

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, August 21, 2019

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, August 21, 2019 at 6:00 p.m. Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Hill led the Pledge of Allegiance.

ROLL CALL

Present: Members Pat Stack, Bill Kelley, Nancy Robb, Greg Dowell, Diane Hill, Walt Mundt, and Student Member David Santafe-Zambrano.

Absent: Herb Johnson

Also present: Dr. Avis Proctor, President; Dr. Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnsetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Dr. Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff/Board Liaison; Jeff Julian, Executive Director of Communications; Dr. Brian Knetl, Interim Provost; Darryl Knight, Executive Director Facilities Management; Dr. Claudia Mercado, Assistant Provost and Dean of Enrollment Services; Dr. Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Sheryl Otto, Assistant Provost and Dean of Student Development; Dr. Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; David Richmond, Faculty; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; Dr. Vicki Atkinson, Dean Student Development; Dr. Michael Bates, Dean Teaching, Learning and Distance Education; Dr. Kathy Bruce, Interim Associate Provost; Orlando Cabrera, Technical Support Specialist; Claude Casaletto, Chief of Police; Dr. Kim Chavis, Dean Health Careers; Meg Coney, Administrative Coordinator; Sue Egan, Project Assistant; Marie Eibl, Faculty; Andrea Fiebig, Director of Adult Educational Development; Mary Kay Harton, Dean of Students; Dr. Joanne Ivory, Dean Career and Technical Programs; Rick Kellerman, Network Specialist; Gabe Lara, Associate Dean of Student Involvement;Carolynn Muci, Internal Communications Manager; Kim Pohl, Media Relations and Legislative Affairs Manager; Jamie Riewerts, Dean Liberal Arts; Dr. Charmian Tashjian, Faculty; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: Karolina Bielawska, Student; Tracy Boland, Palatine Public Library; Melanie Carter, League for Women's Voter; Melissa Cayer, Citizen; Phil Gerner, Robbins Schwartz; Betty Hull, League for Women's Voter; Farah Khan, Student.

AGENDA APPROVAL

Member Hill moved, Member Dowell seconded, approval of the Agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

PRESENTATION

There was no general presentation.

STUDENT TRUSTEE REPORT

Student Trustee Santafe-Zambrano shared there is a sense of excitement on campus with the new academic year bringing new changes and new projects. He thanked the Board of Trustees for facilitating a smooth transition of leadership, and staff for their work throughout the presidential transition.

Further, he invited the members of the Board and staff to attend Hullabaloo on September 11 where students are encouraged to join clubs and to take advantage of all available student services. Student Trustee Santafe-Zambrano asked members of the Student Government Association (SGA) to introduce themselves.

Student Farah Khan stood and introduced herself as the president of SGA. Student Karoline Bielawska stood and introduced herself as the vice-president. Ms. Bielawska commented that she saw some familiar faces and invited the Board of Trustees to attend an SGA meeting.

Student Trustee Santafe-Zambrano continued by welcoming the first cohort of Promise student and thanked everyone who has made this program possible. He acknowledged the efforts of the staff that have contributed to help more than 300 students enter Harper as Promise students.

He welcomed Dr. Proctor and shared the students' appreciation for meeting with staff and students and creating a sense of community. Further, he wished her the best in the coming years.

Dr. Proctor thanked Student Trustee Santafe-Zambrano and stated she looks forward to meeting with him and SGA.

FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Dave Richmond thanked the members of the Board of Trustees for their willingness to volunteer their time and serve the College for another academic year. The faculty appreciates the Board's service. He stated there is an excitement on campus and the faculty publically wants to welcome Dr. Proctor. He reflected that

orientation week was very informative and wondered how Dr. Proctor attended almost every meeting/event. Further, he shared the faculty's appreciation for Dr. Proctor's willingness to listen and communicate, and they look forward to the upcoming years. Additionally, faculty are looking forward to the development and process to create the next strategic plan under Dr. Proctor's leadership. Lastly, on behalf of the faculty he thanked Interim Provost, Dr. Knetl for his service to the College for the last decade and reflected he will be missed but wished him nothing but the best at Grand Rapids Community College.

