

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, June 26, 2019

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, June 26, 2019 at 6:00 p.m. Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Shaun Mack led the Pledge of Allegiance.

ROLL CALL

Present: Members Pat Stack, Bill Kelley, Nancy Robb, Greg Dowell, Diane Hill, Herb Johnson, Walt Mundt, and Student Member David Santafe-Zambrano.

Absent: None

Also present: Kenneth Ender, President; Patrick Bauer, Chief Information Officer; Bret Bonnsetter, Controller; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Sheryl Otto, Assistant Provost and Dean of Student Development; Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; Vicki Atkinson, Dean Student Development; Kathy Bruce, Dean Math and Science; Orlando Cabrera, Technical Support Specialist; Claude Casaletto, Chief of Police; Meg Coney, Administrative Coordinator; Kathy Coy, Director of Institutional Research; Sue Egan, Project Assistant; Lori Eschenbaum, Administrative Coordinator; Mary Kay Harton, Dean of Students; Rick Kellerman, Network Specialist; Rebecca Lake, Dean, Workforce and Economic Development; Melissa MacGregor, Manager Workforce Grants; Matt McLaughlin, Associate Dean, Student Success Initiatives, Director of Title III; Mary Beth Ottinger, Dean Career and Technical Programs; Kim Pohl, Media Relations and Legislative Affairs Manager; Lisa Smith, Faculty; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: Sam Cavnar, Robbins Schwartz; Melissa Cayer, Citizen; Cathy Ender, Citizen; Joanne Ivory, Incoming Dean Career and Technical Programs; Patrick Kunzer, Daily Herald; Shaun Mack, Citizen; Chris Placek, Daily Herald; Michael Rogers, Oracle; Barbara Solheim, Professor Emerita; Laurie Stone, Trustee Emerita; Sri Sunra, Bournsee Consulting; Maria Vital, Student; Janet and Ron Zilkowski, Citizens representing Bob Zilkowski, Professor Emeritus

AGENDA APPROVAL

Member Hill moved, Member Johnson seconded, approval of the Agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

PRESENTATION

There was no general presentation.

STUDENT TRUSTEE REPORT

Student Trustee Santafe-Zambrano reported he attended the ICCTA trustee training on June 8, 2019 where he learned about the Illinois Freedom of Information Act, the Illinois Open Meetings Act, labor laws, and sexual harassment, which must always be taken seriously. He then introduced Maria Vital who has been selected to participate in a yearlong program called the Congress-Bundestag Youth Exchange Program for Young Professionals.

Ms. Vital shared after graduating from Palatine High School in 2015 she came to Harper College, because she was undecided but knew she was passionate about languages. She is bilingual in Spanish and English. In high school and for two semesters at Harper, she took French. She began an internship at Wintrust Bank in Barrington, where she was surprised to find many German native speakers. She then began taking German classes at Harper where she learned there were German exchange students and these students encouraged her to look at different scholarships. After a summer abroad program in Salzburg, Austria she then decided to apply for the Congress-Bundestag Youth Exchange Program. With the help of professor Jaeger, she applied for the program. Additionally, professor Jaeger assisted her in preparing for the interview at the Goethe-Institut in Chicago. When she learned, she received the opportunity to participate in the exchange program she found that it was rare to be selected without a bachelor's degree. She has learned her first two months will be spent in Cologne, Germany and then she will be heading to the region where Dresden is located. She has also started a GoFundMe website as the program only covers the travel expenses and not living expenses.

FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate Vice President Lisa Smith congratulated everyone on a successful graduation ceremony. She thanked Dr. Ender, Dr. Marwick, and Dean Ottinger for their service to the College and indicated it has been enjoyable working with them and they will be missed very much. She closed by wishing them all a wonderful retirement.

PRESIDENT'S REPORT

Dr. Ender thanked Dr. Coons for preparing the President's Report that noted many of the milestones accomplished over the past 10

years. He also acknowledged the presence of former Board chair Laurie Stone who hired him 10 years ago. He asked Sheryl Otto and Matt McLaughlin to provide a retrospective look of 10 years of student success efforts.

