**SAMPLE STUDENT**

Palatine, IL 60067 | 847.555.5555 | [samplestudent@gmail.com](mailto:samplestudent@gmail.com)

[www.linkedin.com/in/samplestudent](http://www.linkedin.com/in/samplestudent) | <http://www>.samplestudentportfolio.com

**Dental Hygienist**

Bilingual (Spanish/English) Dental Hygienist skilled in providing high-quality care to diverse populations such as older adults, children, and patients with disabilities. Trained in dental procedures and committed to comprehensive patient treatment planning. Competencies include:

* Experience treating periodontal statuses ranging from healthy to advanced periodontitis
* Skilled in sealant placement, coronal polish, alginate impressions, model pouring, trimming, and whitening tray fabrication
* Familiar with local anesthetic techniques and nitrous oxide sedation
* Experienced with film-based, digital, and panoramic imaging

**LICENSURE / CERTIFICATION**

Registered Dental Hygienist-

Illinois Department of Professional Regulation, License #XXXX Expected July 20XX

Basic Life Support (BLS) for Healthcare Providers Certification-

American Heart Association Valid through May 20xx

**EDUCATION**

Harper College, Palatine, IL

**Associate in Applied Science, Dental Hygiene** May 20xx

Phi Theta Kappa

**WORK EXPERIENCE**

SK Dentistry**,** Palatine, IL June 20xx to May 20xx

**Front Desk Assistant**

* Provided exceptional customer service while greeting patients, answering telephones, directing calls, and scheduling appointments
* Verified insurance, received payments, and recorded receipts for services
* Collaborated with team to maintain schedule and ensure smooth patient flow in high-volume environment
* Maintained and updated filing, inventory, mailing, and database systems
* Ordered and monitored dental supplies to ensure proper equipment inventory levels
* Prepared treatment rooms for patient examinations and kept rooms and lobby area neat and sanitized
* Opened, sorted, and routed incoming mail, answered correspondence, and prepared outgoing mail

**VOLUNTEER EXPERIENCE**

Little City Clinic, Palatine, ILMarch 20xx

Mobile Dental Clinic, Schaumburg, ILApril 20xx

Elementary School Oral Hygiene Education, Palatine, ILOctober 20xx

**PROFESSIONAL ASSOCIATIONS**

American Dental Hygienists Association - Student Chapter

**Vice President** August 20xx to May 20xx