## PRESIDENT'S REPORT

### Student Success Report Opening Session Video- Student Story

Dr. Proctor began by stating that this is her first official board meeting and is pleased to serve as the 6<sup>th</sup> President of Harper College. She then asked Dr. Knetl to introduce any faculty members or others in the audience. Dr. Knetl introduced Tracy Boland, Resources for Learning; Marie Eibl, Resources for Learning; Charmian Tashijan, Liberal Arts; Dr. Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion and Liberal Arts faculty; and Dr. Joanne Ivory, Dean of Career and Technical Programs.

Dr. Proctor also mention Faculty Senate President David Richmond and then asked Kim Pohl to introduce any media present. Kim Pohl indicated there was no media present.

Dr. Proctor continued by communicating her approach to addressing Harper's local needs and the Illinois Public Agenda as they relate to the College. The four goals that the institution will support and contribute to are increasing educational attainment, ensuring affordability, offering academic programs to ensure success in the global economy, and integrating evidence-based strategies and innovative practices to foster stellar education to build upon what Harper already does to ensure the economic vitality for the community and the State.

Further, she explained the meaning of the orange ribbon that she has been wearing and that it indicates that everyone is welcome here at Harper. The Employee Resource Group Staff, Administrators, and Faculty for Equality (SAFE) initiated the concept on campus as a visible sign to ensure everyone knows they are welcome at Harper. Dr. Ratunil has provided all the trustees with the ribbon and others can contact her for one as well.

Four short videos were shown from the all-campus meeting held during orientation week. The theme of all the videos was "We are Harper." The first was from a faculty member and shows how she engages with her students to make a difference in their lives, [We are Harper: Dr. Stephanie Horton](#). The next one was from last year's student commencement speaker who provided memorable comments, [We Are Harper: Lydia Schiller, Alumna](#). Another was from

an incoming Promise Student, [We Are Harper: Marco Lopez, Promise Scholar](#). The final video was from an adult student who found that Harper is not only changing his life but also his children's lives, [We Are Harper: Carlos Segura, Student](#).

Dr. Proctor then highlighted a few items from the President's report.

- Events during orientation week included the all-campus meeting, all-faculty meeting, new faculty reception, and new adjunct faculty orientations on Monday and Saturday, which was a rich way to start the term.
- Issuance of a Request for Proposal for the Provost search and currently establishing a search committee. Faculty Senate Present Richmond has provided recommendations for faculty participation for the search.
- Focusing on the development of the next Strategic Plan. Dr. Proctor will charge the Strategic Planning and Accountability committee on Monday, August 26 to lead the process. A series of dialogue sessions will be held in September and October, followed by data summits for the Harper faculty and staff to review data and to respond to the data. The focus of the dialogues and data summits is on four groups: students, employees, the community, and business/employers. She encouraged all to get involved in the process and shared the strategic planning process has been branded as "Your Voice, Our Potential."

Enrollment is slightly down, but the College is currently reviewing waitlist for classes and looking at schedules for the eight-week and 12-week terms in order to meet the target by the end of the semester. Harper is continuing to look at ways to improve in this area via alternative scheduling and growth in distance learning offerings. A holistic review of the distance learning programs will occur in response to the Board's inquiry. The review will be accomplished by working with faculty to address learning outcomes, student success, quality of delivery, and compliance with accreditation standards.

An area of focus is going to identify the basic needs of Harper students. The Basic Needs Working Group is to continue their work from last year by administering a nationally-recognized survey to Harper students to gauge what those needs are, and to be able to respond accordingly. Dr. Knetl is leading the team and will provide recommendations to the Executive Council.

Dr. Proctor assured the Board that the transfer of funds that will be presented later in the meeting is the current thinking on how to address both the needs of students and other capital projects, and that the funds can be reallocated upon their approval, if necessary. At the next Committee of the Whole meeting additional information will be provided.

In response to Chair Stack, Dr. Proctor stated that regular updates will be provided to the Board and periodically their input will be solicited as to where the institution should focus its attention and possibly consider the reallocation of funds.

HARPER EMPLOYEE  
COMMENTS

There were no employee comments.