Student Success Report
One Vision, Systemic
Strategies, Record
Results: A 10 Year
Retrospective of Student
Success at Harper College

Mr. McLaughlin began by stating it is an honor for himself and Sheryl Otto to present a summary of the student success initiatives and outcomes during Dr. Ender's presidency. The vision that transformed the Harper community to focus on student success was the initial goal of awarding 10,604 additional degrees and certificates by 2020. This vision brought people together and inspired everyone. As a result, the College exceeded the goal three years early. The results were achieved via systemic initiatives that are coordinated and integrated across all stages of the student lifecycle, now referred to as the Flight of the Hawks.

The Flight of the Hawks student lifecycle contains four phases referred to as SOAR. Search for exploring what Harper has to offer; Onboard for orienting new students to campus; Advance which encompasses the in and out of classroom activities that support students along the way; and Realize representing a student completing and being prepared for further employment or education. There are eight student success principles that guided the College's work over the past 10 years. McLaughlin stated the presentation will review each of these eight guiding principles by sharing measures of impact comparing where the College was in 2009 and where the College is today.

The first phase of the student lifecycle involves clarifying goals and helping students explore Harper's academic offerings. In 2009, it was a little harder to accomplish this step. As students explored our website and completed the application, there were 232 programs of study to choose from and many students simply defaulted to undecided. Now 10 Academic Areas of Interest provide students with a simplified structure to choose an academic pathway. The application and external website now aligns with the Areas of Interest. For undecided students the Focus2 career assessment tool is available to help them explore career interests. Additionally, over 27,000 elementary school students, middle school students, and parents have been introduced to available paths at the College.

In 2009, 81% of incoming students from our partner high schools district were college-ready in English, however less than half came with college-level math skills. Dr. Ender led the formation of the Northwest Educational Council for Student Success (NECSS) that facilitated collaboration and partnership among Harper and the three partner high school districts. As a result, faculty aligned developmental English and math courses at Harper with high school coursework. In addition, multiple measures of placement are accepted as evidence of college-readiness. As compared to 2009, the

majority of high school students now are ready to take college-level courses upon entering Harper. In addition, many students come with college credits earned through an expansion of dual credit opportunities and AP testing. In 2017, an impressive 70% of all students at our three partner districts had earned some level of college credit by the time they graduated high school.

Finally, one of Dr. Ender's greatest legacies is the establishment of the Promise Scholarship that will continue to make these college and career readiness metrics rise because these skills are built into the scholarship criteria such as maintaining solid grades, having good attendance, not repeating classes, providing service to the community and graduating college-ready.

After submitting an application, students move onto the Onboard phase where the first principle is to create an educational path through the structured orientation program. In 2009, only full-time students participated in this high impact practice, which represented 67% of new degree-seeking students. Today, all degree-seeking students, full-time or part-time participate in orientation. Other onboarding changes include a new college policy that requires immediate enrollment in developmental coursework if needed and the creation of an electronic, first semester plan. Additionally, students now have better access to wrap-around support services including a new student Portal and a One Stop Center with centralize processes.

The second Onboarding principle is ensuring that students know the requirements to be successful as a college student. One transformational change has been the introduction of a case management approach to advising where all new, credential-seeking students are assigned their own point person to guide them from start to finish. In 2009, 14% of credential-seeking students were assigned to an advisor, whereas today 70% are assigned to an advisor with the goal of 100% within the next two years. The new advising model provides a common set of expectations. One is that advisors create personalized 'Flight Plans' with each of their students mapping out the sequence of courses they should take each semester. Additionally, the number of students participating in Start Smart or First Year Seminar student success courses has tripled over the past 10 years. Recently, the College implemented the requirement for all new degree-seeking students who have less than 12 credits take a student success course. Mr. McLaughlin introduced Ms. Otto to complete the presentation.

Ms. Otto shared that in the last 10 years, significant gains have been made in both fall-to-spring and fall-to-fall persistence rates. In addition to the case management advising model and onboarding experience, specialized supports such as the Hawks Care Food Pantry, the Center for Student Veterans and the One Million Degrees scholarship/mentoring program are example of programs that started

within the last 10 years. Furthermore, the establishment of the Early Alert program, where faculty and advisors can communicate with students helped enhance retention.

Additionally, there are more individuals in the district with financial needs; this is due to the changing demographics in the district. Therefore, expanded payment plan options are now available for students and implementation of Open Educational Resources for students reduced the cost of textbooks. Lastly, there has been a 102% increase in Foundation and institutional scholarship funds over the last 10 years.

