

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, February 26, 2020

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, February 26, 2020 at 6:00 p.m. in Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Robb led the Pledge of Allegiance.

ROLL CALL

Present: Members Pat Stack, Bill Kelley, Nancy Robb, Greg Dowell, Herb Johnson, Walt Mundt, and Student Member David Santafe-Zambrano.

Absent: Member Diane Hill.

Also present: Dr. Avis Proctor, President; Dr. Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnsetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Dr. Maria Coons, Interim Provost; Jeff Julian, Interim Chief of Staff/Board Liaison; Darryl Knight, Executive Director Facilities Management; Dr. Claudia Mercado, Interim Vice President of Diversity, Equity and Inclusion; Dr. Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Sheryl Otto, Assistant Provost and Dean of Student Development; Bob Parzy, Interim Assistant Provost of Enrollment Services; Kim Pohl, Interim Director of Communications; Michelé Smith, Vice President of Workforce Solutions; Roger Spayer, Chief Human Resources Officer; Dr. Vicki Atkinson, Dean Student Development; Orlando Cabrera, Technical Support Specialist; Dr. Jeremy Chamberlain, Faculty; Dr. Kim Chavis, Dean Health Careers; Meg Coney, Administrative Coordinator; Dr. Kathy Coy, Director of Institutional Research; Geraldo Cruz, Faculty; Dr. Monica Edwards, Faculty; Terry Frank, Faculty; Dr. Jim Gramlich, Faculty; Dr. Rita Gura, Faculty; Dr. Travaris Harris, Dean Business and Social Science; Dr. Mary Kay Harton, Dean of Students; Dr. Joanne Ivory, Dean Career and Technical Programs; Njambi Kamoche, Dean Resources for Learning; Dr. Jonathan Loos, Faculty; Kurt Metzger, Deputy Chief of Police; Dr. Cara Mullen, Faculty; Kathy Nikolai, Faculty; Kimberley Polly, Interim Dean Math and Science; Jamie Riewerts, Dean Liberal Arts; Beth Ripperger, Manager, Employee and Student Wellness; Richard Seiler, Director - Auxiliary Services; Laura Smith, Faculty; Doug Spiwak, Director of Athletics and Fitness; Bobby Summers, Faculty; Kendra Uhe, Faculty; Cindy Washburn, Manager of Counseling Operations; Traci Wessel, Faculty; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: Melanie Carter, League for Women Voter; Melissa Cayer, Citizen; Phil Gerner, Robbins Schwartz; Betty Hull, League for Women Voter.

AGENDA APPROVAL

Member Dowell moved, Member Kelley seconded, approval of the Agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member SantaFe-Zambrano advisory vote: aye.

PRESENTATION

Sabbatical Report

Dr. Proctor requested Dr. Jim Gramlich, Professor of Sociology, to share his sabbatical experience.

Dr. Gramlich began by sharing he took his sabbatical in fall 2019 with the purpose of organizing and creating open educational resources (OER) for the introduction to social psychology course in sociology (Sociology 215). Sociology 215 is taught every spring semester to 25 to 30 students and since 2014 he has not used a textbook, due to the cost being overly high for the student. Existing OER materials are from the perspective of psychological social psychology and not the sociological social psychology. Therefore, he decided to create OER materials with more concrete real-world examples that were relatable to students. For about 24 years he has been collecting data on homelessness. The first portion of his sabbatical was spent collecting additional data on homelessness primarily in Chicago and London, and a little bit of fieldwork in Beijing. He spent the second half of the semester beginning to write the OER materials. He has provided students .pdf files through Blackboard this semester. His plan is to complete a formal assessment of the success of the materials and its accessibility at the end of the semester. During the summer and fall he will make revisions with the hopes to put it online for not just Harper students but for all social psychology classes anywhere in the world who would want to use this resource. Any instructors can adapt the materials to their own classes. Additionally, he hopes to collaborate with other faculty who he made connections with in 2014 when the faculty international seminar went to Kampala, Uganda and Rwanda. These faculty and others would supply a comparative dimension. He closed by thanking the Board for approving faculty sabbaticals that allow faculty to do work that enhances Harper College and that benefits Harper students.

