition Freeze does not apply to students enrolling in certificate programs. This Tuition Freeze is valid for one degree program only and cannot be combined with any other promotion or offer unless specified in writing by the University otherwise.

By signing this document, you acknowledge that you have reviewed this information and understand that these changes may occur during your enrollment. Enrollment representatives are not authorized to make modifications to this document, either verbally or in writing, and any such attempted modification is not valid.

Name (please print clearly)

IRN

Signature

Date



University of Phoenix®

Transfer Pathway for William Rainey Harper College: Concurrent Enrollment Program

Associate in Applied Science Degree in Nursing (William Rainey Harper College) (Illinois)
2016-2017 Catalog Year to:
Bachelor of Science in Nursing v016 (UOPX)

UOPX General Education and Elective Program Requirements

Bachelor of Science in Nursing Degree Requirement	Recommended Courses	Institution	Credits Utilized
Communication Arts (6 credits) [Must Include ENG/220 or higher]	ENG 101 Composition*	WRHC	3
	SPE 101 Fundamentals of Speech Communication*	WRHC	3
Mathematics (6 credits) [Must Include 6 credits of Statistics] [Statistics Proficiency Requirement]	MTH 162 –or- MTH 165**	WRHC	3
	MTH 103 –or- MTH 124 –or- MTH 134 –or- MTH 140 –or- MTH 200 –or- MTH 201 –or- MTH 202 –or- MTH 203 –or- MTH 212 –or- MTH 220**	WRHC	3
Natural/Physical Sciences (12 credits)	BIO 160 Human Anatomy*	WRHC	4
	BIO 161 Human Physiology*	WRHC	4
	BIO 130 Microbiology*	WRHC	4
Humanities (6 credits)	ART 133 –or- FRN 210 –or- GER 210 –or- HUM 104 –or- HUM 106 –or- HUM 107 –or- HUM 110 –or- HUM 125 –or- LIT 208 –or- LIT 220 –or- LIT 223 –or- LIT 224 –or- MCM 200 –or- MUS 104 –or- PHI 160 –or- PHI 190 –or- PHI 205 –or- PHI 215 –or- SGN 210 –or- SPA 210 –or- THE 121 (Humanities Requirement)*	WRHC	3
	Any HUM –or- PHI –or- SPE Course from Group 4- Humanities of the AAS Degree Options Requirement that does not duplicate**	WRHC	3
Social Science (6 credits)	PSY 101 Introduction to Psychology*	WRHC	3
	PSY 228 Psychology of Human Development*	WRHC	3
Interdisciplinary (11 credits)	HSC 201 Advanced Pharmacology*	WRHC	2
	MTH 162 –or- MTH 165** (excess) Any College-level/Transferable coursework that does not duplicate**	WRHC	1
Nursing (40 credits)+	Lower Division Nursing credits are satisfied with a valid unrestricted / unencumbered RN license	RN License	40

NOTE: The BSN V. 016 program at University of Phoenix is accredited by the Commission on Collegiate Nursing Education, One DuPont Circle, NW, Suite 530, Washington, DC 20036, (202) 887-6791. <http://www.aacn.nche.edu/ccne-accreditation>

*Course recommended or required to maximize transfer into UOPX based off Associate degree requirements to obtain an Associate in Applied Science Degree in Nursing from William Rainey Harper College.

**Course recommended by UOPX outside of Associate degree requirements to reach transfer credit totals listed on pathway.

+ Will satisfy the lower division nursing requirement with a valid unrestricted / unencumbered RN license.

The University's Central Administration is located at 1625 W. Fountainhead Pkwy., Tempe, AZ 85282-2371. Online Campus: 3157 E. Elwood St., Phoenix, AZ 85034. University of Phoenix is accredited by The Higher Learning Commission and is a member of the North Central Association.

