

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Monday, April 28, 2025

I CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Kelley on Monday, April 28, 2025, at 6:00 p.m. in the Wojcik Amphitheater.

Member Dowell led the Pledge of Allegiance.

II ROLL CALL

Present: Student Member Liman Lei, Members Greg Dowell, Nancy Robb, Pat Stack, Diane Hill, Walt Mundt, Bill Kelley

Absent: Member Herb Johnson

Also present: Dr. Jason Altmann, Interim Dean of Students; Joseph Angermeier, Faculty; Deena Ata, Academic Advisor; Lisa Ayers, Faculty; Dr. Yolonda Barnes, Dean, Business and Social Science; Mike Barzacchini, Director, Marketing Services; Dr. Dennis Baskin, Associate Provost of Student Affairs; Amber Blake, Manager, Internal Communications; Denise Brents, Faculty; Lisa Busto, Faculty; Tony Butler, Director of Risk Management; Orlando Cabrera, Technical Support Specialist; Dr. Scott Cashman, Senior Manager, Community, Career and Corporate Education; Tom Cassell, Senior Director of Business Development and Event Operations; Malathy Chandrasekar, Faculty; Gerardo Cruz, Faculty; Dr. Tom Dowd, Faculty; Amanda Duval-Norwood, Chief Human Resource Officer; Marcia Frank, Senior Director - Innovation and Development; Rob Galick, EVP Finance and Administrative Services; Dr. John Garcia, Faculty; Megan Giacomino, Faculty; Dr. Kathleen Gorski, Associate Provost, Curriculum and Instruction; Dr. Susan Grant, Faculty; Bob Grapenthien, Controller; Edward Hamel, Faculty; Erika Hartman, Administrative Coordinator; Bob Hayley, Assistant Controller; Dr. Stephanie Horton, Faculty; Dr. Joanne Ivory, Dean of Career and Technical Programs; Dr. Tamara Johnson, Vice President of Diversity, Equity and Inclusion; Kate Johnson, Faculty; Jeff Julian, Chief of Staff and Vice President of External Affairs; Njambi Kamoche, Dean, Resources for Learning; Rick Kellerman, Network Specialist; Andy Kidwell, Faculty; Christine Kuffel, Faculty; Jennifer Lau-Bond, Faculty; Jeanne Leifheit, Faculty; Dr. Derek Leiter, Dean of Health Careers; Sheila Mazzuca, Faculty; Dawn McKinley, Faculty; Matt McLaughlin, Director of Insights, Planning and Decision Support; Alessandra McNamara, Faculty; Nancy Medina, Executive Director of Facilities Management; Dr. Regan Myers, Director of Infrastructure Services; Kathy Nikolai, Faculty; Crystal Peirce,

Faculty; Steve Petersen, Campus Architect; Stephanie Petrykowski, Faculty; Gloria Plaza, Director, Business Operations and Security; Kim Pohl, Director of Communications; Dr. Avis Proctor, President; Colleen Rice, Executive Assistant; David Richmond, Faculty; Dr. Jaime Riewerts, Dean Liberal Arts; Aisha Robinson, Interim Coordinator, Community Standards and Outreach; Dr. Michelé Smith, Vice President of Workforce Solutions; Jennifer Smith, Faculty; Dr. Anna Strati, Director, Institutional Research and Analytics; Deann Surdo, Director, Outcomes Assessment and Institutional Effectiveness; Brian Thomason, Director, Client Systems; Darice Trout, Senior Director, Workforce Solutions and Job Placement; Kendra Uhe, Faculty; Bryan Wawzenek, Manager, Communications; Traci Wessel, Faculty; Dr. Roderica Williams, Dean, Student Success and Retention; LaVonya Williams, Faculty; Janet Woods, Coordinator, Instructional Technology; Riaz Yusuff, Chief Information Officer; Heather Zoldak, Chief Advancement Officer

Guests: Adekunbi Aransiola, Student; Jasmin Baguriran, Student; Alex Carnes, Student; Dionne C. Clemons, Citizen; Craig Duetsch, Citizen; Nick Edlozesre, Citizen; Phil Gerner, Robbins Schwartz; Chris Gorman, Robbins Schwartz; Kenneth Gutierrez, Student; Ashley Honore, Student; Eric Knox, Citizen; Yunhan Lei, Citizen; Victoria Malek, Student; Demarquis McInty, Citizen; James Meyer, Citizen; Corinne Pompey, Citizen; Kenneth Reyes, Student; Christine Schlundt, Citizen; CJ Speckman, Citizen; Donna Stanton, Citizen; Yen Tran, Citizen; Auliyah W., Citizen; Isabella Zipperich, Student

III STUDENT TRUSTEE REPORT

Student Trustee Liman Lei reflected in his final report on his emotional journey at Harper College. He shared the surreal feeling of transitioning from a newcomer to a student trustee, expressing gratitude for the warm welcome he received at Harper. Student Trustee Lei highlighted the sense of belonging he felt, especially as someone who had come to the U.S. from China with little knowledge of the area.

