

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, December 8, 2021

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Pat Stack on Wednesday, December 8, 2021 at 5:01 p.m. in the Wojcik Conference Center Amphitheater, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Greg Dowell, Herb Johnson, Bill Kelley, Walt Mundt via phone, Nancy Robb, Pat Stack, and Student Member Pahul Mal.

Absent: Member Diane Hill

Also present: Nuri Akdeniz, Project Manager; Mike Barzacchini, Director Marketing Services; President; Laura Brown, Vice President and Chief Advancement Officer; Meg Coney, Administrative Coordinator; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Dr. Kathy Coy, Director of Institutional Research; Sue Egan, Executive Assistant; Bob Grapenthien, Controller; Dr. Travaris Harris, Interim Associate Provost; Jeff Julian, Chief of Staff; Rick Kellerman, Specialist-Network; Dr. Claudia Mercado, Associate Provost Student Affairs; John Lawson, Chief of Police; Kurt Metzger, Deputy Chief of Police; Bob Parzy, Associate Provost Enrollment Services; Steve Petersen, Campus Architect; Kim Pohl, Director of Communications; Dr. Avis Proctor, President; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Michelé Smith, Workforce Solutions; Nick Smith, Senior Event Planner; Roger Spayer, Chief Human Resources Officer; Heather Zoldak, Associate Executive Director, Foundation.

Guests: Reid Ottesen, Paul Mehring from Village of Palatine; Molly McGillian, Dan Neebes from Gordian; Dennis Vovos, Eric Risinger and Rusty Walker from Holabird & Root; Amy Maceyko, WTW Architects; Christine Torres, Crowe; Melissa Cayer, citizen

PUBLIC COMMENTS

Citizen Cayer asked to conserve resources by consolidating government functions.

DISCUSSION OF  
FOLLOW UP ITEMS

Palatine Village Manager Reid Ottesen presented the Village's request for a TIF district extension to fund remaining infrastructure improvements in downtown Palatine. Only two years of the State required 12-year extension is needed. An Intergovernmental Agreement between Harper and Village of Palatine will protect Harper's revenue return when projects are completed within two years. Board approval is requested at the December 15 Board meeting.

Molly McGillian from Gordian (formerly Sightlines) presented Harper College's FY21 Facilities Benchmarking and Analysis, and the annual review of campus assets and space, capital, and operations. Harper's focus has been stewarding existing campus space. Harper's high-risk space has decreased from 53% to 36% since FY06 due to several major renovations.

Harper will need to divert resources to older, programmatically important spaces to ensure that high standards are met. Investments and major renovations in recent years have reduced the backlog, increased net asset value, and lowered Harper's overall risk profile. Unlike peers, Harper continues to rely largely on one-time funds to meet investment targets. Facilities saw a decrease in the amount of operating funds available to keep campus running on a day-to-day basis but the amount of space that Harper College's Facilities area maintains has grown by 10%.

Amy Maceyko from WTW Architects and Dennis Vovos from Holabird and Root reviewed the new Canning Center programming including the project schedule, project goals, program and square footage as compared to comparable institutions with 7,500 FTE. More than 25 stakeholder groups provided input.

Vision and goals include comprehensive and accessible services, student engagement for the Harper experience, program area improvements and improved space and visibility that includes food service, large event space, meeting rooms and retail, student lounge, fun and gathering spaces for student organizations and others, a cultural center, and academic space for the culinary/hospitality program.

Board members inquired about the future carbon footprint and sustainability as construction begins in 2024. The mandate is for LEED Gold at the minimum, and independent agents will monitor the design work for energy efficient goals. The Board will be provided with a cost estimate in the May/June 2023 timeframe.

Christine Torres from Crowe reported on the findings from Harper's Annual Comprehensive Financial Report for the fiscal year ended June 30, 2021. Opinions were All Unmodified "Clean" with no material weaknesses or significant deficiencies in internal control over financial reporting, based on audit progress to date. Trustees Dowell and Johnson served on the Audit Committee. Trustee Dowell summarized the audit process.

Dr. Maria Coons reviewed the December 15 Board packet.

#### FORMAL ACTIONS

Member Robb motioned, Member Dowell seconded to enter closed session to discuss security procedures at 6:27 p.m. In a roll call vote, the motion passed unanimously.

Member Dowell motioned, Member Robb seconded to adjourn the closed session and re-enter the regular meeting at 6:46 p.m. In a roll call vote the motion passed unanimously.

ADJOURNMENT

Member Dowell moved, Member Johnson seconded, adjournment at 6:46 p.m. In a voice vote, motion carried.

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Chair

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Secretary