

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, April 24, 2019

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, April 24, 2019 at 6:03 p.m. Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Robb led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Pat Stack, Nancy Robb, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, and Student Member Lavleen Mal

Absent: None

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Claudia Mercado, Assistant Provost and Dean of Enrollment Services; Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Sheryl Otto, Assistant Provost and Dean of Student Development; Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; David Richmond, Faculty; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Roger Spayer, Chief Human Resources Officer; Vicki Atkinson, Dean Student Development; Michael Bates, Dean Teaching, Learning and Distance Education; Kathy Bruce, Dean Math and Science; Orlando Cabrera, Technical Support Specialist; William Clark, Faculty; Meg Coney, Administrative Coordinator; Brian Cremins, Faculty; Karen Dailey, Faculty; Carl Dittburner, Faculty; Tom Dowd, Faculty; Monica Edwards, Faculty; Sue Egan, Project Assistant; Brad Grossman, Faculty; Kelly Hamontree, Faculty; Craig Hankin, Coach; Travaris Harris, Dean Business and Social Science; Therese Hart, Faculty; Mary Kay Harton, Dean of Students; Kathi Hock, Faculty; Mary Hood, Faculty; Andy Kidwell, Faculty; Gabe Lara, Associate Dean of Student Involvement; Jeanne Leifheit, Faculty; Jamie Long, Dean Liberal Arts; Dan Loprieno, Faculty; Mukila Maitha, Faculty; Veronica Mormino, Faculty; Judi Nitsch, Faculty; Donna Oswald, Faculty; Mary Beth Ottinger, Dean Career and Technical Programs; Elizabeth Pagenkopf, Faculty; Paul Peterson, Faculty; Kathleen Reynolds, Faculty; Charles Roderick, Faculty; Justin Selby, Coach; Nupur Sharma, Faculty; Doug Spiwak, Director of Athletics and Fitness;

Mike Vanlandingham, Student Conduct Officer; Jairo Viales, Faculty; Cammy Wayne, Faculty; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: Scott Anderson, Student; Sam Cavnar, Robbins Schwartz; George Dailey, Citizen; Max Demann, Student; James Foy, Student; Michial Foy, Student; Tristin Guaman, Student; Dylan Hildebrant, Student; Ulises Jacobo, Student; Simran Mal, Student; Andrice Martin, Student; Austin Parks, Student; Juan Quiroz, Student; Manny Ramirez, Student; David Santafe-Zambrano, Student Trustee-Elect, Craig Stallings, Student; Nimet Vuran, Student; John Wright, Student.

STUDENT TRUSTEE REPORT

Student Trustee Mal gave his final report. He began by quoting A.P.J. Abdul Kalam, "If you want to shine like a sun, first burn like a sun." He reflects that a person who wants to achieve anything needs to work hard to reach their goals.

On April 16, the Celebration of Excellence awards ceremony took place to recognize students' achievements and outstanding performance in leadership and service to the community.

The students elected David Santafe as the new student trustee for 2019-2020. Student Trustee Mal remembers meeting with Student Trustee-Elect Santafe in fall 2018 and recognized Santafe had a passion to lead.

Mal asked Ms. Vural, Student Government Associations' Service and Outreach Committee chair, to share information about an upcoming event the students organized to help the people of Yemen.

Ms. Vural stated the Service and Outreach Committee have planned a fundraising concert to help the people of Yemen. The event is on Friday, May 3, 2019 from 7:00-9:00 p.m. in J Theatre, tickets are \$7.00. The goal of the event is to raise awareness about the humanitarian crisis and bring hope to the people of Yemen. The funds and donations from the event will be sent to Embrace Relief, a non-profit foundation. The Foundation helps countries suffering from poverty, famine, and political conflict. Half of the children in Yemen do not go to school and 56% of the population does not have regular access to basic healthcare. Ms Vural concluded by inviting the Board of Trustees to the event and thanked them for their time.

Chair Dowell thanked Ms. Vural and Student Member Mal continued with his report by mentioning Sean Casten, Representative for Illinois' 6th Congressional District will be on campus on April 26 and meeting with student leaders from 1:30-2:00 p.m.