Chair Stack thanked him for an interesting report and the development of OER materials.

In response to Member Johnson, Dr. Gramlich indicated the materials can be modified in two way--either faculty can bring him the information and he would make the modifications or faculty can adapt it themselves.

Member Dowell indicated his brother is an associate professor and he finds it difficult to find the most appropriate OER materials for his class as well.

Dr. Gramlich stated he would share any of his OER material with any social psychology faculty.

STUDENT TRUSTEE REPORT

Student Trustee Santafe-Zambrano shared he participated in the National Legislative Summit in Washington, D.C., where he had insightful conversations with district representatives and state senators. He shared how Harper College has transformed his life and others through the University Center and the Promise Program. He also took the opportunity to support the reauthorization of the Higher Education Act to support short-term Pell Grants and increase Pell Grant maximums. Furthermore, he asked for congressional support for the Dreamers and for students impacted by the DACA rescission. He thanked the College for providing him a once in a lifetime opportunity to be able to attend such a summit and he looks forward to serving students and the community.

Additionally, at the summit in Washington, D.C., he was selected as one of the members of the Student Advisory Committee to report to the Board of Directors of the Association of Community College Trustees (ACCT) the work that had been done by fellow student trustees in the nation. He took the opportunity to report on the perception of the value of degrees and certificates, and what the financial barriers are to attending community college. He hopes this report helps the ACCT to formulate new and innovative ways to advocate for community colleges and its students.

Lastly, he reported some of Harper College honors students will be presenting their projects at the Honors Council of the Illinois Region Student Symposium at University of St. Francis in Joliet.

Member Kelley shared that Student Trustee Santafe-Zambrano and other fellow student trustees gave an impressive presentation at the ACCT Board of Directors meeting and he presented Student Trustee Santafe-Zambrano with a certificate of appreciation from the ACCT.

FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President's Report was given by Mr. Summers who began by sharing 47 faculty plan to attend the Strategic Planning Conference on February 27, 2020, and are looking forward to helping Harper move forward by focusing on a more manageable number of important goals and initiatives.

The Faculty Senate elections are scheduled for March and the senate is also promoting the primary election in March as well as the general election in November. To assist students, a flyer that includes information on how to register to vote, how to vote by mail, and where

to get information about candidates has been sent to all faculty for them to place it in Blackboard for the students.

Mr. Summers continued by explaining parts of the tenure process that includes a self-evaluation, a peer evaluation, a dean evaluation, and a classroom observation. The process is very rigorous to maintain the high academic standings of the College. Later in the meeting these candidates will be presented to the Board for consideration for tenure.

Lastly, he mentioned the faculty continue to work with Dr. Proctor and Dr. Coons and are hopeful for a positive future for the success of students.

PRESIDENT'S REPORT

Dr. Proctor began by stating the Strategic Planning Conference is on February 27, 2020, where more than 200 faculty, students, staff, Board of Trustees, and community members will help continue the work in developing the next strategic plan for Harper College. She recognized Dr. Michael Horton as chair of the Strategic Planning and Accountability Committee and Darlene Schlenbecker as the Interim Vice President of Institutional Planning and Strategic Alliances for engaging multiple constituents across the College and creating an inclusive and robust process that represents the theme "Your Voice, Our Potential."

The leadership team continues to monitor enrollment and discuss ways to bolster efforts and looking at strategies to improve enrollment. Currently enrollment is slightly higher than last spring primarily due to dual credit.

At the Achieving the Dream conference Harper College was recognized as a Leader College of Distinction that recognized the College's work in achieving new and higher student outcomes and narrowing equity gaps. She thanked the faculty and staff for their dedication to these areas of focus and thanked the Board for their leadership.

Dr. Proctor asked Dr. Coons to recognize those present for tenure and those requesting sabbaticals.

Dr. Coons read a list of faculty being tenured and asked those present to stand. Dr. Coons then highlighted the sabbaticals being requested and asked those present to stand.

