

Sample Student

Palatine, IL 60067

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METAL FABRICATION

EDUCATION

Harper College, Palatine, IL

Associate in Applied Science, Advanced Manufacturing Technology –

Metal Fabrication

Expected May 20xx

CERTIFICATIONS

Manufacturing Skill Standards Council (MSSC)

Certified Manufacturing Production Technician

Expected December 20xx

Safety

December 20xx

Quality and Measurement

December 20xx

Manufacturing Processes

May 20xx

Manufacturing Maintenance

May 20xx

SKILLS AND QUALIFICATIONS

- Familiar with OSHA policy, fire safety, pressurized gases, electrical hazards
- Quality control and improvement and use of data in measuring and analyzing quality
- Machining, casting, and assembly manufacturing process training
- Machine maintenance knowledge
- Blueprint reading

EXPERIENCE

Metal Fabrication Intern

ABC Industries, Palatine, IL

September 20xx to Present

- Study engineering drawings and blueprints to determine material requirements and task sequences
- Set up and operate fabricating machines to bend, cut, form, punch, drill, form and assemble metal components

Warehouse Assistant

Nestlé, Glendale Heights, IL

November 20xx to August 20xx

- Ensured accurate orders, met set target rates per hour and maintained product integrity and quality standards throughout the loading process
- Performed all required procedures in a safe and efficient manner to deliver highest quality finished products for customers
- Communicated with upstream and downstream operations to prevent distribution disruptions and kept product flow in order
- Worked closely with sales department providing exceptional customer service
- Widened knowledge of inventory and tracking systems