**Sample Student**

Palatine, IL 60067 | 815-555-5100 | [samplestudent@gmail.com](mailto:samplestudent@gmail.com)

[www.linkedin.com/in/samplestudent](http://www.linkedin.com/in/samplestudent)

[www.samplestudent.com](http://www.samplestudent.com)

**GRAPHIC DESIGN**

Creative, client-focused graphic designer with solid understanding and experience in print and digital media design. Proficient in Adobe Creative Suite, detail-oriented with exceptional problem-solving skills. Able to work in a fast-paced environment while meeting strict deadlines. Excellent written and verbal communication skills. Excels in working collaboratively as well as independently to complete projects.

**EDUCATION**

Harper College, Palatine, IL

Pursuing an Associate in Applied Science, Graphic Arts Technology Degree –

Graphic Design August 20xx to Present

Graphic Arts Desktop Publishing Certificate May 20xx

Graphic Arts Design Certificate December 20xx

Graphic Arts Web Design Certificate December 20xx

**TECHNICAL PROFICIENCY**

Adobe Creative Cloud: Photoshop, Illustrator, InDesign

Dreamweaver, HTML, CSS

WordPress, Fetch

Microsoft Office: Word, Excel, and Microsoft PowerPoint

Flash MX, Freehand MX, FileMaker

Mac and PC Platforms

**DESIGN PROFICIENCY**

Ad Design Page Layout

Logo and Identity Design Photo Retouching

Package Design Professional Quality Typography

Mock-ups and Presentations Set-up Files for Offset Printing

Computer and Hand Illustration Digital Imaging

**EXPERIENCE**

Daily Herald, Arlington Heights, IL September 20xx to Present

**Production Manager Assistant**

* Manage weekly page layout and design, meeting strict deadlines
* Create layout and coordination pages in Spanish
* Collaborate with marketing department to design and update website layout
* Troubleshoot, research and resolve OS X hardware and software issues

**Freelance Graphics and Web Design** June 20xx to May 20xx

Chicago, IL

* Designed websites for real estate agent, Juliet Claire House Vacation Rental, Chen’s Tea House, and G & W Landscaping
* Consulted with clients to determine goals and generate content to meet their needs

**ACTIVITIES**

Harper College, Palatine, IL

Graphic Design Club August 20xx to Present

* Create flyers and logos for non-profit organizations and Harper clubs
* Collaborate with peers on marketing strategies