

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, September 18, 2019

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, September 18, 2019 at 6:00 p.m., Foglia Foundation Health and Recreation Center (Building M, room 2012), 1200 W. Algonquin Road, Palatine, Illinois.

Member Mundt led the Pledge of Allegiance.

ROLL CALL

Present: Members Pat Stack, Bill Kelley, Nancy Robb, Greg Dowell, Diane Hill, Walt Mundt, and Student Member David Santafe-Zambrano.

Absent: Herb Johnson

Also present: Dr. Avis Proctor, President; Dr. Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Bret Bonnstetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Dr. Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Dr. Brian Knetl, Interim Provost; Darryl Knight, Executive Director Facilities Management; Dr. Claudia Mercado, Assistant Provost and Dean of Enrollment Services; Dr. Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Sheryl Otto, Assistant Provost and Dean of Student Development; Dr. Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; David Richmond, Faculty; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Vice President of Workforce Solutions; Roger Spayer, Chief Human Resources Officer; Dr. Vicki Atkinson, Dean Student Development; Julie Beardn, Centers, Director of Campus Recreation; Dr. Kathy Bruce, Interim Associate Provost; Orlando Cabrera, Technical Support Specialist; Claude Casaletto, Chief of Police; Dr. Kim Chavis, Dean Health Careers; Meg Coney, Administrative Coordinator; Dr. Kathy Coy, Director of Institutional Research; Sue Egan, Project Assistant; Marie Eibl, Adjunct Faculty and Area Tutoring Coordinator; Tom French, Auxiliary Events Technical Director; Mary Kay Harton, Dean of Students; Dr. Joanne Ivory, Dean Career and Technical Programs; Gabe Lara, Associate Dean of Student Involvement; Carolynn Muci, Internal Communications Manager; Kim Pohl, Media Relations and Legislative Affairs Manager; Jamie Riewerts, Dean Liberal Arts; Doug Spiwak, Director of Athletics and Fitness; Veronica Tantoco, Centers, Assistant Director for Operations and Special Event; Sean Warren-Crouch, Promise Scholarship Program Manager; Heather Zoldak, Associate Executive

Director of Foundation/Major Gifts; Dimitra Zougras, Centers, Assistant Director of Facilities.

Guests: Ariana Allen, Student; Phil Gerner, Robbins Schwartz; Meha Patel, Student; Leah Pope, Student.

AGENDA APPROVAL

Member Dowell moved, Member Hill seconded, approval of the Agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member SantaFe-Zambrano advisory vote: aye.

PRESENTATION

Department of Campus Recreation Update

Mary Kay Harton provided an update on the Foglia Health and Recreation Center. She began by acknowledging the strong leadership at the College and Dr. Travaris Harris for his work to open the center. She introduced Julie Bearden, Director for the Health and Recreation Center; Veronica Tantoco, Director for Operations and Special Events; and Dimitra Zougras; Assistant Director of Facilities. She also mentioned Laura Crisman, Assistant Director of Programs and Communications who was not present. She thanked them for their passion, commitment, and dedication for providing an excellent facility and experience for all customers. The Foglia Foundation Health and Recreation Center opened a little over a year ago; the focus of the model at that time was on rental, the new model focuses on fitness, recreation, wellness, and employment opportunities for students. Partnerships include Northwest Community Healthcare for healthcare services, Palatine Park District for programing, Harper Athletics, Harper Continuing Education for classes and programs, and Harper academic courses. She then introduced Ms. Bearden and asked her to provide an update on the facilities.

Ms. Beardon presented on the four strategic drivers of the business plan. The first driver is an educational outcome that focuses on participation. During FY19, 26% of the students activated their membership exceeding the goal of 25%, which represented over 70,000 student visits. The goal for FY20 is to activate 30%. Additionally, 75 employee were recruited, hired, and train, with 60 being Harper students. The personal training practicum involved 12 students and Harper employees for 14 weeks of personal training.

The second driver focuses on student recruitment and retention. Accomplishments included facilitating over 800 Harper Hawks practices and games, hosting clubs and organization practices, collaborating with the College's outreach events to recruit the next generation of Harper students, and hosting over 10 large events.

