

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, November 9, 2022

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Pat Stack on Wednesday, November 9, 2022, at 5:00 p.m. in the Wojcik Conference Center Amphitheater, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Greg Dowell, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt (arrived 5:09), Nancy Robb, Pat Stack and Student Member Maricarmen Gonzalez.

Absent: None

Also present: Mike Barzacchini, Director Marketing Services; Dr. Susanne Brock, Senior Director, Innovation and Development; Laura Brown, Vice President and Chief Advancement Officer; Tony Butler, Director of Risk Management; Orlando Cabrera, Tech Support Specialist; Kathleen Canfield, Senior Director, Job Placement and Workforce Solutions; Dr. Scott Cashman, Senior Manager, Community, Career and Corporate Education; Tom Cassell, Senior Manager, Business Development; Meg Coney, Administrative Coordinator; Dr. Maria Coons, Vice President and Board Liaison; Dr. Kathy Coy, Director, Institutional Research; Amanda Duval, Chief Human Resources Officer; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Controller; Travaris Harris, Associate Provost; Erika Hartman, Administrative Coordinator; Mary Kay Harton, Dean of Students; Dr. Joanne Ivory, Dean Career and Technical Programs; Dr. MaryAnn Janosik, Provost; Dr. Tamara Johnson, Vice President of Diversity, Equity and Inclusion; Jeff Julian, Chief of Staff; Rick Kellerman, Network Specialist; Nancy Medina, Executive Director Facilities Management; Regan Myers, Director Infrastructure Services; Bob Parzy, Associate Provost-Enrollment Services; Dr. Avis Proctor, President; Jaime Riewerts, Dean, Liberal Arts; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Dr. Michelé Smith, Vice President Workforce Solutions; Brian Thomason, Director Client Systems; Darice Trout, Interim Dean, Business and Social Science; Riaz Yusuff, Chief Information Officer; Heather Zoldak, Associate Executive Director-Foundation and Major Gifts.

Guests: Christine Torres and Hollis Hanson-Pollock, Crowe; David Yandel and Jan Behounek, FGM Architects.

PUBLIC COMMENTS

None

DISCUSSION POINTS

Bob Grapenthien introduced Cristine Torres from Crowe, who presented the results of Harper College's Annual Comprehensive Financial Report for fiscal year ending June 30, 2022. She reported unmodified opinions, and no material weaknesses or deficiencies were found in Harper's Financial Statements and Federal Awards; all are in compliance. She thanked the Audit Committee for providing their perspective and working with Crowe to get everything they needed. Trustee Dowell thanked Torres and Hollis Hanson-Pollock and their team for working seamlessly with the committee and the College. Trustee Dowell also recognized Harper's Accounting Department for doing a fantastic job with the audit. Dr. Proctor recognized the Grants Department for quickly putting rubrics in place to distribute federal funds to students. Trustee Robb thanked Trustees Johnson and Dowell for their work on the Audit Committee.

Rob Galick presented revised numbers for Harper's 2022 Tax Levy. Last month, the Board requested that other options be considered for establishing a tax levy that is lower than 5%. Galick reported that new information is now available based on actual numbers received from Cook County and the proposed levy falls below the 5% threshold.

Trustee Dowell thanked Galick in responding to the Board's request for the reduction and stated the Board must make a hard decision. Trustee Johnson expressed concern over the budgetary impact to Harper at the lower levy and suggested another look at a higher level since Harper's impact on tax bills is much lower than other school districts. Trustee Kelley reminded the Board that tuition has not been increased over the past three years, and said he is concerned about the impact to students should tuition need to be increased.

Riaz Yusuff presented Harper's Information Technology updates over the past year since he joined Harper. He reviewed the findings from the 2021 Huron Study that have been addressed to date: Stabilized Oracle Fusion; Laptop-as-a-desktop 86% completed; Reorganized IT; Optimizing contractor spend and Implemented an IT Governance system to review and approve IT initiatives across campus to ensure the request fits with the current technology ecosystem.

Darlene Schlenbecker presented a Strategic Plan Update: of 76 measures, 37 are On Schedule, 23 are Completed/Achieved, 11 have Not Started, and 5 are Behind Schedule. Several measures are in progress to be completed during FY2023. The next status update will be in April 2023.

Jeff Julian presented the Legislative Affairs Update. He reviewed the November 2022 General Election Results impacting Harper's district and previewed the 2023 Legislative Affairs Engagement Plan at the State and Federal levels.

Dr. Maria Coons reviewed the November 16, 2022 Board packet. She reminded the Board about the January Board Financial workshop and will survey members for availability in both January and March.

FORMAL ACTIONS

Member Dowell motioned; Member Johnson seconded to enter closed session to discuss security procedures at 6:23 p.m. In a roll call voted, the motion passed unanimously.

Member Robb motioned, Member Dowell seconded to adjourn the closed session and re-enter the regular meeting at 7:11 p.m. In a roll call vote the motion passed unanimously.

ADJOURNMENT

Member Dowell moved, Member Johnson seconded, adjournment at 7:11 p.m.

In a voice vote, motion carried.

Chair

Secretary