Mal acknowledged that with great power comes great responsibility and for the last year he has done his best to respect this responsibility as student trustee. He thanked Dr. Coons for all her leadership and

guidance and Ms. Coney for her support and help. He appreciated and thanked Dr. Ender for his guidance over this past year. Lastly, he thanked the Board for all their assistance in helping him carry out his role as student trustee, and for the Board's continued support to help Harper students and the community.

Chair Dowell asked Member Kelley to read the following resolution recognizing Student Member Mal. Member Kelley read the resolution and presented the framed resolution to outgoing Student Trustee Mal that is included in Exhibit X-A.9.

Resolution

Whereas, Lavleen Mal was elected by his peers to serve as the student representative on the Harper College Board of Trustees for the 2018-2019 academic year, where he always put the student perspective first and brought a sense of purpose and responsibility to his service through hard work and dedication; and

Whereas, as Student Trustee, he advocated for Harper students, communicated student concerns and suggestions, kept the Board informed about issues that affect students, participated in a variety of student advocacy initiatives, and made it a priority to meet with student trustees at other community colleges; and

Whereas, he was actively committed to opening lines of communication with students by hosting a Student Trustee coffee and holding regular office hours; and

Whereas, he demonstrated student leadership, by advocating for student needs and addressing their concerns; and

Whereas, he represented Harper College at the 49th Annual Association of Community College Trustees (ACCT) Leadership Congress in New York and the ACCT National Legislative Summit in Washington, D.C., where he met with noted higher education leaders, as well as state legislators; and

Whereas, during his year as Student Trustee he actively and thoughtfully participated in meetings that identified the desired attributes of the sixth president of Harper College, and attended all related meetings and candidate interviews conducted by the Board; Now, Therefore Be It

Resolved, that the Board of Trustees of Harper College honors the accomplishments of Lavleen Mal as he served honorably and with distinction as a Student Trustee and friend. We thank him for his contributions to Harper College and its community.

Attested the Twenty-fourth Day of April in the Year 2019, by: Greg Dowell, the Board Chair and Kenneth Ender, President.

PRESENTATION
NJCAA Non-Scholarship
National Championship

Dr. Ender invited Athletic Director Doug Spiwak and Coach Dan Loprieno to share the accomplishments of the wrestling team.

Wrestling Team

Mr. Spiwak shared the Wrestling team won the NJCAA Non-Scholarship National Championship as well as the Central District Championship. Coach Loprieno is an alumnus as well as a former student athlete of Harper College, and now a full-time math professor. He began as an assistant wrestling coach and in 1998 and thereafter took over the program. The wrestling team has won five national championships and this last year Coach Loprieno was honored by being awarded Coach of the Year.

Coach Loprieno reflected on the past year and what an honor it is to be at Harper after being a student at the College in the 1980's. He acknowledged the assistant coaches, Justin Selby, who wrestled for him, Craig Hankin who wrestled with him, and Denis Pool who is also an alumnus. He reflected on the time Dr. Ender visited the wrestling team this last year in their new Building M facility and thanked both Dr. Ender and the Board for their support over the years. Additionally, he shared it is easy to recruit athletes to Harper because of the wrestling program and what Harper has to offer. He acknowledged Michial Foy a National Champion and Most Valuable Player at the National Championship this year, and an All American last year. Mr. Foy will graduate this summer and has some offers he is reviewing. Trustan Guaman was an All-American, placed fourth at the Championship, and will graduate as well. This year was the seventh year for the entire team to qualify for the National Championship under Coach Loprieno. He closed by thanking Mr. Spiwak for his support.

Chair Dowell requested the team stand and introduce themselves.

Scott Anderson, Max Demann, James Foy, Michial Foy, Tristen Guzman, Ulises Jacobo, Andrice Martin, Austin Parks, Juan Quiroz, Manny Ramirez, Craig Stalings, and John Wright, introduced themselves.

Chair Dowell thanked Mr. Spiwak, Coach Loprieno, and the wrestlers for their accomplishments and representing Harper College.

ADJOURN SINE DIE TO
ORGANIZATIONAL
MEETING

Chair Dowell adjourned sine die to the Organizational Meeting at 6:21 p.m.

The Organizational Meeting was called to order at 6:21 p.m. by Chair Dowell.