The third driver focuses on partnerships. The first partnership is through the Palatine Park District by providing an aquatic venue,

promoting their fitness classes, and supporting their day-to-day operations. The next partnership is through Northwest Community Healthcare that provides screenings for athletes and health career students. The last partnership is Harper Wellness that works on promoting wellness for both students and employees, such as Zumba with the President, and other community outreach events.

The fourth driver concentrates on the financial performance. It does not focus on maximizing revenue but rather offsetting costs to be able to deliver a robust menu of programs and services. She reviewed revenue, expenses, and net operating income. Overall, the net operating loss was \$125,000, which was \$500,000 better than budgeted. The plan is to increase memberships during FY20 to offset this loss.

The goals for FY20 include launching group exercise classes for those who have memberships, providing intramural programming, completing the capital project to repair the gymnasium floor, maximizing partnerships between Harper Wellness and Campus Recreation, and launching the new e-gaming room.

Vice Chair Kelley commented that the financial performance was better than budget, which is always good news to the Board.

STUDENT TRUSTEE REPORT

Student Trustee Santafe-Zambrano began by introducing Lean Pope, President of Student Activities Board (SAB) and Ariana Allen, Vice-President of SAB and asking them to report on the activities of SAB.

Ms. Pope shared SAB is a student organization that enriches and enhances the academic and social foundations of the Harper College community by providing diverse programming, leadership opportunities, off-campus excursions, and service projects.

The Free Movie Friday series is one popular student and community event organized by SAB. On Friday, September 20, Toy Story 4 is showing. Upcoming movies include Spiderman, Far from Home, and Hidden Figures. Other Student Involvement events this semester include the third annual student organization window painting competition, the annual Broadway in Chicago trip, Halloween party, campus service project with a non-profit organization, the Basket Brigade, and Explore Chicago student excursion.

SAB has given her the chance to learn how to be a strong female leader amongst her peers and to balance her commitments while succeeding with her academic work and personal commitments. She is a student mentee for the LEAD Harper program as well.

She acknowledged Mary Kay Harton, Dean of Students; Gabe Lara, Associate Dean of Students; and Erin Morettes, SAB advisor and

Manager of Student Involvement for their continued support and guidance.

Student Trustee Santafe continued by recognizing Ms. Pope and her team for all the work they do for student events. One such event is Hullabaloo where students are able to learn about student services, organizations, and clubs. He participated in Hullabaloo and had the opportunity to interact with other students by sharing his insights about leadership at the College and his experiences with the Board of Trustees.

He shared that students see the transparent process for developing the next Strategic Plan. He encouraged staff and faculty to join student clubs and organizations to share their insights and leadership in order to help students grow both academically as well as socially.

Lastly, he shared the Illinois Board of Higher Education Student Advisory Committee elected him to be the non-traditional student board member to the Illinois Board of Higher Education. He looks forward to serving all students across the state in this role.

Chair Stack congratulated him on his new role with the Illinois Board of Higher Education Board.

FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Dave Richmond began by reminding the Board in April 2019 they approved the dedication of the Harper Prairie to the late biology faculty member Craig Stettner. On Thursday, September 19 at 2:00 p.m., there will be the dedication ceremony to recognize his life's work here at Harper. He thanked both the Board for the decision to dedicate the Harper Prairie in his honor and the Foundation staff for organizing the event.

The Faculty Senate had an excellent first meeting with Dr. Proctor and look forward to a long and fruitful working relationship. The faculty continue to be impressed at Dr. Proctor's willingness to ask questions and learn, and are excited about the future direction for the College.

He closed by thanking Dr. Knetl for his service to the College.

PRESIDENT'S REPORT Promise Update

Dr. Proctor began by asking Dr. Knetl if there were any faculty or students in the audience.

Dr. Knetl responded there were no faculty in the audience and the students present are the ones who have been heard from during Student Trustee Santafe's report and another student will present during the Promise presentation.

Ms. Pohl responded to Dr. Proctor, stating there were no media in the audience.

Dr. Proctor continued by introducing Michelé Smith, Vice President for Workforce Solutions, and Sean Warren-Crouch, Promise Scholarship Program Manager and asked them to provide an overview of the Promise Scholars.

