**SAMPLE STUDENT**

Palatine, IL 60067

847.555.1212

samplestudent@gmail.com

[www.linkedin.com/in/samplestudent](file:///D%3A%5CResuumes%202019%5Cwww.linkedin.com%5Cin%5Csamplestudent)

**PHLEBOTOMY**

Phlebotomy Technician (PBT) dedicated to providing excellent patient care. Experience collecting specimens on diverse patient populations, while adhering to safety protocols and maintaining confidentiality. Excellent verbal and written communication, organization, and time management skills. Knowledge of medical terminology and strong computer skills. Committed to maintaining confidentiality and professionalism.

**EDUCATION**

Harper College, Palatine, IL

Phlebotomy Certificate May 20xx

**CERTIFICATIONS**

Phlebotomy Technician (PBT) Anticipated July 20xx

American Society for Clinical Pathology (ASCP)

Basic Life Support (BLS) for Healthcare Providers Certification- March 20xx

American Heart Association

**SKILLS**

Knowledge of Medical Terminology

Microsoft Word, Excel, and PowerPoint

**INTERNSHIP EXPERIENCE**

Northwest Community Hospital, Arlington Heights, IL

**Phlebotomy Intern**  March 20xx to April 20xx

* Completed 237+ successful blood draws on children, adolescents, adults, and geriatric patients
* Performed variety of routine blood drawing procedures including venipuncture, techniques using standard equipment such as vacutainer tubes, tourniquets, butterfly needles and finger stick
* Utilized standard procedures in maintenance of positive patient identification and recorded appropriate collection information on proper requisitions for both inpatients and outpatients
* Labeled, dated, initialed and distributed specimens to laboratory in a timely manner to preserve specimen’s integrity and to meet turn-around-times
* Assembled equipment such as tourniquets, needles, gauze, blood collection devices, disposable containers for needles and alcohol pads on work trays according to specified tests and procedures
* Collected non-blood specimens such as urine and nasal
* Evaluated patient’s situation and adapted procedures to meet their needs

**WORK EXPERIENCE**

Palatine School District, Palatine, IL

**Substitute Teacher**  June 20xx to Present

* Manage all classroom procedures as required to create well-focused and organized learning

environment while also maintaining discipline

* Follow through on lesson plans, review assignments, and assign homework as directed

 **VOLUNTEER EXPERIENCE**

Palatine Community Health Fair, Palatine, IL

 **Marketing Committee / Phlebotomist** May 20xx to Present

* Perform phlebotomy procedures under medical supervision to test for diabetes and blood typing
* Meet with community groups and media to promote events