Organizational Meeting:
Approval of the Agenda for
the Organizational Meeting

Member Kelley moved, Member Mundt seconded, approval of the Organizational Meeting Agenda.

Upon roll call for approval of the Agenda, the vote was as follows:
Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.
Motion carried. Student Member Elect Mal advisory vote: aye.

Organizational Meeting:
Recognition and
Acceptance of County
Clerk Official Certificates of
Results of April 2, 2019
Board of Trustees
Consolidated Election for
District 512

Member Robb moved, Member Hill seconded, to recognize and accept the Cook County Clerk, the Kane County Clerk, the Lake County and the McHenry County Clerk Official Certificates of Results of the April 2, 2019 Board of Trustees Consolidated Election for District 512, as outlined in Organizational Meeting Exhibit II.

Upon roll call for acceptance of the County Clerk Official Certificates, the vote was as follows:
Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.
Nays: None.
Motion carried. Student Member Mal advisory vote: aye.

Organizational Meeting:
Administration of Oath of
Office to Newly Elected
Trustees

The oath of office was administered by Attorney Sam Carver to the elected trustees: Greg Dowell, Herb Johnson, Walt Mundt, and Student Trustee Santafe.

Organizational Meeting:
Seating of New Board
Members

The new Board Members took their seats at the Board table.

Organizational Meeting:
Election of Officers

Member Hill nominated Member Stack as Chair of the Board of Trustees for 2019- 2021. Member Johnson seconded.

Upon roll call of the Chair nomination, the vote was as follows:
Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.
Nays: None.
Motion carried. Student Member Santafe advisory vote: aye.

Member Mundt nominated Member Kelley as Vice Chair of the Board of Trustees for 2019- 2021. Member Johnson seconded.

Upon roll call of the Vice Chair nomination, the vote was as follows:
Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.
Nays: None.
Motion carried. Student Member Santafe advisory vote: aye.

Member Kelley nominated Member Robb as Secretary of the Board of Trustees for 2019- 2021. Member Stack seconded.

Upon roll call of the Chair nomination, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member SantaFe advisory vote: aye.

Attorney Sam Carver swore in the new Officers of the Board, who then took their positions at the table.

Chair Stack made the following appointments:

ICCTA Representative: Vice Chair Kelley

ICCTA Alternate: Member Johnson

Foundation Liaison: Member Hill

Alumni Liaison: Member Mundt

Audit Committee: Members Dowell and Johnson

Organizational Meeting:
Recommendation: Harper
College Board of Trustees
2019-2020 Meeting
Schedule

- Member Robb moved, Member Hill seconded, approval of the Meeting Schedule for the Board of Trustees for 2019-2020, as outlined in Organizational Meeting Exhibit VIII.

Regular Board meetings will be held on Wednesday at 6:00 p.m. in the Wojcik Conference Center, Room W214, and Committee of the Whole Meetings will be held on Wednesday at 5:00 p.m. in the Wojcik Conference Center, Room W216, on the following days:

- July 10, 2019, Board Workshop
- August 14, 2019, Committee of the Whole
- August 21, 2019, Regular Board Meeting
- September 11, 2019, Committee of the Whole
- September 18, 2019, Regular Board Meeting at *Learning and Career Center*
- October 2, 2019, Committee of the Whole
- October 9, 2019, Regular Board Meeting
- November 13, 2019, Committee of the Whole
- November 20, 2019, Regular Board Meeting
- December 4, 2019, Board Workshop
- December 4, 2019, Committee of the Whole
- December 11, 2019, Tax Levy Hearing (possible) & Regular Board Meeting
- January 8, 2020, Committee of the Whole
- January 15, 2020, Regular Board Meeting
- February 19, 2020, Committee of the Whole
- February 26, 2020, Regular Board Meeting
- April 8, 2020, Committee of the Whole
- April 15, 2020, Regular Board Meeting
- May 13, 2020, Committee of the Whole
- May 20, 2020, Regular Board Meeting at *Harper Professional Center*
- June 10, 2020, Committee of the Whole
- June 17, 2020, Regular Board Meeting

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe advisory vote: aye.