Ms. Smith began by stating for the last five years she has served as the executive lead to the Promise Program with the assistance of fellow employees Ms. Grandinetti and Ms. Muci. It became apparent a permanent full-time Promise Program manager was needed to support the needs of the program. The candidate to fill this position is Sean Warren-Crouch who she asked to share information about the program and introduce one of the Promise Scholars.

Mr. Warren-Crouch shared he has been at the College almost a year as the Promise Scholarship Manger. Approximately five years ago, the College made a promise to the community that every eligible in-district student at a public high school could earn Harper tuition by meeting the criteria of attendance, rigor/quality, persistence, and community service. Since that promise, over 20,000 student have enrolled in the program to become a Promise Scholar. This fall Harper welcomed the inaugural cohort to campus.

In fall 2015, over 4,600 high school students enrolled in the program, which was about 65% of the eligible high school students. During the second semester of their freshman year, these students began meeting criteria that included not missing more than five days of classes, maintaining a grade point average, completing community service and moving onto their sophomore year. A little over 50% continued into their sophomore year. The largest reason for attrition was that students did not complete the community service requirement. Harper is now working with the high schools to allow the students to complete community service at the high schools so that they do not have to provide their own transportation or find organizations that allow young students to complete community service.

Approximately, 2,500 students continued into their sophomore year as Promise Scholars and 2,000 continued into their junior year. The students began to understand the program and the requirements. At the end of their junior year, there was an increase in students not persisting due to not meeting the rigor and quality requirement. Students were disqualified from the program if they received a 'D' or 'F.'

At the beginning of senior year, there were about 1,400 students remaining in the cohort and 49% of those students met all the criteria at the end of their senior year. The overall reason for students not

persisting in the program is community service. One reason why students may not have completed the criteria could be because they decided to go to a different institution, thus they may not have completed their community service. This may not be a reason in the future, as some high schools are now requiring all students to complete community service hours as a graduation requirement.

Harper welcomed 421 Promise Scholars to campus this fall. As a Promise Scholar, these students must continue to meet three different criteria to be eligible for the scholarship. The criteria for each semester include maintaining a minimum GPA, not receiving any 'D,' 'F' or 'W' in any course, registering for 15 credit hours, and completing 10 hours of community service.

The profile of Promise Scholars includes entering Harper with 9.8 credit hours, either from having completed dual credit or advance placement classes. Additionally, their average GPA is 3.35, which is substantially higher than the required 2.3. The average hours enrolled is 15.6, as this is due to some math and science classes being more than the traditional three credit hours. The inaugural cohort has completed more than 72,740 hours of community service; 57% are female students and 45% male students.. The majority of students are white at 65% with the next largest population being Hispanic at 22%.

A survey was administered to the inaugural cohort to monitor the enrollment impact and out of 357 surveys completed, 52 of the students surveyed would not have come to Harper without the scholarship and 147 were not sure if they would have come to Harper. Additionally, 156 students would not have registered for the 15 credit hours required for the scholarship.

Year after year, a greater percentage of the high school classes are enrolling in the Promise Program and greater numbers of students are continuing in the program. He introduced Meha Patel a Promise Scholarship recipient to share how the scholarship has affected her.

Ms. Patel began by sharing she is from Hoffman Estates and graduated from James B. Conant High School. She thanked everyone for supporting the Promise Scholarship and for his or her effort in making the program successful. She plans to study secondary education and teach high school English. After completing two years at Harper, she plans to transfer to either Illinois State University or University of Illinois, Urbana Champaign. She remembers being a freshman in high school and being excited about the scholarship opportunity and now knows she was a better student in high school because of this opportunity.

When she found out that she completed all the requirements for the Promise Scholarship she felt very happy, proud, and blessed to be

receiving the scholarship. This scholarship is allowing her to pursue her dreams. She closed by thanking all the donors and Mr. Warren-Crouch for helping her get to where she is today.

Dr. Proctor continued with the President's report by stating that the Foundation Board discussed the Promise Program at their meeting, as well. She sees that Harper is helping students realize their dreams and that these students are entering college-ready and having served their community.

