

## Sample Student

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[www.samplestudent.com](http://www.samplestudent.com)

### GRAPHIC DESIGN

Creative, client-focused graphic designer with solid understanding and experience in print and digital media design. Proficient in Adobe Creative Suite with skills in problem-solving and close attention to detail. Able to work in a fast-paced environment while meeting strict deadlines. Excellent written and verbal communication skills. Excels in working collaboratively as well as independently to complete projects. Fluent in Spanish and English.

### EDUCATION

Harper College, Palatine, IL

Pursuing an Associate in Applied Science, Graphic Arts Design and Technology –  
Graphic Design

Graphic Arts Desktop Publishing Certificate

Graphic Arts Design Certificate

Graphic Arts Web Design Certificate

August 20xx to Present

May 20xx

December 20xx

December 20xx

### TECHNICAL PROFICIENCY

Adobe Creative Suite: Photoshop, Illustrator, InDesign

Dreamweaver, HTML, CSS, WordPress, Fetch

Microsoft Office: Word, Excel, and PowerPoint

Flash MX, Freehand MX, FileMaker

Mac and PC Platforms

### DESIGN PROFICIENCY

Ad Design

Logo and Identity Design

Package Design

Mock-ups and Presentations

Computer and Hand Illustration

Page Layout

Photo Retouching

Professional Quality Typography

Set-up Files for Offset Printing

Digital Imaging

### EXPERIENCE

Daily Herald, Arlington Heights, IL

September 20xx to Present

#### Production Manager Assistant

- Manage weekly page layout and design, meeting strict deadlines
- Create layout and coordination pages in Spanish
- Collaborate with marketing department to design and update website layout
- Troubleshoot, research and resolve macOS hardware and software issues

#### Freelance Graphics and Web Design

June 20xx to May 20xx

Chicago, IL

- Designed websites for real estate agent, Juliet Claire House Vacation Rental, Chen's Tea House, and G & W Landscaping
- Consulted with clients to determine goals and generate content to meet their needs

### ACTIVITIES

Harper College, Palatine, IL

Graphic Design Club

August 20xx to Present

- Create flyers and logos for non-profit organizations and Harper clubs
- Collaborate with peers on marketing strategies