Adjourn to Regular Board Meeting

Member Kelley moved, Member Dowell seconded, adjournment of the Organizational Meeting to resume the regular meeting of the Board of Trustees at 6:35 p.m.

In a voice vote, motion carried.

RESUME BOARD MEETING

Chair Stack re-called the regular meeting to order at 6:35 p.m.

AGENDA APPROVAL

Member Kelley moved, Member Dowell seconded, approval of the Agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe advisory vote: aye.

FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Richmond thanked the Board members for their service to the College and acknowledged they are volunteers who bring their talents to the College. The faculty and the community at large appreciates their dedication. On behalf of the faculty, he congratulated Drs. Ken Ender and Cathy Ender for the ceremony that dedicated the Pavilion in honor of the Enders' service. He reflected that Dr. Ender's vision was to bring graduation back to campus therefore the naming of the Pavilion where graduation is held is appropriate. Further, he thanked the Board for the consideration that will be brought forward later in the meeting to name the Harper Prairie after the late faculty member Craig Stettner. Mr. Stettner's loss was sudden and it is still felt throughout campus and our community. There is no better way to honor him than to name the Harper Prairie that he dedicated so much of his professional time to in his honor.

PRESIDENT'S REPORT

There was no Student Success Report.

Dr. Ender congratulated Dr. Mercado, Assistant Provost for Enrollment Services, for being selected for the next cohort of Aspen Fellows. Dr. Mercado is the 5th Aspen Fellow to represent Harper College in this program focused on community college leadership. He expects that Harper College will continue to support this program to develop great leaders.

Dr. Martha Kanter former Under Secretary of the U.S. Department of Education and president at two community colleges will give the

commencement address on May 18, 2019 and receive an honorary degree at graduation.

On behalf of himself, Dr. Cathy Ender and Shaun he thanked everyone for the wonderful outdoor Pavilion naming ceremony on April 17, 2019. He agreed with Faculty Senate President Richmond that it is an appropriate way for he and Dr. Cathy Ender to remain present on campus now that the Pavilion used for graduation is named after them.

Chair Stack mention the correspondence received from Senator Durbin and the Achieving the Dream (ATD) letter.

Dr. Ender shared Senator Durbin toured the manufacturing lab where he admired the work and the programs offered by Harper. He wished he could have shared that in the past ten years Harper College has more than doubled the graduation rate from 14% to 33% and that he is convinced that this rate will continue to grow. The ATD letter validated the work Harper is doing to continue achievements in student success.

He concluded by having Dr. Marwick introduce the new Dean of Student Affairs, Mary Kay Harton.

Dr. Marwick mentioned Ms. Harton worked in a similar capacity at Arizona Western College and that faculty and staff look forward to working with her.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Dowell moved, Member Hill seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santaefe advisory vote: aye.

The Consent Agenda included:

The minutes for February 13, 2019 Committee of the Whole meeting, February 20, 2019 Board of Trustees meeting, January 22, 2019 Closed Session of Board of Trustees meeting, January 24, 2019 Closed Session of Board of Trustees meeting, January 28, 2019 Closed Session of Board of Trustees meeting; accounts payable;

student disbursements; payroll for January 18, 2019, February 1, 2019, February 15, 2019, March 1, 2019, and March 15, 2019; estimated payroll for March 29, 2019 and April 12, 2019; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; approval of resolution for Student Trustee Mal; first reading of modifications to Board Policy – tuition for attendance at other Illinois Public Community Colleges: Joint Agreements and Chargebacks (Section 05.05.05); monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; March consent agenda; as outlined in Exhibits X-A.1 through X-B.5.

Minutes February 13, 2019 Committee of the Whole meeting, February 20, 2019 Board of Trustees meeting, January 22, 2019 Closed Session of Board of Trustees meeting, January 24, 2019 Closed Session of Board of Trustees meeting, January 28, 2019 Closed Session of Board of Trustees meeting.

Fund Expenditures	Accounts Payable	\$10,148,332.60
	Student Disbursements	\$3,772,064.80

The payroll of January 18, 2019 in the amount of \$1,761,329.53, February 1, 2019 in the amount of \$1,877,860.14, February 15, 2019 in the amount of \$1,912,492.23, March 1, 2019 in the amount of \$1,967,740.51, and March 15, 2019 in the amount of \$2,094,402.66; estimated payroll of March 29, 2019 in the amount of \$1,922,765.01 and April 12, 2019 in the amount of \$1,922,765.01.