He recognized key individuals who had inspired him during his time at Harper, including faculty, staff, and student leaders who supported him throughout his journey. Student Trustee Lei also took a moment to thank all students at Harper, encouraging them to stand and be acknowledged, and spoke about the creation of the new Student Leadership Handbook, which will aid future student leaders in their roles.

In his closing remarks, Student Trustee Lei expressed deep gratitude toward the board members and thanked Dr. Proctor and Chair Kelley for their mentorship. He then read a heartfelt passage from the

handbook he helped develop, emphasizing the importance of student leadership, responsibility, and humility. Student Trustee Lei encouraged the next generation of student leaders to cherish the small steps that lead to big changes and to continue the legacy of student self-governance at Harper College.

The report concluded with a reflection on leadership, change, and the responsibility of student trustees to make meaningful contributions to the campus community.

IV FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President David Richmond began his report by expressing gratitude on behalf of the faculty to Student Trustee Lei for his service, acknowledging his dignity and enthusiasm throughout the year. He also thanked Trustee Greg Dowell for his more than a decade of service to Harper College, noting that while his work may not always have been recognized, the faculty deeply appreciated his contributions.

Richmond welcomed the new trustees and expressed the faculty's eagerness to collaborate with them during their terms. He then gave a special mention to his colleagues who are being considered for promotion, recognizing the hard work, dedication, and long hours they invested in reaching this milestone. He concluded his report by extending congratulations to those being promoted, on behalf of all faculty members.

ADJOURN SINE DIE TO ORGANIZATIONAL MEETING

Chair Kelley adjourned sine die to the Organizational Meeting.

Organizational Meeting: I. Call to Order

The Organizational meeting was called to order by Chair Kelley at 6:24 pm.

II. Approval of the Agenda for the Organizational Meeting

Member Stack moved, Member Hill seconded, approval of the agenda.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Diane Hill, Walt Mundt, Bill Kelley

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

III. Certificates of Results

Member Mundt moved, Member Dowell seconded, to recognize and accept the Cook County Clerk, the Kane County Clerk, the Lake County and the McHenry County Clerk Official Certificates of Results of the April 1, 2025 Board of Trustees Consolidated Election for District 512, as outlined in the Organizational Meeting Exhibit III.

Upon roll call for acceptance of the County Clerk Official Certificates, the vote was as follows:

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Diane Hill, Walt Mundt, Bill Kelley

Nays: None.

Motion carried. Student Member Liman Lei advisory vote: aye.

The oath of office was administered by Attorney Phil Gerner to the elected trustees: Eric Knox, James Meyer, and Student Trustee Adekunbi Aransiola.

IV. Roll Call of New Board Present: Student Member Adekunbi Aransiola, Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Absent: None.

V. Election of New Officers Member Mundt nominated Member Kelley as Chair of the Board of Trustees for 2025-2027. Member Hill seconded.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

Member Stack nominated Member Mundt as Vice Chair of the Board of Trustees for 2025-2027. Member Knox seconded.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

Member Hill nominated Member Robb as Secretary of the Board of Trustees for 2025-2027. Member Mundt seconded.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

Attorney Phil Gerner swore in the new Officers of the Board.

Chair Kelley made the following appointments:

ACCT/ICCTA Representative: Member Kelley

ACCT/ICCTA Alternate: Member Meyer

Foundation Liaison: Member Hill
Alumni Liaison: Member Knox
Audit Committee: Members Mundt and Stack

VI. Approval of Meeting
Schedule 2025-2026

Member Robb moved, Member Stack seconded, approval of the Meeting Schedule for the Board of Trustees for 2025-2026, as outlined in Organizational Meeting Exhibit VI.

Resolution

BE IT RESOLVED by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry, State of Illinois, the Regular Meetings of said Board of Trustees will be held on the third Wednesday of the month at 6:00 p.m. in the Wojcik Conference Center Amphitheater, Room W-120, 1200 West Algonquin Road, Palatine, Illinois, as noted below.

The Committee of the Whole meetings will be held on the second Wednesday of the month at 5:00 p.m. the Wojcik Conference Center Amphitheater, Room W-120, 1200 West Algonquin Road, Palatine, Illinois, as noted below.