PUBLIC COMMENTS

Tracy Boland, Palatine Public Library District Board of Trustee member, thanked Paula Saltzman, Harper's Diverse Workforce Recruiter for allowing herself and the Human Resources manager from the Palatine Public Library to attend a workshop on hiring culturally competent staff. Ms. Boland also mentioned there is a vacancy on the Palatine Public Library Board of Trustees and encouraged everyone to share this information with others. More information about the vacancy can be found on the Palatine Public Library Board of Trustees page.

In response to Member Mundt, Ms. Boland explained she is an employee of Harper and completed the workshop last year.

In response to Member Mundt, Ms. Boland shared that it would be helpful to others if Harper offered the Cultural Competency Workshop to the business community.

Chair Stack thanked Ms. Boland for her comments.

CONSENT AGENDA

Member Kelley moved, Member Mundt seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

The Consent Agenda included:

The minutes for June 12, 2019 Committee of the Whole meeting, June 26, 2019 Board of Trustees meeting, July 10, 2019 Special Board Workshop; accounts payable; student disbursements; payroll for May 24, 2019, June 7, 2019, June 21, 2019, July 5, 2019, and July 19, 2019; estimated payroll for August 2, 2019 and August 16, 2019; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; first reading of modification to Board policy – abused and neglected child reporting act; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative

and State of Illinois contracts purchasing status report; July consent agenda items previously approved; as outlined in Exhibits X-A.1 through X-B.5.

## Minutes

June 12, 2019 Committee of the Whole meeting, June 26, 2019 Board of Trustees meeting, July 10, 2019 Special Board Workshop.

## Fund Expenditures

Accounts Payable	\$13,880,814.94
Student Disbursements	\$896,710.22

The payroll of May 24, 2019 in the amount of \$2,112,642.25, June 7, 2019 in the amount of \$2,000,527.65, June 21, 2019 in the amount of \$2,099,807.68, July 5, 2019 in the amount of \$2,098,231.70, and July 19, 2019 in the amount of \$1,986,231.31; estimated payroll of August 2, 2019 in the amount of \$2,059,488.12 and August 16, 2019 in the amount of \$2,059,488.12.

## Bid Approvals

Ex. X-A.3.a Accept bid and award construction contracts for the Building A Waterproofing Project to IWS Injection & Waterproofing Systems, Inc., DeFranco Plumbing, Inc., DuPage Topsoil, Inc., and HR Stewart, as the lowest responsible and responsive bidders, in the total amount of \$71,413.87, including waterproofing of \$6,000.00 to IWS Injection & Waterproofing Systems, sanitary sewer repairs of \$2,291.97 to DeFranco Plumbing, Inc., sanitary sewer of \$5,730.00 to DeFranco Plumbing, Inc., storm sewer of \$11,665.00 to DeFranco Plumbing, Inc., natural gas piping repairs of \$3,407.46 to HR Stewart, excavation of \$16,100.00 to DuPage Topsoil, Incl., excavation and fill of \$2,000.00 to DuPage Topsoil, Inc., 10% contingency of \$4,719.44, architectural/engineering fee \$9,500.00 and construction administration of \$10,000.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the total Building A Waterproofing Project and the West Campus Infrastructure Project budget.

Ex. X-A.3.b Accept bid and award construction contracts for the for the Building H Cooling Tower Piping Heat Trace Project to Holian Insulation Company Inc. and McWilliams Electric Co., Inc., as the lowest responsible and responsive bidders, in the total amount of \$28,720.00 including piping insulation of \$6,995.00 to Holian Insulation Company Inc., electrical of \$12,975.00 to McWilliams Electric Co., Inc., architectural/engineering fee of \$7,750.00, and reimbursables of \$1,000.00, as provided in the Operations and Maintenance (Restricted) Fund

budget, and contained within the total Building H Cooling Tower Piping Heat Trace Project budget.