- Bid Approvals
- Ex. X-A.3.a Accept bid and award contract for the Phase I of the Occupational Safety and Health Administration (OSHA) Roof Safety Project to Solaris Roofing Solutions Inc., as the lowest responsible and responsive bidder, in the total amount of \$478,500.00, including a base bid of \$435,000.00 and 10% contingency of \$43,500.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the OSHA Roof Safety Project budget.
 - Ex. X-A.3.b Accept bid and award contract for the 2019 Paving Maintenance project to Pavement Systems Inc., as the lowest responsible and responsive bidder, in the total amount of \$363,220.00 including a base bid of \$330,200.00 and 10% contingency of \$33,020.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the 2019 Paving Maintenance Project budget.
 - Ex. X-A.3.c Accept bid and award contract for the 2019 Sidewalk and Concrete Maintenance project to Copenhaver

Construction Inc., as the lowest responsible and responsive bidder, in the total amount of \$284,240.00 including a base bid of \$258,400.00 and 10% contingency of \$25,840.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the 2019 Sidewalk and Concrete Maintenance Project budget.

Ex. X-A.3.d Accept bid and award contract for the removal of the existing digital press, purchase, and installation of a new Iridesse Digital Press in Building Y Room 128 to Proven IT Inc., as the lowest responsible and responsive bidder, in the total amount of \$273,824.00 including a purchase price of \$238,950.00 and additional estimate annual cost of \$34,874 required to cover maintenance costs, as provided in the Educational Fund budget.

Ex. X-A.3.e Accept bid and award contract for the printing and mailing of the continuing education course schedules, beginning with the Fiscal Year 2020 Fall Semester schedule to Precise Printing Network, Inc., as the lowest responsible and responsive bidder, in the total amount of \$286,293.00 with \$95,431.00 paid in fiscal year 2020, fiscal year 2021, and fiscal year 2022, as provided in the Auxiliary Enterprises Fund budget.

Request for Proposals There are no requests for proposals.

Purchase Orders Ex. X-A.5.a Approve the increase of a purchase order to Motorcycle Safety Foundation for the purchase of course materials for the 2019 motorcycle training season, in the amount of \$55,000.00, as provided in the Restricted Purposes Fund, and will be reimbursed by the Illinois Department of Transportation through the Cycle Ryder Safety Program.

Personnel Actions Faculty Appointments
 Virginia Mc-Hugh Kurtz, Instructor, Biology, Math and Science, 8/13/2019, \$54,643/year
 Galya Micek, Instructor, Nursing, Health Careers, 8/13/2019, \$53,051/year

Professional/Technical Appointments
 Suzanna Brown, Nursing Lab Support Specialist, Health Careers, 4/1/2019, \$65,000/year
 Daniel Kuforiji, Technology Support Specialist, Client Systems, 4/22/2019, \$35,438/year

Classified Staff Appointment

Kavi Patel, Clerk/Receptionist, P/T, Assessment Center, 4/1/2019, \$21,112/year

ICOPS Appointment

Brooke Paez, Community Service Officer, P/T, Harper College Police, 4/8/2019, \$21,730/year

Faculty Retirement

Kathi Nevels, Associate Professor, Student Development, 5/31/2019, 16 years 9 months

ICOPS Separation

Patrick Legge, Community Service Officer, Harper College Police Department, 4/12/2019, 10 months

Harper #512 IEA-NEA Separation

David Neubauer, HVAC Mechanic, Utilities, 4/5/2019, 5 months

Board Travel

Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.

Travel Expense Exceptions

Approval of employee, or other individual's, College related travel expense exceptions as required by Illinois Public Act 99-0604, as presented in Exhibit X-A.8.

Approval of Resolution for Student Trustee Mal

Approval of the recommendation to approve a resolution honoring Trustee Lavleen Mal's service to the College, as presented in Exhibit X-A.9.