Following are the Regular Board meeting and Committee of the Whole dates for 2025-2026:

- Wednesday July 23, 2025 Board Workshop
- Wednesday August 13, 2025 Committee of the Whole
- Wednesday August 20, 2025 Regular Board Meeting
- Wednesday September 10, 2025 Committee of the Whole
- Wednesday September 17, 2025 Regular Board Meeting
- Wednesday October 8, 2025 Committee of the Whole
- Wednesday October 15, 2025 Regular Board Meeting
- Wednesday November 12, 2025 Committee of the Whole
- Wednesday November 19, 2025 Regular Board Meeting
- Wednesday December 10, 2025 Committee of the Whole
- Wednesday December 17, 2025* Regular Board Meeting
- Wednesday January 14, 2026 Committee of the Whole & Financial Workshop
- Wednesday January 21, 2026 Regular Board Meeting
- Wednesday February 18, 2026** Committee of the Whole
- Wednesday February 25, 2026** Regular Board Meeting
- Wednesday March 11 or 18, 2026 Board Workshop
- Wednesday April 8, 2026 Committee of the Whole
- Wednesday April 15, 2026 Board Meeting/Organizational
- Wednesday May 13, 2026 Committee of the Whole
- Wednesday May 20, 2026 Regular Board Meeting

- Wednesday June 10, 2026 Committee of the Whole
- Wednesday June 17, 2026 Regular Board Meeting

* December 17, 2025 Board meeting will begin at 5:00pm

** February 2026 changed due to ACCT National Legislative Summit

Dated this 28th day of April 2025

Secretary, Board of Trustees

Upon roll call, the vote was as follows:

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

VII. Adjourn to Regular Board Meeting

Member Hill moved, Member Stack seconded, adjournment of the Organizational Meeting to resume the regular meeting of the Board of Trustees.

V APPROVAL OF AGENDA

Member Mundt moved, Member Robb seconded, approval of the agenda.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

VI PRESENTATION
AI Task Force Update

Dr. Avis Proctor introduced Riaz Yusuff, CIO, Patrick Kelly, web content manager, and Janet Woods, instructional technology coordinator, to share the task force's progress and future plans by emphasizing the growing impact of artificial intelligence, particularly following the release of ChatGPT, and the importance of encouraging responsible AI use at Harper College.

Yusuff explained that the task force was launched in fall 2023 to address AI-related college policy updates, develop usage guidelines, recommend generative AI tools, and draft AI principles. The only policy requiring revision was the Acceptable Use Policy, which had been updated to include AI language and was progressing through the governance process for approval.

Kelly shared that Microsoft Copilot was recommended as the primary AI tool due to its integration within the college's Microsoft ecosystem and its data privacy protections. A formal process for approving other tools like ChatGPT and Gemini was also in development. The task force

aimed to finalize policy revisions, tool approvals, and usage guidelines by the end of June.

Woods highlighted professional development efforts, noting that over 205 faculty members had participated in AI literacy programs through the Academy for Teaching Excellence. Faculty explored AI tools such as Blackboard's AI Design Assistant, integrated AI into classrooms, and led peer learning initiatives. One instructor even introduced an AI chatbot into a class discussion to promote engagement.

The task force plans to begin work on AI principles and pillars in the fall, continue training initiatives, and launch an "AI for Educators" consortium with Northwest Educational Council for Student Success (NECSS) to share resources with local schools. The presentation concluded with appreciation for the work contributed by the 15 task force members.

In response to Trustee Knox, Yusuff stated that Harper is using a secure, contained version of Microsoft Copilot under a license agreement that ensures data privacy. Additionally, while the AI Task Force is in its early stages, Woods noted there are existing ties to the BILT team, and broader collaboration across departments is planned as AI efforts expand.

In response to Trustee Mundt, Woods clarified that Blackboard Ultra includes AI tools for faculty, with student-facing features being added. These tools differ from Copilot, which is for internal use by employees. Dr. Proctor added that faculty had already started using AI and are collaborating through communities of practice and mentioned the ongoing work with AI detection tools and the AI Cloud Computing degree, which is under review.

Trustees commended all involved for their outstanding work on the AI Task Force and acknowledged that the approach reflects Harper's strengths, contributing to the College's continued success.

VII PRESIDENT'S REPORT

Dr. Proctor provided an update on recent developments since February, emphasizing the progress made on Harper's strategic plan. The college hosted a successful strategic planning conference with over 200 participants, and based on the input, three key goal statements have been drafted: enhancing responsive education, fostering an inclusive community, and achieving organizational excellence. These goals will be posted for further community input with the aim of bringing them to the board for approval in June.