STUDENT SUCCESS REPORT

Surviving to Thriving:
Forming Partnerships to
Foster Student Well-Being

Dr. Proctor requested Sheryl Otto, Associate Provost, Student Affairs; Mary Kay Harton, Dean of Students; and Dr. Vicki Atkinson, Dean, Student Development to present on the mental health activities on campus.

Ms. Otto began by sharing that over the last eight months the College has purposefully aligned the work amongst student life and two newly reimagined areas of the College, wellness and counseling services. Both services share the mission of providing students with educational resources to help them make informed, healthy, and positive life choices. The unifying key to the work has been the adoption of the eight dimensions of wellness as a programming construct.

Ms. Harton continued by reporting she started in fall 2019 and met with Student Engagement to find a programming model that ensured collaboration, intentionality, and that everyone would work smarter and not harder. Beth Ripperger, the Wellness Manager, proposed the eight dimensions of wellness that is an evidence-based holistic approach to wellness programming. The model is not only about nutrition but about creating and designing spaces in higher education to prevent and minimize the harm students could experience. The goal is for students to leave the College better than they arrive. Ms. Ripperger worked in collaboration with marketing and communications to brand the wellness program and to establish the wellness website for both students and employees. Ms. Harton explained the annual calendar that is based on themes, multicultural programs, and awareness events. The calendar includes learning objectives as well. Monthly Student Engagement and other campus departments meet to discuss the calendar, and to evaluate events. In fall 2019 there were almost 200 events offered that were attended by over 50,000 duplicated students. One of strongest partners and collaborators is Student Development and Counseling Services. Ms. Harton asked Dr. Atkinson to share about how they have collaborated.

Dr. Atkinson reported the counseling services web resources has been refreshed and a new tagline "We're Here for You" has been adopted to be impactful. In fall 2019, additional self-service resources and online support was added to the website for students. With the new case managed advising model, counselors are now able to fully support wellness and mental health for students.

A highlight for the spring semester will be the Fresh Check Day event in March. This event is a collaboration between Wellness, the Student Government Association, and Counseling. The program originates from a family foundation that lost their son to a suicide in 2011. The national event is held on college campuses to support student's mental health and confront head on the importance of supporting from a community point of view.

Additionally, counselors are partnering with academic faculty to deliver services within the classroom. Both counselors and advisors have also received multicultural competency training. Pop-up services are being offered to students in key location to provide stress reduction.

On July 1, 2020, the Mental Health Early Action on Campus Act becomes effective. The act is intended to address gaps in mental health support at all public Illinois colleges and universities. The College is looking forward to hearing more information about appropriations and funding to be able to be in compliance with the Act. The benchmark goals related to the Act can be met in a variety of ways from on campus counseling teams to partnerships. The College plans to establish partnerships and has had discussions with Kenneth Young, AMITA Health, Alexian Brothers, and Northwest Community Healthcare.

She concluded by recognizing Beth Ripperger, Wellness Manager, and Cindy Washburn, Manager of Counseling Operations, for their continued support.

Chair Stack thanked all for a great report on the comprehensive approach to student wellness as being a key component to student success.

In response to Chair Stack, Dr. Atkinson indicated the effectiveness of the initiatives will be evaluated by reviewing outcomes.

In response to Dr. Proctor, Ms. Harton explained data is collected and reviewed for all the learning outcomes by the 30 partners. Data includes attendance, location, time, content, speaker, and was it effective. Adjustments will be made to programing depending upon the results.

Member Kelley asked for this program to be shared at the ACCT Congress in fall 2020.

Student member Santafe-Zambrano thanked the College for addressing the mental health, the transportation needs, and basic needs of students.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

Chair Stack thanked Ms. Cayer for her question and stated that it is not a question for the Board to answer.

CONSENT AGENDA

Member Mundt moved, Member Dowell seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Johnson, and Mundt.
Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

The Consent Agenda included:

The minutes for January 8, 2020 Committee of the Whole meeting, January 15, 2020 Board of Trustees meeting; accounts payable; student disbursements; payroll December 20, 2019, January 3, 2020, and January 17, 2020; estimated payroll for January 31, 2020 and February 14, 2020; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; 2020-2021 proposed credit course fee changes; elimination of international student fee; Illinois Community College Board fiscal year 2020 deferred maintenance projects; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; faculty tenure status report (2nd years); faculty tenure status report (1st years) as outlined in Exhibits X-A.1 through X-B.6.

