

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, June 12, 2019.

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, June 12, 2019 at 5:04 p.m. in Room W-216 of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member David Santafe-Zambrano.

Absent: Member Greg Dowell

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer, Bret Bonnstetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Brian Knetl, Associate Provost; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Claudia Mercado, Assistant Provost; Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; Meg Coney, Administrative Coordinator; Sue Egan, Project Assistant; Kathy Coy, Director of Institutional Research; Kim Pohl, Media Relations & Legislative Affairs Manager; Carolynn Muci, Internal Communications Manager

Guests: Rodney Kimbangu, Marketing Services Intern; Sage Spayer, citizen; Melissa Cayer, citizen.

PUBLIC COMMENTS

None

DISCUSSION OF FOLLOW UP ITEMS

Darlene Schlenbecker presented the SWOT analysis, which provides the College with an assessment of Harper's Strengths, Weaknesses, Opportunities and Threats (SWOT). The analysis is in preparation for strategic plan development. It highlights key issues affecting the College and identifies areas of strength and those needing attention, as well as external trends. The Strategic Planning and Accountability shared governance committee worked with the Planning and Institutional Effectiveness Division to complete the work. The process engaged the entire campus through dialogue sessions and a survey.

Board members asked about enrollment as compared to peer colleges – and it was noted that Harper is in the middle of the group.

Trustee Robb asked for comparison data on graduation rates with Aspen schools. Trustee Kelley asked about improvement in the closing of achievement gaps. Data regarding these questions will be gathered and shared.

Bret Bonnstetter presented an update on the Oracle/EBS replacement project reviewing the timeline, process, status, estimated costs and funding. Based on input from implementation vendors, the timeline was adjusted to reflect the roll out of HR and Finance systems concurrently over a 12-month period. The Steering Committee briefed both Dr. Ender and Dr. Proctor. The recommendation will be made at the June 26, 2019 Board meeting.

Trustee Mundt asked about the timeline for the technology components for interfaces and stated that resources/backfill need to be identified. Patrick Bauer said there are buffers built into the timeline to ensure completion, and for interfaces and resources/backfill. Trustee Stack asked about other IT projects being put on hold until implementation. Patrick Bauer said some projects have already been put on hold.

Bret Bonnstetter presented an update on the FY2019 Budget and FY2020 Budget parameters.

Trustee Johnson asked about the number of Promise Program registrations and if they are included in the budget via enrollment. Michelé Smith reported that Harper expects 300 students in the first fall cohort. Trustee Mundt asked about funding for emergency response. Dr. Ron Ally said Harper participates in regular ongoing emergency exercises.

Dr. Coons reviewed the June 26, 2019 Board packet. Trustee Johnson asked about the budget for the tennis courts. Darryl Knight explained that a complete renovation was originally budgeted. However, after further review, it was decided that resurfacing was the best solution. Resurfacing the tennis courts is much more cost effective.

#### FORMAL ACTIONS

There were no formal actions.

#### ADJOURNMENT

Member Johnson moved, Member Mundt seconded, adjournment at 6:23 p.m.

In a voice vote, motion carried.

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Chair

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Secretary