Dr. Proctor also highlighted the groundbreaking of the Emergency Services Training Center, funded in part by a \$1 million contribution from Senator Durbin, set to open next spring. Additionally, the college successfully completed a national search for the new executive vice president of finance and administrative services, with Craig Duetsch selected for the role.

Acknowledging the upcoming retirement of Rob Galick, the current EVP, Dr. Proctor, thanked him for his contributions, especially during the pandemic. She also introduced new board members Eric Knox, James Meyer, and Student Trustee Adekunbi Aransiola.

The fifth annual Professional Development Day was a success, with Laura Knights as the keynote speaker, emphasizing the transformational impact of everyday moments. Dr. Proctor also addressed federal policy changes in higher education during a recent town hall, reaffirming the college's mission and commitment to supporting students.

Lastly, Dr. Proctor was honored as Woman of the Year by Journeys The Road Home for her work in supporting housing-insecure individuals, reflecting Harper's ongoing efforts to collaborate with community partners.

VIII STUDENT SUCCESS REPORT

Pathways to Opportunity for Harper Students and Community

Dr. Proctor introduced Heather Zoldak, chief advancement officer, highlighting the transformational philanthropic gift from Mackenzie Scott and its long-term impact on the community. She emphasized the importance of ensuring that these funds remain impactful beyond the college's immediate service.

Zoldak shared an update on how Harper has utilized Mackenzie Scott's \$18 million unrestricted grant received in 2021. She outlined three major initiatives funded by the grant: the Igniting Paths to Student Success Scholarship, which supported over 1,500 students and led to a 50% credential completion rate; the Ignite 2.0 Scholarship, which has been adjusted to a refundable model to maximize student support; and the Community Impact Fund, which provides grants to local nonprofits that focus on equity and economic mobility. Zoldak also discussed the Finish Line Grant, created to help students nearing completion but facing financial hardship. These efforts have supported nearly 3,500 students and community members, with over 900 students graduating or planning to graduate. She highlighted that the remaining funds will be treated as a quasi-endowment, with nearly \$700,000 available for next year.

Trustees commended the effective use of Mackenzie Scott's generous donation, noting its positive impact on students and the community. They acknowledged the ongoing efforts to maximize the funds' benefits.

IX PUBLIC COMMENTS

Student Ashley Honore had signed up to speak during public comments but left the meeting before having the opportunity to address the Board.

X CONSENT AGENDA

Member Robb moved, Member Stack seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

The Consent Agenda included:

The minutes for February 19, 2025, Committee of the Whole meeting, February 26, 2025, Board of Trustees meeting; accounts payable; student disbursements; payroll for January 24, 2025, February 7, 2025, February 21, 2025, March 7, 2025 and March 21, 2025; estimated payroll for April 4, 2025 and April 18, 2025; bid awards; requests for proposals; purchase orders; faculty/administrative appointments; board travel; approval of travel expense exceptions; First Reading of Policy on Work-place Consensual Relationships; Resolution for Student Trustee Liman Lei; Resolution for Trustee Gregory Dowell; monthly financial statements; board committee and liaison reports; grants and gifts status report; review of consortiums, cooperatives and State of Illinois contracts purchasing status report, personnel actions, March Consent Items Previously Approved; as outlined in Exhibits X-A.1 through X-B.6.

Minutes

February 19, 2025, Committee of the Whole meeting, February 26, 2025, Board of Trustees meeting.

Fund Expenditures

Accounts Payable	\$15,915,566.04
Student Disbursements	\$5,860,317.92

The payroll of January 24, 2025, in the amount of \$3,185,692.47, February 7, 2025 in the amount of \$3,345,813.22, February 21, 2025 in the amount of \$3,477,168.03, March 7, 2025 in the amount of \$3,510,563.03 and March 21, 2025, in the amount of \$3,587,179.94; estimated payroll of April 4, 2025, in the amount of \$3,500,000.00 and April 18, 2025, in the amount of \$3,500,000.00.