The first dialogue session on Professional Growth and Service launched the strategic planning process with 185 individuals attending. Everyone has the opportunity to provide feedback about the session and a white paper is already drafted. There are three additional dialogue sessions scheduled that will follow the same format of allowing individuals the opportunity to provide feedback and having a white paper completed. The next dialogue session is Education in the 21st Century, followed by The Changing Landscape of Work, and the last is The Changing Landscape of the Community. Webpages with information about the Strategic Planning process are available and can be found by typing 'Strategic Plan' in the search box. Data Summits are planned where individuals can review data around the same topics. The feedback, white papers, and results from the data summits all will help inform the next strategic plan. The process will culminate at a conference in February where themes and goals will be developed as a result of all of the work being completed this fall. On December 4, the Board has the opportunity to review the results and provide input as well.

Last week at Hullabaloo, faculty and staff provided engaging ways for students to learn about clubs, organizations, and services available to them. There was a 1930 Ford at the event as well. She heard some Japanese students took the opportunity and formed a club at Hullabaloo.

She continued by sharing the Foundation had a clean audit. The Harper Leadership Institute with 28 employees from across all employee groups participated in an immersion experience last week. During the experience, they connected with leaders and presidents from across the country. Chair Stack was a panel speaker and provided her perspective about the parallel between health care and education. Superintendents from District 211 and 214 participated, as well.

Dr. Proctor provided the book *Bandwidth Recovery: Helping Students Reclaim Cognitive Resources Lost to Poverty, Racism, and Social Marginalization* by Cia Verschelden to the Board. The author lives in the Chicago area and will be a panelist at the next Strategic Plan dialogue session. The annual assessment conference also plans to focus on mental bandwidth and student success.

Further Dr. Proctor shared *Forbes* featured The University Center in an [article](#). Of the students that enter Harper this fall, 65% entered college-ready, which gets them closer to finishing their credential.

Dr. Proctor concluded her report by congratulating Dr. Knetl on his new position as Provost at Grand Rapids Community College. She further shared the following individuals will take on new roles at the College: Dr. Maria Coons, Interim Provost; Darlene Schlenbecker, Interim Vice President of Institutional Planning and Strategic Alliances; Jeff Julian, Interim Chief of Staff/Board Liaison; Kim Pohl, Interim Director of Communications and Laura Brown will directly supervise the communications team.

Chair Stack thanked Dr. Proctor for her report. She continued by acknowledging Dr. Knetl for his service and contributions to the College and Dr. Coons for her support to herself and the Board. Finally, she congratulated Ms. Schlenbecker, Mr. Julian, Ms. Pohl, and Ms. Brown on their new roles at the College.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Mundt moved, Student Member Santafe seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

The Consent Agenda included:

The minutes for August 14, 2019 Committee of the Whole meeting, August 21, 2019 Board of Trustees meeting; accounts payable; student disbursements; payroll for August 2, 2019, and August 16, 2019; estimated payroll for August 30, 2019 and September 13, 2019; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; as outlined in Exhibits X-A.1 through X-B.4.

Minutes

August 14, 2019 Committee of the Whole meeting, August 21, 2019 Board of Trustees meeting.

Fund Expenditures	Accounts Payable	\$1,879,644.26
	Student Disbursements	\$59,843.28

The payroll of August 2, 2019 in the amount of \$1,901,849.11 and August 16, 2019 in the amount of \$1,706,336.83; estimated payroll of August 30, 2019 in the amount of \$1,804,092.97 and September 13, 2019 in the amount of \$1,804,092.97.

