

Sample Student

Palatine, IL 60067

815-555-5100

samplestudent@gmail.com

www.linkedin.com/in/samplestudent

www.samplestudent.com

GRAPHIC DESIGN

Creative, client focused graphic designer with solid understanding and experience in print and digital media design. Proficient in Adobe Creative Suite, detail-oriented, with exceptional problem-solving skills. Ability to work in a fast-paced environment while meeting strict deadlines. Excellent verbal and written communication skills in English and Spanish. Ability to work collaboratively as well as independently to complete projects.

EDUCATION

Harper College, Palatine, IL

Pursuing an Associate in Applied Science, Graphic Arts Technology Degree –

Graphic Design

August 20xx to Present

Graphic Arts Desktop Publishing Certificate

May 20xx

Graphic Arts Design Certificate

December 20xx

Graphic Arts Web Design Certificate

December 20xx

TECHNICAL PROFICIENCY

Adobe Photoshop, Illustrator, InDesign, Dreamweaver, HTML, CSS, WordPress, Fetch, Microsoft Word, Microsoft Excel, and Microsoft PowerPoint, Flash MX, Freehand MX, FileMaker, Mac and PC Platforms

DESIGN PROFICIENCY

Ad Design

Page Layout

Logo and Identity Design

Photo Retouching

Package Design

Professional Quality Typography

Mock-ups and Presentations

Set-up Files for Offset Printing

Computer and Hand Illustration

Digital Imaging

EXPERIENCE

Daily Herald, Arlington Heights, IL

September 20xx to Present

Production Manager Assistant

- Manage weekly page layout and design, meeting strict deadlines
- Create layout and coordination pages in Spanish
- Collaborate with marketing department to design and update website layout
- Troubleshoot, research and resolve OS X hardware and software issues

Freelance Graphics and Web Design

June 20xx to May 20xx

Chicago, IL

- Designed websites for real estate agent, Juliet Claire House Vacation Rental, Chen's Tea House, and G & W Landscaping
- Consulted with clients to determine goals and generate content to meet their needs

ACTIVITIES

Harper College, Palatine, IL

Graphic Design Club

August 20xx to Present

- Create flyers and logos for non-profit organizations and Harper clubs