Request for Proposals	There were no request for proposals.
Purchase Orders	<p>Ex. X-A.5.a Approve the purchase order to Ratio Design for design and engineering services for Building X Nutrition Lab Remodeling Project, in the amount of \$43,653.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the Building X Nutrition Lab Remodeling Project budget.</p> <p>Ex. X-A.5.b Approve the purchase order to Grumman/Butkus Associates for professional services for Phase I of the HVAC Upgrade Projects in Buildings R, W, X, Y, and Z, in the amount of \$78,600.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the HVAC Upgrade Projects in Buildings R, W, X, Y, and Z budget.</p> <p>Ex. X-A.5.c Approve the purchase order to Legat Architects for professional services for the Building W Water Infiltration Repairs Project, in the amount of \$30,000.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the Building W Water Infiltration Repairs Project budget.</p> <p>Ex. X-A.5.d Approve the purchase order to Cargill Deicing Technology for furnishing and delivering bulk roadway salt for the 2019/2020 winter season, upon mutual agreement of both parties, this contract has the option to be renewed for two additional years for the same price or less, in the amount of \$48,865.00 for the first year, as provided in the Operations and Maintenance Fund budget.</p>
Personnel Actions	<p><u>Classified Staff Appointment</u> Katelyn Thurnall, Information Receptionist, P/T, Student Development 8/5/2019, \$17,722/year</p> <p><u>ICOPS Appointment</u> Daniel Vargas, Police Officer, Harper Police Department, 8/19/2019, \$42,744/year</p> <p><u>Classified Staff Separation</u> Alexandra Olson, ISO/ISP Assistant, Interdisciplinary Student Success, 8/16/2019, 2 years 2 months</p>
Board Travel	Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.

Travel Expense Exceptions	Approval of employee, or other individual's, College related travel expense exceptions as required by Illinois Public Act 99-0604, as presented in Exhibit X-A.8.
First Reading of Modifications to Board Policy – Abused and Neglected Child Reporting Act (Section 09.17.00)	Approve the first reading of modifications to the Board Policy Manual – Abused and Neglected Child Reporting Act (Section 09.17.00), as presented in Exhibit X-A.9.
Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Report	<p>Alumni Liaison Report: Member Mundt reported the HOPE Giving Circle scholarship reception was held on July 15 and four \$10,000 scholarships were awarded for the 2019-2020 school year. The HOPE recipients include Oyinkansola Akinola, Fashion; Alex Aleksandrov, Nursing; Ariana Herrera, Biology/Pre-Med; and Aleska Schwartz, Engineering. Recipients are exemplary students who have demonstrated a high level of academic performance, community service and involvement both at Harper and in the community. Recipients can utilize the award at Harper or at their four-year transfer institution. The event was attended by more than 50 guests.</p> <p>Lastly, the Alumni and Harper Retiree Reception was held on July 25. Harper College alumni and retirees returned to campus for the first ever Harper Alumni and Retiree Reception. The event, hosted by a committee of Harper retirees and the Alumni Program, gave alumni the opportunity to reconnect with each other and former Harper faculty and staff for an evening of mixing and mingling. The speaking program featured remarks from Dr. Proctor, John Muchmore of the retiree host committee, and Nancy Castle, member of the Alumni Committee and Foundation Board Member. The event was attended by more than 60 guests.</p> <p>Foundation Liaison Report: Member Hill shared the Foundation Board approved the appointments of three new board members for a three-year term Warner Cruz, Polly Davenport and Don Houchins.</p> <p>There were two workshops the Foundation supported; the Professional Advisors Committee plans these workshops. The first one was Preparing for Social Security and Medicare on June 6. United Insurance Services sponsored the event and was the keynote speaker; there were 140 registrants. The second one was Aging with Dignity and Grace with Amy Florian of Corgenius on, August 6. This event was sponsored by Financial Elements, Inc. and there were 65 participants in attendance.</p>



On Tuesday, July 30, members of the Harper Heritage Society were honored for their generosity and thoughtfulness at a private dinner with Harper College President, Dr. Avis Proctor.

The Heritage Society members have expressed their commitment to Harper College students through a very special and important form of financial support. By including the Harper College Educational Foundation in their estate plans – as a beneficiary of an IRA account, life insurance plan, or in their will or trust, Harper Heritage Society members are helping future generations of Harper College students. We recognize their special commitment to supporting Harper College students and look forward to celebrating our Harper Heritage Society members at this special event each year. Currently, more than 31 individuals or families have included Harper College in their estate plans.

ICCTA Liaison Report: Member Kelley noted he had the privilege of attending the annual planning session in August where ICCTA is sunsetting their current strategic plan and developing a new strategic plan that will continue to focus on student success.