Bid Awards

- Ex. X-A.3.a Accept bid and award contract for the 2025 Sidewalk & Concrete Maintenance Project to Everlast Blacktop Inc., as the lowest responsible and responsive bidder in the total amount of \$230,379.00 including a base bid of \$209,435.00, and 10% construction contingency of \$20,944.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the 2025 Sidewalk Maintenance Project budget.
- Ex. X-A.3.b Accept bid and award contract for the Building X, X133 Phlebotomy Lab Upgrade Project to Kandru Construction, as the lowest responsible and responsive bidder in the total amount of \$318,400.00 including a base bid of \$267,000.00, 10% construction contingency of \$26,700.00, Architectural/Engineering Services (Ratio) of \$24,200.00, and Reimbursables of \$500.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the FY25 Building X, X133 Phlebotomy Lab Upgrade Project and from the FY26 Buildings X, X133 Phlebotomy Lab Upgrade Project budget.
- Ex. X-A.3.c Accept bid and award contract for the Buildings W, X and Z Family/All-Gender Restrooms Project to All Construction Group, as the lowest responsible and responsive bidder in the total amount of \$843,500.00 including a base bid of \$759,000.00, 10% construction contingency of \$75,900.00, Additional Architectural/Engineering Services (Ratio) of \$8,100.00 and Reimbursables of \$500.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Buildings W, X and Z Family/All-Gender Restrooms Project budget and the FY26 Buildings W, X and Z Family/All-Gender Restrooms Project budget.
- Ex. X-A.3.d Accept bid and award contract for the Building Z Underpass Ceiling Replacement Project to ALL Construction Group, as the lowest responsible and responsive bidder in the total amount of \$213,400.00 including a base bid of \$194,000.00, 10% construction contingency of \$19,400.00 as provided in the Operations and Maintenance (Restricted) Fund budget and

contained in the Building Z Underpass Ceiling Replacement Project budget.

Request for Proposals	There are no requests for proposals this month.	
Purchase Orders	Ex. X-A.5.a	Approve a purchase order to Sodexo Corporation for furniture, fixtures, equipment, remodeling and related professional services of the Subway Store located in the Avante Concourse, in the amount of not to exceed \$75,000.00, as provided in the Auxiliary Fund budget.
	Ex. X-A.5.b	Approve a purchase order to CoverMaster to provide additional carpet tiles and storage racks for the Building M Fieldhouse at Harper College, in the amount of \$59,954.00, as provided in the Restricted Purposes Fund Budget.
	Ex. X-A.5.c	Approve a purchase order to Grumman Butkus Associates for the professional services for the Building M Pool Equipment Room HVAC System Project, in the amount of \$55,900.00, as provided in the Operations and Maintenance (Restricted) Fund budget.
	Ex. X-A.5.d	Approve a purchase order to DLR Group for the professional services for the Building R Lighting Fixture Replacement Project, in the amount of \$29,500.00, as provided in the Operations and Maintenance (Restricted) Fund budget.
Faculty/Administrative Appointments	Ex. X-A.6.a	There are no faculty appointments this month, as presented in Exhibit X-A.6.a.
	Ex. X-A.6.b	Approval of administrative appointments: <ul style="list-style-type: none"> • Dean of Student Success and Retention, Roderica Williams, 4/07/2025, \$130,000.00/year annualized • Senior Director of Innovation and Development, Marcia Frank, 5/5/2025, \$122,000.00/year annualized • Executive Vice President of Finance and Administrative Services, Craig Duetsch, 7/1/2025, \$228,000.00/year
Board Travel	Approval of travel-related charges for the Board of Trustees, as presented in Exhibit X-A.7.	

Travel Expense Exceptions	No travel expense exceptions, as presented in Exhibit X-A.8.
First Reading of Policy on Work-place Consensual Relationships	Approval of the recommendation of the first reading of Workplace Consensual Relationships, as presented in Exhibit X-A.9.
Resolution for Student Trustee Liman Lei	Approval of the recommendation of the resolution honoring Student Trustee Liman Lei's service to the college, as presented in Exhibit X-A.10.

Resolution

Whereas, Liman Lei was elected by his peers to serve as the student representative on the Harper College Board of Trustees for the 2024-2025 academic year, where he always put the student perspective first and brought a sense of purpose and responsibility to his role through hard work and dedication; and

Whereas, as Student Trustee, he advocated for Harper students, eloquently communicated student concerns and suggestions, kept the Board informed about issues affecting students, and participated in a variety of student advocacy initiatives; and

Whereas, he actively committed to opening lines of communication among students, student leaders, student employees, and with faculty and staff through collaborative ideas and events; and

Whereas, he represented Harper College at the annual Association of Community College Trustees (ACCT) Leadership Congress in Seattle, where he met with other student trustees, and at the ACCT National Legislative Summit, in Washington D.C., where he engaged with congressional leaders and admirably advocated for the value of a community college education; and

Whereas, throughout his years of leadership at Harper College, he served as copresident of the International Student Organization and regularly participated in Student Government Association meetings to collaborate on addressing student concerns; Now, Therefore, Be It Resolved, that the Board of Trustees of Harper College honors Liman Lei for his service as Student Trustee and expresses its sincere gratitude for his outstanding contributions to the Harper College community.