One of Dr. Ender's messages has been that scale happens in the classroom. Support services are essential, but what happens in the classroom and the faculty's role in providing student learning is the core upon which all of our student success efforts have been built. Notable has been our work in outcomes assessment. Faculty have been actively engaged in assessing student learning at the program and general education level, which has led to numerous improvements and curriculum redesign.

The creation of the Academy for Teaching Excellence has helped to ensure that our full-time and adjunct faculty have access to comprehensive professional development resources to enhance teaching and learning. Faculty have continued to be innovative, forming Communities of Practice and expanding online learning. Students have had additional opportunities for direct classroom support through expansion of tutoring services, including supplemental instruction. Students who utilize the Tutoring Center do better than their classroom peers who do not. Combined efforts such as these have led a seven-percentage point increase in the number of students passing all their coursework.

While students are SOARing, it is important to help them prepare for what comes next: employment or transfer to another college or university. Per the 2018 administration of the Community College Survey of Student Engagement, 83% of students agreed that Harper is preparing them for the next step, which is almost four percentage points higher than other two-year colleges participating in the survey.

The apprenticeship program started under Dr. Ender's tenure, has become a national model. Employers commit to investing in quality-trained employees, and students benefit from on-the-job experiences combined with job-related instruction, allowing them to graduate with employment and no debt.

Likewise, the opening of the University Center has made bachelor degree attainment even more convenient, affordable, and accessible. By staying on our campus, students can earn a degree from DePaul

University, Roosevelt University, or Northern Illinois University in one of nine different majors.

Ten years ago, the graduation rate was 14.8%, five percentage points below the national average and today it is the highest in recorded history at Harper at 32.7%, five percentage points above the national average.

The College has realized a 79.5% increase in credentials awarded. Ten years ago, there were approximately 2,300 credentials awarded annually and today it is more than 4,100. Dr. Ender has always indicated it is not about the numbers but about serving individuals in our community and that education is the means to sustainable wages that improves lives.

Furthermore, a tribute to bestow upon Dr. Ender is the naming of the Drs. Kenneth and Catherine Ender Pavilion, a permanent structure on campus to hold graduation. Holding graduation on campus and elevating the celebratory nature of the important achievements have been core values of Dr. Ender. More than 790 students, along with their families and friends, attended graduation this year, which represents a 144% increase in attendance from when Dr. Ender arrived and graduation was held off-campus. That sense of personal pride and accomplishment that students feel through graduation has carried over into alumni engagement as well. Alumni attendance at events has increased by 394% and alumni donors by 246%.

In closing, Ms. Otto reflected on some College achievements. First is Dr. Ender's vision, he brought forward a clear vision of student success from the beginning and during these 10 years the College has not wavered. Second is collaboration. The student success agenda has been a unifying factor in many ways. Not the least of which is the number of employees from across campus who have been involved in these initiatives, along with the numerous community partners that have been engaged. The third item is transformation. Harper is an institution that has forever been changed. Student success is engrained in everyone and will continue to be engrained. As stated in the vision statement, the College aspires to be a national leader in this arena.

Ms. Otto shared it has been a pleasure working alongside Dr. Ender and that it was an honor and privilege for her and Mr. McLaughlin to make this presentation on behalf of all employees to Dr. Ender and the Board.

Dr. Ender thanked Ms. Otto and Mr. McLaughlin for the presentation and reflected on the amazing work that has been accomplished over the past 10 years together. He acknowledged that none of the accomplishments presented would have been possible without the Board hiring him and support of his wife Dr. Cathy Ender. He thanked

the Board for their support and believing in him. He further recognized his grandson Shaun Mack being at his side during this last Board meeting. Over the past 10 years, he has learned from his grandson that young people have different paths and he hopes he can find his way to this table.

He reflected that 50 years ago as a senior at Virginia Commonwealth University, he was one of six students who led the summer SOAR (summer orientation, advising, registration) program where he had his first experience working with students and parents. Knowing that the work that is being done today at Harper is characterized on these four letters is something he truly believes to be remarkable. Further, he became an administrator in higher education in the university setting where he thought he could change the world. He had the opportunity 25 years ago to participate in the American Council on Education (ACE) fellowship program and spent a year with Dr. Jerry Sue Thornton at Cuyahoga Community College, which changed his mind about being a leader at a community college. During that experience, he came to Chicago and visited universities as well as Harper College. Little did he know that 25 years later he would become President of Harper College.