Minutes January 8, 2020 Committee of the Whole meeting, January 15, 2020 Board of Trustees meeting.

Fund Expenditures	Accounts Payable	\$4,402,589.98
	Student Disbursements	\$94,310.87

The payroll of December 20, 2019 in the amount of \$1,988,093.15, January 3, 2020 in the amount of \$1,553,623.61 and January 17, 2020 in the amount of \$1,789,539.34; estimated payroll of January 31, 2020 in the amount of \$1,777,085.37 and February 14, 2020 in the amount of \$1,777,085.37.

Bid Approvals Ex. X-A.3.a Accept bid and award construction contract for the Building B HVAC Upgrades and Electrical Panel Replacement Project to Bee Liner Lean Services Inc., as the lowest responsible and responsive bidder, in the total amount of \$517,000.00, including a base bid of \$470,000.00 and 10% contingency of \$47,000.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the Building B Heating, Ventilating and Air Conditioning (HVAC) and Electrical Panel Replacement Project budget.

Ex. X-A.3.b Accept bid and award construction contract for the Building D Refrigerant Detection and Purge Remediation Project to MG Mechanical Contracting Inc, as the lowest responsible and responsive bidder, in the total amount of \$110,205.00, including a base bid of \$87,150.00, 10% contingency of \$8,715.00, base fee of \$13,040.00, and reimbursables of \$1,300.00 as provided in the Operations and Maintenance (Restricted) Fund budget, and contained

within the Building D Refrigerant Detection and Purge Remediation Project budget and the Building Automation Systems Project budget.

- Ex. X-A.3.c Accept bid and award construction contract for the Building X Nutrition Lab Remodeling Project to Blue Reef LLC, as the lowest responsible and responsive bidder, in the total amount of \$224,950.00, including a base bid of \$204,500.00 and 10% contingency of \$20,450.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the Building X Nutrition Lab Remodeling Project budget.
- Ex. X-A.3.d Accept bid and award construction contract for the refurbishment of exterior signage to Michael's Signs Inc., as the lowest responsible and responsive bidder, in the total amount of \$33,902.00, including a base bid of \$30,820.00 and 10% contingency of \$3,082.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the Exterior Signage Maintenance budget.
- Ex. X-A.3.e Accept bid and award contract for building automation system (BAS) software upgrade to FIX Consulting, as FIX Consulting is in the best position to complete this project because they were the integrators for the project for the College and these types of services are exempt from bidding requirements, including a proposal of \$53,838.00 and 10% contingency of \$5,384.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the Building Automation Systems Project budget.
- Ex. X-A.3.f Accept bid and award construction contract for the Building B Police Operations Center and Restroom Renovations Project to Bee Liner Lean Services Inc, as the lowest responsible and responsive bidder, in the total amount of \$523,820.00, including a base bid of \$476,200.00 and 10% contingency of \$47,620.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the Building B Police Operations Center and Restroom Renovations Project budget and the FY 2021 budget.
- Request for Proposals Ex. X-A.4.a Approve a proposal and award a contract to OminiUpdate, Inc. to provide a content management system for Harper College's main public website for three years with the option to renew for two additional one-year periods, in the amount of \$33,950.00 for year

one, \$35,432.00 for year two, \$36,997.00 for year three, \$37,737 for year four, and \$37,737.00 for year five, as provided in the Educational Fund budget.