Attested the Twenty-eighth Day of April in the Year 2025,

By:

William F. Kelley, Chair
Board of Trustees

Dr. Avis Proctor, President

President

Resolution for Trustee
Gregory Dowell

Approval of the recommendation of the resolution honoring Trustee Gregory Dowell who served on the Board of Trustees for 14 years, including serving as Vice Chair and Board Chair, as presented in Exhibit X-A.11.

Resolution

Whereas, Mr. Gregory S. Dowell, was elected to the Board of Trustees in 2011, and served with distinction until 2025; and

Whereas, he served as the Vice Chair of the Board of Trustees from 2013-2015 and Chair of the Board of Trustees from 2015-2019 and in that role appointed the Presidential Search Committee that recommended the hiring of Dr. Avis Proctor as the sixth president of Harper College; and

Whereas, he worked tirelessly in support of the 2018 capital referendum that resulted in funding for the University Center, the Business and Social Sciences Building and for needed campus infrastructure improvements; and

Whereas, Harper College successfully reaffirmed its accreditation with the Higher Learning Commission during his term as Trustee, was awarded the 2016 Leah Meyer Austin Award by Achieving the Dream (ATD), a national nonprofit dedicated to advancing community colleges as hubs of equity and mobility in their communities, completed renovations of two major buildings: The David K. Hill Family Library and the Foglia Foundation Health and Recreation Center, and with his thoughtful input developed the 2021 Campus Master Plan; and

Whereas, he steadfastly represented the community as a member of the Audit Committee and ensured that the economic vitality of the District was considered in Board decisions, and tirelessly supported students in all deliberations; and

Whereas, Greg and his wife Emily established the Gregory S. and Emily Dowell Endowed Scholarship, which continues to help students achieve their education and career goals; and

Whereas, being an Alumnus and ambassador and advocate for Harper College, he attended annual Commencement and Convocation ceremonies, Committee Meetings of the Whole, Board Retreats, ACCT Meetings, and numerous College and Educational Foundation Receptions and Events; and

Whereas, he was the 2024 James J. McGrath Award recipient, a tribute to those special people who have unselfishly given time, effort, and funds to uphold the excellence of the institution. Now, Therefore Be it Resolved, that the Board of Trustees of Harper College honors the accomplishments of Mr. Gregory S. Dowell as he served honorably and

with distinction as a Trustee and friend. We thank him for all his contributions to Harper College and its community.

Attested the Twenty-eighth Day of April in the Year 2025,

By:

William F. Kelley, Chair

Board of Trustees

Dr. Avis Proctor, President

President

Monthly Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and Liaison Reports

Alumni Liaison Report:

Trustee Stack reported on recent alumni events, including the alumni and friends social at Topgolf in Schaumburg on March 20, where nearly 30 alumni gathered for networking and fun. On March 5th and 6th, the third annual Career Connections event was hosted in partnership with Student Engagement and the Job Placement Resource Center. This event connected students with Harper alumni across various careers, featuring panel discussions and a professional leadership dinner, with nearly 70 students participating. Lastly, Trustee Stack announced that nominations for the 2025 Distinguished Alumni Awards are now open. The awards will honor alumni for their career excellence and community service, with nominations due by May 5. The awards event will be held in the fall.

Foundation Liaison Report:

Trustee Hill shared an update on the 11th annual Realizing Dreams event, which took place on Saturday, with nearly 200 donors and scholarship recipients in attendance. The event allowed donors and students to connect, with speakers including distinguished alum and scholarship founder Andy-John Kalkounos, current student and Marine veteran EO Sumber, and Dr. Proctor. Trustee Hill also shared that two new members were welcomed to the foundation board: Roxanne Barber, president and CEO of Ascension Saint Alexis, and Marc Baggio, VP and general counsel of Vistex. As of March 31, the foundation had raised 75% of its fundraising goal for the fiscal year, totaling \$1,512,000, and had created 11 new scholarships or program funds. The James J. McGrath Award will be presented to Rich Hohol at the May 16th convocation ceremony. Additionally, the foundation's golf outing will be held on June 2 at Wynstone Golf Club, with \$116,000 already raised in sponsorships and registrations.