First Reading of Modifications to Board Policy – Tuition for Attendance at Other Illinois Public Community Colleges: Joint Agreements and Chargebacks (Section 05.05.05)

Approval of the recommendation to the first reading of modifications to the Board Policy Manual, Tuition for Attendance at Other Illinois Public Community Colleges: Joint Agreements and Chargebacks (Section 05.05.05), as presented in Exhibit X-A.10.

Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and Liaison Report

Alumni Liaison Report: Member Mundt reported alumni and friends came together for the WHCM Ratio Station Membership Drive and raised more than \$2,600 over 12 days during the first ever "WHCM Alumni & Friends Membership Drive" which ran from February 18 to March 1, 2019. The membership drive solicited alumni and friends to purchase "memberships" for \$88.30 or installments of \$8.83 for 10 months. Members received a special edition WHCM tote bag. Students promoted the membership drive on the air and on social media. The Board did a tag line last week for WHCM to support the

station. The funds raised will support WHCM radio students in development opportunities.

The 9th Annual Harper College Nursing Alumni Symposium was held earlier today. The symposium brought together alumni of Harper's nursing program, nursing students and faculty, and other nursing professionals from hospitals throughout the region for a full day of learning, nationally recognized speakers, and continuing education to advance excellence and leadership in the field of nursing. This annual event is unique in that there is not a similar program that provides opportunities for Harper nursing alumni to engage with the program and with current students after graduation. The theme for this year's event was Leading the Future of Nursing: Mental Health and Mindfulness.

Harper College is now accepting nominations for the 2019 Distinguished Alumni Awards, including the new award for Outstanding Recent Alumni. Nominees may self-nominate or be nominated by someone else. Please visit harpercollege.edu/alumni and click on Nominate Distinguished Alumni for the award criteria. For questions or additional information, please contact Harper. The Outstanding Recent Alumni Award honors alumni who have attended Harper College within the last 10 years.

Thirty-seven alumni and students signed up for the inaugural Harper College Alumni Virtual Mentoring Program. The program, which launched on March 1, gives students and recent alumni a chance to be connected with a virtual alumni mentor. Six Harper College Distinguished Alumni were matched with a student or alumni in this inaugural program. Mentoring is taking place virtually – via email, phone, or web chat, which is current media that everyone wants to be involved in and use. The mentee has the opportunity to seek career guidance, ask questions, and learn from their mentor's success.

The HOPE Giving Circle hosted "Women at the Table," a panel-style breakfast event in March. Nearly 50 women attended the event that featured women in public service including State Senator Cristina Castro, State Representative Michelle Mussman, Barrington Village President Karen Darch, and Alva Kreutzer, Immediate Past President District 214 Board of Education. Panelists discussed leadership successes and issues facing today's females in leadership positions.

The Alumni Program partnered with Zurich North America Insurance to host a Stand Up and Be Counted event at Zurich's headquarters in Schaumburg on April 3. The event celebrated Harper alumni working at Zurich as well as the successful apprenticeship partnership. More than 40 alumni attended the event.

Foundation Liaison Report: Member Hill shared as of March 31, 2019 year to date the Foundation has raised a little over \$7.9 million, 199% to budget in revenue.

The Foundation Board approved and welcomed a new Board member, the appointment of Eric Pan for a three-year term to the Educational Foundation Board of Directors. Eric Pan is the Area President at Arthur J. Gallagher. He leads a team of Chicago-based commercial brokers with niche expertise in Higher Education, Public Entity, K-12 Schools, Religious, Non-Profit, and Insurance Pools. Arthur J. Gallagher. Arthur J. Gallagher has recently moved to Rolling Meadows.

Eric is a graduate of Illinois State University (ISU) and received the Business Insurance Power Broker Top 40 under 40 Award. He is involved with ISU's Katie School, and emceed the Hall of Fame event, which raised more than \$1M for scholarships. Eric lives in Itasca with his wife, Christina and three children.

Mark your calendars for the 31st Annual Golf Open, which is on Monday, June 10, 2019 at Inverness Golf Club. This fun-filled day of golf at the beautiful Inverness Golf Club will support scholarship for Harper College students. If you cannot spend the day for golfing, please join us at the 19th Hole Reception and Awards Dinner. The cocktail reception begins at 4:30 p.m., with dinner from 5:30 – 7:00 p.m. The dinner includes a live auction featuring premier items such as sports tickets, vacations, and gift cards.