Bid Approvals	Ex. X-A.3.a	Accept bid and award construction contracts for the Health Careers Division Office Remodeling Project in Building X to Stuckey Construction Company, Inc., as the lowest responsible and responsive bidder, in the total amount of \$ \$48,241.00, including a base bid of \$31,537.00, 10% contingency of \$3,154.00, architectural fee of \$12,750.00, and reimbursables of \$800.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the total Health Careers Division Office Remodeling Project budget.
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Request for Proposals	There were no request for proposals.
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Purchase Orders	Ex. X-A.5.a	Approve the purchase order to Eriksson Engineering Associates Ltd. for design and engineering services for the 2020 Parking Lot and Garage Maintenance Project, in the amount of \$39,500.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the 2020 Parking Lot and Garage Maintenance Project budget.
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	Ex. X-A.5.b	Approve the purchase order to Eriksson Engineering Associates Ltd. for design and engineering services for the 2020 Sidewalk, Stair, and Retaining Wall Maintenance Project, in the amount of \$74,500.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the 2020 Sidewalk, Stair, and Retaining Wall Maintenance Project budget.
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Personnel Actions	<u>Administrator Appointments</u> Maria Coons, Interim Provost, Provost Office, 9/23/2019, \$212,000.00/year Jeff Julian, Interim Chief of Staff/Board Liaison, President's Office, 9/23/2019, \$135,777/year Darlene Schlenbecker, Interim Vice President of Institutional Planning and Strategic Alliances, Planning and Institutional Effectiveness, 9/23/2019, \$143,911/year
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	<u>Faculty Appointment</u> Carlos Guillen, Instructor, Manufacturing, Career and Technical
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Programs, 10/14/2019, \$56,282/year

Supervisory/Management Appointments

Corey Baskin, Operations Manager, Health Careers, 8/19/2019, \$61,000/year

Witold Bien, Building and Grounds Foreman, Facilities Management, 8/26/2019, \$82,000/year

George Kurylak, Banner ERP Administrator, Infrastructure Services, 9/3/2019, \$100,000/year

Deann Surdo, Director, Outcomes Assessment and Institutional Effectiveness, Institutional Effectiveness and Outcomes Assessment, 8/26/2019, \$95,000/year

Classified Staff Appointments

Dolores Duncan, Administrative Secretary, P/T, Access and Disability Services, 8/26/2019, \$20,736/year

Leslie Haynes, Studio V Associate, P/T, Career and Technical Programs, 8/12/2019, \$22,888/year

Kaye Medina-Meyer, Secretary, P/T, President's Office, 9/3/2019, \$27,300/year

ICOPS Appointment

Hannah Decker, Community Service Officer I, P/T, Harper Police Department, 8/26/2019, \$13,740/year

Harper #512 IEA-NEA Appointments

Nicholas Davis, Custodian, Operations Services, 8/19/2019, \$29,120/year

Quintin Davis, Custodian, Operations Services, 9/3/2019, \$29,120/year

Harper #512 IEA-NEA Retirements

Darin Buckman, Maintenance Mechanic, Buildings and Grounds, 11/27/2019, 30 years

Carlos G. Flores, Custodian, Operations Services, 9/4/2019, 14 years 7 months

Administrator Separation

Brian Knetl, Interim Provost, Provost, 9/20/2019, 11 years

Supervisory/Management Separation

Randy Walker, Deputy Chief, Harper Police Department, 8/30/2019, 4 years 5 months

Professional/Technical Separations

Catherine Brooks, Academic Advisor, Center for New Students/Orientation, 8/30/2019, 3 years

Danielle Knorrek, Account Executive, Harper Business Solutions, 8/23/2019, 1 year 1 month

Bealu Varghese, Financial Aid Specialist, Office of Student Financial

Assistance, 9/16/2019, 12 years 10 months

ICOPS Separation

Aggie Wajda, Police Officer, Harper Police Department, 8/16/2019, 2 years 7 months

Board Travel	Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.
Travel Expense Exceptions	There were no travel expense exceptions.
Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Report	<p>Alumni Liaison Report: Member Mundt reported the Harper College Distinguished Alumni Awards will be held on Tuesday, October 29, 2019. The event will honor the new class of Distinguished Alumni and the first-ever Outstanding Recent Alumni, an award created to honor an alumna/us who is less than 10 years out from Harper and already making significant contributions in both career and community. The 2019 class includes the following Distinguished Alumni Honorees: Greg Cadichon, President, Rebound Fitness & Rehabilitation, President, Rebound Athletics, Inc.; Brenda Knox, Founder/President, Financial Elements; Velinda Llorens, Nurse, Cook County Department of Corrections, Entrepreneur; Michael Turgeon, Senior Financial Consultant, Michael Turgeon P.C. and the 2019 Outstanding Recent Alumni Honoree, Max Donahue Krueger, Resident Prosthetist Orthotist, Scheck & Siress.</p> <p>The alumni program hosted a table at the outdoor movie night showing of the Avengers. Alumni were invited to visit the alumni table, update their information, and enter to win a raffle prize. The alumni program hosted a table at Hullabaloo. Students were invited to answer a quiz question and win prizes while learning about the alumni program. Over 140 students visited the table.</p> <p>The HOPE Giving Circle will host the fall social event, Women in the Room: Fall Flavors and Florals, on Wednesday, September 25. Attendees will learn more about the HOPE Giving Circle while learning about floral design courtesy of Harper's Continuing Education Program.</p> <p>Foundation Liaison Report: Member Hill echoed Dr. Proctor about the clean audit the Foundation received and stated this is a consistent pattern from the Foundation.</p> <p>Secondly, during the 2018-19 fiscal year, the Foundation awarded more than \$1.2M in scholarships, grants, and awards to 563 students. The average award per student was \$1,357.</p>

