

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, September 11, 2019

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, September 11, 2019 at 5:00 p.m. in Room W216 of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Herb Johnson, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member David Santafe-Zambrano.

Absent: Members Greg Dowell, Diane Hill.

Also present: Dr. Avis Proctor, President; Dr. Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer, Bret Bonnsetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Dr. Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Dr. Brian Knetl, Interim Provost; Darryl Knight, Executive Director Facilities Management; Dr. Claudia Mercado, Assistant Provost; Dr. Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Vice President of Workforce Solutions; Roger Spayer, Chief Human Resources Officer; Meg Coney, Administrative Coordinator; Sue Egan, Project Assistant; Dr. Kathy Coy, Director of Institutional Research; Kim Pohl, Media Relations & Legislative Affairs Manager; Carolynn Muci, Internal Communications Manager; Sean Warren-Crouch, Promise Scholarship Program Manager; Bob Grapenthien, Assistant Controller

Guests: Melissa Cayer, citizen

PUBLIC COMMENTS

Citizen Melissa Cayer inquired as to how the absent Board members would be informed of this meeting's information. Chair Stack explained that the Board members received all necessary documents prior to the meeting, and that she personally follows up with each absent member.

DISCUSSION OF
FOLLOW UP ITEMS

Dr. Maria Coons provided an overview of the strategic planning process to date. Marketing Services developed a website that is available to the external and internal community. Dialogue Session dates, times, topic descriptions, pertinent readings, panelist biographies, and RSVP links can be found here. After the session, attendees will receive an email with a link to a survey asking for

feedback. Each session will be recorded and posted for those who cannot attend. Key points will be summarized in a whitepaper which will be available two weeks after the session. The Strategic Planning and Accountability shared governance committee will review the whitepapers and all feedback and begin the process of synthesizing themes in preparation to present them to the Harper community. Dr. Proctor has asked that major themes be available by the All Campus Meeting in January. Dr. Coons mentioned 180 people attended the first Dialogue Session: Professional Growth and Service. The Board will be briefed monthly at Committee Meetings of the Whole, and a more detailed review and opportunity for input is planned for December 4. The Financial Workshop planned for December 4 will begin an hour earlier at 2 p.m. so that the Board can discuss the strategic plan and their goals with Mr. Jim Reed the new executive director of ICCTA.

Darlene Schlenbecker presented an overview of the College Plan 2019-2020 that includes the President's Goals, Strategic Plan, Operational Plan, Budget and Capital Plan. Chair Pat Stack commented that the document was well done and comprehensive.

Dr. Proctor introduced the presentation by the Executive Council members on the status of Harper's Special Initiatives. This presentation was designed to provide context as to how the funds the Board provided last month will be used to aid in strategic plan initiatives, student basic needs, online education, Promise and capital needs. Dr. Coons reviewed funding for past strategic planning initiatives; where most needs were covered by Title III and Frontier Set grant funds. Dr. Knetl discussed current and future plans for student basic need initiatives. He also updated the Board on the Pearson project and Harper's online course and program offerings. Dr. Knetl provided information in the Hanover Park Education and Work Center collaboration with the Village of Hanover Park and Elgin Community College. Michelé Smith and Laura Brown briefed the Board on the first Promise cohort and the future financial needs to ensure the program is sustainable. Dr. Ally summarized the challenges with the Canning Center and the funding that has been used to maintain the building. He also provided information on how the dollars allocated for the ERP will be used. The Council was able to address many of the Board's questions throughout the presentation. Trustee Robb asked that the Board receive a copy of the basic student needs survey that will be implemented in the fall. Survey results will be available in January 2020, which will include national comparative data.

The meeting was interrupted at 7:03 pm by a Tornado Warning. All members and guests were taken to a tornado shelter area. The All Clear was given at 7:45 pm.

The meeting resumed. As the weather was still threatening, Chair Stack determined it best to end the meeting without finishing the remaining topics: resuming the Special Initiatives presentation, the FY20 Budget presentation, and the review of the September Board packet. Information on these topics had been sent via email previously to the Board. Thus, she asked all Board members to submit any questions they may have to herself, Dr. Proctor and Dr. Coons by Thursday, September 12.

FORMAL ACTIONS

There were no formal actions.

ADJOURNMENT

Member Kelley moved, Member Robb seconded, adjournment at 7:48 p.m.

In a voice vote, motion carried.

Chair

Secretary