- Ex. X-A.4.b Approve a proposal and award a contract to Q Center in St. Charles for hosting the four-day Harper Leadership Institute (HLI) Immersion Retreat in fall 2020, in the amount of \$53,617.00, as provided in the Educational Fund budget.
- Purchase Orders Ex. X-A.4.a Approve the purchase order to Highstreet IT Solutions, LLC in the amount of \$328,650.00, Campus Works, Inc. in the amount of \$155,000.00, EBS Contractors in the amount of \$156,500.00, EBS License in the amount of \$93,000.00, and 20% contingency in the amount of \$96,730.00 as provide in the Restricted Purposes Fund budget.
- Personnel Actions
- Supervisory/Management Appointment
Brian Hamm, Motorcycle Safety Program: Field Coordinator, Continuing Education, 1/27/2020, \$57,500/year
- Professional/Technical Appointments
Brian Collins, Advocate Lead - One-Stop Center, One-Stop Center, 1/6/2020, \$58,313/year
Thomas French, Theatre Technical Director, Events Management, 12/16/2019, \$53,515/year
Benjamin Hughes, Technical Support Specialist, Client Systems, 3/16/2020, \$69,547/year
Sharon Kim, Transition Advisor - Health Careers, Center for New Students & Orientation, 2/17/2020, \$50,282/year
- Classified Staff Appointments
Lisa Barruzza, Administrative Assistant, Interdisciplinary Student Success, 1/21/2020, \$46,800/year
Marcin Grygorowicz, Financial Aid Specialist, Office of Student Financial Assistance, 1/13/2020 \$49,238/year
Cheryl LaRocca, Administrative Assistant, Career and Technical Programs, 2/10/2020, \$52,279.50/year
Sloan McHugh, Program Assistant - Office of International Education, Interdisciplinary Student Success, 1/27/2020, \$40,463/year
Michele Ottenfeld, Purchasing Assistant, Purchasing, 1/20/2020, \$51,928.50/year
Kristen Walk, Program and Classroom Aide, P/T, Continuing Education, 1/21/2020, \$13,832/year
- Harper #512 IEA-NEA Appointments
Frank Cristia, 3rd Shift Custodian, Operations Services, 2/10/2020, \$29,120/year
Enrique Garcia, HVAC Mechanic, Utilities, 2/10/2020, \$61,464/year

Fidel Herrera, 3rd Shift Custodian, Operations Services, 2/3/2020,
\$29,120/year
Joseph Litt, Set-Up Crew Member, Operations Services, 1/21/2020,
\$30,368/year
Justin Vinci, 3rd Shift Custodian, Operations Services, 2/3/2020,
\$29,120/year

Administrator Retirement

Sheryl Otto, Associate Provost, Student Affairs, Student Affairs,
5/31/2020, 28 years 9 months

Faculty Retirements

Karen Chandra, Professor, Health Careers, 7/31/2020, 16 years 11
months
Barbara Ellis, Professor, Liberal Arts, 7/31/2020 (extended), 17 years
11 months
Joanne Rothblum, Professor, Health Careers, 7/31/2020, 23 years 11
months

Professional/Technical Retirement

Juanita Perez Bassler, Admissions Specialist, Admissions Outreach,
4/30/2020, 28 years 10 months

Supervisory/Management Separations

Cheryl Devenny, Admissions Outreach Operations Manager,
Admissions Outreach, 1/17/2020, 3 years 6 months
Bo'Lynne Modzelewski, Technical Manager, Client Systems,
1/17/2020, 19 years 9 months

Professional/Technical Separation

Stuart Templeton, Manufacturing Program Specialist, Career and
Technical Programs, 1/31/2020, 3 years 8 months

Classified Staff Separations

Employee #6285, Records Assistant, Registrar's Office, 2/21/2019, 8
years 4 months
Anastasia Sitnikova, Program and Classroom Aide, P/T, Continuing
Education, 1/15/2020, 1 year

ICOPS Separation

Alven Georges, Community Service Officer II, Harper College Police,
2/17/2020, 9 months

Harper #512 IEA-NEA Separation

Employee #10927, Groundskeeper, Buildings and Grounds,
1/13/2020, 2 months
Brett Roberts, Groundskeeper, Buildings and Grounds, 1/3/2020, 3
years 10 months

Board Travel

Approval of travel related charges for the Board of Trustees, as
presented in Exhibit X-A.7.

