

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, December 9, 2020

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Pat Stack on Wednesday, December 9, 2020 at 5:00 p.m. via remote teleconference.

ROLL CALL

Present via teleconference: Members Diane Hill, Herb Johnson (arrived 5:03 pm), Bill Kelley (arrived 5:01 pm), Walt Mundt, Nancy Robb, Pat Stack, and Student Member Dylan Hildebrand.

Absent: None

Also present via teleconference: Dr. Avis Proctor, President; Laura Brown, VP and Chief Advancement Officer; Dr. Kathy Bruce, Interim Associate Provost; Orlando Cabrera, Technical Support Specialist; Meg Coney, Administrative Coordinator; Sue Contarino, Interim Chief Information Officer; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation; Dr. Kathy Coy, Director of Institutional Research; Dave Dluger, Media Technical Director; Sue Egan, Executive Assistant; Rob Galick, Executive Vice President of Finance and Administrative Services; Bob Grapenthien, Interim Controller; Dr. MaryAnn Janosik, Provost; Jeff Julian, Chief of Staff; Darryl Knight, Executive Director of Facilities Management; Chelsea Lynn, Theatre Technical Director; Craig Marscin, Network and VoIP Specialist; Dr. Claudia Mercado, Interim Vice President of Diversity, Equity and Inclusion;Carolynn Muci, Internal Communications Manager; Regan Myers, Director of Infrastructure Services; Bob Parzy, Interim Associate Provost of Enrollment Services; Kim Pohl, Director of Communications; Dr. Michelé Smith, Vice President of Workforce Solutions; Roger Spayer, Chief HR Officer; Steve Takai, Technical Support Specialist; Heather Zoldak, Associate Executive Director of Foundation.

Guests via audio-conference: Christine Torres, Crowe; Melissa Cayer, citizen.

PUBLIC COMMENTS

None.

DISCUSSION OF  
FOLLOW UP ITEMS

Rob Galick introduced Cristine Torres from Crowe, who presented the results of Harper College's Audit for June 20, 2020, which included the Opinions which were all unmodified and "Clean." Ms. Torres reviewed the Summarized Financial Information. The auditors were awaiting final federal guidelines for reporting on the CARES Act, which delayed the auditing process.

Dr. Regan Myers presented a review of Oracle ERP Cloud Post Implementation Services (Day 2 Services). Harper recommends partnering with Huron Consulting Group to leverage their expertise and experience with critical enterprise functions and processes within Oracle Cloud. They will provide training, make solution recommendations and ensure strategic road mapping and future success of Harper's investment in the Oracle Cloud. Rob Galick explained the \$295,000 cost of services will be charged against the IT Operations budget. The Board expressed concern that Harper does not incur further costs for these services.

Board approval is necessary at this meeting to provide Huron with an extra week of staff preparation time to go live with Oracle Cloud on January 4, 2021.

#### FORMAL ACTIONS

Exhibit XI-A Oracle ERP Cloud Post Implementation Support Services (Day 2 Services) was presented for Board approval.

Member Kelley moved, Member Johnson seconded, to approve the funding of \$295,000 for one year, as outlined in Exhibit XI-A.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

#### DISCUSSION OF FOLLOW-UP ITEMS CONTINUED

Jeff Julian provided an update on the FY2021-2024 Strategic Plan in place of Darlene Schlenbecker. Initial goal team meetings were held in November; the Strategic Plan Leadership team meeting was held in December. Measures will be developed; and goal teams will begin their work towards meeting targets. A Strategic Plan Dashboard will be developed by spring 2021. The next Board update is scheduled for April.

Bob Grapenthien presented a review of the FY21 budget to date.

Dr. Avis Proctor provided an update on the six President's Priorities:

1. Execute the 2021-2024 Strategic Plan – the update provided previously summarized progress.
2. Improve recruitment and retention of diverse faculty and staff – this continues to be a focus in the Operational and Strategic Plans. Harper has joined two consortia to learn more about best practices and are developing statements for job descriptions and interview questions. A Cultural Center is scheduled to open in spring; and a new DEI executive position was created, and a national search is underway. The new individual will start in FY22.
3. Enhance distance learning programs – the Board has expressed interest in this initiative for 18 months. A consultant

was hired, and a three-year distance education plan is being created based on her report.

4. Develop new partnerships and strengthen current relationships – Six new partnerships have been formed; the Board will learn more about a partnership with JourneyCare for a nursing apprenticeship program at next week’s Board meeting. As the Board heard in a presentation last month, the University Center programming continues to grow.
5. Increase standards of risk management for the College – Tetra Tech was hired to review our standards.
6. Review/update the Board Policy Manual to ensure continued compliance with state and federal statutes – currently on track to be completed by June.

Dr. Maria Coons reviewed the December 16 Board Packet.

Chair Stack asked the Board to hold March 17 from 1:00-6:00 pm for a workshop on Board governance, and diversity, equity and inclusion.

ADJOURNMENT

Member Robb moved, Member Mundt seconded, adjournment at 6:35 p.m.

In a voice vote, motion carried.

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Chair

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Secretary