Further, while Dr. Avis Proctor takes over as President of Harper College on Monday, July 1, 2019, he will be visiting Broward Community College, North Campus Aviation Center where she previously was president.

Lastly, he thanked the Board for their support every step of the way and for everybody and everything that made it possible for a successful presidency. He plans to continue to follow the progress of the College.

Chair Stack reflected on a quote from Michelle Obama's book and indicated that Dr. Ender has been somebody to follow, somebody to have at their side, and somebody behind them to hold the door open to let others through.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

Ms. Cayer stated she retrieved her property tax bill from the Cook County website that is due August 1, 2019. Additionally, she stated she was not in favor of single use plastic water bottles. Chair Stack thanked her for her comments.

CONSENT AGENDA

Member Dowell moved, Member Mundt seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafo-Zambrano advisory vote: aye.

The Consent Agenda included:

The minutes for May 8, 2019 Committee of the Whole meeting, May 15, 2019 Board of Trustees meeting; accounts payable; student disbursements; payroll for April 26, 2019 and May 10, 2019; estimated payroll for May 24, 2019 and June 7, 2019; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; student service awards; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; disposal of obsolete or damaged personal property; as outlined in Exhibits X-A.1 through X-B.5.

Minutes

May 8, 2019 Committee of the Whole meeting, May 15, 2019 Board of Trustees meeting.

Fund Expenditures

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|-----------------------|----------------|
| Accounts Payable | \$4,708,760.02 |
| Student Disbursements | \$118,006.18 |

The payroll of April 26, 2019 in the amount of \$2,061,345.84 and May 10, 2019 in the amount of \$2,066,898.48; estimated payroll of May 24, 2019 in the amount of \$2,064,122.16 and June 7, 2019 in the amount of \$2,064,122.16.

Bid Approvals

Ex. X-A.3.a Accept bid and award contract for the 2019 Tennis Courts Improvements Project to Sport Surface Pros, LLC, as the lowest responsible and responsive bidder, in the total amount of \$85,250.00, including a base bid of \$77,500.00 and 10% contingency of \$7,753.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the total 2019 Tennis Courts Improvements Project budget.

Ex. X-A.3.b Accept bid and award contract for the Building M Accessibility Improvements Project to Orbis Construction Company, as the lowest responsible and responsive bidder, in the total amount of \$86,850.00, base bid of \$58,500.00, 10% contingency of \$5,850.00, base fee of \$20,000.00 and reimbursables estimate of \$2,500.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and

contained within the total Building M Addition and Renovation Project budget.

- Ex. X-A.3.c Accept bid and award contract for the natural gas services for the main campus and the Learning and Career Center (LCC) to CenterPoint Energy, as the lowest responsible and responsive bidder, in the total amount of \$2,400,000.00 for a three year contract at \$800,000.00 each year, as provided in the Operations and Maintenance Fund budget.
- Ex. X-A.3.d Accept bid and award contract for the electrical services for the main campus and the Learning and Career Center (LCC) to AEP Energy, Inc., as the lowest responsible and responsive bidder, in the total amount of \$6,525,000.00 for a three year contract at \$2,175,000.00 each year, as provided in the Operations and Maintenance Fund budget.
- Request for Proposals
- Ex. X-A.4.a Accept a proposal and award a contract to Oracle America, Inc. for the replacement of the current Finance and Human Capital Management Enterprise Resource Planning Software, in the total amount of \$3,895,234.00; with the agreement for year 1 in the amount of \$266,494.00, the annual cost for years 2-7 in the amount of \$394,000.00 per year with the option to extend for years 8-10 at the annual cost of \$421,580.00, as provided from the Restricted Purposes Fund budget.
- Ex. X-A.4.b Accept a proposal and award a contract to Highstreet IT Solutions, LLC for the implementation services provider required to ensure an efficient deployment of the new Finance and Human Capital Management Enterprise Resource Planning software, in the total amount not to exceed \$2,520,617.00, time and material proposal of \$2,291,470.00 and 10% contingency of \$229,147.00, as provided from the Restricted Purposes Fund budget.
- Ex. X-A.4.c Accept a proposal and award a contract to CampusWorks, Inc. for the project manager required to ensure the successful and timely implementation of the new Finance and Human Capital Management Enterprise Resource Planning software, in the total amount not to exceed \$342,285.00, time and materials of \$311,168.00 and a 10% contingency of \$31,117.00 as provided from the Restricted Purposes Fund budget.