ICCTA Liaison Report: Member Kelley shared he attended the ICCTA March meeting where the Illinois Community College Board provided a presentation on budgetary, tuition, and enrollment trends in Illinois. Another presentation was on open education resources and the cost of textbooks. From 2006 to 2016, the consumer price index increased about 20% and the cost of college textbooks has quadrupled, which is making the cost of higher education less accessible.

At the October ACCT Congress in San Francisco, the Harper College will be highlighted for the initiatives the College has engaged in around open educational resources. He appreciates the dedication and hard work the faculty continue to do to develop these materials.

He encouraged fellow trustees to join him at Lobby Day in Springfield, Illinois next week. Prior to Lobby Day, he will be in Springfield supporting the ICCTA Presidential Search to replace Mike Monaghan who is retiring in June 2019. Lastly, the ICCTA Annual Convention is on June 7-8, 2019 at the Westin Hotel in Itasca, Illinois.

Grants and Gifts Status Report	Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.
Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report	Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.
Approval of March Consent Agenda Items	<p>Ex. X-B.5.a Approve the Proposed Credit Course Fee changes for two price reductions from the vendor for the 2019-20 academic year previously approved as presented on February 20, 2019, as outline in Exhibit X-B.5.a.</p> <p>Ex. X-B.5.b Personnel Actions</p> <p><u>Supervisory/Management Appointment</u> Elizabeth Ripperger, Manager, Employee and Student Wellness, Student Involvement/HR, 3/18/2019, \$75,000/year</p> <p><u>Professional/Technical Appointments</u> Salvatore Barbaro, Network Specialist, Infrastructure Services, 4/2/2019, \$78,299/year Erin Broskowski, Access Advocate, Access and Disability Services, 4/1/2019, \$55,000/year Karen Herold, Learning Management System Administrator, Academy for Teaching and Excellence, 3/4/2019, \$66,210/year Lauren Laurishke, Credentials Analyst, Registrar's Office, 3/18/2019, \$51,218/year</p> <p><u>Classified Staff Appointments</u> Reyna Espinoza, Student Account Representative I, P/T, Student Accounts & Receivables, 3/18/2019, \$24,505/year Lisa Hirn, Receptionist/Office Assistant, Student Affairs, 3/4/2019, \$33,150/year Eva Otano, Executive Assistant, Finance and Administrative Services, 3/13/2019, \$48,009/year Maria Tambellini, Executive Assistant, Information Technology, 3/18/2019, \$50,000/year</p> <p><u>ICOPS Appointment</u> Alec McGuinness, Community Service Officer I, Harper College Police, 2/18/2019, \$33,218/year</p> <p><u>Faculty Retirement</u> Nancy Andrews, Associate Professor, Health Careers, 6/1/2019, 19 years 9 months</p> <p><u>Professional/Technical Separation</u> Rafal Wozniczka, Network Specialist, Infrastructure Services,</p>

2/22/2019, 4 months

Classified Separations

Jeanette Boysen, Administrative Secretary, Center for New Students & Orientation, 5/3/2019, 4 years 7 months

Myrna Orenstein, Technical Support Technician, PT, Client Systems, 2/19/2019, 14 years 10 months

Aaron Thompson, Purchasing Specialist, Purchasing, 3/22/2019, 2 years 2 months

Harper #512 IEA-NEA Separation

Tony Grandinetti, Maintenance Mechanic, Buildings and Grounds, 3/18/2019, 5 years

Ex. X-B.5.c Accept bid and award contract for the window washing services at the main campus, HPC and LCC to S & K Building Services, as the lowest responsible and responsive bidder, in the total amount of \$82,390.00 including a base bid for two year of \$74,900.00 and 10% contingency of \$7,490.00, as provided in the Operations and Maintenance Fund budget.

Ex. X-B.5.d Accept bid and award contract for the replacement of the Drama Lab curtains in Building L to Chicago Flyhouse Inc., as the lowest responsible and responsive bidder, in the total amount of \$30,736.00 including a base bid of \$27,942.00 and 10% contingency of \$2,794.00, as provided in the Operations and Maintenance Fund budget.