ICCTA/ACCT Liaison Report:

Chair Kelley reported on a March meeting of the ICCTA, which focused on community college baccalaureate programs and aligning common core curriculum to streamline articulation between community colleges and four-year universities. Chair Kelley highlighted the ongoing efforts for community college baccalaureates, mentioning that Dr. Proctor and he were interviewed by the *Daily Herald* editorial board. He also noted that Trustee Meyer has volunteered to help lead Harper's lobby day in the coming weeks. Chair Kelley expressed concern over recent proposals in Congress to eliminate subsidized student loans and significantly cut Pell Grants, which could save \$330 billion. Despite these challenges, there is some optimism for support of short-term Pell and apprenticeships, areas Harper has been advocating for.

Grants and Gifts Status Report	Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.
Review of Consortiums, Cooperatives and State of Illinois Contracts Purchasing Status Report	Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.
Personnel Actions	Approval of personnel actions, as outlined in Exhibit X-B.5.

Appointments

Samantha Ruback, SM, Manager - Annual Giving and Events, Advancement and Foundation, 3/24/2025, \$75,000.00/year
 Areli Garcia, PT, Advocate - One-Stop, One Stop Center, 3/10/2025, \$59,132.00/year
 Elisa Flores, PT, Access Advocate, Access and Disability Services, 3/24/2025, \$62,500.00/year
 Sandy Gonzalez, PT, Coordinator - Undocumented Student Liaison, Provost, 3/24/2025, \$60,314.00/year
 Eftychia Abaco, PT, Analyst - Compliance, P/T, Institutional Research, 3/10/2025, \$49,764.00/year
 Anita Pacheco, PT, Specialist - Strategic Marketing, P/T, Marketing Services, 3/10/2025, \$57,304.00/year
 Sonia Kosmala, CS, Specialist - Financial Aid, Office of Student Financial Assistance, 3/24/2025, \$49,725.00/year
 Jessica Justmann, CS, Student Account Representative III, Student Accounts and Receivables, 3/24/2025, \$46,800.00/year
 Nicole Cabe, CS, Administrative Assistant, Provost, 3/24/2025, \$49,276.50/year

Position Changes

James Macnider, SM, Interim Athletic Director, Student Engagement, 3/17/2025, \$93,600.00/year
 Taylor Hansen, CS, Coordinator - Testing Center, P/T, Assessment

Center, 3/24/2025, \$31,668.00/year
 Carmen Dean, CS, Preschool Teacher, Early Childhood Laboratory
 School of Harper College, 3/17/2025, N/A
 Alfredo Vargas Duran, IEA, Custodial Foreman, 2nd Shift, Operations
 Services, 3/10/2025, \$60,840.00/year

Separations

Regan Myers, AD, Director - Infrastructure Services, Infrastructure
 Services, 5/31/2025, Retirement, 19 years 6 months
 Employee 23752, SM, Director - Athletics, Student Engagement,
 3/7/2025, Discharged, 1 year 5 months
 Patty Loyola, PT, Specialist - Assessment and Registration, Adult
 Educational Development, 8/30/2025, Retirement, 29 years 2
 months
 Mary Lynn Mackin-Petty, CS, Administrative Assistant, Interdisciplinary
 Student Success, 5/31/2025, Resignation, 7 years 1 month
 JoAnn Martinez, CS, Assistant - Purchasing, Purchasing, 6/30/2025,
 Resignation, 1 year 5 months
 Timothy Fitch, ICOPS, Police Officer, Harper College Police, 3/14/2025,
 Resignation, 1 year 4 months

March Consent Items
 Previously Approved

Ex. X-B.6.a March Personnel:

Appointments

Michael Neiland, CS, Student Account Representative I, Student
 Accounts and Receivables, 2/10/2025, \$38,025.00/year
 Deborah Moritz, ICOPS, Police Dispatch/Telecommunicator, Harper
 College Police, 2/10/2025, \$51,250.20/year
 Anabel Tatis Moreta de Jarzyna, IEA, Custodian, P/T, Operation
 Services, 2/1/2025, \$15,109.12/year
 Anthony Sara, IEA, Painter, Buildings and Grounds, 2/10/2025,
 \$56,160.00/year

Position Changes

Chien Ju Lee (Jessica), SM, Technical Manager, Client Systems,
 2/10/2025, \$100,358.00/year
 Amy Csajaghy, CS, Office Assistant II, Advising Services, 2/24/2025,
 \$34,690.50/year

Separations

Sandra Minich, SM, Creative Services Manager, Marketing Services,
 3/31/2025, Retirement, 25 years
 Thomas Lange, SM, Manager- Conference and Events, Events
 Management, 5/31/2025, Retirement, 22 years 8 months
 Employee #25217, CS, Student Account Representative III, Student
 Accounts and Receivables, 2/6/2025, Did not pass probation, 2
 months
 Joseph Marras, IEA, Warehouse and Driver, P/T, Operations Services,
 3/7/2025, Resignation, 2 years 11 months

Ex. X-B.6.b Approval of recommendation to issue a contract to Construction Inc. for the Schaumburg Airport Hangar Project as the lowest responsible and responsive bidder in the amount of \$932,800.00 provided in the Operations and Maintenance (Restricted) Fund and Restricted Purposes Fund budget. This amount is contained in FY26 budget.

