TIPS FOR JOB SEARCHING DURING COVID-19

HIRING HASN'T STOPPED
Hiring may slow down in affected industries, but employers are still hiring

Get Ready to Job Search

• Update your resume, cover letter and LinkedIn profile.
• Make sure you target your resume and cover letter for each job.
• Contact the Job Placement Resource Center for help – jprc@harpercollege.edu

Know What's Happening in the Job Market

• Every occupation and industry will not be affected in the same way.
• Don't assume that your industry is not hiring.

Job Search Online

• Focus on searching and applying for jobs online using Hire a Hawk, Indeed.com, social media, and directly on company websites.
• Find and keep track of new job postings quickly by setting up job alerts, so you are notified about new postings as soon as they are listed.

Consider Work-from-Home Options

• If you have an internet connection, you can search and land work-from-home jobs.
• Type keyword phrases such as “work at home,” “freelance,” or “telecommute” into job search engines*.
• Check out websites that list gig jobs, and niche sites that focus on remote positions.

*Be sure the jobs are legitimate and never pay to get a job.
Offer Solutions

- Show the hiring manager that you’ve got what it takes to help the company succeed.
- If you can do your job from home, you may have a better chance than ever of getting a hiring manager’s attention.
- If you have experience telecommuting, this would be good to mention on your resume.

Practice So You’ll Ace the Interview

- Be sure that you’re prepared for video interviews. Use Big Interview and practice interviewing via camera.
- If you’ve never video interviewed, there’s a bit of a learning curve.

Network

- Use LinkedIn, Facebook groups, and other social networks.
- Practice one of the most important concepts of networking: if you want people to help you later, be willing to help them right now.

Upgrade Your Skills

- There are many opportunities to work on your skillset online and many other sites where you can learn new skills.

Be Understanding and Show You Care

- If you’re not hearing back on jobs as quickly as you’d like, be patient and kind to hiring managers and your networking connections.
- The hiring process may be longer and different from what you’re used to, but you’ll get there.
- When you do, take the time to thank everyone who helped with your job search.

Source: https://www.thebalancecareers.com/how-to-handle-a-job-search-during-a-pandemic-4799787

Company Links to Job Information and Applications

**Grocery Stores & Pharmacies**

- Costco
- Aldi
- Wal-Mart
- CVS
- Walgreens
- Jewel
- Mariano’s
- Amazon
- Trader Joe’s
### Shipping & Delivery

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### Food Delivery Services

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<th>Uber Eats</th>
<th>Shipt</th>
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### Building Maintenance Services

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Job Placement Resource Center
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