**Sample Student**

Palatine, IL 60067 | 847.555.5555 | [samplestudent@gmail.com](mailto:samplestudent@gmail.com)

**SURGICAL TECHNOLOGIST**

Recent graduate of accredited Surgical Technology program with comprehensive knowledge of surgical instruments, sterile techniques, and operating room procedures. Competencies include:

* Proficient in instrument sterilization, equipment setup, and patient preparation for surgeries
* Strong understanding of anatomy, physiology, and surgical asepsis to support patient safety
* Demonstrate attention to detail, organizational skills, and the ability to thrive in high-pressure environments
* Committed to delivering exceptional patient care and collaborating effectively with multidisciplinary teams

**EDUCATION**

Harper College, Palatine, IL

Associate in Applied Science, Surgical Technology Expected May 20xx

**CLINICAL EXPERIENCE** August 20xx to April 20xx

Mt. Sinai Hospital, Chicago, IL

Northwest Community Hospital, Arlington Heights, IL

Ascension St. Alexius, Hoffman Estates, IL

* Completed over XXX surgical cases in all services in the 1st and 2nd scrub role
* Identified and obtained required surgical instrumentation, equipment, and supplies required for surgical procedures based on physicians’ requests and needs of patient
* Opened, organized, and maintained the sterile field, including appropriate counts
* Anticipated and was attentive to the needs of the surgical team and patient
* Adhered to principles of asepsis
* Worked effectively and in collaboration with the surgical team
* Handled surgical specimens according to procedures

**CERTIFICATIONS**

Certified Surgical Technologist (CST)- Expected May 20xx

The National Board of Surgical Technologists and Surgical Assisting

Basic Life Support (BLS) for Healthcare Providers Certification- April 20xx

American Heart Association

**WORK EXPERIENCE**

Advocate Health Care, Barrington, IL July 20xx to Present

**Patient Access Representative**

* Greet patients, register, verify insurance eligibility, and enter information in EPIC
* Respond to inquiries from physicians, nurses, internal staff and patients
* Inform patients of online services

Logins Chiropractic Center, Hoffman Estates, IL January 20xx to June 20xx

**Medical Office Assistant**

* Answered telephone and scheduled patients’ appointments, surgeries, and medical consultations
* Greeted patients and assisted them in completing required intake forms
* Ordered and maintained inventory of supplies
* Interviewed patients to complete documents, case histories, intake, and insurance forms