- Purchase Orders
- Ex. X-A.5.a Approve the purchase order to DLR Group for design and engineering services for the Building B HVAC Upgrades and Electrical Panel Replacement Project, in the amount of \$39,020.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the Building B Heating, Ventilating and Air Conditioning (HVAC) and Electrical Panel Replacements Project budget.
- Ex. X-A.5.b Approve the purchase order to Legat Architects for design and engineering services for the Building B Police Operations Center and Restroom Renovations Project, in the amount of \$69,075.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the Building B Police Operations Center and Restroom Renovations Project budget.
- Personnel Actions
- Administrator Appointment
Joanne Ivory, Dean, Career and Technical Programs, 7/1/2019, \$125,000/year
- Faculty Appointments
Nikki Anderson, Instructor, Art, Liberal Arts, 8/13/2019, \$53,051/year
Jose Cristian Martinez, Faculty Fellow, Biology, Mathematics and Science, 8/13/2019, \$50,006/year
Ranjani Murali, Faculty Fellow, English, Liberal Arts, 8/13/2019, \$33,500/year
Bethanie-Michelle Statler, Faculty Fellow, Biology, Mathematics and Science, 8/13/2019, \$33,500/year
Monica Shirley, Faculty Fellow, Paralegal Studies, Career and Technical Programs, 8/13/2019, \$50,006/year
- Supervisory/Management Appointment
Sean Warren-Crouch, Promise Scholarship Program Manager, Workforce Solutions, 7/1/2019, \$73,575/year
- Professional/Technical Appointments
Antoaneta Topalova, Admissions Specialist, Admissions Outreach, 5/20/2019, \$50,000/year
Nancy Trenkle, Academic Advisor, Advising Services, 6/10/2019, \$58,098/year
- Classified Staff Appointments
Mary Kawarski, Administrative Secretary, Center for New Students/Orientation & Women's Program, 6/3/2019, \$34,125/year
Alexandra Olson, ISO/ISP Assistant, Interdisciplinary Student Success, 7/1/2019, \$35,549/year
Robert Poyser, Clerk/Receptionist, P/T, Assessment Center,

5/28/2019, \$21,112/year
Carol Thomas, Admissions Data Steward, Admissions Processing,
5/28/2019, \$32,175/year

ICOPS Appointment

Alven Georges, Community Service Officer I, Harper College Police,
5/28/2019, \$33,218/year

Classified Staff Retirements

Pamela Chepil, Secretary, Student Involvement, 6/30/2019, 32 years
1 month

Debbie Hajek, Administrative Assistant, Career & Technical
Programs, 7/31/2019, 14 years 11 months

Administrator Separation

Rebecca Lake, Dean Workforce and Economic Development,
6/30/2020, 7 years 7 months

Supervisory/Management Separation

Faon Grandinetti, Associate Director, Institutional Effectiveness &
Outcomes Assessment, 7/16/2019, 6 years 10 months

Professional/Technical Separations

Employee #10544, Nursing Lab Support Specialist, Health Careers,
5/20/2019, 2 months

Julia Lamping, Institutional Effectiveness Analyst, Institutional
Effectiveness & Outcomes Assessment, 5/24/2019, 2 years
10 months

Laurie Reese, Technical Support Specialist, Infrastructure Services,
5/9/2019, 10 years

Classified Staff Separations

Employee #2177, Information/Receptionist, P/T, Advising Services,
6/30/2019, 18 years 11 months

Employee #7440, Information/Receptionist, P/T, Advising Services,
6/30/2019, 5 years 5 months

Employee #9602, Clerk/Receptionist, P/T, Assessment Center,
6/4/2019, 1 year 11 months

Lori Fiscus, Bilingual Assistant, P/T, Access and Disability Services,
6/14/2019, 12 years 6 months

Lisa Mola, Secretary, P/T, President's Office, 6/5/2019, 1 year 7
months

Patti Salerno, Information Receptionist, P/T, Student Development,
6/13/2019, 2 years 7 months

Harper #512 IEA-NEA Separations

Employee #8296, Custodian, Operations Services, 5/31/2019, 4
years 4 months

Jonathan Vargas, Custodian, Operations Services, 6/2/2019, 1 year 4
months

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| Board Travel | Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7. |
| Travel Expense Exceptions | Approval of employee, or other individual's, College related travel expense exceptions as required by Illinois Public Act 99-0604, as presented in Exhibit X-A.8. |
| Student Service Awards | Approve of the Student Service Awards to recognize nominated Harper College students for their excellence in campus involvement and leadership for fall 2018 and spring 2019, as presented in Exhibit X-A.9. |
| Financial Statements | Review of monthly financial statement as outlined in Exhibit X-B.1. |
| Board Committee and Liaison Report | <p>Alumni Liaison Report: Member Mundt shared there was the first ever Harper College Cap Décor Party held for graduates the week before graduation—where students could decorate their graduation caps. The event provided an opportunity for outgoing students to celebrate while learning how to stay connected as alumni. The Harper College Alumni Program and the Center for Student Involvement co-hosted the inaugural event.</p> <p>An upcoming event is the HOPE Giving Circle Scholarship Reception. The HOPE Giving Circle has awarded four \$10,000 scholarships for the 2019-2020 school year. The students will be recognized at the HOPE Giving Circle's annual scholarship reception on July 16 at Bridges of Poplar Creek in Hoffman Estates. Recipients can utilize the award at Harper or at their four-year transfer institution.</p> <p>Lastly, Alumni and Harper Retirees will hold a reception on July 25, where alumni are invited to return to campus as well as retired Harper faculty and staff. The reception, hosted by a committee of Harper retirees and the Alumni Program will give alumni the opportunity to invite and reconnect with their favorite Harper faculty or staff member for an evening of mixing and mingling. The brief program will feature remarks from Harper's new President, Dr. Avis Proctor, and alumni updates.</p> <p>Foundation Liaison Report: Member Hill began by congratulating the Foundation and the Harper community for a successful 31st Annual Golf Open that was held on Monday, June 10, 2019 at Inverness Golf Club where 139 golfers participated. The event raised \$150,000 in donations and sponsorships.</p> <p>Secondly, The Foundation Board approved the appointment of Brad Stetson to a three-year term at the June 4 meeting. In addition, Mark Cleary, Kathy Gilmer and Tom Wischhusen also rejoined the board after their year separation.</p> |

The Foundation Board approved \$100,000 in allocations for FY20 Resource for Excellence projects. The following is the summary of the recommended awards:

- Developing Multicultural and Social Justice Competencies in Professional Practice (Student Experience and Alignment of Employee Skills) \$4,519.30
- Harper College Alumni: Increasing Engagement & Connectivity (Student Experience) \$13,100.00
- Basic Needs Project (Student Experience) \$5,800.00
- Certified Nursing Assistant Simulation Lab (Curriculum and Instruction, and Student Experience) \$37,458.20
- Hawks Care (Student Experience) \$4,000.00
- Interprofessional Education @ Harper: Making the Connection (Curriculum and Instruction) \$4,500.00
- Fostering Independent ESL Learners Through Leveled Reading (Curriculum and Instruction) \$9,622.50
- PASO – Project Achievement-Surpassing Obstacles (Student Experience) \$9,000.00
- Textbook Lending Library for Veteran Students (Student Experience Stewardship) \$12,000.00

ICCTA Liaison Report: Member Kelley reported the annual ICCTA meeting was in June. The meeting began with a roundtable about esports, which has greater viewership than the National Football League and Major League Baseball combined. Esports is a form of competition using video games and has the potential for intercollegiate competition. He believes esports could be a way to engage high school students on Harper's campus.

Legislative bills passed recently include a 5% increase to public colleges and universities, a \$50 million increase in the Monetary Award Program, and increased funding for K-12. Additionally, new revenue sources could come from e-commerce and the assessment on managed care organization, the legalization of marijuana, and video gaming.

Harper College will host the Northeast region of community colleges, which allows the College to be on the executive committee. Trustee Johnson agreed to co-chair the committee.

Lastly, Jim Reed will take the position of Executive Director of ICCTA on July 15, 2019.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Disposal of Obsolete or Damaged Personal Property

The annual disposition of College personal property report is presented to the Board for review, as outlined in Exhibit X-B.5.

NEW BUSINESS

Exhibit XI-A: Approval of Preliminary Budget for Fiscal Year 2020

Member Dowell moved, Member Johnson seconded, to approve the College's preliminary budget for fiscal year ending June 30, 2020, as outlined in Exhibit XI-A.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Exhibit XI-B: Resolution to Establish the 2019-2020 Budget Hearing Date

Member Robb moved, Member Kelley seconded, to approve the resolution to establish August 21, 2019 as the date for the public hearing on the tentative budget for the fiscal year beginning July 1, 2019 and ending on June 20, 2020, as outlined in Exhibit XI-B.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Exhibit XI-C: Fiscal Year 2020 Authorization to Spend

Member Dowell moved, Student Member Santafe-Zambrano seconded, to approve to the recommendation to authorize the College to continue to incur the necessary expenses and commitments for the ongoing operations of the College prior to the adoption of the Fiscal Year 2020 Budget, as outlined in Exhibit XI-C.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Exhibit XI-D: Approval of Depository, Financial Services Providers, and Investment Brokers for College Funds

Member Hill moved, Member Dowell seconded, to approve the resolution to approve the depositories, financial service providers, and investment brokers to be used by the College, as outlined in Exhibit XI-D.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Exhibit XI-E: The Resource Allocation and Management Plan for Community Colleges (RAMP)

Member Dowell moved, Member Mundt seconded, to approve the Resource Allocation and Management Plan for Community College (RAMP) and set aside the funds to provide the necessary College contribution, as outlined in Exhibit XI-E.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Exhibit XI-F: Approval of Service Providers

Member Robb moved, Member Hill seconded, to approve the updated list of service providers for Fiscal Year 2020, as outlined in Exhibit XI-F.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Exhibit XI-G: Awarding Professor Emeritus Designation

Dr. Ender indicated he has known Bob Zilkowski since he started at the College. Mr. Zilkowski is being nominated as Professor Emeritus as he is one of the founding faculty members. Mr. Zilkowski's wife and eldest son are present in the audience and were acknowledged.

Dr. Coons acknowledged Barbara Solheim presence at the meeting and shared she was a stellar faculty member for many years in the Liberal Arts department. She was an outstanding teacher and wonderful colleague.

Member Dowell moved, Student Member Santafe-Zambrano seconded, to approve awarding the honorary designation of Professor

Emeritus to Professor Robert (Bob) R. Zilkowski and Professor Emerita to Professor Barbara Solheim, as outlined in Exhibit XI-G.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Exhibit XI-H: Two Administrative Employment Contracts

Member Hill moved, Member Johnson seconded, to approve two administrative contracts, as outlined in Exhibit XI-H.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Exhibit XI-I: Approval of Performance Bonus

Chair Stack explained the \$45,000 performance bonus being recommended is based upon the agreed upon goals between Dr. Ender and the Board. The most recent goals for the College and Dr. Ender were determined three years ago. Dr. Ender completes a self-evaluation and each Board member evaluates him on these goals. The Board places a great deal of importance on the process which takes several months. After their review, the Board determined that Dr. Ender exceeded expectations in his leadership as reflected in the accomplishments noted in today's student success presentation. Chair Stack asked for a motion to approve the performance bonus.

Member Dowell moved, Member Kelley seconded, to approve the performance bonus to President Kenneth L. Ender, as outlined in Exhibit XI-I.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: Johnson.

Motion carried. Student Member Santafe-Zambrano advisory vote: nay.

Exhibit XI-J: Authorization for Personnel Appointments, Payment of Vouchers, and Requests to Purchase

Member Dowell moved, Student Member Santafe-Zambrano seconded, to approve the recommendation to authorize Dr. Kenneth Ender from June 27, 2019 to June 30, 2019 and Dr. Avis Proctor from July 1, 2019 to July 31, 2019, or their delegate, to appoint personnel, pay vouchers, and approve purchases, as outlined in Exhibit XI-J.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

ANNOUNCEMENTS
BY CHAIR

Communications Member Kelley expressed his appreciation for Dr. Ender's leadership and passion for student success. He reflected on all the accomplishments included in the President's Report.

Calendar Dates Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, August 14, 2019 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, August 21, 2019 at 6:00 p.m. in W-214.

OTHER BUSINESS

Member Dowell motioned, Student Member Santafe-Zambrano seconded, to enter closed session to discuss collective bargaining at 7:03 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Member Dowell motioned, Member Hill seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:26 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

ADJOURNMENT

Member Robb moved, Member Kelley seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:27 p.m.

Chair

Secretary