Ex. X-B.6.c Approval of recommendation is being made to issue a purchase order to Studio GC for the professional services of the Schaumburg Airport Hangar Project as the best qualified bidder in the amount of \$109,785.00 provided in the Operations and Maintenance (Restricted) Fund budget. This amount is contained in FY26 budget.

Ex. X-B.6.d Approval of recommendation is being made to issue a purchase order for \$57,805.00 to AirplanesUSA LLC to purchase one (1) used 1974 Beechcraft 24 Sierra aircraft provided from the Educational Fund budget. This purchase is exempt from bidding under 110 ILCS 805/3-27.1, subsection (i), of the Community College Act, because it is a purchase of equipment previously owned by some entity other than the district itself.

XI NEW BUSINESS

Exhibit XI-A: Awarding of Faculty Promotions for 2025-2026 Academic Year

On behalf of Provost Dr. Ruth Williams, Dean of Business and Social Science Dr. Yolonda Barnes recognized the faculty promotion candidates. She highlighted their commitment to student success through innovative teaching methods, diverse learning formats, and global engagement opportunities. These faculty members also contribute to institutional growth through service, collaboration, and ongoing professional development, with several currently pursuing doctoral degrees. Their dedication reflects Harper College's mission and values, and they are celebrated as role models and future leaders.

Upon approval of the Board, the following promotions will be granted for the 2025-26 academic year:

Early Promotion to Assistant Professor:

- Joseph Angermeier, Biology
- Monica Busser, Mathematics
- Megan Giacomino, Nursing
- Edward Hamel, Music
- Jennifer Lau-Bond, Library Services
- Sheila Mazzuca, Nursing
- Stephanie Petrykowski, Nursing

Early Promotion to Associate Professor:

- Gerardo Cruz, World Languages
- Kathy Nikolai, Early Childhood Education
- Kendra Uhe, Medical Office Assistant
- Traci Wessel, Nutrition

Promotion to Professor:

- Lisa Busto, Accounting
- Malathy Chandrasekar, Economics
- Susan Grant, Health Science Core
- Christine Kuffel, Library Services
- Dawn McKinley, Accounting
- LaVonya Williams, Counseling

Member Mundt moved, Member Robb seconded, to approve the recommendation being made by the Promotions Committee and the college president to award promotions to faculty members who have met the performance criteria of excellence in teaching, service, and professional development expected for early promotion to assistant or associate professor or for promotion to full professor, as outlined in Exhibit XI-A.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

Exhibit XI-B: Second Reading of Revised Policy Prohibiting Sex Based Misconduct 09.01.00

Member Stack moved, Member Hill seconded, to approve the recommendation of the second reading of an updated policy on prohibiting sex-based misconduct, as outlined in Exhibit XI-B.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

Exhibit XI-C: Trustee Emeritus Designation

Member Robb moved, Member Stack seconded, to approve the recommendation being made to designate Gregory Dowell as Trustee Emeritus, as outlined in Exhibit XI-C.

Ayes: Members Diane Hill, Eric Knox, James Meyer, Walt Mundt, Nancy Robb, Pat Stack, Bill Kelley

Nays: None

Motion carried. Student Member Adekunbi Aransiola advisory vote: aye

XII ANNOUNCEMENTS

BY CHAIR

Communications No communications.

Calendar The next Committee of the Whole Meeting will be Wednesday, May 14, 2025, at 5:00 p.m. in the Wojcik Amphitheater. The next Board of Trustees Meeting will be Wednesday, May 21, 2025, at 6:00 p.m. in the Wojcik Amphitheater.

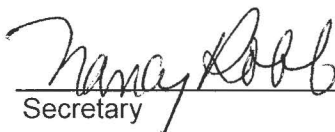
XIII OTHER BUSINESS No other business.

XIV CLOSED SESSION No closed session.

XV ADJOURNMENT Member Mundt moved, Member Hill seconded, to adjourn the meeting.

In a voice vote, motion carried at 7:29 pm.


Chair


Secretary