Travel Expense Exceptions	There were no travel expense exceptions.
2020-2021 Proposed Credit Course Fee Changes	Approval of the proposed credit course fee changes for the 2020-2021 academic year being recommended to ensure currency of appropriate fees for Harper College courses, as presented in Exhibit X-A.9.
Elimination of International Student Fee	Approval to eliminate the international student fee of \$150.00 per student, as presented in Exhibit X-A.10.
Illinois Community College Board Fiscal Year 2020 Deferred Maintenance Projects	Approval of the deferred maintenance projects for submission to the Illinois Community College Board (ICCB) and the Capital Development Board (CDB) to request funding from the FY 2020 Deferred Maintenance Appropriation, as presented in Exhibit X-A.11.
Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Report	<p>Foundation Liaison Report: Member Johnson shared in December 2019, the Foundation received a \$50,000 grant from the Rivers Casino Foundation to fund scholarships for Veteran and Military-Connected students. This new scholarship provides financial assistance for two semesters of tuition and fees for up to 10 veteran and military-connected students enrolled on a full- or part-time basis and will also fund 20 textbook and supplies scholarships up to \$500. Harper is excited to partner with Rivers to continue to support and encourage our veteran and military-connected students to complete their academic credentials at Harper and then to enter the workforce as skilled workers or transfer to a four-year institution to complete their bachelor's degree.</p>
	<p>The Foundation has received generous donations to establish three new scholarships:</p> <ul style="list-style-type: none"> • The Craig Stettner Memorial Endowed Scholarship was formally created in January of this year and will be awarded for the first time this spring semester. This scholarship was created as a tribute to professor Craig Stettner with donations received in his memory from former and current students, colleagues, friends, and family. The scholarship will support students who participate in a Harper faculty-led study abroad program. • The Ruth M. Lange Memorial Scholarship will support students who are studying early childhood education. This scholarship will be eligible to be awarded during the 2020-21 academic year. • The Ruth Patterson Endowed Scholarship will support female students who have financial need and are enrolled in a career program. This scholarship was awarded for the first time this spring.

Further Member Johnson shared he had the opportunity to speak with Ms. Zoldak from the Foundation where he heard there are over 190 donor-sponsored scholarships available to students.

The Foundation quarterly board meeting is on Tuesday, March 10, 2020.

Alumni Liaison Report: Member Mundt reported the Harper College Alumni Program has partnered with WHCM 88.3 FM student radio to host the second annual "WHCM Alumni & Friends Membership Drive" from March 3 to March 15. This year's drive will celebrate WHCM's 20th year on the airwaves. The membership drive solicits WHCM alumni and friends to purchase "memberships" for a minimum of \$30. Membership level donors will receive a 20th anniversary WHCM t-shirt. WHCM and the Alumni Program will co-host an anniversary reception for station alumni and students on Thursday, March 12, at 5:30 p.m. to celebrate the 20th anniversary milestone. Students will promote the membership drive and event on the air. The funds will support WHCM radio students in development opportunities.

The Harper College Alumni Program launched the second annual Alumni Virtual Mentoring program which started on February 10. The program will give students and alumni a chance to sign up and to be connected with a Virtual Mentor from Harper College's Distinguished Alumni. Eleven Harper College Distinguished Alumni will participate as mentors. Mentoring will take place virtually after the sign-up period ends on March 2 using Harper Connect, the Harper College's Alumni Networking platform. The mentee has the opportunity to seek career guidance, ask questions, and also learn from their mentor's career successes.

The HOPE Giving Circle will host the Women at the Table breakfast, a panel style event focusing on women and leadership, on Friday, March 6, at 8:00 a.m. at Westwood Tavern in Schaumburg. The event will bring together female business owners for an engaging panel discussion and feature a keynote presentation by Dr. Amy Derick, owner and Medical Director of Derick Dermatology. The HOPE Giving Circle is Harper's women's philanthropy program offering scholarships and mentoring to female students pursuing education at Harper College and beyond.

ICCTA Liaison Report: Member Kelley reported he attended the ACCT National Legislative Summit with Dr. Proctor and Student Trustee Santafe-Zambrano. He had the opportunity to meet with Senators Durbin and Duckworth where he shared how Harper College has been implementing OER. Senator Durbin has renewed a College Textbook Affordability Act to support OER initiatives.