Since July, the Foundation has worked with donors to create four new scholarship and program funds. First, the Joanne Powell Endowed Scholarship will support first-generation college students. Second, the Joseph H. Goldberg Family Foundation Scholarship for Career Skills will support up to five students enrolled in Harper's Career Skills Institute. The Catlin Faculty Development Endowment will support projects to improve teaching and learning at Harper College. The Knox Family Endowed Scholarship will support working students, preferably veterans or military connected students, who have demonstrated community involvement and leadership.

The next Foundation Board meeting is December 10.

ICCTA Liaison Report: Member Kelley reported he attended the ICCTA meeting in Springfield, IL where the new Executive Director, Jim Reed, shared his vision and passion for his new position. At a seminar, he learned about the legislation authorizing the use of recreational marijuana, the potential job market for Illinois, and the eight licenses the state will issue to educational institutions for vocational training. He believes the College is positioning itself to offer this training. In the next couple of years, the state anticipates thousands of new jobs will be created and up to a billion dollars in sales due to the commercial use of marijuana.

He also attended the board meeting where Dr. Curt Oldfield mentioned a new initiative to brand community colleges in Illinois into six regions. He is looking forward to attending the Association of Community College Trustees' conference in October with his fellow trustees. The next ICCTA meeting is Friday, November 7 in Lisle where diversity, equity, inclusion, and declining enrollment will be discussed.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

NEW BUSINESS

Exhibit XI-A: Issuance of Purchase Orders to Cigna Group Insurance, Better Business Planning, Delta Dental, Blue Cross/Blue Shield of Illinois, and HMO Illinois

Member Hill moved, Member Kelley seconded, to renew and issue a purchase order to the current insurance providers with CIGNA, Delta Dental, Better Business Planning and Blue Cross/Blue Shield of Illinois, and HMO Illinois for Plan Year 2020, as outlined in Exhibit XI-A.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.
Nays: None.
Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Exhibit XI-B Supervisory and Manager Professional Development Benefit Increase

Member Dowell moved, Student Member Santafe seconded, to approve the recommendation that the Professional-Development Benefit for Regular Supervisory-Management employees who work thirty (30) or more hours a week be increased, as outlined in Exhibit XI-B.

Upon roll call, the vote was as follows:
Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.
Nays: None.
Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Exhibit XI-C: Second Reading of Modifications to Board Policy – Abused and Neglected Child Reporting Act (Section 09.17.00)

Member Kelley moved, Member Hill seconded, to approve the second reading of modifications to the Board Policy Manual, Second Reading of Modifications to Board Policy – Abused and Neglected Child Reporting Act (Section 09.17.00), as outlined in Exhibit XI-C.

Upon roll call, the vote was as follows:
Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.
Nays: None.
Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Exhibit XI-D: Administrative Employment Contracts

Member Robb moved, Member Mundt seconded, to approve three administrative contracts, as outlined in Exhibit XI-D.

Upon roll call, the vote was as follows:
Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.
Nays: None.
Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

ANNOUNCEMENTS
BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, October 2, 2019 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, October 9, 2019 at 6:00 p.m. at the Learning and Career Center in Prospect Heights.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Dowell moved, Member Kelley seconded, to adjourn the meeting.

In a voice vote, the motion carried at 6:54 p.m.

Chair

Secretary