**SAMPLE STUDENT**

Palatine, IL 60067 | 847.555.1212

samplestudent@gmail.com

[www.linkedin.com/in/samplestudent](file:///D%3A/Resuumes%202019/www.linkedin.com/in/samplestudent)

**LEAD TEACHER**

Early Childhood Education professional focused on fostering the development of young children and creating an engaging and inclusive learning environment. Strong understanding of child development and appropriate practices, and the importance of building relationships, with children, families, and colleagues. Experience in designing and implementing creative, play-based activities that support children's growth.

**CERTIFICATION**

Illinois Gateways Credential, Teacher Level 4 December 20xx

Heartsaver AED CPR Certification- American Heart Association May 20xx

**EDUCATION**

Harper College, Palatine, IL

**Associate in Applied Science, Early Childhood Education Degree-**

 **Teacher** Expected May 20xx

**RELEVANT COURSEWORK**

Students with Disabilities Child-Family-Community Child Development

Health, Nutrition, Safety Assessment and Guidance Infant/Toddler Programs

**PRACTIUM EXPERIENCE**

Pre-Kindergarten, Jensen Elementary School, Arlington Heights, IL January 20xx to May 20xx

* Taught basic skills such as color, shape, number, and letter recognition to expand exposure of concepts
* Observed and evaluated students’ performance, behavior, social development, and physical health and drafted reports to be reviewed by teacher
* Created and organized learning centers and bulletin boards to connect current learning focuses and make learning visual
* Taught proper eating habits and personal hygiene during snack times and bathroom breaks
* Developed stations in reading and science to make learning hands-on
* Taught reading to small groups of beginning readers and charted improvements for each student

**WORK EXPERIENCE**

T.J. Maxx, Schaumburg, IL February 20xx to Present

Assistant Manager

* Provide customer service by greeting individuals and responding to customer inquiries or complaints
* Direct and supervise employees engaged in sales, inventory-taking, reconciling cash receipts, or in performing services for customers
* Monitor sales activities to ensure that customers receive satisfactory service and quality goods
* Complete inventory stock checks and reorder when inventory drops to a specified level
* Instruct staff on how to manage difficult and complicated sales

**VOLUNTEER EXPERIENCE**

University of Illinois Extension - Cook County, Arlington Heights, IL August 20xx to Present

4-H Volunteer

* Serve as project mentor to help empower young people with skills to be successful
* Lead team meetings to brainstorm innovative activities