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UOPX Course of Study Requirements

Bachelor of Science in Nursing Degree Requirement	Recommended Courses	Institution	Credits
Professional Contemporary Nursing Role and Practice	NSG/302 Professional Contemporary Nursing Role and Practice***	UOPX	3
Theoretical Development and Conceptual Frameworks	NSG/416 Theoretical Development and Conceptual Frameworks***	UOPX	3
Health Information Technology for Nursing	HSN/376 Health Information Technology for Nursing	UOPX	3
Professional Nursing Leadership Perspectives	NSG/451 Professional Nursing Leadership Perspectives***	UOPX	3
Research Outcomes Management for the Practicing Nurse	NSG/456 Research Outcomes Management for the Practicing Nurse	UOPX	3
Integrity in Practice: Ethic and Legal Considerations	NSG/426 Integrity In Practice: Ethic and Legal Considerations***	UOPX	3
Healthcare Policy and Financial Management	HSN/476 Healthcare Policy and Financial Management	UOPX	3
Promoting Healthy Communities	NSG/482 Promoting Healthy Communities	UOPX	3
Public Health: Health Promotion and Disease Prevention	NSG/486 Public Health: Health Promotion and Disease Prevention	UOPX	3
Influencing Quality within Healthcare	NSG/468 Influencing Quality within Healthcare	UOPX	3
Senior Leadership Practicum	NSG/498 Senior Leadership Practicum	UOPX	3

Institutional Credit Breakdown

Minimum Credits Required for Associate in Applied Science Degree in Nursing	72 Credits
Credits Utilized from Associate in Applied Science Degree in Nursing	29 Credits
Credits awarded for RN Licensure	40 Credits
Recommended Credits Outside Associate In Applied Science Degree in Nursing to Maximize Transfer	18 Credits

Total Credits Required to Complete Bachelor's Degree	120
Total William Rainey Harper College Applied Credits	87
Required University of Phoenix Credits (33 Upper Division)	33

***Identifies UOPX 5-week courses to be taken in a non-degree admission status while enrolled at William Rainey Harper College prior to admission into the BSN 016 program.

This transfer guide is intended for students enrolled in the William Rainey Harper College and University of Phoenix Concurrent Enrollment Program (CEP). Students who are not enrolled in the William Rainey Harper College and University of Phoenix Concurrent Enrollment Program (CEP) should seek advisement from their respective institution if interested in the transferability of other programs.

NOTE: This breakdown represents the recommended course sequence a student should pursue in order to transfer into University of Phoenix. This summary is an estimation of credits only based on the current catalog and degree program requirements. Actual credit may vary based on each individual student's submission. Concentrations are reflected on the transcript only. All courses that apply to an associate's degree transfer to the University of Phoenix with the exception of remedial or vocational courses. Courses must have received a grade of C- or higher to transfer.

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Natural/Physical Sciences (12 credits)	BIO 160 Human Anatomy*	WRHC	4
	BIO 161 Human Physiology*	WRHC	4
	BIO 130 Microbiology*	WRHC	4
Humanities (6 credits)	ART 133 Non-Western Art (Humanities Requirement)*	WRHC	3
	PHI 115 Ethics**	WRHC	3
Social Science (6 credits)	PSY 101 Introduction to Psychology*	WRHC	3
	PSY 228 Psychology of Human Development*	WRHC	3
Interdisciplinary (11 credits)	HSC 201 Advanced Pharmacology*	WRHC	2
	MTH 162 –or- MTH 165** (excess)	WRHC	1
	Any College-level/Transferable coursework that does not duplicate**	WRHC	8
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**Course recommended by UOPX outside of Associate degree requirements to reach transfer credit totals listed on pathway. Students may have other options to satisfy this course requirement at University of Phoenix. Students should consult the Course Transfer Guide as well as an advisor at their respective institution if they would like to take courses outside of the recommended sequence.

+ Will satisfy the lower division nursing requirement with a valid unrestricted / unencumbered RN license.

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