Ex. X-B.5.e Accept bid and award contract for laser cutter equipment required for the Library Make Shop and the MakerSpace & Innovation Center to Active Machinery Inc., DBA Scientific Spectrum, as the lowest responsible and responsive bidder, in the total amount of \$50,348.00, as provided in the Building F Renovation Project, Instructional Capital Budget, Resource for Excellence Grant, and Business and Social Science Division Funds budget.

NEW BUSINESS

Exhibit XI-A: Naming Request for the Craig Stettner Prairie at Harper College

Member Robb moved, Member Mundt seconded, to approve the recommendation with the support of the Faculty Senate, to name the Harper College Prairie in memorial of Craig Stettner as the Craig Stettner Prairie at Harper College, as outlined in Exhibit XI-A.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe advisory vote: aye.

Exhibit XI-B: Awarding of Faculty Promotions for the 2019-20 Academic Year

Faculty Senate President Richmond shared a brief description of the evolving promotion process through which faculty demonstrate that they have gone above and beyond in areas that support the mission of the College, community service, and professional development. The process includes evaluations by peers, their division Dean, and the Provost.

Dr. Marwick introduced faculty being recommended for promotion to assistant professor, associate professor, and professor.

Member Hill moved, Member Robb seconded, to approve the recommendations to award promotions to faculty members who have met the performance criteria of excellence in teaching, service, and professional development expected for early promotion to assistant or associate professor or for promotion to full professor, as outlined in Exhibit XI-B.

Upon approval of the Board, the following promotions will be granted for the 2018-2019 academic year

Early Promotion to Assistant Professor

Paula Akialis	Health Information Technology
Brad Grossman	Law Enforcement and Justice Administration
Therese Hart	Humanities
Donna Oswald	Phlebotomy
Elizabeth Pagenkopf	Certified Nursing Assistant
Lisa Smith	Supply Chain Management
Christine Wayne	Accounting

Early Promotion to Associate Professor

Karen Dailey	Chemistry
Jeanne Leifheit	Nursing
Mukila Maitha	Geography
Paul Peterson	English
Kathleen Reynolds	English as a Second Language/ Linguistics
Charles Roderick	Art
Nupur Sharma	Fashion Design

Promotion to Professor

Bill Clark	Mathematics
Brian Cremins	English
Carl Dittburner	Architectural Studies/ Interior Design
Monica Edwards	Sociology
Kelly Hamontree	Diagnostic Cardiac Sonography/Diagnostic Medical Sonography
Mary Hood	Radiologic Technology
Veronica Mormino	Geography
Judi Nitsch	English

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member SantaFe advisory vote: aye.

Exhibit XI-C: Side Letter to Full-time Faculty Contract

Member Kelley moved, Member Johnson seconded, to approve the addition of the side letter to the full-time faculty Collective Bargaining Agreement with the Harper chapter of the Cook County College Teachers Union, Local 1600, AFT, AFL-CIO, for the period of 2017/2022, which was approved by the Board on May 17, 2017, as outlined in Exhibit XI-C.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member SantaFe advisory vote: aye.

Exhibit XI-D: Honorary Harper College Degrees for Anna and Greg Brown

Dr. Ender shared he is recommending Anna and Greg Brown receive honorary degrees from Harper to recognize their agreement to chair the Promise Scholarship campaign in 2015, philanthropy, and friendship. The donations received to date would not have been possible without their personal leadership. The alignment to award these degrees comes with the first cohort of Promise scholars entering Harper and the commencement address to be given by Dr. Kanter the National Promise Coordinator.

Member Kelley moved, Member Dowell seconded, to approve the recommendation to grant honorary Harper College degrees to Anna and Greg Brown, as outlined in Exhibit XI-D.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member SantaFe advisory vote: aye.

ANNOUNCEMENTS
BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, May 8, 2019 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, May 15, 2019 at 6:00 p.m. in W-214.

OTHER BUSINESS

Member Dowell motioned, Member Johnson seconded, to enter closed session to discuss personnel matter at 7:05 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe advisory vote: aye.

Member Dowell motioned, Member Robb seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:55 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe advisory vote: aye.

ADJOURNMENT

Member Kelley moved, Member Dowell seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:56 p.m.

Chair

Secretary