The ICCTA meeting took place during the ACCT National Legislative Summit where it was discussed that ICCTA trustees will support the

ability to offer a baccalaureate degree for early childhood education instruction and will support the Monetary Assistance Program (MAP) grants to only be offered to non-profit institutions.

He further reported at one of the plenary sessions that Gallup shared data that 51% consider college education important, which was down from 70%, and 95% of chief academic officers believe that colleges do a good job in preparing students.

Lastly, he thanked Mr. Julian for organizing successful visits at the ACCT National Legislative Summit.

Grants and Gifts Status Report Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Faculty Tenure Status Report (2nd Years) The administration informs the Board of the tenure status of all probationary faculty after review by the Faculty Tenure Committee and the administrative staff, as outlined in Exhibit X-B.5.

Faculty Tenure Status Report (1st Years) The administration informs the Board of the tenure status of all probationary faculty after review by the Faculty Tenure Committee and the administrative staff, as outlined in Exhibit X-B.6.

NEW BUSINESS

Exhibit XI-A: Faculty Tenure Recommendation Dr. Proctor shared she met with each faculty member to be tenured and heard about their journey at Harper and their sustained commitment to student success.

Chair Stack asked all tenured faculty members to stand and be recognized.

Member Robb moved, Student Member Santafe seconded, to affirm the award of tenure beginning with the fall semester 2019, for the faculty below, as outlined in Exhibit XI-A.

- | | |
|-----------------------|----------------------------|
| Yelda Aydin-Mullen | Mathematics |
| Jeremy Chamberlain | Mathematics |
| Gerardo Cruz | World Languages |
| Theresa (Terry) Frank | Nursing |
| Rita Gura | Physical Therapy Assistant |
| Jonathan Loos | Kinesiology |
| Adam Lopez | History |
| Cara Mullen | Mathematics |
| Kathleen Nikolai | Early Childhood Education |
| Stefan Pajtek | Biology |

Laura Smith
Kendra Uhe
Traci Wessel

Surgical Tech
Medical Office Assistant
Dietetics

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote:
aye.

Exhibit XI-B: Resolution
Authorizing Extension of
Probation of Non-Tenured
Faculty Member

Member Dowell moved, Member Johnson seconded, to approve the adoption of a resolution authorizing extension of probation for one year to a non-tenured faculty member, as outlined in Exhibit XI-B.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote:
aye.

Exhibit XI-C: Sabbatical
Leave Review

Member Dowell moved, Member Kelley seconded, to approve the sabbatical leaves, as outlined in Exhibit XI-C.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote:
aye.

Exhibit XI-D: Approval of
New Certificate: Dietetic
Internship Certificate

Member Robb moved, Student Member Santafe seconded, to approve the new certificate: Dietetic Internship Certificate, as outlined in Exhibit XI-D.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote:
aye.

Exhibit XI-E: Authorization
for Personnel
Appointments, Payment of
Vouchers, and Requests to
Purchase

Member Johnson motioned, Member Mundt seconded, to authorize Dr. Proctor, or her delegate, to appoint personnel, pay vouchers, and approve purchases from February 27, 2020 to March 31, 2020, since there is no Board meeting in March, as outlined in Exhibit XI-E.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote:
aye.

ANNOUNCEMENTS
BY CHAIR

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Monday, April 8, 2020, at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, April 15, 2020, at 6:00 p.m. in W-214.

OTHER BUSINESS

Student Member Santafe motioned, Member Kelley seconded, to enter closed session to discuss personnel at 7:01 p.m.

Upon roll call, the vote was as follows: Ayes: Members Stack, Kelley, Robb, Dowell, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

Member Dowell motioned, Member Kelley seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:54 p.m.

Upon roll call, the vote was as follows: Ayes: Members Stack, Kelley, Robb, Dowell, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe-Zambrano advisory vote: aye.

ADJOURNMENT

Member Dowell moved, Student Member Santafe seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:55 p.m.

Chair

Secretary