

**WILLIAM RAINEY HARPER COLLEGE  
FAST TRACK PROGRAM**

**Human Resources Management Certificate Fall 2023: Sample Schedule**

*Your personal schedule may be different*

Start Date: September 11, 2023

***All Courses Are Online "Anytime"***

<b>Semester 1: Fall 2023</b>	
<u>Course Name</u>	<u>Dates</u>
<b>Orientation:</b> Required online orientation.	Online orientation site opens week of Sept. 11
<b>MGT 111</b> (3 credits): Intro. to Business Organization	<b>Online:</b> 9/25-11/5 (6 weeks) <i>See course syllabus for due dates.</i>
<b>MGT 280</b> (3 credits): Organizational Behavior	<b>Online:</b> 11/6-12/15 (6 weeks) <i>See course syllabus for due dates.</i>
<b><i>Break 12/16/23-1/15/24</i></b>	
<b>Semester 2: Spring 2024</b>	
<b>MGT 270</b> (3 credits): Principles of Management	<b>Online:</b> 1/16-2/18 (5 weeks) <i>See course syllabus for due dates.</i>
<b>MGT 265</b> (3 credits): Human Resources Management	<b>Online:</b> 2/19-4/7 (7 weeks) <i>See course syllabus for due dates.</i>
<b>ACC 216</b> (3 credits): Employment Law	<b>Online:</b> 4/8-5/17 (6 weeks) <i>See course syllabus for due dates.</i>
<b>Semester 3: Summer 2024</b>	
<b>MGT 204</b> (3 credits): Training and Development	<b>Online:</b> 5/20-6/30 (6 weeks) <i>See course syllabus for due dates.</i>
<b>MGT 266</b> (3 credits): Compensation and Benefits	<b>Online:</b> 7/1-8/9 (6 weeks) <i>See course syllabus for due dates.</i>
<b>Graduation: Human Resources Management Certificate</b>	

Fast Track general homework expectation: 10-20 hours per week per course.

<b>Course</b>	<b>Prerequisites</b>
MGT 111	Must earn passing grade in MGT 111.
MGT 280	Minimum grade of D in MGT 111.
MGT 270	Minimum grade of D in MGT 111.
MGT 265	Minimum grade of D in MGT111.
MGT 266	Minimum grade of D MGT 265.