

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, November 7, 2018.

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, November 7, 2018, at 5:03 p.m. in Room A-238 of Building A, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Greg Dowell, Pat Stack, Nancy Robb, Diane Hill, Herb Johnson, and Bill Kelley

Absent: Member Walt Mundt, Student Member Lavleen Mal

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer, Bret Bonnstetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Claudia Mercado, Assistant Provost; Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Meg Coney, Administrative Coordinator; Sue Egan, Project Assistant; Kathy Coy, Director of Institutional Research; Kim Pohl, Media Relations & Legislative Affairs Manager

Guests: Jonathan King, Molly McGillian and Zoe Kurtz from Sightlines

PUBLIC COMMENTS

None

FORMAL ACTIONS

There were no formal actions.

DISCUSSION OF
FOLLOW UP ITEMS

On behalf of the Board, Chair Greg Dowell thanked all participants for their efforts and hard work that contributed to the passing of Harper's referendum November 6. Secretary Nancy Robb said she was very proud of Harper; passing a referendum is not easy to do and takes a strong team.

Darryl Knight introduced Jonathan King, Molly McGillian and Zoe Kurtz from Sightlines. Molly McGillian presented the FY18 annual results of their findings on Harper's Return on Physical Assets (ROPA). Ms. McGillian stated that Harper manages complex buildings and continues to keep the campus 'young' through renovations of older spaces. Being more dense and complex than peers in the comparison peer group gives Harper a unique campus profile to maintain. Investments have been focused on existing space, managing the campus backlog and improving the experience of the

students on campus. Their inspection of our buildings and grounds highlights the superior service levels of campus Facilities' staff.

Drs. Kathy Coy and Judy Marwick presented the results from the Community College Survey of Student Engagement (CCSSE). Dr. Coy stated that CCSSE has been administered every three years since 2006. CCSSE asks students about their college experiences, and relates to student learning and student retention.

Dr. Marwick stated CCSSE results are used largely by Harper College Academics and Student Services to identify and employ effective engagement practices to promote improvements in student learning and persistence. The results are analyzed and presented to the faculty as a focus of Orientation Week activities, with each administration of the survey. In addition, the CCSSE results are incorporated into New Faculty Orientation, and used by the Academy for Teaching Excellence with adjunct faculty professional development. Results have also been used to review new student programs and advising.

Darlene Schlenbecker presented the quarterly Operational Plan update. Thirty-eight of the 47 operational goals for 2019 are On-Target for completion; four are Complete; three Need Attention; and two Will Not Be Met.

Trustee Member and Presidential Search Advisory Committee (PSAC) co-chair Pat Stack updated the Board on the Presidential Search. Consultant RH Perry sent email blasts to more than 7,000 educational leadership contacts and published advertisements in seven publications. Forty-five applications from across the country were received by the November 6 deadline. The PSAC is working diligently to review candidate applications. The search timeline was distributed and the committee is on target to present final candidates to campus the week of January 28.

Bret Bonnstetter presented an update on the FY2019 Budget.

Dr. Maria Coons reviewed the November Board meeting packet.

Member Johnson requested data be sent to the Board pertaining to FTE, Headcount from credit-bearing classes, and overall Headcount for Fall.

ADJOURNMENT

Member Johnson moved, Member Hill seconded adjournment at 6:18 p.m. In a voice vote, motion carried.

Chair

Secretary