The next ICCTA meeting is on September 13-14 in Springfield and he invited all trustees to attend. He also looks forward to participating at the ACCT Congress in October.

In response to Chair Stack, he shared the agenda has been fully developed and the ICCTA will be presenting on Open Educational Resources. Additionally, he agreed to recommend specific sessions for trustees to attend.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Approval of July Consent Agenda Items

Ex. X-B.5.a Accept bid and award contract for the. for Emergency Repairs at the Learning and Career Center (LCC) in Prospect Heights to ACR Inc., as the lowest responsible and responsive bidders, in the total amount of \$ \$72,483.00, including ACR's proposal of \$65,894.00 and 10% contingency of \$6,589.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and reimbursed by the College's insurance company upon completion of the repair work.

## Ex. X-B.5.b Personnel Actions

Faculty Appointment

Theresa Abrahams, Instructor, Nursing, Health Careers, 8/13/2019,  
\$54,643/year

Supervisory/Management Appointments

Scott Haas, Motorcycle Safety Program Supervisor, Continuing  
Education, 7/8/2019, \$70,000/year  
Cynthia Washburn, Manager of Counseling Operations, Student  
Development, 7/22/2019, \$72,000/year

Professional/Technical Appointments

Stephanie Casado, Academic Advisor, Student  
Development, 8/19/2019, \$48,925/year  
Christian Cataldo, Technical Support Specialist, P/T, Client  
Systems, 7/29/2019, \$34,684/year  
Nikol Gerdzunas, Technical Support Specialist, Infrastructure  
Services, 7/15/2019, \$63,961/year  
Dorothy Kopec, Nursing Lab Support Specialist, Health  
Careers, 8/5/2019, \$65,000/year  
Anne Liotine, Academic Advisor, Student Development, 8/5/2019,  
\$53,512/year  
Ronnie Nataatmadja, Institutional Effectiveness Analyst, Institutional  
Effectiveness and Outcomes Assessment, 7/30/2019,  
\$59,000/year  
Jacklyn Nowotik, Academic Advisor, Student Development, 8/5/2019,  
\$48,925/year  
Pedro Nungaray, Academic Advisor, Student Development, 8/5/2019,  
\$48,925/year  
Ryan Weatherby, Technical Support Specialist, Client  
Systems, 7/1/2019, \$55,000/year

Classified Staff Appointments

Tammy Cappitelli, Administrative Assistant, Career and Technical  
Programs, 7/26/2019, \$40,950/year  
Haley Golding, Enrollment Support Assistant, Health  
Careers, 7/22/2019, \$32,292/year  
Shauntae Gore, Administrative Secretary, Health Careers, 7/22/2019,  
\$37,538/year  
Rana Hattar, Administrative Assistant, Liberal Arts - North, 7/8/2019,  
\$40,950/year  
Vanessa Hernandez, Receptionist/Office Assistant, P/T, Center for  
New Students, 8/5/2019, \$21,595/year  
Sue Kwon, Computer Testing Associate, Assessment  
Center, 7/1/2019, \$37,518/year  
Paula Riccardo, Preschool Teacher, P/T, Business and Social  
Science - Early Childhood Laboratory School, 8/12/2019,  
\$32,400/year  
Tatiana Rosales, Entrepreneurship Assistant, P/T, Business and  
Social Science, 8/26/2019, \$14,040/year

Barbara Tarchala, Office Assistant II, P/T, Business and Social Science, 8/5/2019, \$14,976/year

Harper #512 IEA-NEA Appointment

Luke Conlin, Custodian, Operations Services, 7/8/2019, \$29,120/year

Faculty Retirement

Anne Davidovicz, Professor, Liberal Arts, 7/28/2019, 28 years 11 months

Harper #512 IEA-NEA Retirements

Jennifer Broadfield, HVAC Mechanic, Utilities, 9/30/2019, 31 years 11 months

Bertha Garay, Custodian, Operations Services, 7/25/2019, 14 years 6 months

Professional/Technical Separation

Jian Huang, Technical Support Technician, P/T, Client Systems, 6/24/2019, 7 years 6 months

Classified Staff Separations

Cathie Morlock, Office Assistant, P/T, Business and Social Science, 6/13/2019, 10 months

Linda Mueller, Lab Aide, P/T, Client Systems, 7/23/2019, 7 years 9 months

Eva Otano, Executive Assistant, Finance and Administrative Services, 7/12/2019, 4 months

Harper #512 IEA-NEA Separation

Andres Rivera, Campus Setup Crew, Operations Services, 8/9/2019, 4 years 11 months

NEW BUSINESS

Exhibit XI-A: Public Hearing of the Budget for Fiscal Year 2019-2020 and Budget Adoption

Chair Stack closed the regular session and opened the public hearing for the Budget for Fiscal Year 2019-2020 at 6:33 p.m.

Chair Stack asked Dr. Ally to present the proposed budget for Fiscal Year 2019-2020.

Dr. Ally presented the proposed budget for Harper College's 2019-2020 fiscal year. Dr. Ally explained that the budget has been on public display in the Business Office since June 27 and this public hearing was advertised in the *Daily Herald*.

Dr. Ally reviewed the tax-capped funds, which represent the main operating funds of the College and all other funds.

He pointed out the three main sources of revenue, local government (property taxes) and tuition and fees represent 95% of the budget, and state government is only 2%.

Additionally, expenditures are relatively consistent with what has been presented in the past; salaries and benefits combined are about 78% of the budget and that leaves 22% to fund all other expenditures.

The budget for capital projects was also reviewed.

At the conclusion of Dr. Ally's budget presentation, Chair Stack asked if there were any persons who wished to speak regarding the budget. There were no public comments.

Chair Stack closed the Budget Hearing and re-convened the Board meeting at 6:40 p.m.

Member Dowell moved, Student Member Santafe-Zambrano seconded, to approve the adoption of the fiscal year 2019-2020 budget, as outlined in Exhibit XI-A.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Exhibit XI-B Transfer of Funds for Future Needs Related to Student Success Strategies and Future Strategic Plan Initiatives, the Promise Scholarship Program, Assessment of Distance Learning, and Support of the Hanover Park Education and Work Center. Funds will also be Transferred for Capital Projects and Support for the Enterprise Resource Planning (ERP) System Implementation.

Chair Stack commended Dr. Proctor and her staff for revising the recommendation for the fund transfers after the Committee of the Whole meeting on August 14.

Dr. Proctor reviewed the details for the fund transfers that include future needs related to student success strategies and future strategic plan initiatives, the Promise Scholarship Program, assessment of distance learning, support of the Hanover Park Education and Work Center, capital projects, and support for the Enterprise Resource Planning System implementation.

Member Mundt, member Kelley, and student member Santafe-Zambrano thanked Dr. Proctor for listening during the Committee of the Whole meeting on August 14 and for revising the fund transfer exhibit.

Member Hill moved, Member Kelley seconded, to approve the recommendation to transfer funds from the following fund the Education Fund, Operations and Maintenance Operating Fund, Audit Fund, and Liability, Protection and Settlement Fund to meet future needs of the College, these needs include Student Success Strategies and Future Strategic Plan Initiatives, the Promise Scholarship Program, assessment of Distance Learning, support of the Hanover Park Education and Work Center, funds will also be transferred for Capital Projects and Support for the Enterprise

Resource Planning (ERP) System Implementation as outlined in Exhibit XI-B.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member SantaFe-Zambrano advisory vote: aye.

Exhibit XI-C: Ratification of Professional/Technical Union Collective Bargaining Agreement 2019/2023

Member Robb moved, Member Dowell seconded, to approve the ratification of the Professional/Technical Union Collective Bargaining Agreement for 2019/2023, as outlined in Exhibit XI-C.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member SantaFe-Zambrano advisory vote: aye.

ANNOUNCEMENTS  
BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, September 11, 2019 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, September 18, 2019 at 6:00 p.m. in W-214.

OTHER BUSINESS

Chair Stack mentioned that the formal portion of the Board meeting is over. However, the Board will remain in session to discuss their future goals. Staff and guests may remain if they wish, but she affirmed that no actions would be taken.

ADJOURNMENT

Member Dowell moved, Student Member SantaFe-Zambrano seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:32 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary